

NOTICE OF MEETING WASHINGTON SCHOOL DISTRICT

WASHINGTON SCHOOL BOARD

The Washington School Board will meet on **Monday, September 13, 2021 at 6:00pm** in the **Washington Elementary School, Multi-Purpose Room.**

MEETING AGENDA

1.0 CALL TO ORDER

- 1.1 Pledge of Allegiance
- 1.2 Moment of Silence

2.0 STUDENT REPRESENTATIVE REPORT -

3.0 CORRESPONDENCE

4.0 PUBLIC COMMENT

- limited to approximately five minutes per person

5.0 CONSENT AGENDA (requires action)

5.1 Minutes of meeting, August 17, 2021

5.2 Appointments, Leaves, and Resignations

- 5.2.1 **Erica Sullivan** – Classroom Teacher, resignation effective 8/
- 5.2.2 **Kirsten Hjelm** – Special Education Paraeducator, \$12.08/hour, 6.25 hours/day, effective for 2012-22 school year (ESSER grant funded)
- 5.2.3 **Ann Belanger** – Music Teacher Substitute, part-time, \$175/day, 1 day/week, effective for 2012-22 school year
- 5.2.4 **Shirley Bergstresser** – K-1 Classroom Teacher, Long-Term Sub, MA column, step 1, salary \$44,461.02, effective 8/23/2021-6/30/2022, NH certification in Elementary Ed in process.
- 5.2.5 **Bruce Johnson** – Physical Education Teacher, part-time, \$323.42/day, 1 day/week, effective 9/7/21-6/16/22, NH certification in PE
- 5.2.6 **Nancy Kowalski** – Special Education Teacher, part-time, \$61.50/hour, 14 hours/week, effective for 2012-22 school year (ESSER grant funded)
- 5.2.7 **Ann Belanger** – Early Learning Support Specialist, \$25.00/hour, 13.5 hours/week, effective for 2012-22 school year (Title I and ESSER grant funded)
- 5.2.8 **Karen Ralph** – Title I Program Coordinator, \$45.00/hour, 10 hours, effective 8/25/21-9/30/21 (Title I and ESSER grant funded)

5.3 Policies Requiring Action

- 5.3.1 EBB School Safety – Final Approval
- 5.3.2 JLC School Health Services and School Nurses – Revision
- 5.3.3 JLCE Emergency Care and First Aid – Revision (and removal of duplicate policy EBBC)
- 5.3.4 JLCF Wellness - Revision

6.0 INFORMATIONAL ITEMS and REPORTS

- 6.1 Enrollment Report – H/D Middle 20, H/D High 45, WES 54 (K-10, 1st-12, 2nd-9, 3rd-8, 4th-12, 5th-3)

- 6.2 Superintendent's Report
 - 6.2.1 General Information
 - 6.2.2 Teacher's Salary Grid
 - 6.2.3 Pandemic Response Mitigation Decision Matrix Update
 - 6.2.4 Monthly Financial Report – Mary Henry
 - 6.2.5 Capital Maintenance Plan – Possible Projects
- 6.3 Principal's Report

7.0 NEW BUSINESS (requires action)

- 7.1 Date for October Meeting (Monday, 10/11 is Columbus Day/No School)

8.0 NON-PUBLIC – RSA 91-A:3 II. (a)

9.0 CALL BACK TO ORDER and ACTION AFTER NON-PUBLIC

10.0 ADJOURNMENT

Per RSA 91-A:3 II. (a) -(e), (k) and (l) only the following matters may be considered or acted upon by a school board in non-public session:

- a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him/her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted;
- b) the hiring of any person as a public employee;
- c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting;
- d) consideration of the acquisition, sale or lease of property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; and
- e) consideration or negotiations of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof, because of his/her membership in such body or agency until the claim or litigation has been fully adjudicated or otherwise settled.
- k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.
- l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.
- m) Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.

