

# **SCHOOL ADMINISTRATIVE UNIT #34**

Deering, Hillsboro, Washington, and Windsor

## **SAU #34 SCHOOL BOARD MEETING**

Tuesday, May 14, 2019 - 6:30 pm

Hillsboro-Deering High School Cafeteria

### **MINUTES**

#### **A. CALL TO ORDER—PLEDGE OF ALLEGIANCE**

Announcement by the chair as to the presence of a quorum, that the meeting has been duly called, and the notice of the meeting have been posted for time and in the manner required by law.

*Public announcement that meeting is being recorded and will appear on the internet.*

#### **B. ROLL CALL**

A roll call was taken by the secretary with the following results:

Hillsboro-Deering School Board	Rich Pelletier- Present
	Christopher Bober- Present
	Paul Plater- Present
	Kathryn McGinn- Present
	Herla Iadonisi - Present
Washington School Board	Linda Musmanno- Present
	Karen Belanger- Absent
	Kathy Atkins- Present
	Cameo Mulliner- Absent
	Arin Mills- Present
Windsor School Board	Darlene Cuddy-Present
	Gloria Landry- Absent
	Cynthia Stosse- Absent

Robert A. Hassett, Superintendent

Patricia Parenteau, Assistant Superintendent

Lori Schmidt, Business Administrator

Jennifer Crawford, Director of Curriculum, Instruction and Assessment

#### **C. CORRESPONDENCE**

a. None

#### **D. ELECTION OF OFFICERS**

a. Chair

- i. Plater moved to nominate Musmanno. McGinn seconds. Musmanno declined.
- ii. Musmanno moved to nominate McGinn. Atkins seconds. Motion passed unanimously.

- b. Vice-Chair
  - i. Plater moved to nominate Musmanno. Iadonisi seconds. Motion passed unanimously.
- c. Secretary
  - i. Atkins moved to nominate Bober. Iadonisi seconds. Motion passed unanimously.
- d. Treasurer
  - i. May was nominated and voted on unanimously.
- e. Vice-Treasurer
  - i. Carol Fogarty was nominated and voted on unanimously.
- f. Manifest Signatories
  - i. Bober moved that the chair and vice chair will fill this duty. If the chair or vice chair are unavailable to sign, it is their responsibility to obtain another SAU board member to sign in their place. Cuddy seconds. Motion passed unanimously.

#### **E. PUBLIC FORUM—Limited to five minutes per person**

- a. None

#### **F. NEW BUSINESS**

- 1. Superintendent's Report
  - a. Congratulate Connie Sampson, Wish her well as she moves to her new position.
  - b. Has been wonderful having a full time CIA person this year
- 2. Strategic Plan
  - a. Full presentation can be heard on the audio recording posted on the SAU website
  - b. Still working on crafting the Strategic Plan
  - c. Will involve the larger community populations once a more finalized draft is ready to present to the public
- 3. Appointments, Resignations and 2019-2020 SAU Personnel Nominations
- 4. End of Year Financial Report
  - a. We are in better shape than we anticipated in the fall
- 5. Audit Report
  - a. Clean audit
  - b. No internal weaknesses or significant changes suggested
- 6. 457(b) Retirement Plans
  - a. Geared toward people who are near retirement age
    - i. would allow them to defer a larger amount of their income into their retirement plan
  - b. No cost to the SAU, but would like to have an attorney draw up a document for this plan which would have an initial set-up cost of approx. \$4,500.00
  - c. Would like the board to authorize to get this set up
  - d. Only for the SAU employees at this point
- 7. Primex Property & Liability CAP Agreement
  - a. Would like permission to sign the contract
  - b. The multi-year agreement caps the increase at 9% each year for 3 years
- 8. Superintendent Review Process
  - a. Pelletier
    - i. We should use the same form

- ii. the last time we changed the form, there was a committee charged with creating this
- b. New board members do not complete this form
- c. The superintendent will also complete a self evaluation
- d. The chair and vice chair will compile the evaluations and review with the superintendent.
- e. Carol will email the form to the board.
  - i. Board evaluations due no later than June 15, 2019.
- f. The Board will discuss changing the form at the next meeting.

#### **G. NON-PUBLIC SESSION – RSA 91-A:3 II (a)**

- a. Roll
  - i. Pelletier
  - ii. Bober
  - iii. Plater
  - iv. McGinn
  - v. Iadonisi
  - vi. Musmanno
  - vii. Atkins
  - viii. Mills
  - ix. Cuddy

#### **H. CALL BACK TO ORDER**

- a. Chair McGinn called the regular meeting back to order @ 8:27
- b. Pelletier moved to seal the minutes of the non-public session citing RSA 91-A:3 (a). Bober seconds. Motion passed unanimously
- c. Pelletier moved to have the Chair act upon what was agreed on in non-public session. Plater seconds. Motion passed unanimously

#### **I. ACTION ITEMS**

- 1. Meeting/Public Hearing Minutes: November 29, 2018
  - a. Bober moved to approve the Meeting/Public Hearing Minutes: November 29, 2018 as written. Atkins Seconds. Motion passed (McGinn, Cuddy, Iadonisi abstained)
- 2. Appointments, Resignations and 2019-2020 SAU Personnel Nominations
  - a. Bober moved to accept the Appointments, Resignations and 2019-2020 SAU Personnel Nominations as presented. Cuddy seconds. Motion passed Unanimously
- 3. 457(b) Retirement Plans
  - a. Bober moved to authorize the Business Admin to enter into a contract to establish a 457(b) Retirement Plan for the SAU. Cuddy seconds. Motion passed (Plater abstained)
- 4. Primex Property & Liability CAP Agreement
  - a. Bober moved to accept the Primex Property & Liability CAP Agreement as presented. Cuddy seconds. Motion passed Unanimously
- 5. Set Date for Fall SAU Board Meeting

- a. McGinn moved to have the Fall SAU Meeting on Thursday, September 26 @ 6:30pm in Washington. Bober seconds. Motion passed unanimously

**J. ADJOURNMENT**

- a. Plater moved to adjourn. Bober seconds. Motion passed unanimously @ 8:49pm

Respectfully Submitted,  
Megan Fleagle