

**NOTICE OF MEETING
WASHINGTON SCHOOL DISTRICT**

**WASHINGTON SCHOOL BOARD
EMERGENCY MEETING**

Monday, May 11, 2020 – 6:00pm

VIRTUAL LOCATION:

<https://us02web.zoom.us/j/84641439426?pwd=MFVmV00xSHRibEJKZEdCdzZkRDIEUT09>

Meeting ID: 846 4143 9426

Password: 1v1yDm

Audio by Phone Only: +1 929 205 6099 Passcode: 430420 #

MINUTES

In Attendance:

Board Members:

Linda Musmanno
Karen Belanger
Arin Mills - Absent
Kathy Atkins
Cameo Mulliner

Administration:

Robert Hassett, Superintendent
Patricia Parenteau, Assistant Superintendent
Jean Mogan, Business Manager
Kelli. Colarusso, Teaching Associate
Principal
Jennifer Crawford, Consulting Principal
/Director of Curriculum Instruction and
Assessment
James Bailey, Facilities Director HDS

1.0 CALL TO ORDER @ 6:01pm

As Chair of the Washington School Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:
 - a. We are utilizing Zoom for this electronic meeting.
 - i. All members of the Washington School Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-929-205-6099 and password 430420# or by clicking on the following website address:
<https://us02web.zoom.us/j/84641439426?pwd=MFVmV00xSHRibEJKZEdCdzZkRDIEUT09>

- b) Providing public notice of the necessary information for accessing the meeting:
 - a. We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Washington School Board at: <https://www.hdsd.org/>
- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:
 - a. If anybody has a problem, please call Carol Fogarty or email at: cfogarty@hdsd.org.
- d) Adjourning the meeting if the public is unable to access the meeting:
 - a. In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

- 1.1 Role
 - 1.1.1 Linda Musmanno - Present
 - 1.1.2 Karen Belanger - Present
 - 1.1.3 Arin Mills - Absent
 - 1.1.4 Kathy Atkins - Present
 - 1.1.5 Cameo Mulliner - Present
- 1.2 Pledge of Allegiance
- 1.3 Moment of Silence

2.0 BOARD NOMINATIONS

- 2.1 Chairperson
 - 2.1.1 Atkins nominates Musmanno as Chairperson. Belanger Seconds. Motion passed 3-0-1
 - 2.1.1.1 Role
 - 2.1.1.1.1 Linda Musmanno - Abstained
 - 2.1.1.1.2 Karen Belanger - Yes
 - 2.1.1.1.3 Kathy Atkins - Yes
 - 2.1.1.1.4 Cameo Mulliner - Yes
- 2.2 Vice Chairperson
 - 2.2.1 Belanger nominates Atkins to be Vice Chairperson. Musmanno seconds. Motion passed 3-0-1
 - 2.2.2 Role Vote
 - 2.2.2.1 Linda Musmanno - Yes
 - 2.2.2.2 Karen Belanger - Yes
 - 2.2.2.3 Kathy Atkins - Abstained
 - 2.2.2.4 Cameo Mulliner - Yes
- 2.3 Wellness Committee
 - 2.3.1 Belanger nominates Atkins to the Wellness Committee. Musmanno seconds. Motion passed 3-0-1

2.3.1.1 Role Vote

2.3.1.1.1 Linda Musmanno - Yes

2.3.1.1.2 Karen Belanger - Yes

2.3.1.1.3 Kathy Atkins - Abstained

2.3.1.1.4 Cameo Mulliner - Yes

2.4 Policy

2.4.1 Atkins nominates Musmanno to the Policy committee. Mulliner seconds. motion passed 3-0-1

2.4.1.1 Role Vote

2.4.1.1.1 Linda Musmanno - Abstained

2.4.1.1.2 Karen Belanger - Yes

2.4.1.1.3 Kathy Atkins - Yes

2.4.1.1.4 Cameo Mulliner - Yes

2.5 Facilities

2.5.1 Atkins nominates the Principal to be the Facilities representative. Belanger seconds. Motion passed 4-0

2.5.2 Role Vote

2.5.2.1 Linda Musmanno - Yes

2.5.2.2 Karen Belanger - Yes

2.5.2.3 Kathy Atkins - Yes

2.5.2.4 Cameo Mulliner - Yes

3.0 STUDENT REPRESENTATIVE REPORT – Miranda Feighery

3.1 None

4.0 PUBLIC COMMENT

4.1 None

5.0 CORRESPONDENCE

5.1 None

6.0 CONSENT AGENDA

6.1 Minutes of emergency meeting, April 13, 2020

6.1.1 Atkins moves to accept the minutes of the emergency meeting, April 13, 2020 as presented. Mulliner Seconds. Motion passed 4-0