WASHINGTON SCHOOL BOARD

The Washington School Board will hold a special meeting on **Tuesday, August 17, 2021 at 6:00pm** in the **Washington Elementary School, Multi-Purpose Room.**

MINUTES

In Attendance:

Board Members:

Linda Musmanno
Arin Mills
Kathey Atkins
Cameo Mulliner
Danielle Moore

Administration:

Patricia Parenteau, Superintendent
Mary Henry, Business Manager
Kelli Colarusso, Principal
Jennifer Crawford, Director of Curriculum
Instruction and Assessment

1.0 CALL TO ORDER @ 6:00pm

- 1.1 Pledge of Allegiance
- 1.2 Moment of Silence

2.0 ANNOUNCEMENTS

- Hillsboro-Deering has an open house on the Calendar for August 26th - this will not happen at this time.
 - We will hold a community event when it is safe to do so.
- When Dr. Crawford is giving her presentation, she is getting all of her information from the CDC and DHHS.

2.1 PRESENTATION

2.2 Updated CDC and DHHS Guidelines for K-12 Schools from Dr. Chan's 8/11/21 Call and Updated Decision Matrix

- See Attached Sheets
- We are currently in the middle of a surge due to the Delta variant.
- Right now, Sullivan County is in the substantial category of the Matrix.
- The target is to get to an 80% vaccination rate to contain the delta variant
 - All 4 towns in the district are under the state average of vaccination rate
- Using the updated information from Dr. Chan on August 11th, an updated decision matrix has been developed and proposed for the upcoming school year.
- DHHS does not have the authority to mandate masks. The Governor has the authority to mandate masks under the state of emergency order.
- DHHS is using the level of community transmission and the transmission within the school facility to recommend when masks should be worn indoors.
- The combined population of the 4 communities in the district is 9,345 people
- There is a federal mandate that everyone must wear a mask on the busses.
- The Hillsboro-Deering School Board voted last night that at this time masks will not be required to mask at any point. If we move into the substantial category, masks would be recommended, but optional.
- Questions

- Does the new matrix use more localized data?
 - The State of New Hampshire does not report out at the town level because the numbers get too small. They are reporting out on the county data.
- The number one goal is to keep students learning in person.

4.0 PUBLIC COMMENT

- Eric Hodges
 - The numbers are muddy, and hard to understand
 - It should be the parent's choice to send their kids to school with a mask or not.
 - It should not be dictated to the parents by policy.

4.1 BOARD DISCUSSION

4.2 SAU 34 Pandemic Response Mitigation Decision Matrix (requires action)

- This is a very difficult decision.
- Last year we followed the guidelines set by the Department of Health and we seemed to do well as a community.
- The goal is to keep the students in school, keep them safe, and keep their families safe.
- Having a matrix gives us a transparent tool to use to make decisions on mask wearing and other mitigation measures.
- **Atkins moved to approve the SAU #34 Pandemic Response Mitigation Decision Matrix as recommended by Dr. Chan on August 16, 2021. Moore seconds. Motion passed 5-0-0**

4.3 2021-22 SAU 34 School Pandemic Response Plan (requires action)

- Atkins moved to approve the 2021-22 SAU 34 School Pandemic Response Plan as presented. Mills seconds. Motion passed 5-0-0

5.0 CONSENT AGENDA (requires action)

- 5.1 Minutes of meeting, August 9, 2021
- 5.2 JIC Student Conduct- Final Approval
- 5.3 Mills moved to approve the consent agenda as presented. Mulliner seconds. Motion passed 5-0-0

