



The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.

Livestream: <https://www.youtube.com/@Hillsboro-DeeringSchoolBoardSt>

In Attendance

Chris Bober: Chair
Paul Plater: Vice Chair
Michael Kenney: Member
Krista Davison: Member
Stacey Morin: Member

Administration

Jennifer Crawford: Superintendent
Robin Whitney: Lower ES Principal (Preschool thru 2nd)
Nicole Barton: Upper Elementary Principal (3rd thru 5th)
Jeni Laliberte: Director of Curriculum, Instruction, & Assessment
Stacey Vazquez: Director of Student Support Services
Marc Peterson: Middle School Principal
James O'Rourke: High School Principal
Neal Richarson: IT Director
Rebecca Minichiello: Business Manager

Public Hearing

A. Call Public Hearing to Order @5:30pm

- Announcement that the hearing has been duly called, and the notice of the hearing having been posted for time and in the manner required by law. *Public announcement that the hearing is being audio recorded and will appear on the internet at www.hdsd.org.*

B. Pledge of Allegiance and Moment of Silence

- Chair Bober led everyone in the Pledge of Allegiance and a moment of silence.

C. Explanation of Unanticipated Revenue

- Please review attached letter for High School gym floors

D. Public Comment and Questions

- Chris Bober opened public comment @5:35pm.
- There were no public comments
- Bober Closed Public Hearing @ 5:35pm



Meeting Minutes

A. Call Meeting to Order @5:35pm

- *Announcement as to the presence of a quorum, that the meeting has been duly called, and the notice of the meeting having been posted for time and in the manner required by law. Public announcement that the meeting is being audio recorded and will appear on the internet at www.hdsd.org.*

B. Review Hillsboro-Deering School Board Norms

- Attached Document: #1

C. Recognitions

- Crawford recognizes new staff members who started today.
- Crawford Recognizes Lynn Wheeler, Heather Green, Therese Rheault for working hard to set up for the new physical year

D. Correspondence

- **Crawford addresses labor dispute between Teamsters and First Students**
 1. There will be no impact to the Hillsboro-Deering School district due to a no strict clause in the contract.

E. Public Comment- Limited to five minutes per person @5:40pm

NOTE: This is an opportunity for members of the public to share an idea or concern with the board. Comments are limited to 5 minutes per person. It is not the practice of the board to immediately respond to comments made.

- Chris Bober opened public comment @5:40pm
- No public comment
- Bober left public comment open @ 5:41pm.

F. Consent Agenda (action needed)

- **Approve Minutes.**
 1. June 17th, 2024, School Board Meeting
 2. August 1st, 2024, School Board Retreat
- Michael Kenney motioned to approve meeting minutes on June 17th, 2024 & August 1st, 2024, Paul Plater seconds 5-0-0.
- **Appointments, Leaves and Resignations**
 1. Find attached document: #2
- **Policies Update –Final Approval**
 1. IMBA Distance Education
 2. BCA School Board Member Ethics
 3. BBBF Student Members of the School Board

G. Student Representative's Report (if available) – Benjamin Perrin

- Benjamin was not present at this time.
 1. Student report addressed after Superintendent's report; Item I.



H. Superintendent's Report

- **Indoor Air Quality Reports**

1. Hillsboro-Deering Elementary School: Attached Document: #3
2. Hillsboro-Deering Middle School: Attached Document #4
3. Hillsboro-Deering High School: Attached Document #5

- **General Updates**

➤ **Opening Plans**

1. Crawford provided information for start dates for staff for the new school year.
2. Opening plans for students for Preschool, Grades 1st thru 9th, & grades 10th thru 12th.
3. Information can be found in on the 2024-2025 School Calendar: Direct Link Below:

<https://www.hdsd.org/cms/lib/NH02217314/Centricity/ModuleInstance/2490/WSD%20School%20Calendar%202024-2025.pdf>

➤ **Staffing and Schedules update**

1. There are still open positions for the Hillsboro-Deering Elementary, Middle, & High School: Please follow the link below to view if interested.

<https://www.applitrack.com/hdsd/onlineapp/default.aspx>

➤ **Tour of summer Projects and Greenhouse**

1. Crawford provided information for the greenhouse tour which will be held on Tuesday, September 3rd, 2024, starting at 6:00pm.

Please note: The School Board meeting will proceed after the Greenhouse tour.

➤ **Crawford added the following item to be discussed:**

1. Student Breakfast/Lunch Price. No price increase for lunches. Breakfast will be increased from \$1.75 to \$2.00. Crawford requested to move subject to Action Items to be addressed & approved at tonight's meeting.

- **Business Manager's Report given by Rebecca Minichiello-Business Manager**

- **DOE25 Update**

1. DOE 25: An extension request has been submitted for completion on or before September 30th, 2024.

- **High School Gym Floor**

2. Find attached document pertaining to the High School gym floor. Document #6.

Question: Michael Kenney asked; who will pay for the deductible?

Answer: Minichiello responded that the deductible will be removed from the General Maintenance line.

