

Freshman Secretary Nomination Form

Article V Duties of Officers and Representatives

Section 1: Term of office: The official term for all officers and representatives will be July 1 through June 30 with the exception of the Senior class officers and representatives who are elected to a permanent position.

Section 6: Class Secretary: The Class Secretary is responsible for attending all meetings, keeping up-to-date minutes of all meetings, prepare and distribute agenda's, take attendance, create press releases, send thank you notes and other correspondence as necessary, and keep a permanent record of minutes as an aid to future class officer teams.

–Specific Responsibilities

- Freshmen Class Secretary
 - None specific

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CANDIDATE APPLICATION FORM

(Please Print)

We, the undersigned, hereby nominate, _____
a registered student in the Hillsboro-Deering School District, for the position of
Freshman Class _____.

NOTE: ONE PERSON CANNOT NOMINATE TWO DIFFERENT CANDIDATES FOR THE SAME POSITION.

#	NAME	SIGNATURE
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Signature of Nominee: _____

Date: _____

Student contact (email/cell phone) : _____

Parent(s) Signature: _____

Certification of CANDIDATE ELEGIBILITY

This is to certify that _____
, is a registered student in the Hillsboro-Deering School District and carries enough credits, to be eligible for
election of office for the
Class of _____.

Signature of Guidance Counselor _____

Date: _____

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By signing below, I affirm that _____ is a student in good standing who would make a reliable and active class leader for the Freshman Class.

Principal's Signature: _____

Advisor's Signature: _____

Additional Items Required:

1.) As a class officer you will be required to participate in class fundraisers such as car washes, sales events, selling concessions at sporting event, etc. You need to be an active leader and approachable to those in your class, while maintaining a good academic record. . There are mandatory meetings every week after school. You may also be asked to participate in events where you represent our school. This events are usually optional but you might be asked to be available.

In order to evaluate your desire to serve as an officer of your class, your application must be accompanied by **an essay of at least two paragraphs** explaining why you would like to be a member of Student Voice and what leadership qualities you possess.

Please include:

- The position you are seeking
- A list of your extra-curricular activities (both inside and outside of school)
- Any prior leadership experience
- Why you would like to represent your classmates
- Any other experience you feel is relevant to student government

2.) Two teacher recommendations. Your teachers can email the recommendations directly to the Student Voice advisors or you can submit a handwritten recommendation signed by your teacher.