

**SCHOOL ADMINISTRATIVE UNIT #34  
Deering, Hillsboro, Washington and Windsor**

**HILLSBORO-DEERING SCHOOL BOARD  
REGULAR MEETING  
Monday, October 16, 2017  
6:15pm - HD Elementary School Media Center**

**MINUTES**

**In Attendance:**

**Board Members:**

Steven Hahn  
Paul Plater  
Chris Bober  
Nancy Egner

**Administration:**

Robert Hassett, Superintendent  
Lori Schmidt, Business Administrator  
Patricia Parenteau, Assistant Superintendent  
Carol Fogarty, Executive Admin. Assistant  
Jim O'Rourke, HS Principal  
Jennifer Crawford, HS Associate Principal  
Marc Peterson, MS Principal  
Daniel Record, ES Principal  
James Bailey, Facilities Director

**A. Call to Order**

Vice-Chair Hahn called the meeting to order at 6:18pm

**B. Pledge of Allegiance**

Vice-Chair Hahn led the Pledge of Allegiance and a moment of silence. He thanked everyone for attending the meeting and stated that the meeting was being recorded and will appear on the internet.

**C. Recognitions**

1. Jim O'Rourke
  - a) Received a phone call from the DOE. The high school has met all of the requirements and they are releasing the high school from the Sig, Priority school list.
  - b) If the high school chooses to continue to attend the rest of the quarterly meetings for this year, they will still have access to approximately \$20,000 in funding to help sustain their programs.
  - c) No other requirements to get the funding other than attending the meetings.
  - d) Superintendent Robert Hassett recommends that the high school sticks it out the rest of the year and takes advantage of the funding opportunity.
  - e) The high school has been a Sig. School for three years, and a priority/focus school for 4 years.

**D. Correspondence**

None

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## **E. Presentation**

None

## **F. Public Comment**

### **1. Comments by Jannet Byron:**

- a. The high school rating on the website, Zillow.com, was out of date. They had it listed as a '1'. She was able to contact them and get them to change the ranking to a '5' to reflect the current standings.
- b. Last week she listened to the entire audio recording of the School Board meeting. The first hour of the recording is missing. She was able to get a good sense of what was missing by reading the minutes.
- c. On testing motivation - It is human nature that makes it difficult to be motivated to do well on a test that that does not have a visible impact on their lives.
  1. There are some schools around the county that give a cash incentive to students who do well. Others reward students with class trips if they test well.
  2. The positive incentive made the students to consider the questions asked carefully, and double check their work.
- d. Question - Are students given scrap paper on the math sections of the test?
  1. Answer - Yes, only on certain sections of the test when permitted. The test is very regimented and all materials are collected after.
- e. Question - Are students able to take a practice test to prepare?
  1. Answer - They are familiarized with the testing format before they take the actual test.
- f. The trend for the testing scores is still a flat line for the elementary school.
  1. She compared the elementary school to the New Franklin School in Portsmouth, and they have greatly improved their school scores.

### **2. Comments by John Segedy**

- a. Looks forward to having 10 minutes to speak in the future.
- b. The Policy change regarding Nepotism doesn't pass his smell test. He urges the board to abandon the policy change.
- c. On the enrollment changes - Need to take a look at the number of students enrolled in kindergarten. Seems to be too many, and the tax payers shouldn't have to pay for it.
- d. Hiring all extra teachers shouldn't happen until September if they are needed.

## **G. School Board Response to Public Comment**

### **1. Comments by Robert Hassett.**

- a. School Digger does not always have the most accurate information. The DOE has the most accurate information. They are the only ones who can release the official information.

- b. Thanked Ms. Byron for her concerns. Encouraged her to make an appointment with him and the principals to discuss her concerns further.
- 2. Comments by Steven Hahn
  - a. Lower class sizes seem to help focus on student learning.