6.1.2 Role Vote

6.1.2.1 Linda Musmanno - Yes

6.1.2.2 Karen Belanger - Yes

6.1.2.3 Kathy Atkins - Yes

6.1.2.4 Cameo Mulliner - Yes

7.0 APPOINTMENTS, LEAVES, and RESIGNATIONS

7.1 None

8.0 INFORMATIONAL ITEMS and REPORTS

8.1 Enrollment Report – H/D Middle 33, H/D High 36, WES 47

8.2 Superintendent's Report

- 8.2.1 Not much has changed
 - 8.2.1.1 Still under remote learning
 - 8.2.1.2 People really appreciated the April vacation week
- 8.2.2 End of year ceremony guidance
 - 8.2.2.1 sent a list of different ideas from the state on how to celebrate the end of the year.
 - 8.2.2.2 The HS Principal met with the graduating seniors to discuss what their thoughts are
 - 8.2.2.2.1 looking at different options and surveying the parents to see what their thoughts are on graduation
- 8.2.3 Financial Report
 - 8.2.3.1 See attached sheet
- 8.2.4 CARES Act
 - 8.2.4.1 Had a remote meeting with the Department of ED
 - 8.2.4.1.1 Will be able to submit an application for reimbursement To cover all of the additional expenses incurred by transition to remote learning and to keep the facilities clean
 - 8.2.4.1.2 Remote Learning Grant
 - 8.2.4.1.2.1 \$3,000 specifically for Special Education needs
- 8.2.5 Status of Payments from Town of Washington
 - 8.2.5.1 The town has paid up through the February payment
 - 8.2.5.1.1 Have received invoices for March, April, and May.
- 8.3 Associate Principal Report
 - 8.3.1 Last week was staff appreciation week
 - 8.3.1.1 Small gifts were delivered to all of the staff
 - 8.3.1.2 Will be holding a virtual lunch this week
 - 8.3.1.3 Collected messages from the parents to give to all of the staff
 - 8.3.2 Remote Learning
 - 8.3.2.1 Has been going well
 - 8.3.2.2 Have sent home updated packets
 - 8.3.2.2.1 Parents are still supportive, but feel overwhelmed.
 - 8.3.3 End of the Year
 - 8.3.3.1 Have had some questions about what is going to be done for the 5th graders
 - 8.3.3.1.1 Still looking at the options.

9.0 CONTINUING BUSINESS

- 9.1 Bid for Boiler
 - 9.1.1 The RFP for the boiler went out last week
 - 9.1.1.1 We are now waiting for responses to come in
 - 9.1.2 Alliance Mechanical - Concord
 - 9.1.2.1 Have a meeting with them on Friday
 - 9.1.3 Will be contacting 2 other companies to get bids for this project.
 - 9.1.4 Question

- 9.1.4.1 Atkins - Because we already replaced the 3 pumps, will the total projected cost be lower?
 - 9.1.4.1.1 We should see a lower number, but will have to see what the bids are.
- 9.2 Discussion regarding Energy Audit
 - 9.2.1 This is not a grant, it's a rebate
 - 9.2.1.1 not 100% covered, and only available while the funds are available.
 - 9.2.1.2 The qualifications of the rebate have to be met to have a chance at receiving funds.
 - 9.2.1.2.1 If the recommendation is not followed, then the energy audit should be revisited
 - 9.2.1.2.1.1 If you are looking for the rebate, we need to really do the whole project and not piece it out.
 - 9.2.2 James contacted
 - 9.2.2.1 Boiler project
 - 9.2.2.1.1 Said they could probably give a rebate of around \$3,500
 - 9.2.2.2 They did not commit to rebate numbers
 - 9.2.3 Thoughts
 - 9.2.3.1 Belanger
 - 9.2.3.1.1 Believes that the whole project will cost more than what was anticipated
 - 9.2.3.1.2 Should start planning for this project in the budget, rather than hope to get rebate funds.
 - 9.2.3.2 Atkins
 - 9.2.3.2.1 If we want to move forward with this project, we should do a warrant article next year
 - 9.2.3.3 Musmanno
 - 9.2.3.3.1 Should we get someone in to look at the ceiling insulation in the gym?
 - 9.2.3.3.1.1 Yes, this is where the heat-loss is occurring and would be better to focus on that at this time.
 - 9.2.3.4 James will report back to the board at the next meeting
 - 9.2.3.4.1 Boiler quotes
 - 9.2.3.4.2 Information on ceiling insulation.

