

**HILLSBORO-DEERING SCHOOL BOARD  
REGULAR MEETING**

**Monday, March 18, 2019 – 6:15pm**  
**Hillsboro-Deering Elementary School Media Center**

**A. Call Meeting to Order**

**B. Pledge of Allegiance**

*Public announcement that meeting is being recorded and may appear on the internet.*

**C. Swear in New School District Officers**

1. Herla Iadonisi – School Board Member

**D. Board Reorganization – Action Items**

1. Election of Officers
  - a. Chair
  - b. Vice Chair
2. Committee Assignments
  - a. Manifest Signatories (2)
  - b. Policy Committee (2)
  - c. Wellness Committee (1)
  - d. Professional Development Committee (1)
  - e. Duncan-Jenkins Trust Committee (1)
  - f. Lila Murphy Scholarship Committee (2)
  - g. Support Staff Contract Negotiations Committee (2)

**E. Correspondence**

1. Letter from ConVal School Board

**F. Recognitions**

**G. Presentations**

1. Lower Elementary School Principal Candidate – Jeni Laliberte

**H. Public Comment**

*NOTE: This is an opportunity for members of the public to share an idea or concern with the board. Comments are limited to 5 minutes per person. It is not the practice of the board to immediately respond to comments made.*

**I. School Board Response to Public Comment**

*NOTE: At this time the board may respond to comments made or answer questions asked during previous board meeting public comment sessions. No additional public comments will be taken at this time.*

**J. Board Discussion Items**

1. Election Results
2. Follow-up – ES Sinks and Plumbing
3. Follow-up - Video Recording/Live Streaming of Board Meetings

**K. Superintendent's Report**

1. Appointments, Leaves and Resignations
2. 2019-20 Staff Student Calendar
3. Overnight Field Trip – HDHS Youth & Government Model Legislature, April 5 & 6, 2019, Concord, NH
4. Facility Use Request for Waiver
  - a. Lion's Club Harlem Superstars Basketball, 3/29/19 – waiver request \$205.00
  - b. Emerald Lake Village District Annual Meeting, 4/20/19 – waiver request \$330.00
  - c. Lion's Club Clash of the Concert Bands, 5/4/19 – waiver request \$620.00
5. Business Administrator's Report
  - a. Financial Report
  - b. Budget Transfer Report
  - c. MS-22 Report of Appropriations Actually Voted
  - d. Audit

**L. Minutes** – February 18, 2019 and March 4, 2019 regular meeting minutes

**M. Public Comment**

*NOTE: See first Public Comment note above – for the sake of time, only new comments please.*

**N. School Board Response to Public Comment**

*NOTE: At this time the board may respond to comments made or answer questions asked during previous board meeting public comment sessions. No additional public comments will be taken at this time.*

**O. Action Items**

1. Appointments, Leaves and Resignations
2. 2019-20 Staff Student Calendar
3. Overnight Field Trip – HDHS Youth & Government Model Legislature, April 5 & 6, 2019, Concord, NH
4. Facility Use Request for Waiver
  - a. Lion's Club Harlem Superstars Basketball, 3/29/19 – waiver request \$205.00
  - b. Emerald Lake Village District Annual Meeting, 4/20/19 – waiver request \$330.00
  - c. Lion's Club Clash of the Concert Bands, 5/4/19 – waiver request \$620.00

**P. Non-Public Session – if needed**

**Q. Call Back to Order**

**R. Action Following Non-Public Session**

---

*The next regular meeting of the Hillsboro-Deering School Board will be held on Monday, April 1, 2019 at 6:15pm in the HD Elementary School Media Center*

## **S. Adjournment**

+++++  
Per RSA 91-A:3 II. (a) -(e), (k) and (l) only the following matters may be considered or acted upon by a school board in non-public session:

- a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him/her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted;
- b) the hiring of any person as a public employee;
- c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting;
- d) consideration of the acquisition, sale or lease of property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; and
- e) consideration or negotiations of pending claims or litigation which has been threatened in writing or filed against the body or agency or any; subdivision thereof, or against any member thereof, because of his/her membership in such body or agency until the claim or litigation has been fully adjudicated or otherwise settled.
- k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.
- l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

**NEW HAMPSHIRE PUBLIC SCHOOLS  
SCHOOL ADMINISTRATIVE UNIT #1**

**CONTOOCOOK VALLEY SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road, Peterborough, NH, 03458-1197**

Kimberly Rizzo Saunders, Ed.D.  
Superintendent of Schools  
[ksaunders@conval.edu](mailto:ksaunders@conval.edu)

Ann Forrest, Ed.D.  
Assistant Superintendent of Schools  
[aforrest@conval.edu](mailto:aforrest@conval.edu)

Dear NHSBA Member Boards,

As you have likely heard, the Contoocook Valley School District, widely known as ConVal, filed a Complaint and Motion for a Preliminary Injunction in Cheshire Superior Court, seeking to require the State of New Hampshire to meet its constitutional obligation to fund an adequate education for every New Hampshire student.

The ConVal School Board has not taken this step lightly. It has been twenty-six years since the Supreme Court of New Hampshire, in the landmark Claremont decision, determined that it is a State obligation to ensure a constitutionally adequate education for New Hampshire children. Subsequent decisions by the Court also determined that the State cannot shift that responsibility to the local communities.

Regrettably, the Legislature has to date been unable to provide adequate funding to local communities so that all children in New Hampshire receive a fair and equitable education, forcing local school boards to raise the necessary funds from increasingly overburdened local taxpayers.

The Complaint lays out, using the State's own formula and the State's own data, how the State's base adequacy funding falls far short of constitutionally sufficient funding for the children of either the ConVal School District or New Hampshire. The State's current funding of only \$3,636.06 per child does not fund the actual transportation costs incurred by districts, does not apply the actual teacher student ratios, does not accurately reflect the actual benefits required by the State, does not provide any funding for school nurses, superintendent services nor food services as required by state law and provides less than 20% of the actual statewide average facilities operations and maintenance costs. The current proposed legislation does little to provide permanent, guaranteed adequacy and while it may provide temporary relief to some communities, it is not a permanent solution to an ongoing problem.