## **H. Board Discussion Items**

- 1. Policy Committee Meeting
  - a. JICFA Hazing – Revision
    - i. This is a policy required by law.
    - ii. The SBA suggests the adaptation reflected in the proposed revision
  - b. IHAMA Teaching About Alcohol, Drugs and Tobacco – First Reading
    - i. Changed "guidance" to "Counseling" to make terminology more consistent.
    - ii. This is a policy required by law.
    - iii. This is the first reading of this policy.
  - c. IHAM Health Education and Exemption from Instruction – Revision
    - i. This is a revision to an existing policy.
    - ii. Bringing the policy up to modern standards.
  - d. ILD Non-Educational Surveys and Questionnaires – Revision
    - i. Includes youth at risk behavior survey.
    - ii. Paul Plater - This conflicts with allowing students to opt-in/opt-out of non-educational surveys.
    - iii. Steven Hahn - this policy is considered an exception and is viewed as critical.
  - e. ILDA Non-Educational Questionnaires, Surveys and Research – Repeal
    - i. Can repeal this after the replacement has been approved via a successful vote.
  - f. BCB Board Member Conflict – Revision
    - i. Chris Bober - Feels it opens up opportunities for the district. Gives the opportunity to hire qualified people. Gives the ability to focus more on merit and not on connections. Brings more awareness to any conflict of interests that board members have. It dictates transparency.
    - ii. Paul Plater - Does not support this new policy.
- 2. SAU Rent
  - a. Currently under contract with the SAU to increase rent by \$5,000 each year until rent hits \$50,000 per year.
  - b. Chris Bober - proposes to freeze the rent increase for one year. This will still give the SAU a place holder for their budget, but still ease the burden of a rent increase for one year.
  - c. Paul Plater - Should honor the original contract and continue increasing the rent by \$5,000.00.
  - d. Steven Hahn - The SAU is considering creating a strategic plan for the district. There was a question on who would be paying for the strategic

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- plan. By freezing the rent for one year, it would help offset the cost of the strategic plan. HDSD will benefit from the strategic plan.
- e. Chris Bober - Everyone will benefit from the strategic plan.

## **I. Superintendent's Report**

1. Appointments, Leaves and Resignations
  - a. See attachment
2. Overnight Field Trip – HDHS NHS – MIT Splash Weekend
  - a. This is the same trip as last year. It's a good experience for the students
3. Police coverage fee waiver requests for the Halloween Carnival and Breakfast with Santa
4. Business Administrator's Report
  - a. Financial Report
    - i. Question by Steven Hahn - What is the monthly budget report?  
Requested terminology clarification.
      1. Answer
        - a. MTD - Month to Date
        - b. YTD - Year to Date
        - c. Budget - What was presented to the public and the state.
        - d. Balance to collect - what is expected to be reflected to collect.
      2. This is a snap shot of where the budget is at this point in the year.
      3. Question by Steven Hahn - The available Balance line is not a surplus?
        - a. No. It is what has not been spent as of right now.
      4. The term "available balance" gives the impression that it is extra. Maybe in the future we should change the terminology used to make it more understandable.
    - b. Budget Transfer
      - i. See attachment.

## **J. Minutes – October 2, 2017 meeting**

1. There are some general typos that are to be corrected
2. Steven Hahn - Section "O", No. 9 was a suggestion to revisit the motion made in No. 7, re-order the sequencing of the motions and votes. To reflect this change
3. Chris Bober moves to accept the mentioned amendments. Second by Nancy Egner. Motion passed 4-0.
4. Chris Bober moves to accept the minutes as amended. Second by Nancy Egner. Motion passed 4-0.

## **K. Public Comment**

1. Comments by John Segedy

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- a. On the hazing policy - no one mentioned secret organizations

#### **L. School Board Response to Public Comment**

1. Steven Hahn - The hazing policy revision is basically to re affirm that this is in line with the statute. It is a general procedure for what we need to have in place for the school.

