



WINDSOR SCHOOL BOARD MEETING

Windsor Town Hall

Windsor, NH

August 22, 2024, 6:00 PM

AGENDA

A. Call Meeting to Order

Announcement by the chair as to the presence of a quorum, that the meeting has been duly called, and the notice of the meeting having been posted for time and in the manner required by law.

B. Pledge of Allegiance and Moment of Silence

C. Swear in new Board Member

D. Correspondence

E. Public Comment – Limited to five minutes per person

NOTE: This is an opportunity for members of the public to share an idea or concern with the board. Comments are limited to 5 minutes per person. It is not the practice of the board to immediately respond to comments made.

F. Consent Agenda (action needed)

1. Approve June 14, 2024 Meeting Minutes

2. Approve July 22, 2024 Meeting Minutes

3. Second Reading:

a. Section A Foundations and Basic Commitments

- AA School District Legal Status
- AC Nondiscrimination, Equal Opportunity Employment
- ACAC Title IX Sexual Harassment Policy
- ACE Procedural Safeguards
- ACN Nursing Mothers Accommodations
- ADB/GBEC Drug-Free Workplace/Schools
- ADC/GBED/JICG Tobacco Products Ban
- AE Accountability

b. Section B Board Governance and Operations

- BAAA School Board Policies and Administrative Procedures
- BBA School Board Powers and Duties

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- **BBAA School Board Member Authority**
- **BBAB Roles and Duties of Board Chairperson**
- **BBB School Board Elections**
- **BBBA Board Member Qualifications**
- **BBBC Board Member/District Officer Resignation**
- **BBBD Board Member Removal from Office**
- **BBBE Vacancies and Unexpired Term Fulfillment**
- **BCA School Board Member Ethics**
- **BCB Board Member Conflict of Interest**
- **BDB Board Officers**
- **BDD Board-Superintendent Relationship**
- **BDG School Attorney**
- **BEA Regular Board Meetings**
- **BEB Emergency Board Meetings**
- **BEC Non-Public Sessions**
- **BEDA Public Notification of School Board Meetings**
- **BEDB Agenda Preparation and Dissemination**
- **BEDC Quorum**
- **BEDDA Board Meeting-Rules of Order and Procedure**
- **BEDG Meeting Minutes**
- **BFE Administration in Policy Absence**
- **BG Board Policy Process**
- **BGA Policy Development System**
- **BGB Policy Adoption**
- **BGC Policy Review and Evaluation/Manual Accuracy Check**
- **BGD Board Review of Administrative Regulations**
- **BGE Policy Dissemination**
- **BGF Suspension of Policies**
- **BHE School Board Use of Email and Other Electronic Communications**
- c. **Section C General School Administration**
 - **CB School Superintendent**
 - **CBI Superintendent Evaluation and Goal Setting**
 - **CH Policy Implementation**
- d. **Section D Fiscal Management**
 - **DA Fiscal Management Plan**
 - **DAF Administration of Federal Grant Funds**
 - **DAFB Equivalence in Instructional Staff and Materials**
 - **DB Annual Budget**
 - **DBI Budget Implementation**
 - **DBJ Transfer of Appropriation**
 - **DEA Revenues from Local Tax Sources**
 - **DFA Investment**
 - **DGA Authorized Signatures**
 - **DIA Fund Balances**
 - **DJ Purchasing**
 - **DJB Purchasing Procedures**

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- **DJE Bidding Requirements**
- **DK Payments, Checks and Manifests**

e. Section E Support Services

- **EB Workplace Safety Program**
- **EBB School Safety**
- **EBBB Accident Reports**
- **EBBC Emergency Care and First Aid**
- **EBBD Indoor Air Quality & Water Quality**
- **EBCA Crisis Prevention and Emergency Response Plans**
- **EBCB Fire and All Hazard Drills**
- **EBCF Pandemic/Epidemic Emergencies**
- **EBCG Communicable & Infectious Diseases**
- **EC Buildings and Grounds Management**
- **ECAF Audio and Video Surveillance on School Buses**
- **EEA Student Transportation Services**
- **EEAA Video and Audio Surveillance on School Property**
- **EEAE School Bus Safety Program**
- **EEAB Establishment of School Bus Routes**
- **EEAEA Mandatory Drug and Alcohol Testing School Bus Drivers and Contracted Carriers**
- **EFA Availability and Distribution of Healthy Foods**
- **EFAA Meal Charging**

G. Board Discussion

1. **NHSBA Orientation for New School Board Members Presentation from May 6-9, 2024**

H. Superintendent's Report

1. **24-25 Budget Timeline**
2. **NHSBA Membership**

I. Policy Development (Action Needed) (*Full listing available in meeting packet*)

1. **Tabled Policies from July 22nd meeting:**
 - a. **BGAA Policy Development, Action and Review (annotated)**
 - b. **BIA New Board Member Orientation**
 - c. **DI Fiscal Accounting and Reporting**
 - d. **DIE Audits**
2. **Section F Facilities Planning and Development (full listing available in meeting packet)**
3. **Approve BEDH Public Comment and Participation at Board Meetings (recommended revision came from NHSBA after July 22, 2024 meeting)**
4. **Title IX Policies (full listing available in meeting packet)**

J. Action Items

1. **Approve 24-25 Budget Timeline**

K. Non-Public Session – RSA 91-A:3 II (if needed)

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L. Call Back to Order

M. Action After Non-Public Session

N. Adjournment

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Per RSA 91-A:3 II. (a)-(e), (i), (k), (l) and (m) only the following matters may be considered or acted upon by a school board in non-public session:

- a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him/her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted;
- b) the hiring of any person as a public employee;
- c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting;
- d) consideration of the acquisition, sale or lease of property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; and
- e) consideration or negotiations of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof, because of his/her membership in such body or agency until the claim or litigation has been fully adjudicated or otherwise settled.
- i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.
- l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.
- m) Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.

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