- Crawford addressed questions and concerns from the public that were received during the June 17th, 2024, school board meeting. These can be reviewed in the Livestream link above.
- **Summer H-D Policy Committee Meeting was postponed to August 15th**



- **Policy Development Recommendation from NHSBA:**
- **Title IX Policies for full Approval:**
 1. Crawford noted policies are to be in effect as of August 1st.
 2. Crawford asked the following policies to be moved to action items & accepted by the board individually, Waiving the rights to the first & second reading.
 - AC Nondiscrimination/Equal Opportunity and Affirmative Action
 - ACAA Harassment of Students
 - ACAB Harassment of Employees
 - ACAC Title IX Prohibition of Sex Discrimination and Sex-Based Harassment: Policy Grievance Procedure
 - ACE Procedural Safeguards: Nondiscrimination on the Basis of Disability
 - ACN Accommodation of Lactation Needs (formerly ACN Nursing Mothers)
 - GBAM Accommodation of Pregnancy and Related Medical Conditions: Personnel
 - IHBCA Accommodation of Pregnancy and Related Medical Conditions: Students (formerly known as JIE Pregnant Students; waiting for legal counsel on correct policy code)
 - JLDDB Suicide Prevention and Response Plan

I. Student Representative's Report given by Benjamin Perrin

1. Success of the summer mobile book vehicle located at the Elementary School
2. Discusses work the teacher were doing in workshops & conference to improve learning.
3. Perrin provides updates on Fall sports; information can be found on the Hillsboro-Deering School Website.
4. Perrin notes open house dates; Can be found on the School Website & School Calendars
5. Notes the progress of the High School Greenhouse & Maintenance improvements.

J. Board Discussion

- Accept unanticipated revenue received from the district's insurance company for the replacement of the Hillsboro-Deering High School gym floor, which was damaged by water. Funds are being accepted under the provisions of RSA 198:20-b and will total up to not more than \$184,000.
 1. No Questions from the board: Item moved to Action Items for vote.
- Date of next board meeting Tuesday, September 3rd, 2024.
 1. No Questions from the board: Item moved to Action Items for vote.

K. Public Comment -Limited to five minutes per person

NOTE: This is an opportunity for members of the public to share an idea or concern with the board. Comments are limited to 5 minutes per person. It is not the practice of the board to immediately respond to comments made.

1. Chris Bober opened public comment @6:34pm
2. No members from the public came forward
3. Closed public comment @ 6:35pm



L. Action Items

1. Accept Student Lunch & Breakfast prices with increase to Breakfast prices only; \$1.75 to \$2.00 & no increase to Lunch prices.
 - Bober motion to approve; Davison seconds; 5-0-0.
2. Bober Motion to Approval to move the September 2nd meeting due to the holiday to Tuesday, September 3rd @ 6:00pm.
 - Davison First; Morin Seconds; 5-0-0
3. Accept Unanticipated Revenue:
 - Motion to accept the \$184,000 for the repairs to the High School Gym Floor.
 - Krista first, Paul Second 5-0-0.
4. Accept the Title IX policies as presented per the recommendation of the NHSBA.

Vote one at a time:

Bober motions to approve all of the following policies as recommended.

- AC Nondiscrimination/Equal Opportunity and Affirmative Action
 - Davison Seconds; 5-0-0
- ACAA Harassment of Students
 - Davison Seconds; 5-0-0
- ACAB Harassment of Employees
 - Davison Seconds; 5-0-0
- ACAC Title IX Prohibition of Sex Discrimination and Sex-Based Harassment: Policy Grievance Procedure
 - Davison Seconds; Kenney Opposed; 4-1-0
- ACE Procedural Safeguards: Nondiscrimination on the Basis of Disability
 - Morin Seconds; 5-0-0
- CAN Accommodation of Lactation Needs (formerly CAN Nursing Mothers)
 - Davison Seconds; 5-0-0
- GBAM Accommodation of Pregnancy and Related Medical Conditions: Personnel
 - Davison Seconds; 5-0-0
- IHBCA Accommodation of Pregnancy and Related Medical Conditions: Students (formerly known as JIE Pregnant Students; waiting for legal counsel on correct policy code)
 - Davison Seconds; 5-0-0
- JLDBB Suicide Prevention and Response Plan
 - Kenney Seconds; 5-0-0



M. Non-Public Session – RSA 91-A:3 II (c) Entered nonpublic entered @6:44pm

1. Bober motioned to move into a non-public session citing RSA 91-A:3 II (c). Open non-public session @6:44pm; Davison-Seconds
2. Roll Call:
 - Bober-Yes
 - Plater-yes
 - Kenney-Yes
 - Davison-Yes
 - Morin-Yes
3. Bober motioned to close non-public session @7:11pm

N. Call Back to Order @7:12pm

1. Bober motions back to order @ 7:12pm
2. Roll Call:
 - Bober-Yes
 - Plater-yes
 - Kenney-Yes
 - Davison-Yes
 - Morin-Yes

O. Action After Non-Public Session

N/A

P. Adjournment @ 7:12pm.

1. Morin motions to adjourn; Kenney Seconds; 5-0-0

Respectfully submitted,

Brittany Morrill, Secretary

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



#1

Hillsboro-Deering School Board
Unanimously Approved 8-21-2023

Norm	When we do this, we...	When we are NOT doing this, we...
Assume Good Intentions	<ul style="list-style-type: none"> Value others commitments Actions come from a place of supporting students Listen to other points of view 	<ul style="list-style-type: none"> Are visibly frustrated and at odds Alienate groups of students Make assumptions and jump to conclusions
Be present and prepared	<ul style="list-style-type: none"> Read all materials prior to the meeting Listen to each other Pay attention and stay engaged for the full meeting 	<ul style="list-style-type: none"> Do not follow the discussion Go off topic Did not read the meeting materials in advance
Communicate Effectively	<ul style="list-style-type: none"> Listen to and hear each other Avoid spur of the moment decision making Speak to move the conversation forward 	<ul style="list-style-type: none"> Are off topic Are repetitive Are argumentative