#### **M. Action Items**

1. Appointments, Leaves and Resignations
  - a. Chis Bober moved to accept the Appointments, Leaves and Resignations as written. Second by Nancy Egner. Passed 4-0.
2. Overnight Field Trip – HDHS NHS – MIT Splash Weekend
  - a. Nancy Egner moved to accept the Overnight Field Trip – HDHS NHS – MIT Splash Weekend request as written. Second by Chris Bober. Motion passed 4-0
3. Police coverage fee wavier for the Halloween Carnival and Breakfast with Santa
4. Chris Bober moves to accept the Police coverage fee wavier for the Halloween Carnival and Breakfast with Santa as presented. Second by Nancy Egner. Motion passed 4-0.
5. SAU Rent
  - a. Chis Bober moves to suspend any rate increase on rent charged to the SAU #34 for office space for this year, as a one year suspension only. Second by Nancy Egner. Discussion:
    - i. Paul Plater - This is very unusual. We are in the middle of a contract that they agreed to. Rent is supposed to increase by \$5,000.00 each year until reaching \$50,000 per year. He feels the board should table the vote until Rich Pelletier returns from his trip to discuss further.
    - ii. Steven Hahn - This is a time sensitive issue that needs to be voted on tonight. Rich Pelletier has expressed his support to suspend the rent increase for one year.
  - b. Motion went to vote - Motion passed 3-1 (Paul Plater opposed)
6. Policies Requiring Action
  - a. JICFA Hazing – Revision
    - i. Motion by Chis Bober to accept the revision to the JICFA Hazing policy. Second by Nancy Egner. Revision passed 4-0
  - b. IHAMA Teaching About Alcohol, Drugs and Tobacco – First Reading
    - i. Motion by Chis Bober to accept the first reading of the IHAMA Teaching About Alcohol, Drugs and Tobacco policy. Second by Paul Plater. First Reading passed 4-0.
  - c. IHAM Health Education and Exemption from Instruction – Revision
    - i. Motion by Chis Bober to accept the revision to the IHAM Health Education and Exemption from Instruction policy. Second by Nancy Egner. Revision passed 4-0.
  - d. ILD Non-Educational Surveys and Questionnaires – Revision

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- i. Motion by Chis Bober to accept the revision to the LD Non-Educational Surveys and Questionnaires policy. Second by Nancy Egner. Revision passed 3-1 (Paul Plater opposed)
- e. ILDA Non-Educational Questionnaires, Surveys and Research – Repeal
  - i. Motion by Chis Bober to accept the repeal of the ILDA Non-Educational Questionnaires, Surveys and Research policy. Second by Nancy Egner. Motion passed 3-1-0 (Paul Plater abstained)
- f. BCB Board Member Conflict – Revision
  - i. Motion by Nancy Egner to accept the revision to the BCB Board Member Conflict policy. Second by Chris Bober. Motion passed 2-1-1 (Chris Bober abstained; Paul Plater opposed).
    - 1. Comment from Paul Plater
      - a. Combining Nepotism and conflict of interest in the same policy is strange.

**N. Vice-Chair Hahn called for a short break at 7:26pm**

**O. Call Meeting Back to Order in HD Elementary School Media Center**

Vice-Chair Steven Hahn called the meeting back to order at 7:36pm

**P. Non-Public Session – RSA 91-A:3 II. (e)**

Paul Plater moved to go into a non-public session. Second by Chris Bober. Motion passed 4-0 at 7:37.

**Q. Call Back to Order at 7:42pm**

**R. Action Following Non-Public Session**

Paul Plater moved to seal the minutes from the non-public session referencing RSA 91-A:3 II (e). Second by Nancy Egner. Motion passed 4-0.

**S. Adjournment**

Motion to adjourn made by Paul Plater, second by Nancy Egner. Passed 4-0 approved at 7:44pm.

