**TEAM: NEASC Meeting**

**Focus: Core Values Report**

**PRESENT:** Michelle Prentiss, Alex Luhtjarv, Michael Boucher, Lyn Paolino, Jessamyn Irwin, Linda Saari, Jim O’Rourke, Jen Crawford, Sara Paquette, Noah Denslow, Nicole LaRouche, John Bramley

**MEMBER TAKING MINUTES: Linda Saari**

**DATE: 02/11/2014**

**START TIME: 2:30 PM**

**END TIME: 3:30 PM**

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| **Item** | **Discussion** | **Conclusion** | **Actions Items/Member Responsible** |
| Community Report draft review | Review of sample School and Community summary (Bristol)— Alex noted that it is a scaled down summary from what some people who have visited are used to.  Review of Hillsboro-Deering Community Profile report draft. The following suggestions were made:   * Numbers need to be up to date (enrollments)—Jen noted that Annual report should be ready soon * Needs to be longer—include more as per the sample report * Include number of teachers, class size, % AP courses as per sample * Might want to add student teachers, college connections (NEC) * More personalized * More details on business partnerships re: internships * Include income per town not just the total for district * % poverty |  | Get updated info from School Annual report  Include the number of home schooled students  Pass on suggestions to authors of community Profile draft (re: these minutes—Alex/Sara) |
| Core Values : next steps | Core values report vote was unanimous in the affirmative. It was presented to the school board and is public.  Noah noted that to get to work on the rubrics committee 1 and 4 will combine.  Ideas for the roll out of the Core Values and Beliefs:   * They have been on presentations, in program of studies * Other ideas:   walls, posters, program of studies, agenda books, artwork on ramp, winder carnival theme or event, event in spring (when seniors are on trip if possible) event at school start, design competition, adapt committee 4 paws from last year,  student voice to be involved and come up with some ideas activities,  “living our values” cards and nominations, senior legacy project, quiz show  Noah asked about doing some town publicity and will have Jim/Jen and Alex/Sara review  Noah will make color copies for around school |  | Student voice will be involved and come up with some ideas activities—Noah notify Student Voice  Noah will make color copies to be placed in mailboxes to get them around the school  Noah will get them on website |
| Report out from each committee | Standard 1-Core values (above)  Standard 2-Curriculm—Jessamyn reported that they in good shape, they are waiting for 21st century learning information—will fill in gaps with another layer of requests.  Standard 3-Instruction—Lyn reported that they are using evidence and there are some gaps –they will know the gaps by tomorrow. Got some information from Michelle, but will need to make some more requests. Will look at the DOK exercises from Lisa Witte.  Standard 4-Michelle will merge with core values. There was a rubric discussion on how to begin the process. Start with both committees and ask which departments may be responsible for assessing each of the items? Or team leader meeting? Will discuss at meeting tomorrow, but will have team leaders check with Depts.  Standard 5-School Culture and Leadership--John noted that they are in good shape—7 of 12 done. Looking pretty good-hope to do last 5 tomorrow.  Standard 6-School Resources—Michael reported that 4 of 7 written-issue with staffing on committee to write the indicator—looking at last 4 tomorrow.  Standard 7-Community Resources for Learning—Linda reported that they have received more evidence, written 7&8 and started 2. Survey helped complete indicator 7 on contacting parents. Enough evidence to start most other indicators except long range planning |  | Team leaders will be asked to survey their departments on which top three should be assessed by the dept.  (Jim/Jen) |
| Timeline review | Not done this meeting due to rubric discussion. |  |  |