

SCHOOL ADMINISTRATIVE UNIT #34

Deering, Hillsboro, Washington, and Windsor

SAU #34 SCHOOL BOARD MEETING

Thursday, October 27, 2022 - 6:00 pm

Hillsboro-Deering High School Media Center

MINUTES

A. CALL TO ORDER—PLEDGE OF ALLEGIANCE @ 6:00pm

Announcement by the chairman as to the presence of a quorum, that the meeting has been duly called, and the notice of the meeting have been posted for time and in the manner required by law.

Public announcement that meeting is being recorded and will appear on the SAU #34 website at <https://www.hdsd.org/>

- a. A moment of silence was held.

B. ROLL CALL

A roll call was taken by the secretary with the following results:

Hillsboro-Deering School Board

Christopher Bober - Present

Paul Plater- Present

Heidi Welch- Preset

Jess Morris - Present

Michael Kenney - Absent

Washington School Board

Arin Mills- Present

Danielle Moore- Present (arrived @6:08pm)

Eric Hodges - Preset

Tyler Garvin - Present

Laura Botelho - Present

Windsor School Board

Cynthia Stosse- Absent

Karen Turbine - Present

Becky Bosse - Absent

C. CORRESPONDENCE

- a. None

D. PUBLIC COMMENT

- a. Public comment opened at 6:02pm
- b. Public comment closed at 6:03pm as no member of the public chose to speak.

E. NEW BUSINESS

1. Proposed FY 2023-2024 SAU #34 Budget Presentation
 - a. See attached sheet
 - b. Full discussion can be found online (Line by line overview)
 - c. Proposed Budget for FY24

- i. \$1,235,145
- d. Alternate 2024 Budget
 - i. \$1,266,432
- e. Proposed FY 24 Budget vs FY 23 Budget
 - i. -1.97%

F. ACTION ITEMS

1. Meeting Minutes – September 22, 2022
 - a. Morris moved to approve the Meeting Minutes – September 22, 2022 as presented. Bober Seconds. Motion passed 6.4 - 0 - .6 (Garvin Abstained)
 - b. Roll Vote

Hillsboro-Deering School Board	Christopher Bober - Yes
	Paul Plater- Yes
	Heidi Welch- Yes
	Jess Morris - Yes
Washington School Board	Arin Mills- Yes
	Danielle Moore- Yes
	Eric Hodges - Yes
	Tyler Garvin - Abstained
	Laura Botelho - Yes
Windsor School Board	Karen Turbine - Yes

2. Approval of Proposed FY 2023-2024 SAU #34 Budget for Public Hearing
 - a. Hodges moved to approve the Approval of Proposed FY 2023-2024 SAU #34 Budget for Public Hearing as presented. Garvin seconds. Motion passed
 - b. Roll Vote 7 -0 -0

Hillsboro-Deering School Board	Christopher Bober - Yes
	Paul Plater- Yes
	Heidi Welch- Yes
	Jess Morris - Yes
Washington School Board	Arin Mills- Yes
	Danielle Moore- Yes
	Eric Hodges - Yes
	Tyler Garvin - Yes
	Laura Botelho - Yes
Windsor School Board	Karen Turbine - Yes

G. ADJOURNMENT

- a. Mills moved to adjourn. Bober seconds. Motion passed 7-0-0 @ 6:43pm
 - b. Roll Vote
- | | |
|--------------------------------|-------------------------|
| Hillsboro-Deering School Board | Christopher Bober - Yes |
|--------------------------------|-------------------------|

Washington School Board

Windsor School Board

Respectfully Submitted,
Meagan Shower

Paul Plater- Yes
Heidi Welch- Yes
Jess Morris - Yes
Arin Mills- Yes
Danielle Moore- Yes
Eric Hodges - Yes
Tyler Garvin - Yes
Laura Botelho - Yes
Karen Turbine - Yes