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Per RSA 91-A:3 II. (a) -(e), (k) and (l) only the following matters may be considered or acted upon by a school board in non-public session:

- a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him/her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted;
- b) the hiring of any person as a public employee;
- c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting;
- d) consideration of the acquisition, sale or lease of property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; and
- e) consideration or negotiations of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof, because of his/her membership in such body or agency until the claim or litigation has been fully adjudicated or otherwise settled.
- k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the

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- school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.
- l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

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HAZING

It is the policy of the School Board that no student or employee of the District shall **participate in or be a member of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned by the Board of Education shall engage or participate in hazing.** ~~engage or participate in hazing.~~ **This District does not permit or condone student hazing.**

For the purposes of this policy, hazing is defined as **any act directed toward a student, or any coercion or intimidation of a student to act or to participate in or submit to any act, when: (1) Such act is likely or would be perceived by a reasonable person as likely to cause physical or psychological injury to any person; and (2) Such act is a condition of initiation into, admission into, continued membership in or association with any organization.** **Hazing includes but is not limited to** an activity which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the Board of Education.

"Endanger the physical health" shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, beverage, drug or controlled dangerous substance; or any forced physical activity which could adversely affect the physical health or safety of the individual.

"Endanger the mental health" shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity, upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the Board of Education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive School District authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

**The Superintendent shall take reasonable measures within the scope of the District's authority to prevent student hazing. All hazing reported to the District or which any District staff member has knowledge of shall be promptly reported to law enforcement, as required by RSA 631:7, Student Hazing.**

A copy of this policy will be furnished to each student, teacher and coach in the School District, **including being printed in the student handbook.**



**Legal Reference:**

*RSA 631:7, Student Hazing*

*New Hampshire Code of Administrative Rules, Section Ed 306.04(a)(7), Student Hazing*

Policy Committee Review: 11/02/06

First Reading: 02/05/07

Second Reading: 03/05/07

Board Approval: 03/19/07

Policy Committee Review: 05/16/17, 9/19/17

Board Approval of Revision:

**TEACHING ABOUT ALCOHOL, DRUGS AND TOBACCO**

District personnel shall provide students, parents, and legal guardians with information and resources relative to existing drug and alcohol counseling and treatment for students. The Superintendent shall oversee the development, distribution, and maintenance of a comprehensive list of local, regional, statewide drug and alcohol counseling, and treatment resources which are available to district students. This information may be published in student/parent handbooks, posted on district websites, distributed along with other course material during drug and alcohol education, and shall be available through the principal's office, school nurses' office, athletic program offices, school counseling offices or other locations deemed appropriate by the principal in each school.

The Superintendent shall be responsible to establish and periodically review the District's guidelines for staff members providing education on the effects of alcohol, other drugs, tobacco, and dealing with abuse. The District shall provide age and developmentally appropriate drug and alcohol education to pupils based upon the needs of the pupils and the community, as a component of the kindergarten through grade 12 health education program. An evidence-based prevention program, approved by the Superintendent, may be used for this purpose.

**Legal References:**

*RSA 189:10, Studies*

*RSA 189:11-d, Drug and Alcohol Education*

*Ed 306.40, (b)(2) a - Health Education Program*

Policy Committee Review: 9/19/17

First Reading:

Second Reading:

Final Approval:

### HEALTH EDUCATION AND EXEMPTION FROM INSTRUCTION

Consistent with Department of Education requirements, health and physical education, including instruction about parts of the body, reproduction, and related topics, will be included in the instructional program.

Instruction must be appropriate to grade level, course of study, and development of students and must occur in a systematic manner. The Superintendent will require that faculty members who present this instruction receive continuing in-service training, which includes appropriate teaching strategies and techniques.

Parents/guardians will have the right to inspect and review health and physical instruction materials which will be made reasonably accessible to parents/guardians and others to the extent practicable.

