

WASHINGTON SCHOOL BOARD
Monday, April 11, 2022 at 6:00pm
Washington Elementary School, Multi-Purpose Room.

MEETING MINUTES

In Attendance:	Administration:
Board Members:	Patricia Parenteau, Superintendent
Arin Mills	Jennifer Crawford, Director of
Danielle Moore - Absent	Curriculum Instruction and Assessment
Eric Hodges	Stacey Vazquez, Director of Student
Tyler Garvin	Support Services
	Mary Henry, Business Manager
	Kelli Colarusso, Principal

1.0 CALL TO ORDER @ 6:00pm

- 1.1 Pledge of Allegiance
- 1.2 Moment of Silence

2.0 STUDENT REPRESENTATIVE REPORT – Megan Belanger

- 2.1 Spring Sports are starting up.
- 2.2 Band is practicing for their performance on May 25th and on Memorial Day
- 2.3 NHS is working on a project with the Lion's Club.

3.0 Principal's Report

- 3.1 Tour of the ES building.

4.0 CONSENT AGENDA (requires action)

4.1 Minutes of meeting, March 15, 2022

4.2 Appointments, Leaves, and Resignations

- 4.2.1 Emily Primrose - Library Media Specialist, resignation effective 6/30/22.
- 4.2.2 Ann Belanger – Music Teacher, resignation effective 6/30/22.
- 4.2.3 Bruce Johnson – Physical Education Teacher, resignation effective 6/30/22.
- 4.2.4 Stephanie Engle - Multi-Age Classroom Teacher, salary track BA, salary step 12, salary \$62,821.00, effective 7/01/22, holds NH certification in Elementary Education K-8.
- 4.2.5 **Teacher Nominations for 2022-23**
 - 4.2.5.1 See attached sheet

4.3 VOTE

- 4.3.1 Hodges moved to approve the Appointments, Leaves, and Resignations as presented. Garvin seconds. Motion passed 3-0-0
- 4.3.2 Hodges moved to approve the minutes of March 15, 2022 as amended. Garvin seconds. Motion passed 3-0-0
 - 4.3.2.1 Hodges moved to remove 9.0 from the minutes. Garvin seconds.

5.0 INFORMATIONAL ITEMS and REPORTS

- 5.1 **Enrollment Report** – H/D Middle 22, H/D High 44, WES 48 (K-8, 1st-11, 2nd-8, 3rd-7, 4th-11, 5th-3)
 - 5.1.1 A request to tuition into Washington ES from SAU #24 with the transportation being provided by the family for the 2022-2023 academic year.
 - 5.1.2 Garvin moved to approve the student from SAU #24 to tuition into the Washington ES School, with Parent transportation for the 2022-2023 academic year as presented. Hodges seconds. Motion passed 3-0-0.

5.2 **Superintendent's Report**

- 5.2.1 General Information
 - 5.2.1.1 HD will be having a lot of construction work done on the ES this summer. Their last day of school will be on June 17th.
 - 5.2.1.2 Would like to know what Washington would like to do to meet the hours requirement for the end of the year.
 - 5.2.1.2.1 Washington could make up the days the week after HD ends their school year.
 - 5.2.1.2.2 Would like to have a few PD days the week after school ends on June 17th.
 - 5.2.1.2.3 VOTE
 - 5.2.1.2.3.1 Hodges moved to approve a ½ day on June 17th and two additional full days of PD for the staff as presented and discussed. Garvin seconds. Motion passed 3-0-0
- 5.2.2 **Monthly Financial Report**
 - 5.2.2.1 See attached Sheet
 - 5.2.2.2 We are looking at approximately \$200,000 in unassigned funds for the end of the year, pending the last few months.
- 5.2.3 **ESSER Update**
 - 5.2.3.1 Full update will be provided at a later date.

6.0 **NON-PUBLIC – RSA 91-A:3 II. (c)**

- 6.1 Garvin moved to go into non-public. Hodges seconds. Motion passed 3-0-0 @ 7:08pm
 - 6.1.1 Roll
 - 6.1.1.1 Mills
 - 6.1.1.2 Hodges
 - 6.1.1.3 Garvin

7.0 **CALL BACK TO ORDER and ACTION AFTER NON-PUBLIC**

- 7.1 Meeting called back to order at 7:11pm

8.0 **BOARD MEMBER VACANCY APPOINTMENT**

- 8.1 Member Seat Term April 2022-March 2023
 - 8.1.1 There are three candidates
 - 8.1.1.1 Aron Zipper
 - 8.1.1.2 Laura Botelho
 - 8.1.1.3 Rebecca Benoit
 - 8.1.2 Discussion on the candidates
- 8.2 **VOTE**

Approved 5/9/22

- 8.2.1 Mills nominates Laura Botelho for the Member Seat Term April 2022-March 2023. Garvin seconds. Motion passed 3-0-0.