10.0 NEW BUSINESS

- 10.1 Senior "Pizza Party"
 - 10.1.1 We still have the certificates that we give to the seniors at the Pizza party
 - 10.1.1.1 We can mail these to the seniors with a letter from the Washington School Board
 - 10.1.1.2 Atkins to send the letter she drafted with the certificates to the graduating seniors
 - 10.1.1.2.1 Carol to get a list of seniors and their addresses to Atkins

10.1.1.2.1.1 Should we Include Students who were Washington students who then moved to Hillsborough?

10.1.1.2.1.1.1 Other students who would be graduating, who may need to complete another year or so of school?

10.1.1.3 Thoughts?

10.1.1.3.1 Karen Belanger - Include Everyone

10.1.1.3.2 Kathy Atkins - Graduating Seniors from Washington

10.1.1.3.3 Cameo Mulliner - Keep it to the Graduating Seniors

10.1.1.3.4 Linda Musmanno - Send the certificates and letter to everyone this year and discuss next year at a later date.

10.2 Teacher Appreciation

10.2.1 Thoughts

10.2.1.1 Postpone the breakfast until the Fall

10.2.1.1.1 Have it during a professional development day.

10.3 Lawrence Brothers Scholarship

10.3.1

11.0 NON-PUBLIC – RSA 91-A:3 (c)

11.1 Belanger moved to go into non-public session per RSA 91-A:3(c). mulliner seconds. Motion passed 4-0 @ 7:10pm

11.2 Role Vote

11.2.1 Linda Musmanno - Yes

11.2.2 Karen Belanger - Yes

11.2.3 Kathy Atkins - Yes

11.2.4 Cameo Mulliner - Yes

12.0 CALL BACK TO ORDER and ACTION AFTER NON-PUBLIC

12.1 Musmanno called the regular meeting back to order at 7:26pm

12.2 Role

12.2.1 Linda Musmanno - Present

12.2.2 Karen Belanger - Present

12.2.3 Kathy Atkins - Present

12.2.4 Cameo Mulliner - Present

12.3 Seal Minutes

12.3.1 Mulliner moved to seal the minutes of the non-public session per RSA 91-A:3(c). Atkins seconds. Motion passed 4-0

12.3.2 Role Vote

12.3.2.1 Linda Musmanno - Yes

12.3.2.2 Karen Belanger - Yes

12.3.2.3 Kathy Atkins - Yes

12.3.2.4 Cameo Mulliner - Yes

12.4 Belanger moved to have Musmanno act on what was discussed and decided on in a non-public session per RSA 91-A:3(c).Mulliner seconds. Motion passed 4-0

12.4.1 Role Vote

12.4.1.1 Linda Musmanno - Yes

12.4.1.2 Karen Belanger - Yes

12.4.1.3 Kathy Atkins - Yes

12.4.1.4 Cameo Mulliner - Yes

13.0 ADJOURNMENT

13.1 Atkins moved to adjourn. Belanger seconds. Motion passed 4-0@ 7:29 pm

13.2 Role Vote

13.2.1 Linda Musmanno - Yes

13.2.2 Karen Belanger - Yes

13.2.3 Kathy Atkins - Yes

13.2.4 Cameo Mulliner - Yes

Respectfully Submitted,
Megan Fleagle

Washington School District

Monthly Statement for the Period 4/01/2020 through 4/30/2020

Income	MTD	YTD Actual	Budget	Notes
Local Tax Revenue	219,284	1,803,885	2,625,967	
State Sources	-	48,328	44,406	
Tuition	-	11,066	-	A
Federal (Medicaid) Revenue	-	1,620	2,500	
Miscellaneous Revenue	-	-	-	
Expendable Trust Withdrawal	-	-	-	
Total Income	219,284	1,864,899	2,672,873	
Expenses				
Salaries	33,687	316,353	434,971	
Benefits	11,632	117,951	179,339	
Purchased Services	5,649	1,016,734	1,732,599	
Property	2,113	58,055	115,414	
Transfers	9,000	59,000	59,000	
Transportation	14,816	127,647	167,800	
Supplies	423	16,655	33,750	
Total Expenses	77,320	1,712,395	2,722,873	
			884,043	
			26,576	6.11%
			22,460	12.52%
			9,112	0.53%
			43,153	37.39%
			-	0.00%
			10,522	6.27%
			14,612	43.29%
			126,435	4.64%

Notes:

A - Stoddard student again so will be "unanticipated" revenue