

Policy Committee Meeting
May 3, 2016

Present: Steve Hahn (chair), Robert Hassett, Jennifer Crawford, and Carol Fogarty.

Invited Guests: Glen Woods, Tim Carson

1. Minutes – 3/15/16

Minutes were reviewed. Jen Crawford moved to accept the 3/15/16 minutes as written; Supt. Hassett seconded. Called to vote – all in favor, 4-0

2. KD School District Social Media Websites

The committee reviewed the changes to the policy prepared by Jen Crawford and Glen Woods. The main change was the word “platform” to the word “use” throughout the policy. There was a brief discussion about whether the highlighted sentence was redundant but it was decided to leave it in. Supt. Hassett motioned to move the policy as amended, forward to the board. Jen Crawford seconded – called to vote – all in favor, 4-0.

3. EHAA Computer Security, Email and Internet Communications

The committee reviewed the NHSBA sample policy and went through it line by line. After discussion, the committee decided to make the following changes to the sample policy:

- Delete the second paragraph (sentence just before the numbered list)
- Move the first sentence in #6 to the end of #1. Delete sample policy #6.
- Change #2 to the sentence found in district policy GBEF, “District technology should be used for educational purposes only during school time, while occasional personal use of the Districts network is acceptable on personal time”
- Delete from #3 “outside organizations, or other non-job related solicitation”
- Move the sentence found in #8 to the end of #5
- Delete the last sentence in sample policy #7 (which now becomes #6)
- In sample policy #9, change the second sentence to “Employees are not to retrieve or read any e-mail that is not sent to them, without authorization” and add “or designee” to the last sentence. (which now becomes #7)
- Change sample policy #12 to “Personal devices cannot be used on the system unless pre-authorized by administration” (which now becomes #10)

Supt. Hassett moved to accept the changes made and review the policy again at the next meeting before sending it to the board. Seconded by Jen Crawford – called to vote – all in favor, 4-0

Jen Crawford moved to adjourn at 5:12pm – seconded by Supt. Hassett - All in favor.

Next meeting – 5/17/16

Respectfully Submitted,
Carol Fogarty