9.0 CORRESPONDENCE

- 9.1 None

10.0 PUBLIC COMMENT

- 10.1 None

11.0 NEW BUSINESS

- 11.1 Teacher Appreciation
 - 11.1.1 Last year the Board approved the SAU to pick up Subway and brought it to the school and subbed for all of the teachers so they could have lunch together.
- 11.2 Senior Pizza Party
 - 11.2.1 This has historically been bringing the Seniors who are graduating from Hillsboro-Deering and are living in Washington now back to the elementary school for a Pizza Party.
 - 11.2.1.1 We would order Pizza, salad, sodas, cookies and have a small gift for each senior.
 - 11.2.1.2 Graduation is on June 10th

12.0 CONTINUED BUSINESS (Parking Lot)

- 12.1 Next meeting discussion topics
 - 12.1.1 Esser Grant Projects
 - 12.1.1.1 Covering Wood Chips for the playground
 - 12.1.1.2 12 passenger Van for the district
 - 12.1.1.3 20% of the Grant for student services
 - 12.1.1.4 Portico addition to the building.
 - 12.1.2 Talk about other projects that the Board would like to have better estimates on based on the 5-year maintenance plan.
 - 12.1.3 Board Retreat this summer (July)
 - 12.1.4 Use of a Multi-Purpose Room.

13.0 ADJOURNMENT

- 13.1 Garvin moved to adjourn. Hodges seconds. Motion passed 3-0-0 @ 7:37pm

Respectfully Submitted,
Megan Shower

WASHINGTON SCHOOL DISTRICT

FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2021-2022

From Date: 4/1/2022 To Date: 4/30/2022

Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range

Exclude inactive accounts with zero balance YTD Encumbrance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.110.0	TEACHERS	\$402,289.88	\$0.00	\$402,289.88	\$0.00	\$237,916.24	\$164,373.64	\$125,983.75	\$36,389.89	9.54%
10.0000.000.111.0	SUPPORT STAFF	\$53,941.08	\$0.00	\$53,941.08	\$0.00	\$32,703.55	\$21,237.53	\$14,491.88	\$6,745.65	12.51%
10.0000.000.113.0	PRINCIPAL OFFICE SALARY	\$44,817.36	\$0.00	\$44,817.36	\$0.00	\$33,470.80	\$11,346.56	\$10,041.23	\$1,305.33	2.91%
10.0000.000.116.0	SUMMER SALARY	\$6,200.00	\$0.00	\$6,200.00	\$0.00	\$1,726.41	\$4,473.59	\$0.00	\$4,473.59	72.15%
10.0000.000.120.0	SUBSTITUTES	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$5,015.75	\$2,484.25	\$0.00	\$2,484.25	33.12%
10.0000.000.211.0	HEALTH INSURANCE	\$103,100.99	\$0.00	\$103,100.99	\$0.00	\$66,538.20	\$36,562.79	\$33,041.31	\$3,041.31	2.95%
10.0000.000.212.0	DENTAL INSURANCE	\$6,309.72	\$0.00	\$6,309.72	\$0.00	\$4,491.87	\$1,817.85	\$2,392.53	(\$574.68)	-9.11%
10.0000.000.213.0	LIFE INSURANCE	\$518.40	\$0.00	\$518.40	\$0.00	\$346.32	\$172.08	\$172.08	\$0.00	0.00%
10.0000.000.214.0	LONG TERM DISABILITY	\$809.52	\$0.00	\$809.52	\$0.00	\$520.88	\$288.64	\$257.95	\$30.69	3.79%
10.0000.000.220.0	FICA	\$38,804.65	\$0.00	\$38,804.65	\$0.00	\$24,108.62	\$14,696.03	\$11,310.40	\$3,385.63	8.72%
10.0000.000.230.0	NHRS	\$85,505.55	\$0.00	\$85,505.55	\$0.00	\$48,391.88	\$37,113.67	\$23,906.96	\$13,206.71	15.45%
10.0000.000.240.0	TRAINING AND TUITION	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$1,060.00	\$3,940.00	\$0.00	\$3,940.00	78.80%
10.0000.000.250.0	REIMBURSEMENT	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.260.0	UNEMPLOYMENT	\$2,636.00	\$0.00	\$2,636.00	\$0.00	\$1,418.10	\$1,217.90	\$0.00	\$1,217.90	46.20%
10.0000.000.260.0	WORKERS COMPENSATION	\$400.00	\$0.00	\$400.00	\$0.00	\$275.50	\$124.50	\$0.00	\$124.50	31.13%
10.0000.000.290.0	BENEFITS	\$174,478.00	\$0.00	\$174,478.00	\$0.00	\$163,885.00	\$10,593.00	\$0.00	\$10,593.00	6.07%
10.0000.000.310.0	PROFESSIONAL SERVICES	\$58,675.00	\$0.00	\$58,675.00	\$6,325.70	\$20,226.33	\$38,448.67	\$18,839.45	\$19,609.22	33.42%
10.0000.000.330.0	PROFESSIONAL SERVICES	\$15,000.00	\$0.00	\$15,000.00	\$3,504.15	\$6,453.97	\$8,546.03	\$1,046.03	\$7,500.00	50.00%
10.0000.000.380.0	LEGAL AND AUDIT FEES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.0000.000.422.0	SNOW PLOWING	\$35,918.50	\$0.00	\$35,918.50	\$500.00	\$11,716.38	\$24,202.12	\$4,282.85	\$19,919.27	55.46%
10.0000.000.430.0	REPAIRS & MAINTENANCE	\$5,000.00	\$0.00	\$5,000.00	\$104.00	\$4,783.84	\$216.16	\$505.67	(\$289.51)	-5.79%
10.0000.000.442.0	RENTAL OF EQUIPMENT	\$197,420.00	\$0.00	\$197,420.00	\$0.00	\$129,036.95	\$68,383.05	\$51,938.00	\$16,445.05	8.33%
10.0000.000.510.0	TRANSPORTATION	\$3,002.00	\$0.00	\$3,002.00	\$0.00	\$2,275.68	\$726.32	\$0.00	\$726.32	24.19%
10.0000.000.520.0	INSURANCE PROPERTY	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$2,557.58	\$942.42	\$952.42	(\$10.00)	-0.29%
10.0000.000.531.0	TELEPHONE	\$250.00	\$0.00	\$250.00	\$0.00	\$112.98	\$137.02	\$87.02	\$50.00	20.00%
10.0000.000.534.0	POSTAGE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,400.64	(\$400.64)	\$130.88	(\$531.52)	-53.15%
10.0000.000.540.0	ADVERTISING	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
10.0000.000.550.0	PRINTING	\$1,650,819.00	\$0.00	\$1,650,819.00	\$0.00	\$818,033.99	\$632,785.01	\$829,921.01	\$2,864.00	0.17%
10.0000.000.561.0	TUITION	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	100.00%
10.0000.000.560.0	TRAVEL	\$14,700.00	\$0.00	\$14,700.00	\$473.89	\$9,721.10	\$4,978.90	\$1,529.68	\$3,449.22	23.46%
10.0000.000.610.0	SUPPLIES	\$17,500.00	\$0.00	\$17,500.00	\$1,607.98	\$13,570.95	\$3,929.05	\$4,929.05	(\$1,000.00)	-5.71%
10.0000.000.622.0	ELECTRICITY	\$17,000.00	\$0.00	\$17,000.00	\$1,083.79	\$18,367.74	(\$1,367.74)	\$0.00	(\$1,367.74)	-8.05%
10.0000.000.623.0	GAS UTILITY	\$4,200.00	\$0.00	\$4,200.00	\$0.00	\$657.72	\$3,542.28	\$314.03	\$3,228.25	76.86%
10.0000.000.640.0	BOOKS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$1,324.00	\$3,676.00	\$307.00	\$3,369.00	67.38%
10.0000.000.641.0	SOFTWARE									