8.0 ADJOURNMENT

- a) Mills moved to Adjourn. Atkins seconds. Motion passed 5-0-0 @ 6:50pm

Respectfully submitted,
Megan Fleagle

Comparative Covid Data September 2, 2020 - August 16, 2021

The Rest of Hillsborough County			
Date	Level of Transmission	New Cases per 100k over 14 days	7-Day Total Test Positivity Rate %
Sept 2, 2020	Minimal	21.5	1.2
Oct 1, 2020	Minimal	32.2	1.7
Nov 1, 2020	Substantial	109.7	1.8
Dec 1, 2020	Substantial	473.9	5.1
Jan 3, 2021	Substantial	649.9	11.0
Feb 1, 2021	Substantial	598	6.2
March 1, 2021	Substantial	273.6	4.3
April 1, 2021	Substantial	396.4	6.4
May 3, 2021	Substantial	250.2	3.6
June 1, 2021	Moderate	66.3	2.2
July 1, 2021	Minimal	11.1	0.6
July 30, 2021	Minimal	46.4	3.1
August 16, 2021	Substantial	181.7	6.3

Comparative Covid Data September 2, 2020 - August 16, 2021

Sullivan County			
Date	Level of Transmission	New Cases per 100k over 14 days	7-Day Total Test Positivity Rate %
Sept 2, 2020	Minimal	9.3	0.2
Oct 1, 2020	Minimal	18.5	0.6
Nov 1, 2020	Moderate	57.9	1.4
Dec 1, 2020	Substantial	139.1	3
Jan 3, 2021	Substantial	190.1	7.7
Feb 1, 2021	Substantial	586.4	7.4
March 1, 2021	Substantial	213.2	3.1
April 1, 2021	Substantial	157.6	3.7
May 3, 2021	Substantial	243.4	6.0
June 1, 2021	Moderate	97.3	2.1
July 1, 2021	Minimal	48.7	1.1
July 30, 2021	Minimal	30.1	1.8
August 16, 2021	Substantial	185.4	5.7

Comparative Covid Data September 2, 2020 - August 16, 2021

Town Data												
	Hillsboro Total Population: 6,044			Deering Total Population: 1,956			Washington Total Population: 1,121			Windsor Total Population: 244		
Date	Active	Overall	% Fully Vaccinated	Active	Overall	% Fully Vaccinated	Active	Overall	% Fully Vaccinated	Active	Overall	% Fully Vaccinated
Sept 2	1-4	18		1-4	1-4		0	5				
Oct 1	1-4	21		0	1-4		0	5				
Nov 1	8	39		1-4	7		0	5				
Dec 1	8	62		1-4	10		1-4	10				
Jan 3	15	127		1-4	24		1-4	20		0	1-4	
Feb 1	8	202		1-4	37		1-4	32		1-4	1-4	
March 1	6	225		1-4	41		0	37		0	5	
April 1	15	260		1-4	46		0	37		1-4	10	
May 3	7	300		1-4	59		1-4	41		0	11	
June 1	1-4	308		0	61		0	42		1-4	12	
July 1	0	308		0	62		1-4	44		0	12	
July 30	1	312	40.2%	0	63	38.7%	0	44	48.7%	0	12	46.4%
August 13	1-4	325	40.5%	0	65	39.0%	1-4	47	49.0%	0	12	46.9%

* Case(s) first reported in Windsor on December 10th.

Comparative Covid Data September 2, 2020 - August 16, 2021

Date	Statewide Number of Hospitalizations Due To Covid-19	Statewide Percent of Population Fully Vaccinated
Sept 2	9	
Oct 1	15	
Nov 1	38	
Dec 1	160	
Jan 3	325	
Feb 1	193	
March 1	90	Data first reported March 4th: 7.8%
April 1	77	16.8%
May 3	80	26.2%
June 1	26	48.5%
July 1	15	53.9%
July 30	29	53.7%
August 13	61	53.8%

Draft SAU 34 Local Decision Pandemic Response Mitigation Matrix

This matrix serves as a guide when planning and making decisions regarding implementing mitigation strategies. SAU 34 reserves the right to take a more restrictive approach as the situation warrants.

