

**SAU 34 Board Meeting  
Deering, Hillsboro, Washington, Windsor  
September 22, 2016 meeting minutes  
Windsor Town Hall**

**A. Call to Order/Pledge of Allegiance**

The meeting was called to order at 6:32pm. Chair Hahn led the Pledge of Allegiance, and made the announcement as to the presence of a quorum, that the meeting has been duly called, and notice of the meeting has been posted for time and in the manner required by law. Chair Hahn also announced that the meeting was being recorded and may appear on the internet.

**B. Roll Call**

**A roll call was taken by the secretary with the following results:**

**Hillsboro-Deering School Board**

**Rich Pelletier-Present  
Chris Bober-Present  
Paul Plater-Present  
Nancy Egner-Present 6:58  
Steven Hahn-Present  
Gayle Terani-Absent  
Linda Musmanno-Absent  
Karen Belanger-Present  
Kathy Atkins-Absent  
Cameo Mulliner-Absent  
Darlene Cuddy-Present  
Gloria Landry-Present  
Cynthia Stosse-Present**

**Washington School Board**

**Windsor School Board**

**Robert Hassett, Superintendent  
Patricia Parenteau, Assistant Superintendent  
Lori Schmidt, Business Administrator  
Carol Fogarty, Executive Assistant**

**C. Correspondence**

**D. Public Forum**

**E. New Business**

**1. Superintendent's Report**

Very smooth start; heating project going well, nice new sign. People are very pleased with Kevin Johnson and the job he is doing as Director of Curriculum, Instruction and Assessment. Lori was commended on how well she has taken over the job as business administrator.

**2. FY 16 Financial Information**

There is a \$69,000 balance which is explained on the spread sheet. Contracted professional services went up because of Accounting software and training.

**3. FY 18 Budget Timeline**

Provided in the packet.

**4. FY 18 Budget Planning and Expectations**

\$60,000 was returned last year. \$75,000 is being retained as reserve, and \$45,000 for the CIA director position. Paul feels \$80k to \$100k should be returned. Health Trust is

giving estimates for maximum increases that are much closer to the actual cost. Darlene and Rich feel the return should be much like last year's at \$60,000. Chris agrees with being conservative, and there will be a NH Retirement increase. Chair Hahn asked if there were any other considerations? No major items are being anticipated. A neighboring district is moving away from Health Trust. The SAU lease may be something that the SAU Board should look at. Rich suggested preparing increase estimates for the hourly employees. Paul suggested 2% and 3% to be considered.

## **Nancy Egner arrived at 6:55**

### **5. Prime X Documents**

Lori explained.

## **F. Action Items**

### **1. Meeting Minutes-May 9, 2016**

Motion to approve the minutes made by Rich, seconded by Chris. Nancy motioned to correct the spelling of May under D, the election of officers, seconded by Chris and approved 8-0-1: Darlene abstained. Minutes approved as amended 7-0-1; Nancy and Darlene abstained.

### **2. Approve Budget Timeline**

Motion to approve made by Rich, seconded by Gloria and approved unanimously.

### **3. Primed Contract**

Motion to approve made by Rich, seconded by Chris and approved unanimously.

## **G. Adjournment**

Motion to adjourn made by Rich, seconded by Darlene and approved unanimously.

Respectfully submitted,  
Shelly Gardner, Board Secretary