Any School Boards interested in coordinating efforts are invited to reach out to any of the following contacts:

Educating the Children of:  
Antrim, Bennington, Dublin, Frankestown, Greenfield, Hancock, Peterborough, Sharon, Temple

Telephone (603) 924-3336 Fax (603) 924-6707  
[www.conval.edu](http://www.conval.edu)

**NEW HAMPSHIRE PUBLIC SCHOOLS  
SCHOOL ADMINISTRATIVE UNIT #1**

**CONTOOCOOK VALLEY SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road, Peterborough, NH, 03458-1197**

Kimberly Rizzo Saunders, Ed.D.  
Superintendent of Schools  
[ksaunders@conval.edu](mailto:ksaunders@conval.edu)

Ann Forrest, Ed.D.  
Assistant Superintendent of Schools  
[aforrest@conval.edu](mailto:aforrest@conval.edu)

Richard Cahoon  
ConVal School Board Vice-Chair  
[rcahoon@conval.edu](mailto:rcahoon@conval.edu)  
603-831-4376

Dr. Kimberly Rizzo Saunders  
ConVal Superintendent  
[ksaunders@conval.edu](mailto:ksaunders@conval.edu)  
603-924-3336 ext. 2028

Michael J. Tierney, Esq.  
Wadleigh, Starr and Peters PLLC  
[mtierney@wadleighlaw.com](mailto:mtierney@wadleighlaw.com)  
603-669-4140

Educating the Children of:  
Antrim, Bennington, Dublin, Frankestown, Greenfield, Hancock, Peterborough, Sharon, Temple

Telephone (603) 924-3336 Fax (603) 924-6707  
[www.conval.edu](http://www.conval.edu)

**Jeni Laliberte**  
**292 Corn Hill Road**  
**Boscawen, NH 03303**  
**(603) 496-3759**  
**jenib76@yahoo.com**

**Assistant Principal 2016-present      Barnstead Elementary School      Barnstead, NH**

**Accomplishments and Leadership Responsibilities**

- Developed and implemented reading and writing curriculum K-8
- Initiated and facilitated work with district-wide reading and writing consultant
- Coordinated a K-2 phonics program and grades 3-8 word study program
- Organized and implemented trauma sensitive professional development for all staff
- Coordinated social emotional curriculum related to Responsive Classroom
- Evaluating schedule changes to maximize student learning
- Participate in the district Strategic Planning Committee
- Initiated and implemented RtI model and grade level data meetings
- Managed Title I grant
- Provide teachers and paraprofessionals trainings in reader's and writer's workshop and social emotional learning
- Supervise and evaluate teachers
- Participate in the Lakes Region CIA Committee and triad meetings with neighboring districts
- Contribute to the development of BES operating budget

**Reading Specialist 2008-2016      Loudon Elementary School      Loudon, NH**

**Accomplishments and Leadership Responsibilities**

- Co-developed reading and writing curriculum document for MVSD
- Participated on the district-wide ELA committee
- Facilitate the implementation of a systematic, school-wide RtI model
- Supervised reading tutors and reading program

**Classroom Teacher 2001-2008      Loudon Elementary School      Loudon, NH**

- Third Grade Teacher 2004-2008
- First Grade Teacher 2003-2004
- Kindergarten Teacher 2001-2003

**Accomplishments and Responsibilities**

- Assisted in development of standards-based report card
- Participated in technology mentor program
- Held position as faculty leader

**Certifications**

- Principal 0003
- Reading Specialist 0037
- Elementary Education 1811
- Special Education 1900

**Education**

- Plymouth State University; Plymouth, NH; 2014-2016  
CAGS in Educational Leadership with K-12 Principal certification
- Plymouth State University; Plymouth, NH; 2001-2004  
Masters of Education, Reading and Writing Specialist 0037
- Keene State College; Keene, NH; 1994-1998  
Bachelor of Science, Elementary Education 1811, Special Education 1900, and Psychology

P. O. Box 2190  
Hillsboro, NH  
03244-2190

# SAU #34

*Soaring to Excellence*

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

*Robert A. Hassett, M.Ed.  
Superintendent of Schools*

*Patricia M. Parenteau, MS, CAGS  
Assistant Superintendent*

*Jennifer L. Crawford, Ed.D.  
Director of Curriculum, Instruction and Assessment*

*Loreal R. Schmidt, M.S.T.  
Business Administrator*

To: Members, Hillsboro-Deering School Board  
From: Mr. Robert A. Hassett, Superintendent of Schools  
Date: March 18, 2019  
Re: Appointments, Leaves and Resignations - Teachers & Administrators

---

The following resignations, leaves, and appointments of teachers have occurred since the March 5, 2019 School Board meeting:

## **RESIGNATIONS:**

**Karen Cota** – HDES Certified Occupational Therapy Assistant, resignation effective 4/19/19.

**Kathy Channon** – HDES Grade 1 Teacher, retirement, effective 6/30/19.

**Peter Dunbar** – HDES Grade 4 Teacher, retirement, effective 6/30/19.

## **LEAVES:**

**James Maccabe** – HDHS Social Studies Teacher, 2 week leave for birth of second child, effective approximately 5/2/19.

## **TRANSFERS/CHANGE OF ASSIGNMENTS: None**

## **APPOINTMENTS:**

**Jeni Laliberte** – HDES Lower Elementary Principal, PreK-2, salary \$84,491.00, effective 7/1/2019, NH Certification in Principal, Reading Specialist, General Special Education and Elementary Education.

**Donna Furlong** - HDES Upper Elementary Principal, 3-5, salary \$84,491.00, effective 7/1/2019, NH Certification in Principal and Elementary Education.

P. O. Box 2190  
Hillsboro, NH  
03244-2190

# S A U #34

*Soaring to Excellence*

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

*Robert A. Hassett, M.Ed.*  
*Superintendent of Schools*

*Patricia M. Parenteau, MS, CAGS*  
*Assistant Superintendent*

*Jennifer L. Crawford, Ed.D.*  
*Director of Curriculum, Instruction and Assessment*

*Loreal R. Schmidt, M.S.T.*  
*Business Administrator*

To: Hillsboro-Deering School Board Members  
From: Mr. Robert A. Hassett  
RE: **For Information Only** – Appointments, Leaves & Resignations of Staff  
Date: March 18, 2019

**Resignations:**

**Brianna Ducharme** – HDMS Paraeducator, resignation effective 3/18/19

**Leaves: None**

**Transfers/Change of Assignments: None**

**Appointments:**

Dara Perry – HDHS Food Service Substitute, \$10.46/hr as needed, effective 3/15/19

Dara Perry – HDES Substitute Teacher, \$65.00/day as needed, effective 3/15/19



# Hillsboro-Deering School District 2019-2020 Student/Staff Calendar

August/September				
M	T	W	T	F
X	X	NT	NT	(23)
(26)	27	28	29	X
X	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

23 Student  
25.5 Staff

October				
M	T	W	T	F
	1	2	3	4
7	8	9	ER	LS
X	15	16	17	18
21	21	23	24	25
28	29	30	31	

22 Student  
22.5 Staff

November				
M	T	W	T	F
				1
4	(5)	6	7	8
X	12	13	14	15
18	19	20	21	22
25	26	X	X	X

16 Student  
17 Staff

December				
M	T	W	T	F
2	3	4	5	6
9	LS	11	12	13
16	17	18	19	20
X	X	X	X	X
X	X			

15 Student  
15 Staff

January				
M	T	W	T	F
		X	2	3
6	7	8	9	10
13	14	15	16	17
X	LS	22	23	24
27	28	29	30	31