**Parents and legal guardians shall be notified by e-mail, other written means, website/social media postings or phone call, not less than two (2) weeks in advance of use of the curriculum course material to be used for instruction of human sexuality or human sexual education, that the material is available for inspection at the school. The notice will identify and provide contact information for the member of staff or faculty whom a parent or guardian should contact to arrange an opportunity to inspect the curriculum course material.**

Parents/guardians who wish to review or inspect health and physical education materials may arrange a meeting with the Principal to review the materials.

#### **Opt-Out Procedure and Form**

Parents/guardians, or students over eighteen years of age, who do not want their child to participate in a particular unit of health or sex education instruction for religious reasons or religious objections, are allowed to have their child opt-out of such instruction.

Parents/guardians who wish to have their child opt-out of such instruction are required to complete the district opt-out form and state the particular unit of curriculum in which the student is not to participate. Any student who is exempted by request of the parent/guardian under this policy may be given an alternative assignment ~~or the parent/guardian will provide assurances to the district that the student will~~ to meet state requirements for health education. **The alternative assignment will be provided by the health or physical education teacher in conjunction with the Principal.**

Parents/guardians who do not want their child to participate in a particular unit of health or physical education for religious reasons must complete a Health or Physical Education Opt-Out Form. Opt-Out Forms are available from either the health education teacher or the Principal.

Opt-out requests must be submitted annually and are valid only for the school year in which they are submitted.

**In accordance with the federal Protection of Pupil Rights statute, as a School District that receives federal Department of Education funds, the Superintendent shall develop**

**procedures to allow parent/guardian of a student to inspect any instructional material used as part of the educational curriculum for the student. The procedures will provide reasonable access to instructional material within a reasonable period of time after the request is received.**

Students and parents will be notified annually of this policy.

***Appendix IHAM-R - Health or Physical Education Opt-Out Form***

**Legal References:**

***20 U.S.C §1232h, (c)(1)(C), Protection of Pupil Rights***

***RSA 186:11, IX-c & IX-e Notice to Parents/Guardian Required***

*NH Code of Administrative Rules, Section Ed 306.40, Health Education Program*

*NH Code of Administrative Rules, Section Ed 306.41, Physical Education Program*

*RSA 186:11, IX-b, Health and Sex Education*

Policy Committee Review: 1/08/09

First Reading: 4/13/09

Second Reading: 5/18/09

Final Approval: 6/01/09

Policy Committee Review: 9/19/17

Board Approval of Revision:

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*NH Code of Administrative Rules, Section Ed 306.41, Physical Education Program*

*RSA 186:11, IX-b, Health and Sex Education*

Policy Committee Review: 1/08/09

First Reading: 4/13/09

Second Reading: 5/18/09

Final Approval: 6/01/09

Policy Committee Review: 9/19/17

Board Approval of Revision:

***The Policy Committee recommends the repeal of this policy, as it has been replaced with revised policy ILD Non-Educational Surveys and Questionnaires.***

NON-EDUCATIONAL QUESTIONNAIRES, SURVEYS AND RESEARCH

~~This policy will apply to all non-academic and non-educational surveys and questionnaires implemented, used and conducted by the District. This policy is intended to be separate and distinguishable from Policy ILD – Educational Questionnaires, Surveys and Research.~~

~~Parents/guardians will be notified at least ten (10) days prior to the District administering a non-academic or non-educational survey or questionnaire to students. Parents/guardians will be permitted to review the survey or questionnaire prior to it being administered, if so requested. Parents/guardians may opt-out their child from the survey or questionnaire. Such an opt-out notice must be in writing, including e-mail notification. Parents who do not opt-out their child(ren) from District administered surveys or questionnaires will be deemed to have consented to the survey or questionnaire.~~

~~For purposes of this policy, "non-academic survey or questionnaire" means "surveys, questionnaires, or other documents designed to elicit information about a student's social behavior, family life, religion, politics, sexual orientation, sexual activity, drug use, or any other information not related to a student's academics" or as otherwise may be defined by applicable state law or Department of Education regulation.~~