Executive Orders/Public Health Department Guidance supersede local decision making

Last updated: August 16, 2021 5:30pm

Considerations <i>Listed below are factors that will be taken into consideration when determining the level of mitigation required.</i>	Minimal Mitigation 1.Promote Vaccination 2.Face Mask Use*: <ul style="list-style-type: none">• mandatory on buses• optional indoors and outdoors 3.Physical Distancing of at least 3 feet when possible 4.Screening Testing of higher risk groups such as sports teams 5.Increase Ventilation 6.Handwashing & Respiratory Etiquette 7.Stay home when sick & get tested 8.Contact Tracing in combination with Isolation & Quarantine 9.Daily Cleaning & disinfection when known virus contact	Moderate Mitigation 1.Promote Vaccination 2.Face Mask Use*: <ul style="list-style-type: none">• mandatory on buses• optional but recommended indoors• optional outdoors 3.Physical Distancing of 3-6 feet when possible 4.Increased Screening Testing 5.Increase Ventilation 6.Handwashing & Respiratory Etiquette 7.Stay home when sick & get tested 8. Contact Tracing in combination with Isolation & Quarantine 9.Daily Cleaning & disinfection when known virus contact	Substantial Mitigation 1.Promote Vaccination 2.Face Mask Use*: <ul style="list-style-type: none">• mandatory on buses• mandatory indoors unless eating• optional outdoors 3.Physical Distancing of 3-6 feet when possible 4.Significant Screening Testing 5.Increase Ventilation 6.Handwashing & Respiratory Etiquette 7.Stay home when sick & get tested 8. Contact Tracing in combination with Isolation & Quarantine 9.Daily Cleaning & disinfection when known virus contact
	*Face Mask Use based on the Matrix Below. Community Vaccination Rate is currently below 80%		

Level of Community Transmission			
Numbers of new infections per 100,000 population over prior 14 days	<50	50-100	>100
Combined population of Hillsboro, Deering, Washington, and Windsor			149.8
Current Sullivan County:			185.4
Current Rest of Hillsborough County:			181.7
COVID-19 total test positivity as a 7 day average	< 5%	5-10%	>10%
Current Sullivan County:		5.7%	
Current Rest of Hillsborough County:		6.3%	

Cases within the school facility			
	Zero or sporadic cases with no evidence of transmission within the school setting	One cluster in the school	Two or more unrelated clusters in the school with onset dates on source cases within 14 days of each other
Current H-DES	X		
Current H-DMS	X		
Current H-DHS	X		
Current H-DHS Alt Program	X		
Current WES	X		

Decision Matrix: NH Department of Health and Human Services recommendations for use of facemasks indoors based on the level of community transmission and COVID-19 transmission within a facility.

		Level of Community Transmission		
		Minimal	Moderate	Substantial
Cases within School Facility	Sporadic cases without evidence of facility transmission	Optional*	Optional*	Universal
	Single Cluster	Targeted	Targeted	Universal
	Multiple clusters or a larger outbreak	Universal	Universal	Universal
Per Federal Mandate all drivers and riders on school busses or vans are required to wear masks that cover their mouth and nose while on board.				

*Facemasks still recommended for people who want maximal protection for themselves or others (e.g. a household member who is unvaccinated or medically vulnerable)

	Combined population of Hillsboro, Deering, Washington, & Windsor	Rest of Hillsborough County	Sullivan County
Current Vaccination Rates	41.3%	49.7%	48.8%

The CDC and NH DHHS recommend Nine Key Prevention Strategies

1. Promote Vaccination
2. Face Mask Use
3. Physical Distancing
4. Screening Testing
5. Increase Ventilation
6. Handwashing and Respiratory Etiquette
7. Stay home when sick and get tested
8. Contact Tracing in combination with Isolation and Quarantine
9. Cleaning and disinfection

SCHOOL SAFETY

The Board recognizes that effective learning and teaching takes place in a safe, secure and welcoming environment and that safe schools contribute to improved attendance, increased student achievement and community support. The practice of safety shall be considered a facet of the instructional programming of the District schools by incorporating concepts of safety appropriately geared to students at different grade levels.