21 Student  
21 Staff

97 Student / 101 Staff Days

ER=Early Release for Students (students end school day 2 hours early)  
LS = Late Start for Students (students begin school day 2 hours later)

Aug 21 & 22.....New Teacher Induc. & Orient.  
Aug 23 & 26.....Professional Development Day  
Aug 27.....First Day for Students  
Aug 30 & Sept 2.....Labor Day Holiday  
Sept 4.....HDMS Open House  
Sept 5.....HDHS Open House  
Sept 12.....HDES Open House  
Oct 10 .....Early Release; Parent/Teacher Conferences  
Oct 11 ..... Late Start for Students  
Oct 14.....Columbus Day Holiday  
Nov 5 ..... Professional Development Day  
Nov 11 .....Veteran's Day Holiday  
Nov 27-29.....Thanksgiving Recess  
Dec 10 .....Late Start for Students

February				
M	T	W	T	F
3	4	5	6	7
10	LS	12	13	14
17	18	19	20	21
X	X	X	X	X

15 Student  
15 Staff

March				
M	T	W	T	F
2	3	4	5	6
ER	(10)	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

21 Student  
22.5 Staff

April				
M	T	W	T	F
		1	2	3
6	LS	8	9	10
13	14	15	16	17
20	21	22	23	24
X	X	X	X	

18 Student  
18 Staff

May				
M	T	W	T	F
				X
4	5	6	7	8
11	LS	13	14	15
18	19	20	21	22
X	26	27	28	29

19 Student  
19 Staff

June				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
(15)	MU	MU	MU	MU
MU	MU	MU	MU	MU

10 Student  
11 Staff

83Student / 85.5 Staff Days

NT = New Teachers Only  
( ) = No School for Students

X = No School for Students or Staff

MU = Make-Up Days (additional school days may be added due to snow days)

Dec 23-Jan 1.....Holiday Recess  
Jan 20.....Martin Luther King Jr./Civil Rights Day Holiday  
Jan 21.....Late Start for Students  
Feb 11 .....Late Start for Students  
Feb 24-28.....Winter Recess  
Mar 9.....Early Release; Parent/Teacher Conferences  
Mar 10..... Professional Development Day  
Apr 7..... Late Start for Students  
Apr 27-May 1..... Spring Recess  
May 12..... Late Start for Students  
May 25.....Memorial Day Holiday  
June 5 .....Graduation Day  
June 12.....Tentative Last Day of School for Students  
June 15..... Tentative Professional Development Half Day

APPENDIX – IJOA-R

**Request for Educational Field Trip Overnight or Out of New England**

For any overnight or out of New England field trip, the Principal shall supply the following information to the School Board at least three months in advance of trip.

Date 3/11/19

School Hillsboro-Deering High School

Grade(s) 9-12

Trip Youth & Government Model State Legislature

Date of Trip April 5<sup>th</sup> & 6<sup>th</sup>, 2019 Estimated Miles 50 miles

Departure Time 7:30am 4/5/19 Return by 5:00pm 4/6/19

Number of Pupils 11 Adults 2

Teacher(s) James Maccabe, Melissa List

Bus Company First Student Inc.

Brief description of trip and educational purpose: Students will be taking a two-day trip to Concord to participate in a model legislature at our state house. This authentic experience will provide students the experience in State Legislative practice. It will also prepare students for moral and political citizenship in local, state, and national government roles. I have attached our tentative itinerary to this request.

Principal Signature:  Date: 3-15-19

Superintendent Signature:  Date: 3/14/19

School Board Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*See Policy IJOA*

# MODEL LEGISLATURE ~ TENTATIVE SCHEDULE

---

## MODEL LEGISLATURE ~ TENTATIVE SCHEDULE

Friday, April 5, 2019

*Friday Morning Session*

8:00 **Check-in and Credentials - Concord Family YMCA**

9:45 **Advisors Organizational Meeting at Capitol**

10:00 **Opening Ceremonies for all Delegates – House Chambers**

- Call for Joint Session for Convocation in House
- Salute to the Flag
- Invocation - House Chaplain
- Press Corps and Lobbyists in Gallery
- Opening Address and Charge to the General Court
- House and Senate Convene
- Committee Chairs meet
- Supreme Court Convenes - N.H. State Supreme Court Building
- Governor's Council, Lobbyists and Newspaper Staff Meet

10:45 **House and Senate Committees Convene**

12:00 **Convene for Lunch** (*on your own, refer to map provided*)

*Friday Afternoon Session*

1:30 **House, Senate, Executive Branch, Judicial Branch, and Fourth Branch Reconvene**  
(separately in respective chambers)

House and Senate adjourn to committee hearings (as determined by leadership)

5:00 **Convene for Dinner** (*on your own, refer to map provided*)

**Friday Evening Session**

6:45 **House, Senate, Executive Branch, Judicial Branch, and Fourth Branch Reconvene**  
(separately in respective chambers)

8:30 **Adjournment of all to Concord Family YMCA / Board buses for Hotels**

**Saturday, April 6, 2019**

**Saturday Morning Session**

8:30 **Drop off luggage at Concord Family YMCA**

9:00 **Joint Session of House & Senate in House Chambers;**

**Executive Branch, Judicial Branch, and Fourth Branch Reconvene**

- Committee chairs meet in Senate Chamber
- Senate moves to Senate Chamber
- Bills Introduced from Floor to Debate (Time limit may be announced)
- House and Senate Adjourn to Committee Hearings (as determined by leadership)

12:00 **Convene for Lunch** (*on your own, refer to map provided*)

**Saturday Afternoon Session**

1:30 **House, Senate, Executive Branch, Judicial Branch, and Fourth Branch Reconvene**  
(separately in respective chambers)

- Bills Introduced from Floor to Debate (Time limit to be announced)
- Lobbyists may join the House - sitting on the floor with the representatives and participating in the floor debates

3:00 **Joint Assembly of all Bodies in House**

- Summary Reports given by Youth Governor, Supreme Court Chief Justice, Senate President & House Speaker

■ Recognition and Awards for Best Legislation, Character Development, Departments,  
Home and Advisors Overview Preparation Pre-Legislative Assembly Model Legislature