**Legal References:**

~~RSA 186:11, IX-d, Non-Academic Surveys and Questionnaires~~

Policy Committee Review: 9/29/15  
First Reading: 10/5/15  
Policy Committee Review: 11/17/15, 12/15/15  
Second Reading: 2/15/16  
Final Approval: 3/15/16  
Policy Committee Review: 9/19/17  
Board Repeal of Policy:

BOARD MEMBER CONFLICT OF INTEREST

~~In the event a Board member is self-employed by a corporation or business or has a secondary interest in a corporation or business which furnishes goods or services to the school district, the Board member shall declare his/her interest and refrain from debating, discussing or voting upon the question of contracting with the company.~~

**As elected officials, school board members owe a duty of loyalty to the general public in protecting the school district's interests. Therefore, the Board declares that a conflict of interest is a personal, pecuniary interest that is immediate, definite, and demonstrable and which is or may be in conflict with the public interest.**

**A board member who has a personal or private interest in a matter proposed or pending before the Board will disclose such interest to the Board, will not deliberate on the matter, will not vote on the matter, and will not attempt to influence other members of the Board regarding the matter. Additionally, Board members should refrain from engaging in conduct or actions, that give the appearance of a conflict of interest, embarrass the Board, or personally embarrass another Board member.**

It is not the intent of this policy to prevent the district from contracting with corporations or businesses because ~~a Board member is an employee of the firm~~ **with which a Board member is an employee**. It is not the intent to prevent people who wish to serve on the Board from conducting business with a district when it is in the best interest of the district. The policy is designed to prevent placing a Board member in a position where his/her interest in the public schools and his/her **interest in his/her** place of employment (or other direct interest) might conflict, and to avoid appearances of conflict of interest even though such conflict may not exist.

**Nepotism**

The Board will ~~not~~ **may** employ any teacher or other employee if such ~~that~~ teacher or other employee is the father, mother, brother, sister, wife, husband, son, daughter, son-in-law, daughter-in-law, **sister-in-law**, or brother-in-law of the Superintendent or any member of the Board. **Such a relationship will not automatically disqualify a job applicant from employment with the school district.**

**However, the Board member shall declare his/her relationship with the job applicant and will refrain from debating, discussing, or voting on a nomination or other issue. The job applicant is expected to declare his/her relationship with the Board member as well.**

This shall not apply to any person within such relationship or relationships who has been regularly employed by the Board prior to the inception of the relationship, the adoption of this policy, or a Board member's election.

**Legal References:**

<sup>i</sup>*Marsh v. Hanover, 113 NH 667 (1973) and*

<sup>ii</sup>*Atherton v. Concord, 109 NH 164 (1968)*

Approved 3/16/92

Policy Committee Review: 5/16/17, 9/19/17

Board Approval of Revision:



<sup>i</sup> *NH Supreme Court case opinions prior to 1995 are not available through the state website. For more information about this case, please contact Barrett Christina at NHSBA Policy Services at (603) 228-2061, or email [bchristina@nhsba.org](mailto:bchristina@nhsba.org).*

<sup>ii</sup> *NH Supreme Court case opinions prior to 1995 are not available through the state website. For more information about this case, please contact Barrett Christina at NHSBA Policy Services at (603) 228-2061, or email [bchristina@nhsba.org](mailto:bchristina@nhsba.org).*

P. O. Box 2190  
Hillsboro, NH  
03244-2190

# SAU #34

*Soaring to Excellence*

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

**Robert A. Hassett, M.Ed.**  
*Superintendent of Schools*

**Patricia M. Parenteau, MS, CAGS**  
*Assistant Superintendent*

**Kevin L. Johnson, Ed.D.**  
*Director of Curriculum, Instruction and Assessment*

**Loreal R. Schmidt, M.S.T.**  
*Business Administrator*

To: Members, Hillsboro-Deering School Board  
From: Mr. Robert A. Hassett, Superintendent of Schools  
Date: October 16, 2017  
Re: Appointments, Leaves and Resignations - Teachers & Administrators

