

**HILLSBORO-DEERING SCHOOL BOARD**

**REGULAR MEETING**

**Monday, October 20, 2014**

**Hillsboro-Deering Elementary School Media Center**

**In attendance:**

**Board Members-**

Rich Pelletier, Chair  
Steven Hahn, Vice Chair  
Paul Plater  
Nancy Egner-Denu  
Virginia Leiby (Ginks)

Alec Zullo-student rep

**Administration-**

Robert Hassett, Superintendent  
Mark Campbell, Elementary Principal  
Jean Mogan, Business Manager  
Carol Fogarty, Administrative Assistant

Lisa Witte, Director of C, I and A  
Jennifer Crawford, HS Associate Principal

Members of the Press  
Community members

**A. Call to Order**

Chair Pelletier called the meeting to order at 6:16pm.

**B. Pledge of Allegiance**

Chair Pelletier led the Pledge of Allegiance and a moment of reflection.  
Chair Pelletier welcomed everyone to the meeting, made the announcement that the meeting was being recorded and may appear on the internet.

**C. Recognitions**

Chair Pelletier introduced Alex Zullo, a student who will be attending Board meetings.

**D. Correspondence**

None

**E. Presentations**

**a. HDES Academic Overview-Mark Campbell**

Mark presented a PowerPoint highlighting the new sign for the main office, (Mark also thanked the PTO for their contribution towards the sign), Walk to Read, a literacy delivery model, Math Core, teacher communication and collaboration.

Steve asked about accountability and Mark said Aims web is used as one diagnostic as well as formative assessments. Alex asked how students were chosen for groups and Mark said ability and Lexile scores are considered. Paul asked how this is different from tracking. Mark said

tracking requires you to be a “bluebird”, this focuses on where students are at this time. Rich asked how students are assessed. There are certain standards that need to be met, but with some it goes above and beyond.

#### **F. Public Comment**

Leigh Bosse commented on the positive aspect of public education he heard from Mark’s presentation.

Dave Fullerton handed out a list of the councilors in New Hampshire. He would like the Board members to write letters asking for Center Road to be fixed

Paul said it has been requested that a phone booth type structure be provided for the crossing guard to get out of the weather.

Dave Fullerton said that Youth Services could probably do this, and he will bring it up at the next selectmen’s meeting.

#### **G. School Board Response to Public Comment**

#### **H. Board Discussion Items**

##### **a. Committee Reports**

##### **i. Policy-Steve Hahn**

The Policy committee will be meeting on Tuesday.

##### **ii. Board Services-Paul Plater**

The committee has not met, but Paul will be relaying a message to Jean.

Superintendent Hassett advised the parent call Jean directly.

##### **b. Discussion re: Warrant Articles, Back-up Boiler, Trust Funds for Capital Improvement and Retirement**

Jean provided drafts of these warrants. The existing trust is available for emergency maintenance items only.

Back-up Boiler-the cost was discussed. Ginks is in favor of pursuing this. Steve brought the discussion to propane vs. oil. Having someone speak to the Board on this topic was considered; everyone was in favor of this except Paul who abstained. Jean will arrange for this presentation at the next meeting.

Retirement Trust Fund-Jean explained how retirement works with the current contract; Employees who have 20 years or more of service in the district, submitted notification of their intent by Dec. 1<sup>st</sup> of the previous year may be eligible for up to \$50,000. There were 8 qualifications this year. Creating a fund for retirement will take it out of the operating budget. Rich said that the money is already in this year’s budget. The Board will know how many intend to retire next year after December 1<sup>st</sup>. Rich asked if the Board wanted to pursue this and a dollar amount will be determined once the information is in. Ginks, Nancy, Steve are in favor of

this. Paul said the amount needed based on the number of retirees could be put into the budget. The Board will pursue this in December once a dollar amount can be determined.

Capital Improvement Trust Fund-Roof repair, repaving driveways, etc. This will help the Board plan for the future and level the tax rate. A formal request of the trustees would be needed to use this money, along with a public meeting announcing how the money is going to be spent. There are three trustees who are voted on every year. Paul is not in favor of a general capital improvements fund; he would like them to be specific.