- Benediction - Senate Chaplain

4:00 **Adjournment of New Hampshire Model Legislature**

# Hillsboro-Deering High School

Community

Personalization

Progress

Purpose

**James O'Rourke,**  
Principal  
jorourke@hdsd.k12.nh.us



**Joy M. Clancy,**  
Assistant Principal  
jclancy@hdsd.k12.nh.us



**Brandon Albert,**  
Special Education  
Coordinator  
balbert@hdsd.k12.nh.us



**Tim Carson**  
Alternative Program  
Director  
timcarson@hdsd.k12.nh.us



**Michael Boucher,**  
School Counselor A- K  
mboucher@hdsd.k12.nh.us



**Alicia Langille,**  
School Counselor L-Z  
alangille@hdsd.k12.nh.us



**Lou Yelgin,**  
School to Career  
Counselor  
lyelgin@hdsd.k12.nh.us



**Jay Wood,**  
Athletic Director  
jwood@hdsd.k12.nh.us



**HeatherAnn LaBier,**  
School and District Nurse  
hlabier@hdsd.k12.nh.us

## Youth & Government Field Trip Notice Concord, NH

Student Name: \_\_\_\_\_

Destination: New Hampshire State Capitol      Concord Family YMCA  
107 North Main Street      15 N. State St.  
Concord, NH 03303 P:227-2154      Concord, NH 03303 P:228-9962

Comfort Inn  
71 Hall St.  
Concord, NH 03301 P:226-4100

Date of Trip: Friday, April 5 – Saturday, April 6, 2018

Teacher: Mr. Maccabe, cell phone (603) 203-9477

Time Leaving: Friday, April 5, 2018 @ 7:30 AM from HDHS

Time Returning: Saturday, April 6, 2018 @ approximately 5:00 pm to HDHS

Means of Transportation: School Bus, First Student Inc.

Accommodations: Comfort Inn, 71 Hall Street, Concord, NH 03301 P:226-4100

Items Needed for the Trip: Spending Money for lunches and dinner, items for overnight, proper attire (see handbook).

Medical Precautions or Issues for the Teacher to be Aware of:

---

I hereby give permission for my son/daughter to go on the above-mentioned field trip sponsored by Hillsboro-Deering High School. Also, I authorize the principal, nurse, or designee to act for me according to their best judgement in an emergency. I understand I will be financially responsible for any medical costs incurred.

SIGNATURE OF PARENT/GUARDIAN:

DATE:

12 Hillcat Drive, Hillsboro, NH 03244

603-464-1130  
Main Office

603-464-1132  
Attendance

603-464-1234  
Athletics

603-464-5857  
Fax

# Hillsboro-Deering School District Facilities Use Request Form

4

**APPENDIX KF-R**

<b>Hillsboro-Deering School District</b> <b>Facilities Use Request Form</b>
--

You will be contacted by the approving agent upon acceptance of this request at the above listed contact phone/ email. Do not assume this event is approved until you receive confirmation.

**Approval Section:**

1. Recipient: (SAU, ES, MS or HS Main Office)

Certificate of Insurance

Initial

☒ **Yes**

☐ **No**

TR

2. Building principal: Confirm that facility in your building is available as requested  
**Or** Athletic Director: Confirm that athletic field is available as requested

Building Facility Reserved on:

3/29/19

Room being used

Use approved (circle one)

Approved

Disapproved

Reason for Denial (if applicable)

**Principal Signature:**



3. Business Administrator: Set fees, approve event (Signer is responsible to confirm event with requestor)

Use of Building Fee

(see fees on page 6)

\$ 130

Custodial Fees

# Custodians

1

\$25/hr per custodian

Hours per custodian

3 hours

\$ 75

Kitchen Fees

# Cafeteria Staff

\$25/hr per staff member

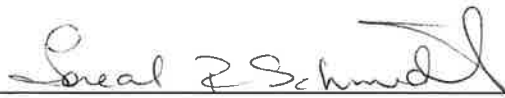
Hours per person

\$

Total Fees

\$ 205

**Business Administrator Signature:**



4. School Board:

Fee waiver Granted:

☐ **Yes**

☐ **No**

Amount of waiver requested:

\$

Amount waived:

\$

**School Board Signature:**

5. Scheduling (SAU Office)

Entered in School Calendar



**APPENDIX KF-R**

**Hillsboro-Deering School District  
Facilities Use Request Form**

**Sponsor's Section**

**Facility Requested**

**Room Number or Type**

☒ **HDES**

☐ **HDMS**

☐ **HDHS**

Day(s) and Date(s)

April 20

Hours

From: 8:30 AM

To: 3:00 PM

Name of Sponsoring Group

ELVD

Name of Group Contact

Linda Whiting

Daytime phone

464-5359

Evening Phone

464-6638

Email

l-whiting@comcast.net

Billing address/city/state/zip

PO Box 2217 Hillsborough, NH 03244

Specific description of activity

ELVD annual meeting

Estimated Attendance Min 25

Max 100

Is this activity for HD Students?

Y ☐ N ☒

Is the organization a non-profit?

Y ☐ N ☒

Admission Fee to be Charged?

Y ☐ N ☒

Amount?

N/A

Is Waiver requested for Building Use Fee? (Circle)

Y ☐ N ☒

Custodial Fee?

Y ☐ N ☒

**IF YES, PLEASE EXPLAIN. SCHOOL BOARD MUST APPROVE ALL WAIVERS.**

**IT IS AGREED** that in consideration for allowing the rental of the Hillsboro-Deering School District's owned facilities and in full recognition of its fiduciary to protect publicly owned property and assets, the Lessee hereby covenants and agrees to at all times hold harmless the Hillsboro-Deering School District, its officers and employees. To the fullest extent permitted by law, from any and all claims, damages, losses and expenses, including, but not limited to, reasonable attorney's fees and legal costs, arising out of the use of these rental premises and all facilities by the Lessee, its officers, employees, agents, representatives, contractors, customers, guests, and invitees.

The Lessee will provide a Certificate of Insurance reflecting Commercial General Liability coverage with limits of no less than \$1 million per occurrence, naming the Hillsboro-Deering School District as an Additional Insured.

It is understood that school events/functions have priority for the use of the school district's facilities and as such, outside groups may be bumped or displaced.

Signature of Legal Representative of Lessee

Print Name

Linda Whiting

Date

2/18/2018

Print Title

Linda Whiting

# APPENDIX KF-R

## Hillsboro-Deering School District Facilities Use Request Form

You will be contacted by the approving agent upon acceptance of this request at the above listed contact phone/ email. Do not assume this event is approved until you receive confirmation.

