**TEAM: Instruction**

**PRESENT: Natalie Gehrig, Jacob Roth-Ritchie, Lyn Paolino, Laurie Haynes, Karla Luhtjarv, Phil Swasey**

**MEMBER TAKING MINUTES: Natalie Gehrig**

**DATE: 5/28/14**

**START TIME:2:30**

**END TIME:3:30**

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| **Item** | **Discussion** | **Conclusion** | **Actions Items/Member Responsible** |
| **Updates-**  | Jacob is going to continue working on the writing piece. Jacob is up to 2DWe need to look at the Endicott survey and begin continue to plug in the dataWe can also start tagging/organizing our evidence | We put in the Endicott Survey Data in draft form.  |  |
| **Goals/Agenda items for the next meetings** | We will continue to finish the drafting indicator 4 putting in the Endicott information and tagging the evidence examples | Jacob will continue to write |  |