

WASHINGTON SCHOOL BOARD

Monday, December 9, 2019 - 6:00pm
Washington Elementary School, classroom 4

MEETING MINUTES

In Attendance:

Board Members:

Linda Musmanno
Karen Belanger
Arin Mills
Kathy Atkins
Cameo Mulliner

Administration:

Robert Hassett, Superintendent
Patricia Parenteau, Assistant
Superintendent
Lori Schmidt, Business Administrator
Jean Mogan, Business Manager
Kelli. Colarusso, Teaching Associate
Principal
Jennifer Crawford, Consulting Principal
/Director of Curriculum Instruction and
Assessment

1.0 CALL TO ORDER @ 6:0pm

- 1.1 Pledge of Allegiance
- 1.2 Moment of Silence

2.0 STUDENT REPRESENTATIVE REPORT - Miranda Feighery

- 2.1 None

3.0 OPEN FORUM

- 3.1 None

4.0 CORRESPONDENCE

- 4.1 Letter from the Department of Education
 - 4.1.1 Recognizing Erin Zaffini for her hard work
 - 4.1.1.1 Working as part of a team updating the K-12 Arts Standards.
 - 4.1.1.2 Chair of the Music Standards Team

5.0 CONSENT AGENDA

- 5.1 Minutes of public budget hearing, November 12, 2019
 - 5.1.1 Add to 2.2.1.3
 - 5.1.1.1 "Boiler Pumps"
 - 5.1.1.2 WebtoSchool student Information system
 - 5.1.2 Belanger moved to accept the Minutes of public budget hearing, November 12, 2019 as amended. Atkins seconds. Motion Passed 4-0-1 (Mulliner abstained)
- 5.2 Minutes of regular meeting, November 12, 2019
 - 5.2.1 Correct the following
 - 5.2.1.1 7.4 "Forrest"
 - 5.2.2 Belanger moved to accept the Minutes of the regular meeting, November 12, 2019 as amended. Atkins seconds. Motion Passed 4-0-1 (Mulliner abstained)
- 5.3 Minutes of special meeting, November 25, 2019

- 5.3.1 correct the following
 - 5.3.1.1 4.1.4.1 - "Not"
 - 5.3.1.2 4.1.5 - remove "art"
- 5.3.2 Mills moved to accept the Minutes of the special meeting, November 25, 2019 as amended. Mullener seconds. Motion Passed 4-0-1 (Musmanno abstained)

6.0 APPOINTMENTS, LEAVES, and RESIGNATIONS

- 6.1 None

7.0 INFORMATIONAL ITEMS and REPORTS

- 7.1 Enrollment Report – H/D Middle 33, H/D High 38, WES 45
 - 7.1.1 May have a potential new student in January
- 7.2 Superintendent's Report
 - 7.2.1 Email from a parent
 - 7.2.1.1 Feels the Crane Farm bus stop is not very safe
 - 7.2.1.1.1 Followed the bus to assess the bus stop
 - 7.2.1.1.2 Working with the bus company to find an alternative bus stop location that is safer.
 - 7.2.1.1.3 Created a new stop on the bus route, and will keep the Crane Farm stop at this time
- 7.3 Business Administrator's Report
 - 7.3.1 Financial Report
 - 7.3.1.1 See attached sheet
 - 7.3.1.2 Next month's report will reflect the correct anticipated tuition revenue.
 - 7.3.1.3 Need to update the budget numbers to reflect the special warrant funds
 - 7.3.2 Budget Discussion
 - 7.3.2.1 Proposed FY2021 Budget
 - 7.3.2.1.1 @ 2% salary increase - \$3,142,166.00
 - 7.3.2.1.1.1 proposed increase of 16.57%
 - 7.3.2.1.2 @ 1% salary increase - \$3,137,975.00
 - 7.3.2.1.2.1 Proposed increase of 16.0%
 - 7.3.2.2 Points of Interest
 - 7.3.2.2.1 \$180,000 Increase for Busses
 - 7.3.2.2.2 \$100,000 for a FT Nurse position with benefits
 - 7.3.2.2.3 Tuition
 - 7.3.2.2.3.1 there are fewer seniors graduating than middle school students moving into the high school
 - 7.3.2.2.3.1.1 HD HS tuition is \$22,258 per student
 - 7.3.2.2.3.1.2 HD MS tuition is \$21,822 per student
 - 7.3.2.2.3.1.3 Keene HS tuition is \$15,085 per student (1 student budgeted for)
 - 7.3.2.3 Student Information System
 - 7.3.2.3.1 Looking at changing systems to stay current and compatible with the state system
 - 7.3.2.3.1.1 Find something that will have a longer lifespan than the current system.
 - 7.3.2.4 Warrant articles
 - 7.3.2.4.1 Special Education Trust

7.3.2.4.2 Maintenance Trust Fund

7.3.2.5 Busses

7.3.2.5.1 Hassett

7.3.2.5.1.1 Looking at doing a SAU contract

7.3.2.5.1.1.1 Bundle the contracts together
to potentially get greater
savings

7.3.2.5.2 Still looking at a single start time for the SAU

7.3.2.5.3 Need to determine when the call for bids can go
out.

7.3.2.5.3.1 Does not look like we can get this.

Process done before the current budget
season is over.