SAU #34 Proposed FY 2023-2024 Budget

EXPENDITURES	FY 2020 Actual	FY 2021 Budget	FY 2021 Actual	FY 2022 Budget (Alt)	FY 2022 Actual	FY 2023 Budget	Proposed FY 2024 Budget	Proposed vs 2023	Percentage Difference	Alternative 2024 Budget
100 SUPERINTENDENT SALARY	\$161,164	\$139,999	\$139,900	\$144,198	\$160,724	\$144,198	\$128,000	(\$16,198)	-11.23%	\$128,000
101 ASSISTANT SUPERINTENDENT	\$123,882	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
102 BUSINESS ADMINISTRATOR	\$105,825	\$102,500	\$82,290	\$102,500	\$111,939	\$112,200	\$117,300	\$5,100	4.55%	\$117,300
103 ADMINISTRATIVE STAFF	\$153,272	\$158,554	\$159,314	\$158,801	\$164,944	\$166,955	\$173,709	\$6,754	4.05%	\$169,785
104 DIRECTOR OF CURRICULUM, INSTRUCTION & ASSESSMENT	\$91,800	\$96,554	\$96,554	\$99,451	\$99,451	\$101,440	\$98,940	(\$2,500)	-2.46%	\$98,940
105 DIRECTOR OF STUDENT SUPPORT	\$0	\$92,500	\$92,000	\$95,275	\$111,913	\$97,181	\$99,125	\$1,945	2.00%	\$99,125
106 BOOKKEEPERS	\$101,492	\$105,221	\$107,691	\$105,211	\$95,275	\$110,982	\$130,161	\$19,179	17.28%	\$125,155
108 FINANCIAL CLERK	\$7,179	\$23,355	\$0	\$23,355	\$0	\$0	\$0	\$0	0.00%	\$0
110 HEALTH INS BUY OUT	\$27,000	\$18,000	\$18,000	\$9,000	\$18,000	\$18,000	\$24,000	\$6,000	33.33%	\$18,000
211 HEALTH INSURANCE	\$108,342	\$161,238	\$133,537	\$161,238	\$134,772	\$150,000	\$107,000	(\$43,000)	-28.67%	\$150,000
212 DENTAL INSURANCE	\$11,098	\$12,500	\$12,553	\$13,425	\$12,543	\$14,116	\$11,432	(\$2,684)	-19.01%	\$14,116
213 LIFE INSURANCE	\$1,403	\$2,000	\$1,182	\$2,000	\$1,179	\$2,000	\$1,345	(\$655)	-32.75%	\$2,000
214 LONG TERM DISABILITY INSURANCE	\$1,707	\$2,000	\$1,491	\$2,000	\$1,592	\$2,000	\$1,644	(\$356)	-17.80%	\$2,000
220 FICA & MEDICARE	\$55,431	\$56,400	\$50,595	\$47,367	\$55,764	\$56,071	\$57,163	\$1,092	1.95%	\$56,480
230 NH RETIREMENT	\$74,253	\$84,500	\$75,779	\$99,186	\$104,066	\$103,054	\$101,101	(\$1,953)	-1.89%	\$103,806
235 403B	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$0	0.00%	\$5,000
240 COURSE REIMBURSEMENT	\$0	\$5,000	\$1,650	\$5,000	\$11,306	\$5,000	\$5,000	\$0	0.00%	\$5,000
250 UNEMPLOYMENT COMPENSATION	\$474	\$750	\$472	\$750	\$282	\$750	\$750	\$0	0.00%	\$750
260 LIABILITY & WORKER COMP INSURANCE	\$4,324	\$5,000	\$4,342	\$5,000	\$3,400	\$5,000	\$5,000	\$0	0.00%	\$5,000
290 PROF DEVELOPMENT & TRAINING	\$6,164	\$8,400	\$2,706	\$8,400	\$6,430	\$6,400	\$7,200	\$800	12.50%	\$6,400
330 CONTRACTED PROFESSIONAL SERVICES	\$30,418	\$35,500	\$65,219	\$35,500	\$33,050	\$63,500	\$65,000	\$1,500	2.36%	\$63,500
380 AUDIT & LEGAL FEES	\$9,958	\$9,000	\$9,000	\$9,000	\$6,953	\$10,000	\$10,300	\$300	3.00%	\$10,000
430 EQUIPMENT REPAIRS & MAINT	\$0	\$2,500	\$0	\$2,500	\$614	\$500	\$500	\$0	0.00%	\$500
442 COPIER & EQUIPMENT LEASES	\$11,986	\$12,000	\$20,480	\$12,000	\$10,527	\$5,000	\$5,100	\$100	2.00%	\$5,000
450 OFFICE RENTAL	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$0	0.00%	\$40,000
531 TELEPHONE SERVICES	\$14,788	\$16,500	\$12,621	\$16,500	\$6,303	\$0	\$2,400	\$2,400	#DIV/0!	\$0
534 POSTAGE	\$3,454	\$4,000	\$3,544	\$4,000	\$3,336	\$4,000	\$4,000	\$0	0.00%	\$4,000
540 ADVERTISING	\$6,906	\$1,100	\$3,144	\$1,100	\$2,009	\$1,100	\$2,000	\$900	81.82%	\$1,100
550 PRINTING EXPENSE	\$0	\$400	\$187	\$400	\$309	\$400	\$400	\$0	0.00%	\$400
580 TRAVEL	\$3,118	\$7,000	\$1,028	\$7,000	\$3,013	\$7,000	\$7,000	\$0	0.00%	\$7,000
610 SUPPLIES	\$10,544	\$9,000	\$9,895	\$9,000	\$7,079	\$11,000	\$12,000	\$1,000	9.09%	\$11,000
640 BOOKS & PERIODICALS	\$155	\$750	\$114	\$750	\$742	\$750	\$750	\$0	0.00%	\$750
730 COMPUTER EQUIPMENT	\$1,741	\$1,500	\$16,912	\$1,500	\$1,419	\$2,000	\$2,000	\$0	0.00%	\$2,000
733 FURNITURE & FIXTURES	\$495	\$1,000	\$386	\$1,000	\$0	\$500	\$1,000	\$500	100.00%	\$500
810 DUES & FEES	\$5,780	\$7,700	\$11,520	\$7,700	\$6,711	\$8,625	\$8,625	(\$0)	0.00%	\$8,625
840 BOARD CONTINGENCY	\$0	\$200	\$0	\$200	\$0	\$200	\$200	\$0	0.00%	\$200
890 ACADEMIC RECOGNITION	\$1,946	\$5,000	\$1,770	\$5,000	\$0	\$5,000	\$0	(\$5,000)	-100.00%	\$5,000
Total Expenditures	\$1,176,099	\$1,227,621	\$1,175,876	\$1,235,307	\$1,215,643	\$1,259,921	\$1,235,145	(\$24,776)	-1.97%	\$1,266,432