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



78 School Street
Hillsboro, NH
03244-2190

SAU #34

Soaring to Excellence

603-464-4466
Fax 603-464-4053
www.hdsd.org

Jennifer L. Crawford, Ed.D.
Superintendent of Schools

Jeni M. Laliberte, M.Ed., CAGS
Director of Curriculum, Instruction and Assessment

Stacey L. Vazquez, Ed.S.
Director of Student Support Services

Rebecca Minichiello, MBA
Business Manager

To: Members, Hillsboro-Deering School Board
From: Dr. Jennifer Crawford, Superintendent of Schools
Date: August 19, 2024 **REVISED**
Re: Appointments, Leaves and Resignations - Teachers & Administrators

The following resignations, leaves, and appointments of teachers have occurred since the June 17, 2024 School Board meeting:

RESIGNATIONS: None

LEAVES: None

TRANSFERS/CHANGE OF ASSIGNMENTS: None

APPOINTMENTS:

Vanessa Harnois – HDHS Junior Class Advisor, \$1125 stipend, effective 7/01/2024-6/30/2025.

John Bramley – HDHS NH Scholars Advisor, \$550 stipend, effective 7/01/2024-6/30/2025.

John Bramley- HDHS Summer Advisory Planning Committee, \$35/hour, up to 16 hours, effective 7/16/2024-8/8/24. Project AWARE grant funded

Jessica Granger- HDMS Dance Advisor, \$1050 stipend, effective 7/01/2024-6/30/2025.

Terri Carson- HDES Kinderfun Teacher, \$35/hour, 4 hours/day, 4 days/week; effective 6/22/24-8/8/24, Title 1 grant-funded.

Rebecca Bagtaz- HDES Kinderfun Teacher, \$35/hour, 4 hours/day, 4 days/week; effective 6/22/24-8/8/24, Title 1 grant-funded.

Kim Wesler- HDES Kinderfun Teacher, \$35/hour, 4 hours/day, 4 days/week; effective 6/22/24-8/8/24, Title 1 grant-funded.

HDES Benchmark ELA Training: \$35/hour for 3.5 hours, effective 6/19/24, Title 1 grant funded:

Adamo, Shannon

Bagtaz, Rebecca

Buck, Elisabeth

Carson, Terri

Cover, Margaret

Dickey, Kelsie

Dumais, Leighanna

Dyer-Quinn, Deborah

Gillett, Kaitlyn

Gould, Laurie



2 of 3

Grupp, Zachary
Henry, Meghan
Herrick, Dagmar
Jones, Margaret
Kimball, Alana
Knopf, Jennifer
Lambert, Niki
McDermott, Kelly
McLay, Virginia
Montanez, Melissa
Murdough, Hannah
Neal, Deanna
Parenteau, Danielle
Poehlmann, Elizabeth
Savoy, Stephanie
Slossar, Emilie
Ward-Hill, Ellen
Wechsler, Kathleen
Wesler, Kimberly

Jessica Granger- HDMS ESY Special Educator, \$35/hour, up to 59 hours; effective 7/23/24-8/8/24.

Tara Bell- HDMS ESY Special Educator, \$35/hour, up to 59 hours; effective 7/23/24-8/8/24.

Rich Chapin- HDMS ESY Special Educator, \$35/hour, up to 59 hours; effective 7/23/24-8/8/24.

Courtney Leitner- HDES ESY Speech and Language Pathologist, \$42.35/hour, up to 42 hours; effective 7/15/24-8/8/24.

Sharon Gamache- HDMS Registered Nurse for ESY, \$35/hour, 4 hours/day for 4 days/week; effective 7/22/24-8/8/24.

Heather Garcia- School Psychologist for ESY, \$59.03/hour, up to 35 hours, effective 7/23/24 to 8/8/24. IDEA Grant funded,

Rebecca Decker- HDES ESY Speech and Language Assistant, \$29.79/hour, up to 42 hours, effective 7/23/24 to 8/8/24.

Eliza Tasker-Smith – HDMS ESY Special Education Teacher, \$35/hour, up to 59 hours, effective 7/23/24 to 8/8/24.

Jonathan Young – HDMS ESY Teacher, \$35/hour, up to 12 hours, effective 7/23/24 to 8/8/24.

Jenna Rheault – HDES ESY Occupational Therapist, \$42.60/hour, up to 56 hours, effective 7/15/24 to 8/8/24.

Jessica Grovo – HDES School Nurse, BA, Step 12, salary \$66,666; effective 8/19/24-6/30/25, NHED SN2 certification pending.