Jean suggested funding this new fund instead of the emergency fund. Waiting for the boiler to need replacing and using the emergency fund at that point was discussed. Rich noted that doing so would leave the district in the same position there are in now, having only one boiler. Rich was concerned about defining the fund too narrowly tying the hands of future boards. Steve said the purpose of the fund is so the six figure items don't have an impact on the budget. Nancy liked the idea of a more general fund with some specific parameters. Ginks felt the public wants to vote on capital improvement and the Board needs a fund for maintenance and upgrades. Improvement vs. maintenance was discussed. A new boiler is a capital improvement. This fund needs to be related to maintenance. How does the Board feel about a capital maintenance fund? Paul said there is already a maintenance line in the budget. Jean said \$25,000 or less is planned for in the operating budget, more than that is typically a warrant article. Capital improvements, capital maintenance, existing emergency fund. Rich asked if there was a way to construct a fund in such a manner that the money could only be used at the consent of the voters. Leigh Bosse suggested one fund for maintenance and improvements that requires voter approval. John Segedy said "to have the school board as agents to expend from this fund" should not be in the article. If you want voter approval then don't give the board the authority to spend it. Alec agreed with the idea of having one fund and needing voter approval. Superintendent Hassett thinks getting the approval of the voters is commendable. The Board was in favor of looking into this except for Paul. He would like to see the operating budget at the same time as any warrant articles.

A five minute break was taken at 7:55pm.

Jean will look into one fund that does both capital improvement and large maintenance. This fund will be controlled by the voters.

There was a recommendation to ask the voters to take the money out of the emergency fund and transfer it to this fund. Jean will ask the DRA.

Jean explained the unassigned fund balance. This is recalculated every year using the 2.5% formula. This money would come out of any surplus at the end of the year. This is meant to stabilize the tax rate and the amount would go against next year's budget. DOE approval is needed to spend this money for emergencies. Rich questioned if the Board needed to have this money. Paul felt this is to encourage having emergency funds. Ginks and Nancy felt that it is meant to stabilize the tax rate. Steve felt that seeing the budget would help with this decision.

**I. Superintendents Report**

1. Appointments, Leaves and Resignations (see addendum)
2. Enrollment Report  
Report reviewed.
3. Financial Report-Jean Mogan  
Report reviewed.

**J. Minutes-October 6, 2014**

Motion to approve the minutes made by Ginks, seconded by Nancy and approved 5-0.

**K. Public Comment**

Leigh Bosse said the fund to stabilize the tax rate is not a bad idea. Propane is the way to go, fossil fuels are going to get much more expensive. He asked the Board to please put the boiler on. Leigh is bothered by the retirement figure that exists in the contract.

John Segedy said the new financial report does not have enough information. He does not think the Board should go with a bond for the alternative program modular. John thinks it is a good idea to set up a fund for teacher retirements. The 2.5% fund is a slush fund and John would not approve.

**L. School Board Representative's Response to Public Comment**

Rich said there are many items in the teacher contract that some see as lightning rods and they cannot all be fought at the same time.

**M. Action Items**

1. Appointments, Leaves and Resignations  
Motion to approve made by Ginks, seconded by Steve. Motion approved 5-0.
2. Warrant Articles- tabled until next meeting.

**N. Adjournment**

Motion to adjourn made by Steve, seconded by Ginks and approved 5-0.

*Respectfully Submitted,  
Shelly Gardner, Board Secretary*

## Addendum

To: Members, Hillsboro-Deering School Board

From: Mr. Robert A. Hassett, Superintendent of Schools

Date: October 20, 2014

Re: Appointments, Leaves and Resignations – Teachers & Administrators

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The following resignations, leaves, and appointments of teachers have occurred since the October 6, 2014 School Board meeting:

**RESIGNATIONS: None**

**LEAVES: None**

**TRANSFERS: None**

### **APPOINTMENTS:**

**Sonya Fritz** - HDES Long-Term Substitute Grade 3 Teacher, \$173.41/day, effective 10/6/14 – TBD, NH certification in Elementary Education

**Jody Bates** - HDES Long-Term Substitute School Nurse, \$173.41/day, effective 10/22/14 – 1/20/15, licensed RN

**Gail Eaton** - HDES Special Education In-Home Tutor, \$35/hr, 10hrs/week, effective 10/2/14 dependent upon IEP needs

**HDHS After School Academic Support Center Teacher** - \$35/hr, max. 4hrs/wk, shared between the following teachers:

**Brian Walsh**

**Clarice Clark**

**Noah Denslow**

**Monique Amitrano** – Kids in Gear AfterSchool Program Title I Academic Support Interventionist, \$35/hr, 2 hours/wk, effective 10/6/14-6/30/15

**Mitch Silverman** - Kids in Gear AfterSchool Program Title I Academic Support Interventionist, \$35/hr, 2 hours/wk, effective 10/14/14-6/30/15