

HILLSBORO-DEERING SCHOOL BOARD MEETING

Tuesday, September 3, 2024, 6:00 PM

Facilities Tour and H-D Elementary School Media Center



The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.

Meeting Auto Link:
(after the facilities tour)

In Attendance

Chris Bober: Chair

Paul Plater: Vice Chair

Krista Davison: Member

Stacey Morin: Member

Administration

Robin Whitney: Lower ES Principal (Preschool thru 2nd)

Nicole Barton: Upper Elementary Principal (3rd thru 5th)

Jeni Laliberte: Director of Curriculum, Instruction, & Assessment

Stacey Vazquez: Director of Student Support Services

Marc Peterson: Middle School Principal

James O'Rourke: High School Principal

Rebecca Minichiello: Business Manager

Justin Parsils: Middle School Assistant Principal

Meeting Minutes

A. Call Meeting to Order at the High School by the Greenhouse entrance @6:00pm

- *Announcement as to the presence of a quorum, that the meeting has been duly called, and the notice of the meeting having been posted for time and in the manner required by law. Public announcement that the meeting is being audio recorded and will appear on the internet at www.hdsd.org.*

1. Presentations

- Tour of summer projects and facilities
- **HDHS**
 1. Greenhouse: Highlights
 - The Greenhouse received funds from three farm to school grants to provide additional supplies & materials.
 - Handicap accessibility & sensory specific materials will be provided
 2. Scoreboard/Field
 - Concession stand
 - Public Question: Is there a plan for Solar Panels? Mark Nichols answered, At this time here is not.
- **HDMS & HDES**
 1. Attached Document # 1
- Arrived back at HDES @ 7:09pm. Meeting continues
- Audio started. No Live Stream available tonight. Continues at 7:11pm.

2. Pledge of Allegiance and Moment of Silence

- Chair Bober led everyone in the Pledge of Allegiance and a moment of silence.

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3. Review Hillsboro-Deering School Board Norms

- The board reviewed the Board Norms: Document #2

4. Recognitions

- There were no Recognitions at this time.

5. Correspondence

- There were no Correspondence at this time.

6. Public Comment- Limited to five minutes per person

NOTE: This is an opportunity for members of the public to share an idea or concern with the board. Comments are limited to 5 minutes per person. It is not the practice of the board to immediately respond to comments made.

- Chair Bober opened public comment at 7:13pm.
- Bober moved to leave public comment open until the end of the meeting.

7. Consent Agenda

• Approve August 19th, 2024: School Board Meeting Minutes

1. Davison motions to approve August 19th, 2024, Meeting Minutes; Morin Seconds; 4-O-0

• Appointments, Leaves and Resignations

1. Document #3

• Policies: First Reading:

1. ACF Food and Nutrition
2. ADB-GBEC Drug Free
3. ADC-GBED Tobacco Products
4. BG and BGA- Repealed
5. BGAA Policy Development
6. BEDG Public Comment
7. JLDDB Suicide Prevention and Response Plan

• Facilities Use Request.

1. HDMS Trunk or Treat – MS Gym and Parking Lot – October 31, 2024, 5-7 PM; waiver request \$130 for use of building.
2. HDMS Annual Lions Club Senior Citizens' Thanksgiving Dinner, November 16, 2024, 8AM-3PM – Waiver request \$530 for building use, custodial fee (1), and kitchen staff (1) for 8 hours; H-DMS kitchen and cafeteria

8. Student Representative's Report – Benjamin Perrin: Presented by Jeni Laliberte

- All the School Open houses were successful & well attended.
- Fall Sports are in full swing & try-outs are completed.
- Please check the school website for updates on P.T.O meetings.

9. Superintendent's Report – Presented by Jeni Laliberte

• General Updates

1. Discussed the new Benchmark Reading Program.
2. MOU with Teachers Federation: Document #4
3. September 10 – Professional Development Day; There will be no school for Students: Voting will be held at the Middle School.
4. PD day plans discussed & everything will be held at the Elementary School & High School for staff.

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- **Business Manager's Report: Rebecca Minichiello**

1. DOE 25 Progress:
 - Minichiello announced that the DOE Report will be completed by the end of the week.
2. Proposed FY26 Budget Timeline
 - No overlapping with other districts.

K. Board Discussion

1. Policy Committee Report - Presented by Krista Davison
 - Davison discussed adopting the policies and how this would impact future funding if they were not adopted.
 - Delegate Assembly: Date & Time can be found in the audio at:
<https://nh02217314.schoolwires.net/Page/6342>

L. Public Comment -Limited to five minutes per person

NOTE: This is an opportunity for members of the public to share an idea or concern with the board. Comments are limited to 5 minutes per person. It is not the practice of the board to immediately respond to comments made.