Jessica Granger – HDMS SADD Advisor, \$825 Stipend, effective 7/1/24-6/30/25

Melissa Moultroup – HDMS Lead Mentor, \$750 Stipend, effective 7/1/24-6/30/25

Sirena Lemieux-HDSD Social Worker, salary \$57,500; effective 8/19/24-6/30/25

Veronica Hytner – Title I Coordinator, Title I Funded, \$50/hour, up to 20 hours/month, effective 7/1/24-6/30/25

Terri Carson – HDES Mentor, \$500 stipend, effective 8/2024-8/2025

Mary Johansen – HDES Mentor, \$500 stipend, effective 8/2024-8/2025



3 of 3

Melissa Robbins – HDMS Summer School Tutoring, Title IV funded, \$35/hour, effective 7/15/24-8/9/24
Stephanie Lamothe - HDMS Summer School Tutoring, Title IV funded, \$35/hour, effective 7/15/24-8/9/24
Jonathan Young – Washington DC Trip Coordinator; \$1,125 stipend; effective 7/1/24-6/30/25
Jonathan Young – 7th Grade Instructional Leader; \$1,800 stipend; 7/1/24-6/30/25
Karla Luhtjarv – HDHS Student Leadership Summer Committee; \$35/hour; 20 hours total; effective 7/1/24-8/16/24
Shannon Hueber – HDHS Special Educator-Life Skills, MA, Step 7, salary \$67,696; effective 8/19/24-6/30/25, NHED Special Education certification.
Gianna Gollotto- HDES Grade 4 Classroom Teacher, BA, Step 1, salary \$48,162; effective 8/19/24-6/30/25, NHED Elementary Education certification.
Amanda Conley – 6th Grade Instructional Leader; \$1,800 stipend; 7/1/24-6/30/25
Danielle Parenteau – HDES Lead Mentor, \$750 stipend, effective 8/2024-8/2025. grant-funded.
Elisabeth Buck – HDES Mentor, \$500 stipend, effective 8/2024-8/2025, grant-funded.
Virginia McLay– HDSD Data Team Committee; \$35/hour; up to 17.5 hours; effective 8/1/24-6/30/25, grant-funded.
Bethany Cooper- HDHS English Teacher, MA, Step 9, salary \$74,797; effective 8/19/24-6/30/25, NHED English Education certification.
James Maccabe– HDSD Curriculum Committee; \$35/hour; effective 8/1/24-6/30/25.
William Knopf– HDSD Curriculum Committee; \$35/hour; effective 8/1/24-6/30/25.
Maggie Cover– HDSD Curriculum Committee; \$35/hour; effective 8/1/24-6/30/25
Tara Bell – HDMS Mentor, \$500 stipend, effective 8/2024-8/2025, grant-funded
Sharon Gamache– HDMS Mentor, \$500 stipend, effective 8/2024-8/2025. grant-funded.
Sara Paquette– HDHS Mentor, \$500 stipend, effective 8/2024-8/2025. grant-funded.
Abigail McHugh– HDHS Mentor, \$500 stipend, effective 8/2024-8/2025. grant-funded.
Melissa Moultroupe – HDMS Lead Mentor, \$750 stipend, effective 8/2024-8/2025. grant-funded.

Coaching Positions:

Jay Wood – Head Football Coach, \$4,000 stipend, effective 8/16/24-11/16/24
Brian McGinn – Head Golf Coach \$2,100 stipend, effective 8/19/24-10/30/24
Joey Gillett – Head Boys Soccer Coach, \$3,300 stipend, eff. 8/19/24-10/30/24
Hannah Murdough – Asst. Girls Soccer Coach, \$2,200 stipend, eff. 8/19/24-10/30/24
Jenna Rheault – Head Girls Soccer Coach, \$3,300 stipend, eff. eff. 8/19/24-10/30/24

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



Welcome Lynn Wheeler, General User, Hillsboro-Deering SAU Office

Year: 2023-2024 ▼

Please remember to save your work! Information not saved by timeout expiration will be lost!

Automatic Logout/Timeout occurs in: 29 Minutes, 15 Seconds

<-- Survey List

Survey History

20955 - Hillsboro-Deering Elementary School: [NHDOE Survey -> Indoor Air Quality Survey - 2023-2024](#)

Current Status: Submitted

Last Updated: 6/13/2024 10:19:32 AM
Created On: 6/13/2024 10:09:49 AM

Last Updated By: Rwhitney0818!
Created By: Rwhitney0818!

Contact Information

Person Responsible:

Mark Nichols

Telephone:

603-464-1141

Email Address:

mnichols@hdsd.org

View/Print Page

Save

Cancel

Indoor Air Quality Survey

Please complete the survey by June 30th. Be sure to save often as the survey times out after 15 minutes. Once the survey is submitted, per [RSA 200:11-a Investigation of Air Quality](#), provide a copy to the school board and the local health officer.

Section 1: Policies and Signage

1. Do you have a wellness committee?

☒ Yes ☐ No

2. Do you have a "No Idling" Policy?

☒ Yes ☐ No

3. Have you posted a "No Idling" sign in parking areas and drop-off locations?

☐ Yes ☒ No

4. Do you have a policy regarding staff bringing in chemicals from their home?

☒ Yes ☐ No

5. Do you have a policy regarding staff bringing furniture from their home?

☒ Yes ☐ No

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



6. Do you use the EPA's Tools for School's checklist to assess your indoor Air Quality?

☒ Yes ☐ No

Section 2: Complaints

7. If any indoor air quality complaints have been reported this school year, what were the causes? Select all that apply.