The Superintendent shall be responsible for developing and maintaining a comprehensive safety plan for the District, taking into account applicable laws, regulations, Board policies, and best practices. The general safety plan will include the District-wide Crisis Prevention and Response Plan, and site-specific Emergency Response Plan for each school required under Board policy EBCA. General areas of emphasis shall include, but not be limited to: in-service training; accident recordkeeping; plant inspection; driver and vehicle safety programs; fire prevention; catastrophe planning; and emergency procedures and traffic safety problems relevant to students and employees.

Each Principal shall be responsible for the supervision and implementation of safety programs in his/her school, inclusive of school busses, school grounds (including playgrounds), during authorized school activities (such as field trips), within school building(s) (including classrooms and laboratories), off school grounds during school sanctioned activities (including, but not limited to, work-based learning and internships), and in the use of online resources.

The Board directs the Superintendent to develop a safe schools plan consistent with applicable law and school board policies. While the plan need not be a single consolidated document, it should include:

1. Procedures that address the supervision and security of school buildings and grounds.
2. Procedures that address the safety and supervision of students during school hours and school-sponsored activities.
3. Procedures that address persons visiting school buildings and attending school-sponsored activities.
4. Training programs for staff and students in crisis prevention and management.
5. Training programs for staff and students in emergency response procedures that include practice fire and all hazard drills as required by law.
6. Training programs for staff and students in how to recognize and respond to behavior or other information that may indicate impending violence or other safety problems.
7. Procedures and training to implement employee and work-place safety per Board policy EB.

8. Training and support for students that aims to relieve the fear, embarrassment and peer pressure associated with reporting behavior that may indicate impending violence or other safety problems.
9. Procedures for safe, confidential reporting of security and safety concerns at each school building.
10. Procedures for regular assessments by school security/safety professionals and law enforcement officers to evaluate the security needs of each school building and to provide recommendations for improvements if necessary.
11. Procedures for periodic assessments by school climate professionals to determine whether students feel safe and to provide recommendations for improvements in school climate at each district building.
12. Procedures for managing the behavior of children, including, proper training and protocols relative to restraint and seclusions consistent with RSA 126-U and Board policy JKAA.
13. Procedures to provide for regular communications between district officials, law enforcement officers, fire department officials, city and county officials and local medical personnel to discuss crisis prevention and management strategies, including involvement by these parties in the development and revision of the District Crisis Prevention and Response Plan, and site-specific Emergency Response Plans.
14. Training programs for staff and students in safety precautions and procedures related to fire prevention, natural disaster response, accident prevention, public health, traffic, bicycle and pedestrian safety, environmental hazards, civil defense, classroom and occupational safety, and special hazards associated with athletics and other extracurricular activities.

District and building level procedures to assure timely safe schools reporting to law enforcement the N.H. Department. of Education and the School Board as required under RSA 193-D:4

Legal References:

RSA 193-D, Safe School Zones

RSA 193-F, Pupil Safety and Violence Prevention

RSA 281-A:64, Safety Provisions

N.H. Dept. of Education Administrative Rule – Ed. 306.04(a)(2), and 306.04(d), Promoting School Safety

Policy Adoption & Revision History:

First Reading: 8/09/21

Board Approval:

SCHOOL HEALTH SERVICES AND SCHOOL NURSES

- A. **General Health Services:** The Board may appoint a school nurse to function in the school health program and to provide school health services.
- B. **School Nurse Qualifications and Responsibilities.** A school nurse shall be a registered professional nurse licensed in New Hampshire, and certified by the New Hampshire Department of Education. The Board may employ or contract with a Licensed Practical Nurse (LPN) or a Licensed Nursing Assistant (LNA) to work under the direct supervision of the school Registered Nurse (RN). As provided by New Hampshire law, the school nurse is responsible for any delegation of health care tasks.