- Bober moved to leave public comment open @7:27pm.

M. Action Items

- **Approve FY26 Budget Timeline:** Documents #5
- **Appoint Delegate Assembly Representative**
 1. Davidson motions to appoint Chris Bober as the Delegate Assembly Representative; Morin Seconds 4-0-0
 2. Bober motions to appoint Davison as the alternative representative; Morin Seconds 3-0-1.
- **Authorize Chair to sign MOU with Teachers Federation**
 1. Plater Motions; Morin seconds; Davison opposed 3-0-1.
- **HDES Truck or Treating & HDMS Annual Lions Club Senior Citizens' Thanksgiving Dinner**
 1. Davison Motions to approve the facility use; Plater Seconds 4-0-0

N. Non-Public Session – RSA 91-A:3 II (if needed)

- A non-public session is not needed at tonight's meeting.

Q. Adjournment @7:34pm.

- Davison motions to Adjourn; Morin Seconds; Motion passed 4-0-0 @ 7:34pm.

Respectfully submitted,

Brittany Morrill

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#1

H-D SUMMER PROJECTS

Elementary School

- new bathroom stalls in the girls' and boys' bathrooms
- New bathroom urinals and sinks in the boys' bathroom
- New commercial vinyl floor in the boys' and girls' bathrooms
- New vct tile in staff bathroom and office area
- repainted band at the top of the ES building
- painted all the yellow blocks around windows on the outside
- walls completely repainted and main office area
- upgrade the fire panel and all the fire modules

Middle School

- painted the front of the trim and walls
- door #13 was replaced

High School

- boiler room
- new carpets in the staff room, school store, nurse's hallway, high school ramp, welcome center
- new floors in the staff bathroom and bathrooms by nurse's room
- new bathroom stalls in the lower level girls' and boys' bathroom
- painted all the interior doors and the ramp railing
- new gym roof installed
- the remainder of the roof at the seams were coated and spot repaired for cuts and tears
- door #7 was replaced

General

- pressure washed all exterior of all the buildings
- football field goal posts installed and field prepped
- football field scoreboard installed
- greenhouse
- new roofs at the rear gable ends replaced
- road way from main road to high school was cleared of brush to open up the power lines
- repainted the line in the main road up to the middle school and at the paw prints
- new PA system installed in all 3 schools

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#2

Hillsboro-Deering School Board
Unanimously Approved 8-21-2023

Norm	When we do this, we...	When we are NOT doing this, we...
Assume Good Intentions	<ul style="list-style-type: none">• Value others commitments• Actions come from a place of supporting students• Listen to other points of view	<ul style="list-style-type: none">• Are visibly frustrated and at odds• Alienate groups of students• Make assumptions and jump to conclusions
Be present and prepared	<ul style="list-style-type: none">• Read all materials prior to the meeting• Listen to each other• Pay attention and stay engaged for the full meeting	<ul style="list-style-type: none">• Do not follow the discussion• Go off topic• Did not read the meeting materials in advance
Communicate Effectively	<ul style="list-style-type: none">• Listen to and hear each other• Avoid spur of the moment decision making• Speak to move the conversation forward	<ul style="list-style-type: none">• Are off topic• Are repetitive• Are argumentative

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#3

78 School Street
Hillsboro, NH
03244-2190

SAU #34

603-464-4466
Fax 603-464-4053
www.hdsd.org

Soaring to Excellence

Jennifer L. Crawford, Ed.D.
Superintendent of Schools

Stacey L. Vazquez, Ed.S.
Director of Student Support Services

Jeni M. Laliberte, M.Ed., CAGS
Director of Curriculum, Instruction and Assessment

Rebecca Minichiello, MBA
Business Manager

To: Hillsboro-Deering School Board Members
From: Dr. Jennifer Crawford, Superintendent of Schools
RE: **For Information Only** – Appointments, Leaves & Resignations of Staff
Date: September 3, 2024

Resignations: Sydney Eccleston – HDHS Head Cross Country Coach, resignation effective 8/20/24.

Leaves: None

Transfers/Change of Assignments:

Appointments:

Pam Pascale, HDES Title I Academic Interventionist, 6.5 hours/day, 2 days/week, \$32.00/hour; effective 8/21/24-6/13/25, grant-funded.