7.3.2.5.4 Using a new bus tracking software that is also
capable of building more efficient routes

7.3.2.5.4.1 Looking at how many busses will be
needed

7.3.2.5.4.2 Also looking at potential satellite stops

7.3.2.5.5

7.3.2.6 Adequacy Aid for next year

7.3.2.6.1 \$57,421 Next year

7.3.2.6.1.1 includes a one time grant of \$10,982

7.3.2.7 Budget Timeline

7.3.2.7.1 January 30th is the deadline for the final budget
proposal before the public hearing

7.3.3 Other Discussion

7.3.3.1 Should we start looking at opening up tuition
agreements?

7.3.3.1.1.1 Yes, Will begin exploring area
agreements

7.3.3.1.1.1.1 Tuition Rates

7.3.3.1.1.2 Typically a 2 year process to negotiate
tuition contracts

7.3.3.2 Also can explore increasing revenue

7.3.3.2.1 Potential to tuition in new students

7.3.3.3 Other options?

7.3.3.3.1 School of choice?

7.3.3.3.1.1 Have to find a district that is willing to
accept students who tuition in.

7.3.3.3.1.2 Area Agreements seem to be the
current trend.

7.3.3.3.1.3 Must have at least one district who is
willing to take all of your students

7.3.3.3.1.3.1 All students have somewhere
to attend.

7.3.3.4 What are the benefits of a co-op?

7.3.3.4.1 All equal votes on the board

7.3.3.4.2 Collective bargaining agreements

7.3.3.4.2.1 Would not be independent of the co-op

7.3.3.4.3 This is another option that we will need more
information on and research the pros and cons

7.4 Principal's Report

7.4.1 Were not able to hold the annual Thanksgiving feast

7.4.1.1 3rd and 5th grade are looking at an alternative event

7.4.2 Majority of the school is feeling

7.4.3 Bullying prevention trainings for teachers planned

7.4.4 Holiday program on 12/17 @ 6:30pm

8.0 CONTINUING BUSINESS

8.1 Single School Start Time Discussion

8.1.1 Need to educate the public on the benefits of a single start time

8.1.1.1 Put together promotional materials to inform the public
that this discussion is occurring

9.0 NEW BUSINESS

9.1 Musmanno

9.1.1 Thank you to Lori Schmidt for all of her help, guidance, and hard
work during her tenure with us.

9.1.1.1 Wish her luck as she moves to her new position

9.1.2 Welcomed Jean Mogan

9.1.2.1 We look forward to working with you as she steps into
the business administrator position.

10.0 ADJOURNMENT

10.1 Atkins moved to adjourn. Belanger seconds. Motion passed 5-0 @ 7:40pm

Respectfully Submitted,

Megan Fleagle

Washington School District

Monthly Statement for the Period 11/01/2019 through 11/30/2019

Income	MTD	YTD Actual	Budget	Notes
Local Tax Revenue	172,193	688,773	2,142,072	
State Sources	46,869	173,234	501,037	
Tuition	-	-	-	A
Federal (Medicaid) Revenue	-	-	2,500	
Miscellaneous Revenue	-	-	-	
Expendable Trust Withdrawal	-	-	-	
Total Income	219,062	862,007	2,645,609	
Expenses				
Salaries	39,301	137,024	434,971	
Benefits	13,426	48,615	175,709	
Purchased Services	821,161	915,528	1,734,529	C
Property	6,377	16,496	89,050	
Transfers	-	50,000	59,000	
Transportation	16,208	48,416	167,800	
Supplies	1,760	9,349	34,550	
Total Expenses	898,233	1,225,428	2,695,609	
			1,418,316	1.92%

Notes:

A - Stoddard student again so will be "unanticipated" revenue

B - Budget Column will reflect the increase in appropriations on the December Report

C - Encumbrance will be adjusted in December for actual tuition costs. Changes in MS & HS pretty much wash out. Marlow Tuition lower by approx \$3,400