Responsibilities of the 21st century school nurse include, but are not limited to: providing direct health care to students and staff; providing leadership, care coordination and qualitative improvement of health services; promoting a healthy school environment and control/surveillance of infectious diseases; promoting health; serving in a leadership role for health policies and programs; and serving as a liaison between school personnel, family, community, and health care providers. Additionally, the school nurse is responsible for oversight of other school services, including but not limited to: assessing and responding to individual student health needs through Individual Healthcare Plans, maintaining accurate health records, participating on 504 and IEP teams (as needed or required), health promotion, disease and injury prevention initiatives, student wellness, and other responsibilities and services as dictated by law or Board policy. Finally, the school nurse will assist the administration in developing/updating forms necessary and appropriate for health-related issues (e.g., emergency, individual student health needs, administration of medication, etc.).

- C. **Injuries, Illnesses and Medications.** Emergency medical care will be provided pursuant to the guidelines of Board Policy JLCE.

Any pupil who is required to take prescribed medication during the school day will do so consistent with the provisions of Department of Education Rule 311.02 and Board Policy JLCD.

Injuries or illnesses occurring during the school day are to be reported to the school nurse or the building principal. Accidents shall be reported in accordance with Board Policy EBBB. Students attending school during the extended day, night, or summer school programs, or any other time when the school nurse is not in the building, are to report all illnesses and injuries to the supervising adult. Students will not be allowed to leave school due to injury or illness without first notifying either the school nurse or principal as well as the student's parent/guardian or other person identified on the student's emergency contact form on file with the school.

~~The Board may appoint a school nurse to function in the school health program and to provide school health services. A school nurse shall be a registered professional nurse~~

licensed in New Hampshire. The Board may employ or contract with a Licensed Practical Nurse (LPN) or a Licensed Nursing Assistant (LNA) to work under the direct supervision of the school Registered Nurse (RN).

Responsibilities of the school nurse include, but are not limited to: providing direct health care to students and staff; providing leadership for the provision of health services; promoting a healthy school environment; promoting health; serving in a leadership role for health policies and programs; and serving as a liaison between school personnel, family, community, and health care providers. Additionally, the school nurse is responsible for developing procedures to address and meet special physical health needs of students. Such procedures may be developed and implemented on a case-by-case basis.

All injuries or illnesses occurring during the school day are to be reported to the school nurse or the building principal. Students attending school during the extended day, night, or summer school programs, or any other time when the school nurse is not in the building, are to report to the supervising adult. The school nurse, principal or designee will notify parents/guardians before a student who is injured or ill is permitted to go home. Students will not be allowed to leave school without first notifying either the school nurse or principal of his/her injury or illness. Additionally, parent/guardian notification and authorization is necessary before any student will be released from school due to injury or illness.

Emergency medical care will be provided pursuant to the guidelines of Board Policy EBBC/JLCE.

Any pupil who is required to take prescribed medication during the school day will do so consistent with the provisions of Department of Education Rule 311.02. Clarifications of these provisions are in Board Policy JLCD and Appendix JLCD-R.

In addition to the provisions of this policy, the school nurse is responsible for the oversight of other school services, including but not limited to: assessing and responding to student health needs, maintaining accurate health records, screening for vision, hearing and BMI according to national recommendations, participating on 504 and IEP teams (if requested), health promotion, disease and injury prevention initiatives, student wellness, and other responsibilities and services as dictated by law or Board policy.

Legal References:

RSA 200:27, School Health Services

RSA 200:29, School Nurse

RSA 200:31, School Health Personnel

RSA 326-B, Nurse Practice Act

NH Code of Administrative Rules, Section Ed 306.12(b), School Health Services

NH Code of Administrative Rules, Section Ed 311, School Health Services

Policy Adoption & Revision History:

Board Review: 8/12/08

First Reading: 9/08/08

Board Approval: 10/25/08

Board Approval of Revision:

EMERGENCY CARE AND FIRST AID

All School personnel have responsibilities in connection with injuries and emergencies occurring in school and at school-sponsored events, which may be classified as follows: (1) administering first aid; (2) summoning medical assistance; (3) notifying administration; (4) notifying parents; and (5) filing accident/injury reports.