Angela Miner, HDES Food and Nutrition Team Member, Column A, Step 10, \$19.51/hour, 6 hrs/day, 5 days/week; effective 8/21/24-6/30/25

Kayla Roach, HDES Food and Nutrition Team Member, Column A, Step 4, \$16.34/hour; 6 hrs/day, 5 days/week; effective 8/21/24-6/30/25

Christine Field, HDES Cafeteria Monitor, Column E, Step 10, \$17.39/hour, 2.5 hrs/day, 5 days/week; effective 8/26/24-6/30/25

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#4

**Hillsboro-Deering Federation of Teachers,
AFT-NH #2348, AFT-NH, AFL-CIO
and
Hillsboro-Deering Cooperative School Board**

Memorandum of Understanding
(Teaching a 6th Class at H-DHS)

Whereas the parties, the Hillsboro-Deering Federation of Teachers, AFT-NH #2348, AFT-NH, AFL-CIO and Hillsboro-Deering Cooperative School Board, have consulted over the impact of the difficulty of filling certain vacancies at Hillsboro-Deering High School, the parties agree as follows:

1. It is the position of the parties that there is a need to develop a plan to provide instruction to students in the event certain teaching vacancies are not filled.
2. The only solution that appears to be available to the District at this point is to determine if there are H-DHS teachers who would volunteer to teach an additional class above their required work load. No teacher shall be compelled to teach an additional class.
3. It is recognized that teaching an additional class requires additional work by the teacher beyond the instructional time.
4. A teacher who volunteers to teach an additional class shall not be assigned to before and after school duties for the duration of teaching the additional class
5. A teacher who volunteers to teach an additional class shall be compensated at the rate of one-sixth (1/6) of their contractual per diem pay rate (annual salary divided by 190 days) per class covered, multiplied by the number of student days they are providing coverage.
6. The parties agree that this agreement is temporary and will only be in effect for the 2024-25 school year or until the vacancy is filled, whichever comes sooner.
7. This agreement may be modified in writing by mutual agreement of the parties.

IN WITNESS WHEREOF, the parties have entered into and executed this Letter of Understanding on this ____ day of September, 2024 by and between the Hillsboro-Deering Federation of Teachers, AFT-NH #2348, AFT-NH, AFL-CIO and Hillsboro-Deering Cooperative School Board.

Chris Bober, Chairperson
Hillsboro-Deering Cooperative School Board

Date

Alex Luhtjarv, President
Hillsboro-Deering Federation of Teachers,
AFT-NH #2348, AFT-NH, AFL-CIO

Date

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#5

HILLSBORO-DEERING SCHOOL DISTRICT PRELIMINARY BUDGET TIMELINE FOR 2026 FISCAL YEAR

Date	Event	RSA	Comment
November 8, 2024	Budget books distributed to Board		
November 25, 2024	Board Meeting & Budget workshop session		
November 26, 2024	Snow Date		
December 16, 2024	Board Meeting - discuss draft budget & default budget		
January 6, 2025	Board Meeting - finalize budget for budget hearing		
January 14, 2025	Last date for petition warrant articles	40:13,II-a	Second Tuesday in January
January 14, 2025	Last day to post notice for budget hearing	32:5,I	Second Tuesday in January
January 16, 2025	Budget Hearing		Monday 1/20/25 is Martin Luther King, Jr. Day/No school
January 21, 2025	Snow date for continued budget hearing		
January 21, 2025	Last day to hold budget hearing	40:13,II-a[c]	On or before third Tuesday in January
January 22, 2025	Filing for District Officers - first date	669:19	Seventh Wednesday before election
January 27, 2025	Last day to post warrant, budget and default budget	40:13,II-a[d], 39:5,	"...on or before the last Monday in January."
January 31, 2025	Filing Deadline for District Officers - last date	669:19	Friday of the following week after First Filing Date
February 4, 2025	Deliberative Session (SB2 1st session)	40:13,III	February 4th - 11th
February 6, 2025	Snow date for continued meeting		
March 4, 2025	Annual Report available to public	40:13,II	"...at least 1 week before..."
March 11, 2025	Voting (SB2 2nd session)	40:13, VII	2nd Tues in March
Officers to be elected	Moderator		1 Year Term
	1 At Large Member; 1 Deering Member		3 Year Term
Current Board	Paul Plater	2026	Hillsboro
	Chris Bober (Chair)	2025	Deering
	Krista Davison	2027	At Large
	Stacey Morin	2027	At Large
	Michael Kenney	2025	At Large
	*Bold Print - term ending		