

# WASHINGTON SCHOOL BOARD

Monday, December 10, 2018

Washington Elementary School, classroom 4.

## MEETING MINUTES

### **In Attendance:**

#### **Board Members:**

Linda Musmanno

Karen Belanger

Kathy Atkins

Arin Mills

Leadership Team - J. Johnson, T.

Webber

Student Representative - Lily

Gibson

### **Administration:**

Robert Hassett, Superintendent

Lori Schmidt, Business Administrator

Patricia Parenteau, Assistant

Superintendent

Jennifer Crawford, Consulting Principal

/Director of Curriculum Instruction and

Assessment

### **1.0 CALL TO ORDER at 6:00pm**

- 1.1 Linda Musmanno led the Pledge of Allegiance and a moment of silence. She thanked everyone for attending the meeting and made the announcement as to the presence of a quorum, that the meeting has been duly called, and notice of the meeting has been posted for time and in the manner required by law.

### **2.0 STUDENT REPRESENTATIVE REPORT**

- 2.1 Winter Sports are beginning. not much going on. NHS had a very successful fundraiser that made a profit. The students were given a survey about how they feel about the current schedule.

### **3.0 OPEN FORUM**

- limited to approximately five minutes per person
- None

### **4.0 CORRESPONDENCE**

- 4.1 None

### **5.0 CONSENT AGENDA**

- 5.1 Minutes of regular meeting November 14, 2018
  - 5.1.1 Change 7.2 - they have fingerprinted - change to Evidence is in the lab
  - 5.1.2 change 8.4 - Remove 'maintenance'
  - 5.1.3 Atkins moved to accept the minutes as amended. Karen Belanger seconds. motion passed 4-0.

### **6.0 APPOINTMENTS, LEAVES, and RESIGNATIONS**

- 6.1 - None

### **7.0 INFORMATIONAL ITEMS and REPORTS**

- 7.1 Enrollment Report – H/D Middle 32, H/D High 37, WES 42
  - 7.1.1 None

- 7.2 Superintendent's Report
  - 7.2.1 students were given a survey about changing the High School start time.
    - 7.2.1.1 Washington will be the most affected based on location
    - 7.2.1.2 considering a single start option for all the schools
    - 7.2.1.3 looking at the options
- 7.3 Leadership Team Report
  - 7.3.1 Had the annual Thanksgiving feast
  - 7.3.2 Annual Holiday
  - 7.3.3 will have a police officer come in and talk to the kids about active shooter protocol
- 7.4 Business Administrator's Report
  - 7.4.1 Financial Report
    - 7.4.1.1 Report Included in the packet
    - 7.4.1.2 has not heard back on what the retained fund balance can be used for

## **8.0 CONTINUING BUSINESS**

- 8.1 Technology Update
  - 8.1.1 talked to Neal- He helped merge all old emails to the new email system
  - 8.1.2 December 21st is the deadline to have everything moved to the new system.
  - 8.1.3 J. Crawford - will be working with Kelly to determine what we have and what we need technology-wise
- 8.2 Goal Setting
  - 8.2.1 working on the strategic plan for the school and the SAU
    - 8.2.1.1 revisited the current mission and vision of the school.
      - 8.2.1.1.1 they still line up with what is currently valued.
  - 8.2.2 goals for next year
    - 8.2.2.1 place based valued education
    - 8.2.2.2 relationship building within the school and the community.
    - 8.2.2.3 Making the school more community centered, family centered
    - 8.2.2.4 student achievement
      - 8.2.2.4.1 working on improving on geometry scores
    - 8.2.2.5 working on assessment standards - more clearly defined parameters.
- 8.3 FY 2019-20 Proposed Budget
  - 8.3.1 only changes that have been made were in tuition
  - 8.3.2 still waiting on numbers from the bus company
  - 8.3.3 Do you want to include the repair money for the roof Ice dams in the budget, or have it be a warrant article?
    - 8.3.3.1 Need to research which repair option we want to go with.
    - 8.3.3.2 Add to the budget for now and we will discuss out the next meeting.
  - 8.3.4 E-rate - We would be able to get back around 80% - Cannot be used to access the internet
    - 8.3.4.1 the number presented to the public will be the gross number, not the net number.
  - 8.3.5 Questions
    - 8.3.5.1 Change in Psych Pupil services? - there was a change in an IEP

- 8.3.5.2 Repairs and maintenance - why did it go over last year?
  - 8.3.5.2.1 The well. Lori will research this for next meeting.
- 8.3.6 Leadership Model for next year
  - 8.3.6.1 Proposed structure
    - 8.3.6.1.1 Teaching principal model - which eliminates the leadership stipend.
      - 8.3.6.1.1.1 Would save estimated around \$40k this year.
      - 8.3.6.1.1.2 Need to define what the school needs from a Principal.
    - 8.3.6.1.2 Looking at a half special education /half teacher position.
  - 8.3.6.2 Lori will rework the budget to reflect changes in stipends and salaries and present the updated budget at the next meeting.

## **9.0 NEW BUSINESS**

- 9.1 None

## **10.0 POLICY DEVELOPMENT**

- 10.1 New Required By Law Policies
  - 10.1.1 GADA Employment References and Verification – Final Approval
    - 10.1.1.1 Karen Belanger moved to accept the final approval of GADA Employment References and Verification policy. Kathy Atkins seconds. Motion passed 4-0
  - 10.1.2 IMGA Service Animals in Schools – Final Approval
    - 10.1.2.1 Karen Belanger moved to accept the final approval of IMGA Service Animals in Schools policy. Kathy Atkins seconds. Motion passed 4-0
- 10.2 Revisions to Existing Policies
  - 10.2.1 IHBG Home Education Instruction & Access to Curricular and Co-Curricular Programs - Approval of Revision
    - 10.2.1.1 Karen Belanger moved to accept the revision of IHBG Home Education Instruction & Access to Curricular and Co-Curricular Programs policy. Kathy Atkins seconds. Motion passed 4-0
  - 10.2.2 IJ Instructional Resources + Instructional Resources Plan- Approval of Revision
    - 10.2.2.1 Karen Belanger moved to accept the revision of IJ Instructional Resources + Instructional Resources Plan. Kathy Atkins seconds. Motion passed 4-0

## **11.0 ADJOURNMENT**

- 11.1 Kathy Atkins moved to adjourn. Karen Belanger seconds. Motion passed 4-0 at 7:43pm.

Respectfully submitted by  
Megan Fleagle