**TEAM: NEAS&C Curriculum Committee**

**PRESENT: Jessamyn, Jeramy, Nicole, Mike, Shannon**

**Student: Brianna Murdough**

**Community:**

**MEMBER TAKING MINUTES: Synan**

**DATE:**

**START TIME: 2:30**

**END TIME: 3:30**

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| **Item** | **Discussion** | **Conclusion** | **Actions Items/Member Responsible** |
| Examine Endicott Data specific to Indicator 4 | 81% of the staff Agree with “The written and taught curricula are aligned.” Based on the Aggregate data, we have a higher rate of agreement by 9%. | “HDHS has identified a consistent method to ensure the clear alignment of the written and taught curriculum resulting in active staff participation as departments progress through the various stages of implementation.”  Target method- team leader, dept. began to implement, teacher led trainings on organizing unit overviews and target learning  -Assessment leader book  -Conference from last November evidence.  -PPT. from Faculty meeting  -Unit overviews  -Assessments with targets listed  -competency and unit sheets  -ELA dept. wide target doc  -Math- common core document with syllabus coordination  -  Intent of staff and admin is to continue to adapt our instruction, materials etc. as we progress through the curricula.  Within this curriculum we are emphasizing HOT, problem solving, etc. | Nicole and Shannon begin writing our rough draft of this indicator. |
| NEASC requests | Filing papers into our bins. |  |  |
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