WASHINGTON SCHOOL DISTRICT

FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2021-2022

To Date: 4/30/2022

From Date: 4/1/2022

- include pre encumbrance
- Exclude inactive accounts with zero balance
- Print accounts with zero balance
- Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.730.0	EQUIPMENT	\$3,350.00	\$0.00	\$3,350.00	\$0.00	\$676.91	\$2,673.09	\$0.00	\$2,673.09	78.79%
10.0000.000.810.0	DUES & FEES	\$4,644.00	\$0.00	\$4,644.00	\$0.00	\$3,377.88	\$1,266.12	\$0.00	\$1,266.12	27.28%
10.0000.000.890.0	MISCELLANEOUS	\$2,975.00	\$0.00	\$2,975.00	\$485.00	\$843.54	\$2,131.46	\$0.00	\$2,131.46	71.65%
10.0000.000.930.0	FUND TRANSFER	\$67,000.00	\$0.00	\$67,000.00	\$0.00	\$55,000.00	\$12,000.00	\$0.00	\$12,000.00	17.91%
Grand Total:		\$3,042,664.65	\$0.00	\$3,042,664.65	\$14,084.51	\$1,722,507.30	\$1,320,157.35	\$1,136,861.35	\$183,296.00	6.02%

End of Report

**Washington Elementary School
Teacher Nominations for 2022-2023**

TEACHERS COVERED BY RSA 189:14A

Name	Description	FTE
COLARUSSO, KELLI	TEACHING PRINCIPAL	1
REID, KAREN	SCHOOL NURSE/EDUCATION SUPPORT SPECIALIST	1
SANDOE, YUMIKO	ART TEACHER	0.2
STAFFORD, TIFFANY	CLASSROOM TEACHER	1
BERGSTRESSER, SHIRLEY	CLASSROOM TEACHER	1