- ☐ Sewage odors ☐ Mold/Mildew ☐ Dust
- ☐ Outdoor air pollution (such as idling fumes or nearby industries) ☐ Grass clippings/Pollen ☐ Pets
- ☐ Fragrances (such as perfume or air freshner odors) ☐ Other

If other, please Explain

8. How many visits to the school nurse over the past year were asthma related?

☐ None ☐ 1-25 ☐ 26-50 ☐ 51-75 ☒ 76-100 ☐ More than 100

9. Does your school have a system to log IAQ complaints?

☒ Yes ☐ No

Section 3: Pests

10. Does your school district have a written integrated pest management plan?

☒ Yes ☐ No

11. Are pesticides applied inside the school building or on school grounds by a licensed applicator?

☒ Yes ☐ No

12. Are records kept of pest complaints and pesticide applications?

☒ Yes ☐ No

13. Are all waste receptacles located at least 100 feet away from the building?

☒ Yes ☐ No

Section 4: Fresh Air

14. Is the school located near any sources of pollution from the outside?

☐ Yes ☒ No

If yes, what?

15. Is the bus loading area and parent pick-up area away from outside air intake vents?

☒ Yes ☐ No

16. Does your school flush the building with fresh air after the school day is completed?

☒ Yes ☐ No

17. Does your school have an HVAC system?

☒ Yes ☐ No

18. Are air filters changed at the frequency specified by the manufacturer?

☒ Yes ☐ No ☐ NA - No HVAC System

If no, explain why filters are not changed at the manufacturer's intervals.

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



19. Do the replacement air filters meet the specifications of the originally specified filters?

☒ Yes ☐ No ☐ NA - No HVAC System

If no, why do the filters not meet the manufacturer's specifications.

20. Are the HVAC condensate pans drained weekly?

☒ Yes ☐ No ☐ NA - No HVAC System

21. Are the unit ventilators, air supply diffusers, and return registers in each room clear of books, papers and other items? (i.e., within 3-5 feet)

☒ Yes ☐ No ☐ NA - No HVAC System

22. Are the unit ventilators, air supply diffusers and return registers interiors checked and cleaned?

☒ Yes ☐ No ☐ NA - No HVAC System

23. How often are air supply, heat diffusers, return registers, and outside air intakes inspected?

☒ At Least Quarterly ☐ At Least Annually ☐ Less than Annually ☐ NA - No HVAC System

24. At what frequency is the ventilation ductwork scheduled for cleaning?

☒ 1-5 Years ☐ 6-10 Years ☐ More than 10 Years ☐ Not Scheduled for Cleaning ☐ NA - No HVAC System

Section 5: Mold Prevention

25. Does your school have a mold prevention and remediation plan?

☒ Yes ☐ No

26. How often is the building inspected for roof leaks?

☒ At Least Monthly ☐ Less Frequent than Monthly ☐ Never

27. How often is the building inspected for bathroom plumbing leaks?

☒ At Least Monthly ☐ Less Frequent than Monthly ☐ Never

28. How often is the building inspected for classroom plumbing leaks?

☒ At Least Monthly ☐ Less Frequent than Monthly ☐ Never

29. Are the facilities generally free of chipped paint, cracked floors, uneven surfaces, mold and evidence of leaks?

☒ Yes ☐ No

30. Are indoor humidity levels maintained between 30% and 60%?

☒ Yes ☐ No

31. Are wet areas dried within 24-48 hours to prevent mold growth?

☒ Yes ☐ No

Section 6: Asbestos Management & Radon Mitigation

32. Does the building have asbestos containing building materials (ACBM)?

☒ Yes ☐ No

33. Has the building been inspected for ACBM by an accredited inspector?

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



☒ Yes ☐ No

34. Is the Asbestos Management Plan kept at the school and readily available?

☒ Yes ☐ No

35. Has the school performed voluntary air testing for radon in the last 3 years?

☒ Yes ☐ No ☐ Unknown

36. If radon has been tested for in the past 3 years, were radon levels at or above 4 pCi/L mitigated? (4 pCi/L is the level at which EPA recommends that schools take action)

☒ Yes ☐ No ☐ Unknown ☐ NA - No radon air testing was performed in last 3 years.

37. If the school was designed using radon prevention techniques what method was used?

☐ Soil Depressurization ☒ Building Pressurization ☐ Sealing Radon Entry Routes ☐ Other ☐ Unknown ☐ NA

Section 7: General

38. Does your school have a computerized maintenance management system?

☒ Yes ☐ No

If yes, enter name of system.

School Dude

39. Is there a work order system in place for staff to report problems, prioritize work, conduct repairs and provide feedback to the staff?

☒ Yes ☐ No

If no, please explain how problems are reported.

40. Are doors and windows intact and in good repair to prevent outside elements (dust, water, smells) into the building?

☒ Yes ☐ No

41. Are your rooms cleaned and dusted daily?

☒ Yes ☐ No

If No, please explain what frequency rooms are cleaned and dusted.

42. Are the vacuum cleaners using high-efficiency filters?

☐ Yes ☒ No

43. Are classrooms substantially free of litter and clutter which can block vents, collect dust, and provide a home for pests?

☒ Yes ☐ No

44. Does your school conduct pollutant-releasing activities only when school is unoccupied? (e.g., floor stripping, gym floor sealing, etc.)

☒ Yes ☐ No

If no, please explain how these activities are performed without impacting students and staff?

45. Are outdoor walk off mats/grates at building entrances to help reduce the amount of particulates released into the air?

☒ Yes ☐ No

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



Welcome Lynn Wheeler, General User, Hillsboro-Deering SAU Office

34

Year: 2023-2024

Please remember to save your work! Information not saved by timeout expiration will be lost!

