**Note-Taking Sheet**

|  |
| --- |
| **Source** (cited properly using [www.easybib.com](http://www.easybib.com) or [www.refme.com](http://www.refme.com) ) |

|  |
| --- |
| **Notes or Quoted Passages**  You may paraphrase or copy & paste information from web sites into this section, but if you copy and paste, it must be in quotation marks and you must include the page number. Put the information from the source under the appropriate category.  **Education and Training**  **Daily Life & Responsibilities**  **Stresses & Disadvantages**  **Rewards & Advantages**  **Salary & Benefits**  **Skills & Personality Traits** |