School personnel must use reasonable judgment in handling injuries and emergencies. Caution should be exercised not to minimize or maximize any injury or illness. All personnel will understand the proper steps to be taken in the event of an injury or emergency.

The Superintendent will ensure that at least one other person on staff, aside from the school nurse, has current first aid and cardiopulmonary certification (CPR). If the school nurse or licensed practical nurse is not available, the person(s) who have current first aid and CPR certification is authorized to administer first aid and CPR as needed.

The school will obtain at the start of each school year, emergency contact information of parents or legal guardian for each student and staff member. ~~See appendix JLCE-R for a sample form.~~

~~The school physician, school nurse, or specially trained staff members shall assist in the treatment of injuries or emergency situations. Such individuals have the authority to administer oxygen in case of a medical emergency, if available and if appropriate. This authorization extends to administering oxygen to students without prior notification to parents/guardians.~~

The school nurse or other designated personnel may administer other medications to students in emergency situations, provided such personnel have all training as is required by law. Such medication may also be administered in emergency situations if a student's medical action plan has been filed and updated with the school district to the extent required by law.

Consistent with state law, the school nurse may maintain a supply of asthma related rescue medication and the emergency medication epinephrine. The school nurse, or specially trained staff members may also administer epinephrine to any student in case of a medical emergency, if appropriate. This authorization extends to administering epinephrine without prior notification to parents/guardians. The school nurse or other designated personnel may administer or make available to self-administer a bronchodilator, spacer, or nebulizer to a student who has been diagnosed with asthma for use in emergency or other situations as determined by the school nurse.

The district will maintain all necessary records relative to the emergency administration of medication and will file all such reports as may be required under Board policy JLCD, or applicable laws or regulations.

Accident reports must be prepared and filed consistent with Board policy EBBB.

~~Additionally, the school physician, school nurse or specially trained staff members may also administer epinephrine to any student in case of a medical emergency, if appropriate. This authorization extends to administering epinephrine without prior notification to parents/guardians.~~

~~For significant injuries, the staff person witnessing the event must fill out an accident report, which must be submitted to administration so that he/she is informed and a basis is established for the proper processing of insurance claims and remediation if necessary.~~

The District makes it possible for parents to subscribe to student accident insurance at low rates. This program is offered each year during September. The District does not provide student accident insurance.

Records related to the emergency administration of any medication under this policy shall be made and maintained by the school nurse as provided in Board policy JLCD and District procedures JLCD-R. The school nurse will follow other first aid reporting protocols, as may be determined by other Board policy or administrative directive.

Naloxone/Narcan and Opioid Antagonists:

The Board authorizes the District to obtain, store and administer naloxone/Narcan and/or other opioid antagonists for emergency use in schools.

The school nurse or other properly trained staff member may administer such medication in emergency situations. Opioid antagonists will be available during the regularly scheduled school day. They may be available at other times at the discretion of the Superintendent.

The Superintendent is authorized to procure such medication on behalf of the District.

All such medication will be clearly marked and stored in a secure space in the school nurse's office or other appropriate location. The school nurse is responsible for storing the medication consistent with the manufacturer's instructions and Board policy JLCD and District procedures JLCD-R.

Local law enforcement and emergency medical service personnel will be notified if such medication is administered by the District.