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The following resignations, leaves, and appointments of teachers have occurred since the October 2, 2017 School Board meeting:

**RESIGNATIONS: None**

**LEAVES: None**

**TRANSFERS/CHANGE OF ASSIGNMENTS: None**

**APPOINTMENTS:**

**Cheryl Cornett** – HDES Math Tutor – Title I, \$25/hr, 4 days/wk at 4 hrs/day, effective 10/16/17, NH certification in Elementary Ed, Early Childhood Education

**HDES Afterschool Clubs Advisors** - \$250/stipend, 1 hour/week, effective 10/2/17-12/18/17

**Carolyn Meffert** – Doodle Club

**Hillsboro-Deering School District**  
**Monthly Statement for the Period 09/01/2017 through 09/30/2017**

	MTD	YTD	Budget	Balance to Collect
<b>Income</b>				
Local Tax Revenue	\$ 238,097	\$ 2,087,029	\$ 12,617,005	\$ 10,529,976
State Sources	32,022	1,477,926	7,950,504	6,472,578
Tuition	-	18,756	1,590,719	1,571,963
Transportation	-	-	15,000	15,000
Miscellaneous Revenue	269	3,757	-	-
Other Revenue	-	-	40,000	40,000
Federal (Medicaid) Revenue	2,123	30,698	125,000	94,302
Total Income	<u>\$ 272,511</u>	<u>\$ 3,618,166</u>	<u>\$ 22,338,228</u>	<u>\$ 18,723,819</u>

	MTD	YTD	Budget	Encumbrance	Available Balance	% Available
<b>Expenses</b>						
Salaries	\$ 1,102,777	\$ 1,391,781	\$ 10,150,385	\$ 8,410,909	\$ 347,695	3.43%
Benefits	612,698	718,071	5,804,206	4,471,609	614,526	10.59%
Purchased Services	42,269	1,079,954	2,293,289	419,240	794,095	34.63%
Property	106,933	391,390	1,676,714	869,162	416,162	24.82%
Debt & Transfer	-	818,383	1,152,470	334,087	-	0.00%
Transportation	66,829	76,388	805,976	653,630	75,958	9.42%
Supplies	146,464	422,530	868,109	95,943	349,636	40.28%
Total Expense	<u>\$ 2,077,970</u>	<u>\$ 4,898,497</u>	<u>\$ 22,751,149</u>	<u>\$ 15,254,580</u>	<u>\$ 2,598,072</u>	<u>11.42%</u>

# HILLSBORO-DEERING SCHOOL DISTRICT

## Budget Journal Entry

Journal Entry Number 32

Fiscal Year: 2017-2018

Journal Type: Adjustment

GL Entry Date: 09/13/2017 Memo: Reallocate Principal accounts to cover supplies

Budget Type: FY2018 ACTIVE BUDGET

User ID: 1168.Ischmidt

Reference:

Voucher: 0

Originator: 1168.Ischmidt

Line #	Account	Description	Debit	Credit
1	10.1100.000.610.2	SUPPLIES MS	\$2,500.00	\$0.00
2	10.2410.000.534.2	PRINCIPAL OFFICE POSTAGE MS	\$0.00	(\$1,000.00)
3	10.2120.000.610.2	GUIDANCE SUPPLIES MS	\$0.00	(\$1,000.00)
4	10.1100.000.113.2	TUTORING AND ACADEMIC COACHING	\$0.00	(\$500.00)
Total Items Printed: 4			\$2,500.00	(\$2,500.00)

### Master Account Entries

Fund	Debits	Credits
10	2,500.00	(2,500.00)
Totals:	2,500.00	(2,500.00)

End of Report