Description	FY 2023 Budget	Proposed FY 2024 Budget	Alternate FY 2024 Budget
Total Budget	\$1,259,921	\$1,235,145	\$1,266,432
- Fund Balance	\$50,000	\$30,000	\$30,000
- Other Revenues (Indirect Costs)	\$0	\$20,000	\$20,000
Required SAU Assessment	\$1,209,921	\$1,185,145	\$1,216,432
Assessment Percentages			
Hillsboro-Deering School District	84.585%	84.860%	
Washington School District	14.230%	13.960%	
Windsor School District	1.184%	1.180%	
Assessment Amounts			
Hillsboro-Deering School District	\$1,023,413	\$1,005,714	\$1,032,264
Washington School District	\$172,177	\$165,446	\$169,814
Windsor School District	\$14,331	\$13,985	\$14,354
Total	\$1,209,921	\$1,185,145	\$1,216,432

NH RSA 194-C:7 Representation – Every school district maintaining one or more public schools shall be entitled to 3 votes on the joint board of school administrative units, plus additional votes as provided in RSA 194-C:8. Districts not maintaining schools shall have one representative on the joint board, who shall be entitled to one vote. Each school district board member present shall be entitled to have a proportionate share of the school district's votes provided that the total votes per district shall be equally divided among the district's board members present and cast as each member present decides on any issue. (effective September 14, 1999)

NH RSA 194-C:8 Weighted Voting - In all votes regarding school administrative unit affairs, including the organization of such unit's school board and selection of officers, each district shall be entitled to one vote for each 16 pupils residing in that district and enrolled in schools under the administrative unit. A balance of 8 or more students shall entitle that district to an additional vote. A balance of fewer than 8 students shall have no net effect on a district's vote. Enrollments shall be based on the average daily membership in residence of each district for the school year which ended in the preceding June. Weighted votes shall only be used upon the demand of a majority of the members of any board present and voting in the school administrative unit. The school board members present at a school administrative unit school board meeting shall be entitled to cast the entire number of votes assigned to their school districts, provided that each representative present shall be entitled to a proportionate share of the total to be cast as provided in RSA 194-C:7. (effective August 9, 1996).

2022-2023 SAU #34 Weighted Vote Schedule

	<u>Hillsboro-Deering</u>	<u>Washington</u>	<u>Windsor</u>
June Membership in Residence of students (EOY Determination Report 2022)	950.98	114.19	8.87
Total Regular Votes - (Representation per RSA 194—C: 7)	3	3	1
Votes per 16 students (RSA 194—C: 8)	59	7	0
Balance—8 or more students	0	0	1

Regular Representation Votes - (RSA 194—C: 7)

	<u>Hillsboro-Deering and Washington</u>	<u>Windsor</u>
1 member present	3.00 votes each	1.00 vote
2 members present	1.50 votes each	0.50 vote each
3 members present	1.00 votes each	0.33 vote each
4 members present	0.75 votes each	
5 members present	0.60 votes each	

Weighted Vote Chart - (RSA 194—C: 8)

	<u>Hillsboro-Deering</u>	<u>Washington</u>	<u>Windsor</u>
1 member present	59.00 votes	7.00 votes	1.00 vote
2 members present	29.50 votes each	3.50 votes each	0.50 vote each
3 members present	19.67 votes each	2.34 votes each	0.33 vote each
4 members present	14.75 votes each	1.75 votes each	
5 members present	11.80 votes each	1.40 votes each	

9/21/2022