

**HILLSBORO-DEERING SCHOOL BOARD**

**REGULAR MEETING**

**Monday, September 15, 2014**

**Hillsboro-Deering High School School Media Center**

**In attendance:**

**Board Members-**

Rich Pelletier, Chair  
Steven Hahn, Vice Chair  
Paul Plater  
Nancy Egner-Denu  
Virginia Leiby (Ginks)

**Administration-**

Robert Hassett, Superintendent  
Patricia Parenteau, Assistant Superintendent  
Jean Mogan, Business Manager  
Carol Fogarty, Administrative Assistant  
Karen Ralph, HD Special Ed Coordinator  
Jim O'Rourke, High School Principal  
Jennifer Crawford, HS Associate Principal  
Stacey Vazquez, HDHS Alt. Program Director  
James Bailey, Maintenance  
Emily Hatcher, Student Representative Substitute

Members of the Press  
Community members

**A. Call to Order**

Chair Pelletier called the meeting to order at 6:17pm.

**B. Pledge of Allegiance**

Chair Pelletier led the Pledge of Allegiance and a moment of reflection.  
Chair Pelletier welcomed everyone to the meeting, made the announcement that the meeting was being recorded and may appear on the internet.

**C. Recognitions**

Emily Hatcher, Student Representative Substitute. Emily was recognized and welcomed.

**D. Correspondence**

Health Trust letter stating an additional rebate of up to \$151,550 for the SAU; \$138,104 for HD. The Board needs to request a contribution holiday before September 18<sup>th</sup> or it will be received in a check. Jean said a check is probably the cleanest way to receive this.

**E. Presentations**

1. High School Alternative Program Relocation Presentation-Patricia Parenteau  
A PowerPoint presentation including statistics, instructional time missed due to transportation and transition, student profile, requirement of social and emotional support, program successes, current cost of programming, program needs, considered locations, recommendation and proposed timeline. The recommendation is to have a separate building on campus with a timeline of a

proposed warrant article this year. Estimated costs using modular were estimated at \$677,800. Associated savings estimated at over \$125k. Jim O'Rourke spoke about enrollment and utilizing building space. The team thanked Carol Fogarty for her assistance. Ginks asked if there were other factors, besides cost, in deciding against an addition to the building. Psychological safety, and separation. Steve asked about the effect on out of district placement. Stacy said that this would increase the likelihood of keeping a student in the district. Teaching staff may be reduced due to sharing teachers with the high school. Rich asked about the in house capacity and Jim answered it would be reorganization not losing a teacher at the high school. Rich asked about custodial services and utilities savings. Jean answered that the cost at the current location is much more expensive. Paul added there will be a savings on taxes. One modular made up of four units totaling 3,580 square feet. Paul said that the transportation contract may go down next year after eliminating the distance of the current alt program. Rich asked if the recommendation would be for a bond and Jean said that would be the least expensive way with a 10-15 year payback window. The savings outweigh the potential cost of a bond. Paul doesn't understand why room can't be found in the existing schools because of the reduction in students.

The Board viewed the existing modular and proposed site.

Chair Pelletier called the meeting back to order at 7:46pm.

Spaces on the floor plan were discussed. Paul asked for a floor plan of the current facilities. Emily commented on what a great idea this was, she was not aware of the current alt program and it seems that this should have been done a while ago. The alt students would really be able to feel a part of the high school. The approval process was explained. Emily asked about the cost savings. No additional equipment for the workout space is being requested. Jean explained the current rent structure, estimating a savings of about \$20,000. Ginks commented on the projected savings. Rich asked the Board how they would like to proceed. Steve feels this is a good idea and he is ready to vote based on the information received. Ginks would like more solid numbers before voted on and presented to the voters. A site plan, aerial shot, and transportation savings should also be available to the voters. Jim O'Rourke offered to have a 3d drawing done to present to the public. Nancy asked to include the purpose or mission with the proposal. Rich would like to vote on this at the next meeting.

Superintendent Hassett offered his view on consolidating teachers, psychological safety, custodial services, RFP, and getting bids.

#### **F. Public Comment**

John Segedy said conceptionally this is a wonderful idea, however it is being overdone. It could be done with half the space. The kitchen space at the high school could be shared. Used trailers could be used, or use the already existing trailers. John does not think the project should be bonded; use surplus money and the \$138,000 trust rebate.

**G. School Board Response to Public Comment**

Nancy asked the cost of the current trailers. Jean said the last one was bought used about 6 years ago for \$50,000. Nancy also asked how many years were left on the middle school bond. \$740,000/yr. for 7 more years.

**H. Board Discussion Items**

1. Committee Reports

a. Board Services

Committee has not met.

b. Policy

There are two policies being recommended for revision. Student teachers who act as substitutes get paid as such. If a student damages property they are responsible for the cost. It does not say parents are also responsible. Students and Parents will be added as responsible for damages.