### Approval Section:

1. Recipient: (school personnel)  
Certificate of Insurance Initial APRIL 20, 2019 Yes ☒ No ☐

2. Building principal: Confirm that facility in your building is available as requested  
Or Athletic Director: Confirm that athletic field is available as requested

Building Facility Reserved on:

Room being used

Use approved (circle one)

Reason for Denial (if applicable)

Signature

☒ Approved ☐ Disapproved  
*[Signature]* *[Signature]*

3. Business Office/ Facilities: Set fees, approve event (Signer is responsible to confirm event with requestor)

Use of Building Fee		\$ 130.00
Custodial Fees	# Custodians	\$
\$25/hr per custodian	Hours per custodian	200.00
Kitchen Fees \$25/hr per staff member	# Cafeteria Staff	\$
	Hours per person	
Circle one	Total Fees	\$ 330.00
Approved Disapproved	Signature	

Comments/ Reason for Denial (if applicable)

4. Scheduling

Entered in School Calendar

Custodial

Maintenance

**APPENDIX KF-R**

**Hillsboro-Deering School District  
Facilities Use Request Form**

<b>Facility Requested: (Check one)</b> <u>HDES</u> <u>HDMS</u> <input checked="" type="checkbox"/> <u>HDHS</u>	
<b>Room/Space Requested:</b> <u>Cafetorium</u>	
<b>Dates:</b> <u>MAY 4th, 2019</u>	
<b>Times:</b> <u>5:00-9:30</u>	
<b>Name of Event/Activity:</b> <u>Clash of the Concert Bands</u>	
<b>Name of Event/Activity Contact:</b> <u>Leigh Besse</u>	
<b>Phone:</b> <u>603 464 3388</u>	<b>Email:</b> <u>leighbctas.net</u>
<b>Address:</b> <u>66 Preston St, Unit 22</u>	
<b>Description of Activity:</b> <u>Musical Competition - \$1000 1st Prize</u>	
<b>Set up requests: # of chairs</b> _____ <b># of Tables</b> _____ <b>(attach any special configuration of chairs and tables)</b> <u>Same as "High School Sing-Off"</u>	
<b>Technology/AV Requests (organizations must provide their own laptops, adaptors &amp; power strips):</b> <b>Projector</b> _____ <b>Microphone</b> _____ <u>See Jan Way</u>	
<b>Kitchen</b> <u>NO</u> <b>(Will be closed to the public unless a district food service employee is present. See fees on page 2.)</b>	
<b>Estimated Attendance:</b> <u>500</u>	<b>Will an admission fee be charged? Yes</b> <input checked="" type="checkbox"/> <b>No</b> _____ <b>Amount?</b> <u>10 ADL; 8.00 Student</u>
<b>Check all that apply to this event/activity:</b> <input type="checkbox"/> <b>School-sponsored</b> <input checked="" type="checkbox"/> <b>School Related</b> <input checked="" type="checkbox"/> <b>Community</b> <input checked="" type="checkbox"/> <b>Outside District</b> <input type="checkbox"/> <b>Profit</b> <input type="checkbox"/> <b>Non-Profit</b> <u>LIONS CLUB</u>	
<b>Is Building Use Waiver requested? Yes</b> <input checked="" type="checkbox"/> <b>No</b> _____	<b>Is Custodial fee Waiver requested? Yes</b> <input checked="" type="checkbox"/> <b>No</b> _____
<b>PLEASE EXPLAIN REASON FOR WAIVER REQUEST. SCHOOL BOARD MUST APPROVE ALL WAIVERS.</b> <u>LIONS sponsor hearing and sight screening RIF &amp; Dictionaries</u>	

**IT IS AGREED** that in consideration for allowing the rental of the Hillsboro-Deering School District's owned facilities and in full recognition of its fiduciary to protect publicly owned property and assets, the Lessee hereby covenants and agrees to at all times hold harmless the Hillsboro-Deering School District, its officers and employees. To the fullest extent permitted by law, from any and all claims, damages, losses and expenses, including, but not limited to, reasonable attorney's fees and legal costs, arising out of the use of these rental premises and all facilities by the Lessee, its officers, employees, agents, representatives, contractors, customers, guests, and invitees.

- The Lessee will provide a Certificate of Insurance reflecting Commercial General Liability coverage with limits of no less that \$1 million per occurrence, naming the Hillsboro-Deering School District as an Additional Insured. Certificate of Insurance attached Forthcoming
- Any flyers, social media or advertising of any kind must contain the following: "Not a school-sponsored event"
- It is understood that school events/functions have priority for the use of the school district's facilities and as such, outside groups may be bumped or displaced.

**Signature:** Leigh Besse

**Printed Name:** Leigh D Besse

**Date:** 3-4-19

**APPENDIX KF-R**

**Hillsboro-Deering School District  
Facilities Use Request Form**

You will be contacted by the approving agent upon acceptance of this request at the above listed contact phone/ email. Do not assume this event is approved until you receive confirmation.

**Approval Section:**

1. Recipient: (SAU, ES, MS or HS Main Office)  
 Certificate of Insurance Yes No  
 Initial TR

2. Building principal: Confirm that facility in your building is available as requested  
 Or Athletic Director: Confirm that athletic field is available as requested

Building Facility Reserved on: April 20, 2019  
 Room being used MS Cafeteria  
 Use approved (circle one) Approved Disapproved  
 Reason for Denial (if applicable) \_\_\_\_\_

**Principal Signature:**

3. Business Administrator: Set fees, approve event (Signer is responsible to confirm event with requestor)

Use of Building Fee	(see fees on page 6)	\$ <u>520</u>
Custodial Fees	# Custodians <u>1</u>	
\$25/hr per custodian	Hours per custodian _____	\$ <u>100</u>
Kitchen Fees	# Cafeteria Staff _____	
\$25/hr per staff member	Hours per person _____	\$ _____
Total Fees		\$ <u>620</u>

**Business Administrator Signature:**

4. School Board:  
 Fee waiver Granted: **Yes** **No**  
 Amount of waiver requested: \$ \_\_\_\_\_  
 Amount waived: \$ \_\_\_\_\_

**School Board Signature:**

5. Scheduling (SAU Office)  
 Entered in School Calendar \_\_\_\_\_

## Hillsboro-Deering School District

### Monthly Statement for the Period 02/01/2019 through 02/28/2019

Income	MTD	YTD Actual	Budget	Amount to Collect	% Uncollected	Notes
Local Tax Revenue	\$ 264,429	\$ 7,178,074	\$ 13,218,784		0.00%	
State Sources	33,955	5,242,907	7,731,879	2,488,972	32.19%	
Tuition	408,347	408,347	1,685,655	1,277,308	75.78%	
Transportation	-	13,538	15,000	1,462	9.75%	
Miscellaneous Revenue	-	9,958	-	-	-	
Other Revenue	-	20,000	40,000	20,000	50.00%	
Federal (Medicaid) Revenue	-	14,122	125,000	110,878	88.70%	
Transfer from Expendable Trust	-	-	-	-	-	
<b>Total Income</b>	<b>\$ 706,731</b>	<b>\$ 12,886,946</b>	<b>\$ 22,816,318</b>	<b>\$ 3,898,620</b>	<b>17.09%</b>	

Expenses	Amount	%	Unencumbered	Unencumbered	%
Salaries	\$ 780,411	\$ 5,588,565	\$ 10,654,004	\$ 4,608,262	\$ 457,177
Benefits	425,981	2,894,597	5,674,773	2,341,379	438,797
Purchased Services	109,424	1,463,765	2,138,605	336,048	338,792
Property	74,212	1,159,554	1,816,320	519,541	137,225
Debt & Transfer	-	921,748	971,748	50,000	-
Transportation	78,680	455,045	798,408	317,599	25,764
Supplies	26,178	833,915	837,460	116,201	(112,656)
<b>Total Expense</b>	<b>\$ 1,494,886</b>	<b>\$ 13,317,189</b>	<b>\$ 22,891,318</b>	<b>\$ 8,289,030</b>	<b>\$ 1,285,099</b>

**A**

Approved Budget	\$ 22,816,318
Addition to Tech Trust	\$ 50,000
Purchase Truck	\$ 25,000
<b>Total Budget</b>	<b>\$ 22,891,318</b>

#### Notes

A. The overage includes the cost of the window film and cameras for which we will receive partial reimbursement from the NH Security Fund. Projects have been completed and final payment made, so reimbursement will be sought. This will be in the revenues when received.