Automatic Logout/Timeout occurs in: 28 Minutes, 10 Seconds

<-- Survey List

Survey History

20960 - Hillsboro-Deering Middle School: [NHDOE Survey -> Indoor Air Quality Survey - 2023-2024](#)

Current Status: Submitted

Last Updated: 6/19/2024 3:20:35 PM

Last Updated By: mpeterson1960

Created On: 6/19/2024 3:13:42 PM

Created By: mpeterson1960

Contact Information

Person Responsible:

Marc Peterson

Telephone:

603-464-1289

Email Address:

mpeterson@hdsd.org

View/Print Page

Save

Cancel

Indoor Air Quality Survey

Please complete the survey by June 30th. Be sure to save often as the survey times out after 15 minutes. Once the survey is submitted, per [RSA 200.11-a Investigation of Air Quality](#), provide a copy to the school board and the local health officer.

Section 1: Policies and Signage

1. Do you have a wellness committee?

☒ Yes ☐ No

2. Do you have a "No Idling" Policy?

☒ Yes ☐ No

3. Have you posted a "No Idling" sign in parking areas and drop-off locations?

☐ Yes ☒ No

4. Do you have a policy regarding staff bringing in chemicals from their home?

☒ Yes ☐ No

5. Do you have a policy regarding staff bringing furniture from their home?

☒ Yes ☐ No

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



6. Do you use the EPA's Tools for School's checklist to assess your indoor Air Quality?

☒ Yes ☐ No

Section 2: Complaints

7. If any indoor air quality complaints have been reported this school year, what were the causes? Select all that apply.

- ☐ Sewage odors ☐ Mold/Mildew ☐ Dust
☐ Outdoor air pollution (such as idling fumes or nearby industries) ☐ Grass clippings/Pollen ☐ Pets
☐ Fragrances (such as perfume or air freshner odors) ☐ Other

If other, please Explain

8. How many visits to the school nurse over the past year were asthma related?

☐ None ☒ 1-25 ☐ 26-50 ☐ 51-75 ☐ 76-100 ☐ More than 100

9. Does your school have a system to log IAQ complaints?

☒ Yes ☐ No

Section 3: Pests

10. Does your school district have a written integrated pest management plan?

☒ Yes ☐ No

11. Are pesticides applied inside the school building or on school grounds by a licensed applicator?

☒ Yes ☐ No

12. Are records kept of pest complaints and pesticide applications?

☒ Yes ☐ No

13. Are all waste receptacles located at least 100 feet away from the building?

☐ Yes ☒ No

Section 4: Fresh Air

14. Is the school located near any sources of pollution from the outside?

☐ Yes ☒ No

If yes, what?

15. Is the bus loading area and parent pick-up area away from outside air intake vents?

☒ Yes ☐ No

16. Does your school flush the building with fresh air after the school day is completed?

☒ Yes ☐ No

17. Does your school have an HVAC system?

☒ Yes ☐ No

18. Are air filters changed at the frequency specified by the manufacturer?

☒ Yes ☐ No ☐ NA - No HVAC System

If no, explain why filters are not changed at the manufacturer's intervals.

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



19. Do the replacement air filters meet the specifications of the originally specified filters?

☒ Yes ☐ No ☐ NA - No HVAC System

If no, why do the filters not meet the manufacturer's specifications.

20. Are the HVAC condensate pans drained weekly?

☒ Yes ☐ No ☐ NA - No HVAC System

21. Are the unit ventilators, air supply diffusers, and return registers in each room clear of books, papers and other items? (i.e., within 3-5 feet)

☒ Yes ☐ No ☐ NA - No HVAC System

22. Are the unit ventilators, air supply diffusers and return registers interiors checked and cleaned?

☒ Yes ☐ No ☐ NA - No HVAC System

23. How often are air supply, heat diffusers, return registers, and outside air intakes inspected?

☒ At Least Quarterly ☐ At Least Annually ☐ Less than Annually ☐ NA - No HVAC System

24. At what frequency is the ventilation ductwork scheduled for cleaning?

☒ 1-5 Years ☐ 6-10 Years ☐ More than 10 Years ☐ Not Scheduled for Cleaning ☐ NA - No HVAC System

Section 5: Mold Prevention

25. Does your school have a mold prevention and remediation plan?

☒ Yes ☐ No

26. How often is the building inspected for roof leaks?

☒ At Least Monthly ☐ Less Frequent than Monthly ☐ Never

27. How often is the building inspected for bathroom plumbing leaks?

☒ At Least Monthly ☐ Less Frequent than Monthly ☐ Never

28. How often is the building inspected for classroom plumbing leaks?

☒ At Least Monthly ☐ Less Frequent than Monthly ☐ Never

29. Are the facilities generally free of chipped paint, cracked floors, uneven surfaces, mold and evidence of leaks?

☒ Yes ☐ No

30. Are indoor humidity levels maintained between 30% and 60%?

☒ Yes ☐ No

31. Are wet areas dried within 24-48 hours to prevent mold growth?

☒ Yes ☐ No

Section 6: Asbestos Management & Radon Mitigation

32. Does the building have asbestos containing building materials (ACBM)?

☐ Yes ☒ No

33. Has the building been inspected for ACBM by an accredited inspector?

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



☒ Yes ☐ No

34. Is the Asbestos Management Plan kept at the school and readily available?

☒ Yes ☐ No

35. Has the school performed voluntary air testing for radon in the last 3 years?

☐ Yes ☐ No ☒ Unknown

36. If radon has been tested for in the past 3 years, were radon levels at or above 4 pCi/L mitigated? (4 pCi/L is the level at which EPA recommends that schools take action)

☐ Yes ☐ No ☒ Unknown ☐ NA - No radon air testing was performed in last 3 years.

