**TEAM:** Standard 7

**PRESENT:** Bill Warnken , Joe Walker, Linda Saari, John Segedy, Brian McGinn, Mary Grace Bartoldus , Michele Ferencsik, (Not in attendance: Gail Eaton, Kelley Williams, Kim Rooney, Katie Ort, Peg Scarcello, Alyssa Bailey)

**MEMBER TAKING MINUTES:**  Michele Ferencsik

**DATE:**  10/23/2013

**START TIME:** 2:30

**END TIME:** 3:37

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Discussion** | **Conclusion** | **Actions Items/Member Responsible** |
| Linda asked the committee to review the evidence that we have so far, with an eye to what we are missing, and what may need to be modified. | Noted that some requests have not been acted on |  | Linda will bring up at steering committee |
| Joe Walker reported that they are trying to find newspaper articles to support community involvement. |  |  |  |
| Discussed the effect that the facilities have on the high school | Needed to give more information for this request of information |  |  |
| Requests for information have been sent out to all involved participants. |    Requests received: Jim and Jen have no pressing needs as SIG money is still available, but there are still 21 century questions concerning school equipment.    Guidance sent long term plans and budget    Kelly Williams sent internship data      Jen Crawford reported that we are in compliance with safety and fire inspections, emergency management guides    John Butler will fill in his information on custodial staffing , maintenance  of buildings and capital improvements    Food service report in process    Waiting for SPED reports     Waiting for Alt Program    Social Studies returned information    English Dept. returned information    Waiting for Glen Woods Tech report     Budgets are due on the 21st, so some may be waiting to complete budgets before submitting data |  |  |
| Data collection  | John Segedy said that it might help with requests if money being paid to an administrator for their time to provide data was instead spent on having a less expensive clerk type person collect it.  |  |  |