**TEAM: NEASC Meeting**

**Focus: Core Values Report**

**PRESENT:** Michelle Prentiss, Alex Luhtjarv, Michael Boucher, Lyn Paolino, Jessamyn Irwin, Linda Saari, Jen Crawford, Sara Paquette, Noah Denslow, Nicole LaRouche

**MEMBER TAKING MINUTES: Michael Boucher**

**DATE: 01/14/2014**

**START TIME: 1:00**

**END TIME:**

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| **Item** | **Discussion** | **Conclusion** | **Actions Items/Member Responsible** |
| 1. Review drafts of completed indicators:
	1. Bramley: School Culture & Leadership
	2. Linda: Community Resources
 | 1. School Culture & Leadership:
	* Corrections to statements regarding heterogeneous courses.
	* Third person voice
2. Community Resources
	* Blackboard has purchased ConnectEd
	* Edit suggestions were made
 |  | Continue to work on Narrative Essays for these Standards. |
| 1. Final discussion of Core Values report before it is emailed to the staff
 | * Core Values final draft of their Executive Summary goes to the staff after this meeting.
* Discussion and vote is on the executive summary only.
* Reviewed Executive Summary for Core Values Narrative Essay
	+ Clearly specified Strengths and Needs statements,
	+ This report has Strengths/ Needs by indicator, which is different than other standards.
	+ Review needs to ensure they are not necessarily strengths.
	+ Rubrics alluded to in the report are not integrated into current practice- an addendum can be added once rubrics are integrated.
	+ Needs statements should alluded to within the Narrative Essay.
		- Needs must have evidence to support them
	+ Be careful not to mention possible plans of action that are not on the radar for implementation
	+ Is there a way to remove the emotional language/ feelings from the executive narrative?
 |  | Edits will be made and Narrative Essay will be sent to staff. |
| 1. Other?
 | NEASC is happy with our pre-self-study report we sent* Recommendations were made and there were no dings against us.
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