Superintendent Hassett explained the purpose of the list of policies included in the packet.

**I. Superintendents Report**

1. Appointments, Leaves and Resignations

2. Out of New England Overnight Field Trips

a. DECA NH Conference, Manchester, NH-February 11-13, 2015

b. DECA International Conference, Orlando, FL-April 24-29, 2015

c. FBLA State Leadership Conference in Manchester, NH-March 31-April 1st

3. Budget Transfer

Jean explained the budget amounts being allocated back to the schools.

**J. Minutes-September 2, 2014**

Motion to approve the minutes made by Nancy, seconded by Ginks and approved 5-0.

**K. Public Comment**

Kathy Otten hopes that constructive criticism is still heard in this venue, even though the language is being changed in policy KE.

John Segedy offered his opinion on the budget transfer.

**L. School Board Representative's Response to Public Comment**

Steve said the paragraph is being stricken but the spirit still holds true. Changing the language does not restrict the public from giving constructive criticism.

**M. Action Items**

1. Appointments, Leaves and Resignations (see addendum)

Motion to approve made by Ginks, seconded by Nancy. Motion approved 5-0.

2. Out of New England Overnight Field Trips
  - a. DECA NH Conference, Manchester, NH-February 11-13, 2015  
Motion to approve NH Conference made by Ginks, seconded by Nancy and approved 5-0.
  - b. DECA International Conference, Orlando, FL-April 24-29, 2015  
Motion to approve International Conference made by Ginks, seconded by Nancy and approved 5-0.
  - c. FBLA State Conference Manchester, NH March 31-Apr. 1  
Motion to approve FBLA conference made by Paul, seconded by Steve and approved 5-0.
3. Budget Transfer  
Motion to approve made by Nancy, seconded by Ginks and approved 5-0.
4. Memorandum of Understanding re: MS DECA Advisor, stipend \$550  
Motion to approve made by Ginks, seconded by Nancy and approved 5-0.
5. Policies requiring Board action
  - a. JQ Lost or Damaged School Property-revision  
Motion to accept revision made by Steve, seconded by Nancy. Ginks amended to add "parents and guardians" after students as responsible. Seconded by Steve, approved 5-0. Approved as amended 5-0.
  - b. LDA Student Teaching and Internships-revision  
Motion to accept the revision made by Steve, seconded by Nancy and approved 5-0.
  - c. KE Public Complaints-revision  
Motion to accept revision made by Steve, seconded by Nancy and approved 5-0.
6. Motion to authorize HD to accept a check for the rebate from LGC for \$138, 104 which will go back to the taxpayers to offset taxes made by Steve, seconded by Nancy and approved 5-0.

**N. Adjournment**

Motion to adjourn made by Steve, seconded by Nancy and approved 5-0.

*Respectfully Submitted,  
Shelly Gardner, Board Secretary*

Addendum

To: Members, Hillsboro-Deering School Board

Approved 10-6-14

From: Mr. Robert A. Hassett, Superintendent of Schools

Date: September 15, 2014

Re: Appointments, Leaves and Resignations – Teachers & Administrators

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The following resignations, leaves, and appointments of teachers have occurred since the September 2, 2014 School Board meeting:

**RESIGNATIONS: None**

**LEAVES: None**

**TRANSFERS: None**

**APPOINTMENTS:**

**Amy Rothe** – HDES Tutor, 25 hours/wk, \$25.00/hour, effective 9/10/14, NH certification in Elementary Education and Life Science.

**Marilyn Powers** – HDMS LPN/Nurse Bus Monitor, \$35.00/run, effective 9/2/14

**HDMS Instructional Team Leaders** – stipend \$1,200, effective 14-15 school year

**Rayna Teich** – English Language Arts

**Helene Newbold** – Math

**Shelley Cutter** – Science

**Melissa Robbins** – Social Studies

**Jocelyn Drew** – Unified Arts

**Monique Amitrano** – Special Education

**Jocelyn Drew** – HDMS Destination Imagination Advisor, \$1,050 stipend, effective for 14-15 school year

**Jocelyn Drew** – HDMS Memory Book Advisor, \$550 stipend, effective for 14-15 school year

**Susan Else** – HDHS Girls Varsity Soccer Coach, \$3,100 stipend, effective 8/18/14-10/26/14

**Jed Dubreuil** - HDHS Cross Country Coach, \$2,450 stipend, effective 8/18/14-10/26/14

**Susan Else** - HDHS Indoor Track Head Coach, \$2,400 stipend, effective 12/1/14-1/31/15

**Sam Brown** - HDHS Indoor Track Assistant Coach, \$1,600 stipend, effective 12/1/14-1/31/15

**Jed Dubreuil** – HDHS Ski Team Coach, \$2,000 stipend, effective 11/24/14-3/1/15