# HILLSBORO-DEERING SCHOOL DISTRICT

## Budget Journal Entries Report

Fiscal Year: 2018-2019

Type: Budget Journal

Entry Number Memo

Line	Entry Date	Account	Line Memo	From Date: Batch / Reference	To Date: Voucher	Journal Debits	Credits	User ID
65			To transfer funds from software line to supply line to cover the cost of adaptors for fiber installation					1168.Ischmidt
1	02/06/2019	10.2220.000.610.0	Technology Supplies	Check Number		\$2,729.10	\$0.00	
2	02/06/2019	10.2220.000.640.0	TECHNOLOGY SOFTWARE	Check Number		\$0.00	(\$2,729.10)	
						\$2,729.10	(\$2,729.10)	
71			To transfer district training funds to technology					1168.Ischmidt
1	02/18/2019	10.2220.000.240.0	TECHNOLOGY TRAINING	Check Number		\$1,500.00	\$0.00	
2	02/18/2019	10.2410.000.240.0	DISTRICT TUITION REIMBURSEMENT	Check Number		\$0.00	(\$1,500.00)	
						\$1,500.00	(\$1,500.00)	

Printed: 03/14/2019 12:44:52 PM Report: rptGLDailyJournalEntries 2018.4.19

**SCHOOL ADMINISTRATIVE UNIT #34  
Deering, Hillsboro, Washington and  
Windsor**

**HILLSBORO-DEERING SCHOOL BOARD  
REGULAR MEETING**

**Monday, February 18, 2019 - 6:15pm**

**HD Elementary School Media Center**

**MINUTES**

**In Attendance:**

**Board Members:**

Rich Pelletier

Paul Plater

Chris Bober

Kathryn McGinn

Jessica Morris

Student Representative - Josh

Marshall

**Administration:**

Robert Hassett, Superintendent

Patricia P, Assistant Superintendent

Lori Schmidt, Business Administrator

Jennifer Crawford, Director of Curriculum

Instruction and Assessment

Jim O'Rourke, HS Principal

Marc Peterson, MS Principal

**A. Call Meeting to Order**

Chair Pelletier Called the regular meeting to order at 6:15pm.

**B. Pledge of Allegiance**

Chair Pelletier led the Pledge of Allegiance and a moment of silence. He thanked everyone for attending the meeting and stated that the meeting was being recorded and will appear on the internet.

**C. Correspondence**

1. \$341.50 NABCC Breast cancer Donation : Thank you to the HS
2. Courtney Ford - Recognized and paid for articles written for newspaper
3. Chris Bober
  - a. 29 students competed in DECA this year
  - b. 8 % of the HS population
  - c. Won a number of awards
    - i. 2019 Outstanding Chapter Award
    - ii. 2019-2020 State Officer
    - iii. 1st Place in New Hampshire Quiz Bowl (we beat Bedford in the finals 35 to 9!)
    - iv. 1st Place in New Hampshire Apparel and Accessories Marketing
    - v. 1st Place in New Hampshire Restaurant and Food Service Management

- vi. 1st Place in New Hampshire Personal Financial Literacy
  - vii. 1st Place in New Hampshire Learn and Earn Project
  - viii. 2nd Place in New Hampshire Principles of Marketing
  - ix. 2nd Place in New Hampshire Human Resources
  - x. 2nd Place in New Hampshire Quick Serve Restaurant Management
  - xi. 2nd Place in New Hampshire Entrepreneurship Promotion Project
  - xii. 2nd Place in New Hampshire Professional Selling
  - xiii. 3rd Place in New Hampshire Business Finance
  - xiv. 3rd Place in New Hampshire Entrepreneurship Team Decision Making
  - xv. 3rd Place in New Hampshire Financial Literacy Promotion Project
  - xvi. 3rd Place in New Hampshire Franchise Business Plan
  - xvii. And 24 medals in various subcategories
4. Paul Plater
- a. Attended school Board Conference
    - i. The logistics of the learn anywhere program will be challenging

#### **D. Public Comment**

- 1. John Segedy
  - a. Didn't this program give the company the portion of the adequacy grant?
    - i. Paul Plater
      - 1. No, the school will still get that funding
  - b. Recording Meetings
    - i. There are 5 salaried people who regularly attend the meetings
      - 1. There is no reason to pay an extra person to do this

#### **E. Discussion Items**

- 1. Video Recording/Live Streaming of Board Meetings — Neal Richardson
  - a. YouTube
    - i. Cheapest option. estimated \$227 in equipment costs
  - b. Town Hall Streams (Recommendation)
    - i. One (Fixed) location
    - ii. Flip a switch and it turns on the recording, automatically uploads and stores for 5 years.
  - c. Rich Pelletier
    - i. The problem with youtube is that we will have to pay someone to record and upload to the platform.
    - ii. The other options all handle the storage of the video
    - iii. Town Hall Streams
      - 1. Do they offer a trial period?
        - a. Yes
      - 2. They supply the hardware?
        - a. Yes. the others we would have to supply the hardware.
    - iv. Neal to explore the Town Hall Streams for next meeting
- 2. Follow-up on Deliberative Session
  - a. Kathryn McGinn



- i. Need to work on using plain language
- b. Rich Pelletier
  - i. If you are writing a letter to the editor you need to have a line in there that states that the letter is your opinion