37. If the school was designed using radon prevention techniques what method was used?

☐ Soil Depressurization ☐ Building Pressurization ☐ Sealing Radon Entry Routes ☐ Other ☒ Unknown ☐ NA

Section 7: General

38. Does your school have a computerized maintenance management system?

☒ Yes ☐ No

If yes, enter name of system.

School Dude

39. Is there a work order system in place for staff to report problems, prioritize work, conduct repairs and provide feedback to the staff?

☒ Yes ☐ No

If no, please explain how problems are reported.

40. Are doors and windows intact and in good repair to prevent outside elements (dust, water, smells) into the building?

☒ Yes ☐ No

41. Are your rooms cleaned and dusted daily?

☒ Yes ☐ No

If No, please explain what frequency rooms are cleaned and dusted.

42. Are the vacuum cleaners using high-efficiency filters?

☐ Yes ☒ No

43. Are classrooms substantially free of litter and clutter which can block vents, collect dust, and provide a home for pests?

☒ Yes ☐ No

44. Does your school conduct pollutant-releasing activities only when school is unoccupied? (e.g., floor stripping, gym floor sealing, etc.)

☒ Yes ☐ No

If no, please explain how these activities are performed without impacting students and staff?

45. Are outdoor walk off mats/grates at building entrances to help reduce the amount of particulates released into the air?

☒ Yes ☐ No

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



#5

Welcome Lynn Wheeler, General User, Hillsboro-Deering SAU Office

Year: 2023-2024 ▼

Please remember to save your work! Information not saved by timeout expiration will be lost!

Automatic Logout/Timeout occurs in: 28 Minutes, 32 Seconds

<-- Survey List

Survey History

20950 - Hillsboro-Deering High School: [NHDOE Survey -> Indoor Air Quality Survey - 2023-2024](#)

Current Status: Submitted

Last Updated: 6/14/2024 9:23:40 AM
Created On: 6/14/2024 9:13:05 AM

Last Updated By: jimorourke
Created By: jimorourke

Contact Information

Person Responsible:

Jim O'Rourke

Telephone:

603-464-1294

Email Address:

jorourke@hdsd.org

View/Print Page

Save

Cancel

Indoor Air Quality Survey

Please complete the survey by June 30th. Be sure to save often as the survey times out after 15 minutes. Once the survey is submitted, per [RSA 200:11-a Investigation of Air Quality](#), provide a copy to the school board and the local health officer.

Section 1: Policies and Signage

1. Do you have a wellness committee?

☒ Yes ☐ No

2. Do you have a "No Idling" Policy?

☒ Yes ☐ No

3. Have you posted a "No Idling" sign in parking areas and drop-off locations?

☒ Yes ☐ No

4. Do you have a policy regarding staff bringing in chemicals from their home?

☒ Yes ☐ No

5. Do you have a policy regarding staff bringing furniture from their home?

☒ Yes ☐ No

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



6. Do you use the EPA's Tools for School's checklist to assess your indoor Air Quality?

☒ Yes ☐ No

Section 2: Complaints

7. If any indoor air quality complaints have been reported this school year, what were the causes? Select all that apply.

- ☐ Sewage odors ☐ Mold/Mildew ☐ Dust
- ☐ Outdoor air pollution (such as idling fumes or nearby industries) ☐ Grass clippings/Pollen ☐ Pets
- ☐ Fragrances (such as perfume or air freshner odors) ☐ Other

If other, please Explain

8. How many visits to the school nurse over the past year were asthma related?

☐ None ☒ 1-25 ☐ 26-50 ☐ 51-75 ☐ 76-100 ☐ More than 100

9. Does your school have a system to log IAQ complaints?

☒ Yes ☐ No

Section 3: Pests

10. Does your school district have a written integrated pest management plan?

☒ Yes ☐ No

11. Are pesticides applied inside the school building or on school grounds by a licensed applicator?

☒ Yes ☐ No

12. Are records kept of pest complaints and pesticide applications?

☒ Yes ☐ No

13. Are all waste receptacles located at least 100 feet away from the building?

☒ Yes ☐ No

Section 4: Fresh Air

14. Is the school located near any sources of pollution from the outside?

☐ Yes ☒ No

If yes, what?

15. Is the bus loading area and parent pick-up area away from outside air intake vents?

☒ Yes ☐ No

16. Does your school flush the building with fresh air after the school day is completed?

☒ Yes ☐ No

17. Does your school have an HVAC system?

☒ Yes ☐ No

18. Are air filters changed at the frequency specified by the manufacturer?

☒ Yes ☐ No ☐ NA - No HVAC System

If no, explain why filters are not changed at the manufacturer's intervals.

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



19. Do the replacement air filters meet the specifications of the originally specified filters?

☒ Yes ☐ No ☐ NA - No HVAC System

If no, why do the filters not meet the manufacturer's specifications.