### C. Superintendent's Report

1. Appointments, Leaves and Resignations
  - a. see Attached sheet
2. General Update
  - a. Last week, all 3 road agents said they needed the day to get the roads cleaned up
3. Follow-up on Lead Testing of Water — James Bailey
  - a. the results came back a little better than the numbers in December.
    - i. The High School and Middle School sinks all passed
    - ii. the Elementary School still had a number of sinks that failed
  - b. Presented a plan to address the sinks that failed
  - c. estimated to cost \$46,250 to update the pipes that feed the contaminated sinks.
  - d. Rich Pelletier
    - i. what is the advantage of having a sink in every classroom?
    - ii. How does the school feel about this?
      1. Robert Hassett
        - a. There are people on both sides of that argument
  - e. Robert Hassett
    - i. would this qualify as an expense that would qualify as an emergency maintenance fund expense?
      1. Lori Schmidt
        - a. yes.
4. Strategic Plan Update — Jim O'Rourke
  - a. Portrait of a graduate
    - i. Looking at what a student who graduates from the HS would ideally look like
      1. What skills do they have?
  - b. Looking at why are we doing a strategic plan
  - c. Battelle for Kids - Company that will be helping with this pre-strategic plan assignment
5. HDES Principal Search Update
  - a. Search Committee has been put together
  - b. Job description has been created
  - c. Hope to start scheduling Interviews the week of March 6th
6. Business Administrator's Report
  - a. Financial Report
    - i. see attached sheet
  - b. Budget Transfers
    - i. see attached sheet
    - ii. There was a change in vendor for the copiers
      1. Higher cost than was expected

### F. Minutes — February 4, 2019 regular meeting minutes

1. Kathryn McGinn moved to accept the minutes from February 4, 2019 as printed. Chris Bober seconds. Motion passed 5-0

#### **G. Public Comment**

1. None

#### **H. School Board Response to Public Comment**

1. None

#### **I. Action Items**

1. Appointments, Leaves and Resignations
  1. Chris Bober moved to accept the Appointments, Leaves and Resignations as written. Jessica Morris seconds. Motion passed 5-0.
2. Policies Requiring School Board Action
  1. EHB Data/Records Retention — Revision
    1. Chris Bober moved to accept the revision to the EHB Data/Records Retention Policy as written. Kathryn McGinn seconds.
      1. Paul Plater - what if the parent wants to keep the records, but the student does not?
        1. Robert Hassett
          1. once a student is 18 they can make the decision as a legal adult
        2. vote passed 5-0

#### **J. Adjournment**

Motion to adjourn made by Jessica Morris, second by Chris Bober. Motion passed 5-0 at 8:11 pm

Respectfully Submitted,  
Megan Fleagle

P. O. Box 2190  
Hillsboro, NH  
03244-2190

# SAU #34

*Soaring to Excellence*

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

*Robert A. Hassett, M.Ed.  
Superintendent of Schools*

*Patricia M. Parenteau, MS, CAGS  
Assistant Superintendent*

*Jennifer L. Crawford, Ed.D.  
Director of Curriculum, Instruction and Assessment*

*Loreal R. Schmidt, M.S.T.  
Business Administrator*

To: Members, Hillsboro-Deering School Board  
From: Mr. Robert A. Hassett, Superintendent of Schools  
Date: February 18, 2019  
Re: Appointments, Leaves and Resignations - Teachers & Administrators

---

The following resignations, leaves, and appointments of teachers have occurred since the February 4, 2019 School Board meeting:

**RESIGNATIONS: None**

**LEAVES:**

**Jessica Knight** – HDES Computer Teacher, parental leave, approximately 6/5/19-1/17/20

**TRANSFERS/CHANGE OF ASSIGNMENTS: None**

**APPOINTMENTS:**

**Elizabeth Licht** – HDES Behavioral Interventionist – annual salary \$60,000, full-time, effective 3/14/19, NH Licensed Marriage and Family Therapist, NH Licensed Clinical Mental Health Counselor.

## Hillsboro-Deering School District

## Monthly Statement for the Period 01/01/2019 through 01/31/2019

Income	MTD	YTD Actual	Budget	Amount to Collect	% Uncollected	Notes
Local Tax Revenue	\$ 1,888,716	\$ 6,913,645	\$ 13,218,784		0.00%	
State Sources	1,998,735	5,211,984	7,731,879	2,519,895	32.59%	
Tuition	-	-	1,685,655	1,685,655	100.00%	
Transportation	-	13,538	15,000	1,462	9.75%	
Miscellaneous Revenue	7,258	9,958	-	-	-	
Other Revenue	10,000	20,000	40,000	20,000	50.00%	
Federal (Medicaid) Revenue	-	14,122	125,000	110,878	88.70%	
Transfer from Expendable Trust	-	-	-	-	-	
<b>Total Income</b>	<b>\$ 3,904,709</b>	<b>\$ 12,183,247</b>	<b>\$ 22,816,318</b>	<b>\$ 4,337,890</b>	<b>19.01%</b>	
<b>Expenses</b>				<b>Amount</b>	<b>%</b>	
Salaries	\$ 742,482	\$ 4,808,154	\$ 10,654,004	\$ 5,413,487	\$ 432,363	4.06%
Benefits	417,515	2,468,616	5,674,773	2,778,111	428,046	7.54%
Purchased Services	64,693	1,354,342	2,138,605	443,409	340,854	15.94%
Property	123,848	1,085,341	1,816,320	589,138	141,841	7.81%
Debt & Transfer	-	921,748	971,748	50,000	-	0.00%
Transportation	71,314	376,365	798,408	391,936	30,107	3.77%
Supplies	86,610	807,736	837,459	144,539	(114,816)	-13.71%
<b>Total Expense</b>	<b>\$ 1,506,462</b>	<b>\$ 11,822,302</b>	<b>\$ 22,891,317</b>	<b>\$ 9,810,620</b>	<b>\$ 1,258,395</b>	<b>5.50%</b>

Approved Budget	\$ 22,816,318
Addition to Tech Trust	\$ 50,000
Purchase Truck	\$ 25,000
<b>Total Budget</b>	<b>\$ 22,891,318</b>

## Notes

A. The overage includes the cost of the window film and cameras for which we will receive partial reimbursement from the NH Security Fund Projects have been completed and final payment made, so reimbursement will be sought. This will be in the revenues when received.

# HILLSBORO-DEERING SCHOOL DISTRICT

## Budget Journal Entries Report

Fiscal Year: 2018-2019

Type: Budget Journal

Entry Number Memo

Line	Entry Date	Account	Line Memo	From Date: Batch / Reference	Journal Debit	Journal Credit	User ID
61		To fund misc supplies					
1	01/08/2019	10.2120.000.330.2	GUIDANCE PROF SERVICES MS			\$0.00	1168.lschmidt
2	01/09/2019	10.1100.000.810.2	SUPPLIES MS		\$2,000.00	\$0.00	
					\$2,000.00	(\$2,000.00)	
68		Copy overages					
1	01/24/2019	10.1100.000.810.2	SUPPLIES MS		\$2,000.00	\$0.00	1168.lschmidt
2	01/24/2019	10.1100.000.840.2	BOOKS MS		\$0.00	(\$2,000.00)	
					\$2,000.00	(\$2,000.00)	
69		Travel Expenses					
1	01/28/2019	10.2410.000.580.3	PRINCIPAL OFFICE TRAVEL HS		\$3,000.00	\$0.00	1168.lschmidt
2	01/28/2019	10.2410.000.810.3	PRINCIPAL OFFICE DUES & FEES HS		\$0.00	(\$500.00)	
3	01/28/2019	10.1100.000.810.3	DUES & FEES HS		\$0.00	(\$2,500.00)	
					\$3,000.00	(\$3,000.00)	

SCHOOL ADMINISTRATIVE UNIT #34  
Deering, Hillsboro, Washington and Windsor  
**HILLSBORO-DEERING SCHOOL BOARD**  
**REGULAR MEETING**  
**Tuesday, March 5, 2019 – 6:15pm**  
**Hillsboro-Deering Elementary School Media Center**

**MINUTES**

**In Attendance:**

**Board Members:**

Rich Pelletier

Paul Plater

Chris Bober

Kathryn McGinn

**Administration:**

Robert Hassett, Superintendent

Patricia P, Assistant Superintendent

Jennifer Crawford, Director of Curriculum

Instruction and Assessment

Jim O'Rourke, HS Principal

Student Representative - Josh

Marshall

**A. Call Meeting to Order**

- a. Chair Pelletier Called the regular meeting to order at 6:20pm

**B. Pledge of Allegiance**

- a. Chair Pelletier led the Pledge of Allegiance and a moment of silence. He thanked everyone for attending the meeting and stated that the meeting was being recorded and will appear on the internet.

**C. Correspondence**

- a. Letter
  - i. Hillsboro Lions Club - sing-off
    - 1. HDHS Was awarded \$250 honorable mention
    - 2. Thank you for the use of the facilities

**D. Recognitions**

- a. Jessica Morris – service on school board
  - i. Certificate and cake in honor of her service to the board

**E. Presentations**

- a. None

**F. Public Comment**

- a. Joyce Bosse
  - i. It was very nice to have other schools come to our middle school and how they were impressed by our facilities
  - ii. It was also nice to see the kids from the different schools talking together

**G. School Board Response to Public Comment**

- a. None

**H. Board Discussion Items**

- a. Letter to the Editor – Kathryn McGinn

- i. Kathryn McGinn
    - 1. Maybe cut some of the more wordy sections.
    - 2. Got the letter down to 1,100 words
  - ii. Chris Bober
    - 1. some of the newspapers said it was too long to publish
      - a. Maybe only touch or a few Key Points
      - b. 800-1,000 words?
    - 2. In Article 3 - do we want to include this in the letter?
  - iii. Rich Pelletier
    - 1. can cut a few sections
      - a. Amendment 4
      - b. Amendment 5
      - c. the HVAC Amendment
  - iv. Robert Hassett
    - 1. which newspapers will we send this to?
    - 2. can we ask them to add a link to our website for full text and More information?
- b. Follow-up – ES Sinks and Plumbing
  - i. James Bailey
    - 1. the elementary School administration has started to reach out to the teachers to see what their thoughts are
- c. Follow-up - Video Recording/Live Streaming of Board Meetings
  - i. Robert Hassett
    - 1. Cost of 2nd location - \$30 per month
    - 2. Demos are difficult because the equipment needs to be installed
  - ii. Website traffic
    - 1. see Attached sheet
  - iii. What do we want to do?
    - 1. Try it?
      - a. Will vote on it

#### **I. Superintendent's Report**

- a. Appointments, Leaves and Resignations
    - i. see attached sheet
  - b. General Update
    - i. Principal Interviews tomorrow
      - 1. Interviewing 5 candidates
  - c. Business Administrator's Report
    - i. see attached sheet
- J. Minutes** – February 18, 2019 regular meeting minutes
- a. Tabled

#### **K. Public Comment**

- a. none

#### **L. School Board Response to Public Comment**

- a. None

#### **M. Action Items**

- a. Appointments, Leaves and Resignations

- i. Chris Bober moved to accept the Appointments, Leaves and Resignations as written. Kathryn McGinn seconds. Motion passed 4-0.
- b. Paul Plater moved to enter into a contract with Town Hall Streams to provide video recording and streaming of the board meetings beginning April 1, 2019. Chris Bober seconds. Motion passed 4-0.

**N. Non-Public Session – RSA 91-A:3 II. (c)**

- a. Chris Bober moved to enter into non-public session citing RSA 91-A:3 II.(c). Paul Plater seconds. Motion passed 4-0 at 7:06pm
- b. Role
  - i. Chris Bober
  - ii. Kathryn McGinn
  - iii. Rich Pelletier
  - iv. Paul Plater

**O. Call Back to Order**

- a. Chair Pelletier called the public meeting back to order at 8:47pm

**P. Action Following Non-Public Session**

- a. Chris Bober moved to seal the minutes from the non-public session citing RSA 91-A:3 II.(c). Paul Plater seconds. Motion passed 4-0.
- b. Chris Bober moved to authorize the Superintendent to act as discussed and agreed on in the non-public session. Kathryn McGinn seconds. Motion passed 4-0.

**Q. Adjournment**

- a. Motion to adjourn made by Chris Bober. Second by Paul Plater Motion passed 4-0 at 8:48 pm

Respectfully Submitted,  
Megan Fleagle



P. O. Box 2190  
Hillsboro, NH  
03244-2190

# S A U #34

*Soaring to Excellence*

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

**Robert A. Hassett, M.Ed.**  
*Superintendent of Schools*

**Patricia M. Parenteau, MS, CAGS**  
*Assistant Superintendent*

**Jennifer L. Crawford, Ed.D.**  
*Director of Curriculum, Instruction and Assessment*

**Loreal R. Schmidt, M.S.T.**  
*Business Administrator*

To: Members, Hillsboro-Deering School Board  
From: Mr. Robert A. Hassett, Superintendent of Schools  
Date: March 5, 2019  
Re: Appointments, Leaves and Resignations - Teachers & Administrators

---

The following resignations, leaves, and appointments of teachers have occurred since the February 18, 2019 School Board meeting:

**RESIGNATIONS:**

**Lisa Purrington-Grolljahn** – HDES Title I Academic Interventionist, resignation effective 3/15/19.

**LEAVES: None**

**TRANSFERS/CHANGE OF ASSIGNMENTS: None**

**APPOINTMENTS:**

**Kelley Williams** – HDSD Intellectual and Developmental Disabilities Consultant, \$35.00/hr. as needed, effective for the 2018-19 school year.

**HDMS AfterSchool Club Advisors** -1 hour/week/club, effective 3/4/19-5/23/19:

**Susan Bearor** – Homework Club - \$35.00/hour

**Amanda Conley** – Bay Blades Club - \$25.00/hour

**Shelley Cutter** – Walking Club - \$25.00/hour

**Nick Ellis** – Baking From Scratch Club - \$25.00/hour

**Mitch Silverman** – Woodworking Club and Mountain Biking Club - \$35.00/hour