20. Are the HVAC condensate pans drained weekly?

☒ Yes ☐ No ☐ NA - No HVAC System

21. Are the unit ventilators, air supply diffusers, and return registers in each room clear of books, papers and other items? (i.e., within 3-5 feet)

☒ Yes ☐ No ☐ NA - No HVAC System

22. Are the unit ventilators, air supply diffusers and return registers interiors checked and cleaned?

☒ Yes ☐ No ☐ NA - No HVAC System

23. How often are air supply, heat diffusers, return registers, and outside air intakes inspected?

☒ At Least Quarterly ☐ At Least Annually ☐ Less than Annually ☐ NA - No HVAC System

24. At what frequency is the ventilation ductwork scheduled for cleaning?

☒ 1-5 Years ☐ 6-10 Years ☐ More than 10 Years ☐ Not Scheduled for Cleaning ☐ NA - No HVAC System

Section 5: Mold Prevention

25. Does your school have a mold prevention and remediation plan?

☒ Yes ☐ No

26. How often is the building inspected for roof leaks?

☒ At Least Monthly ☐ Less Frequent than Monthly ☐ Never

27. How often is the building inspected for bathroom plumbing leaks?

☒ At Least Monthly ☐ Less Frequent than Monthly ☐ Never

28. How often is the building inspected for classroom plumbing leaks?

☒ At Least Monthly ☐ Less Frequent than Monthly ☐ Never

29. Are the facilities generally free of chipped paint, cracked floors, uneven surfaces, mold and evidence of leaks?

☒ Yes ☐ No

30. Are indoor humidity levels maintained between 30% and 60%?

☒ Yes ☐ No

31. Are wet areas dried within 24-48 hours to prevent mold growth?

☒ Yes ☐ No

Section 6: Asbestos Management & Radon Mitigation

32. Does the building have asbestos containing building materials (ACBM)?

☐ Yes ☒ No

33. Has the building been inspected for ACBM by an accredited inspector?

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



☒ Yes ☐ No

34. Is the Asbestos Management Plan kept at the school and readily available?

☐ Yes ☒ No

35. Has the school performed voluntary air testing for radon in the last 3 years?

☐ Yes ☒ No ☐ Unknown

36. If radon has been tested for in the past 3 years, were radon levels at or above 4 pCi/L mitigated? (4 pCi/L is the level at which EPA recommends that schools take action)

☐ Yes ☐ No ☐ Unknown ☒ NA - No radon air testing was performed in last 3 years.

37. If the school was designed using radon prevention techniques what method was used?

☐ Soil Depressurization ☐ Building Pressurization ☐ Sealing Radon Entry Routes ☐ Other ☐ Unknown ☒ NA

Section 7: General

38. Does your school have a computerized maintenance management system?

☒ Yes ☐ No

If yes, enter name of system.

39. Is there a work order system in place for staff to report problems, prioritize work, conduct repairs and provide feedback to the staff?

☒ Yes ☐ No

If no, please explain how problems are reported.

40. Are doors and windows intact and in good repair to prevent outside elements (dust, water, smells) into the building?

☒ Yes ☐ No

41. Are your rooms cleaned and dusted daily?

☒ Yes ☐ No

If No, please explain what frequency rooms are cleaned and dusted.

42. Are the vacuum cleaners using high-efficiency filters?

☒ Yes ☐ No

43. Are classrooms substantially free of litter and clutter which can block vents, collect dust, and provide a home for pests?

☒ Yes ☐ No

44. Does your school conduct pollutant-releasing activities only when school is unoccupied? (e.g., floor stripping, gym floor sealing, etc.)

☒ Yes ☐ No

If no, please explain how these activities are performed without impacting students and staff?

45. Are outdoor walk off mats/grates at building entrances to help reduce the amount of particulates released into the air?

☒ Yes ☐ No

HILLSBORO-DEERING
PUBLIC HEARING & SCHOOL BOARD MEETING
Monday, August 19, 2024, 5:30 PM
H-D Elementary School Media Center



SAU #34 78 School Street Hillsboro, NH 03244-4780
603.464.4466 FAX 603.218.6304 www.hdsd.org

Jennifer L. Crawford, Ed.D.
Superintendent of Schools

Stacey Vazquez, Ed.S.
Director of Student Support Services

Jeni Laliberte, CAGS
Director of Curriculum, Instruction and Assessment

Rebecca Minichiello, MBA
Interim Business Manager

116

July 29, 2024

To: Hillsboro-Deering School Board

From: Rebecca Minichiello, Interim Business Manager
Mark Nichols, Facilities Manager

Subj: Contract Recommendation – Gym Floor Replacement

On July 13, 2024, the old side of the high school gym roof failed and during the night there was heavy rain causing the gym floor to flood. Mark Nichols was alerted at 7:45 am and called in a group to clean up the several inches of water on the gym floor. The water was cleared, and the gym floor appeared to be dry. However, after an examination by the insurance investigator/adjuster, it was determined that the damage was extensive enough that the gym floor needs to be replaced. A claim was filed with Primex, the district's Property and Liability carrier, and they provided the district with a Statement of Loss for the replacement of the floor. This statement is attached to this memo and confirms that we will receive up to \$185,000 less the \$1,000 deductible for damages

We were able to obtain three quotes for the project as part of the Hillsboro-Deering School District Bidding Policy, DJE. However, it was not widely advertised due to the short time frame to complete this project for the opening of school.

The three quotes for the replacement are as follows:

Vendor	Cost
Conner Sports Flooring	\$240,900.00
Robins Anchored Channel SB Flooring	\$203,330.00
New England Sports Floors	\$185,000.00

New England Sports Floors was the lowest bid. They specialize in Gym Floors therefore they are qualified to complete the project. They will also be able to start the demo process in 2 weeks.

We recommend the following motion: To award the gym floor replacement contract to New England Sports Floors at a cost of \$185,000.