Legal References:

RSA 200:40, Emergency Care

RSA 200:40-a, Administration of Oxygen by School Nurse

RSA 200:44-a, Anaphylaxis Training Required

RSA 200:54, Supply of Bronchodilators, Spacers or Nebulizers

RSA 200:55, Administration of Bronchodilator, Space or Nebulizer

Ed 306.04(a)(21), Emergency Care For Students And School Personnel

Ed 306.12, School Health Services

Policy Adoption & Revision History:

1st Reading: 04/25/06

Board Approval: 05/23/06

Board Review and First Reading of Revision: 09/09/2014

Revision Approved: 10/14/2014

Board Approval of Revision:

WELLNESS POLICY

The Board recognizes the importance of proper nutrition and developmentally appropriate physical activity as ways of promoting healthy lifestyles, minimizing childhood obesity, and preventing other diet-related chronic diseases. The Board also recognizes that health and student success are inter-related. It is, therefore, the goal of the Board that the learning environment positively influences a student's understanding, beliefs, and habits as they relate to good nutrition and physical activity.

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. This policy applies to all students, staff and schools in the District.

I. DISTRICT WELLNESS COMMITTEE.

The Superintendent, in consultation with the Director of Food Services and District Nurse, will facilitate development of updates to the District Wellness Policy, subject to School Board approval, and will oversee compliance with the policy. In addition, the Superintendent shall designate a Building Wellness Coordinator for each school to help ensure compliance with this policy at the building level.

The Superintendent shall convene a representative "District Wellness Committee" (or "Wellness Committee"), whose functions will include review and recommendations regarding implementation of and updates to this policy, and establishment of specific goals for nutrition promotion, education and physical activity.

The Superintendent or his/her designee shall serve as the Chairperson of the District Wellness Committee, and shall maintain an updated roster of Building Wellness Coordinators and other persons serving on the Committee.

The District Wellness Committee shall meet no less than three times per school year.

The District Wellness Committee should represent each school and the diversity of the community, and to the extent feasible include the Superintendent or her/his designee, the Director of Food Services and District Nurse, each Building Wellness Coordinator, parents, students, physical education teachers, health education teachers, school counselors, school administrators, a school board member, outside health professionals, individual school building representatives, and members of the public.

Staff appointments to the Wellness Committee will be made by the Superintendent. The School Board Chair shall appoint the School Board member. Remaining members, other than those who are ex officio, shall be appointed and approved by the Wellness Committee.

As a statutory committee, the Wellness Committee shall comply with the requirements of RSA 91-A regarding meetings.

II. WELLNESS POLICY IMPLEMENTATION, MONITORING, ACCOUNTABILITY AND COMMUNITY ENGAGEMENT.**A. Implementation Plan.**

Each Building Wellness Coordinator, with the assistance of the Wellness Committee, will conduct a school level assessment based on the Centers for Disease Control and Prevention's School Health Index, using tools available through such programs as the Alliance for a Healthier Generation *Healthy Schools Program*, and to create an action plan and generate an annual progress report. The school-level assessment/report should be completed by September 30th of each school year and provided to the Superintendent.

B. Annual Notification of Policy.

The District will annually inform families and the public of basic information about this policy, including its content, any updates to the policy, and implementation status. The District will make this information available via the district website. This information will include the contact information of the District official(s) chairing the Wellness Committee (i.e., the Superintendent or his/her designee) and any Building Wellness Coordinator(s), in addition to on how the public can get involved with the District Wellness Committee.

C. Triennial Progress Assessments.

Every three years, the Food Services Director, District Nurse and Building Wellness Coordinators will assess:

- The extent to which each of the District's schools are in compliance with the wellness policy;
- The extent to which the District Wellness Policy compares to model wellness policies; and
- A description of the progress made in attaining the goals of the District's Wellness Policy.

The Wellness Committee will make recommendations to update the District Wellness Policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The Board will review and act upon such assessments as required or as the Board deems appropriate.

D. Recordkeeping.

The Superintendent will retain records related to this Policy, to include at least the following:

- The District Wellness Policy;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation on how the District Wellness Policy and Policy assessments are/were made available to the public;
- Documentation confirming annual compliance with the requirement that District Wellness Policy, including updates, and the most recent assessment on the implementation of the Policy have been made available to the public; and

- Documentation of efforts to review and update the District Wellness Policy; including who is/was involved in each update and methods the District uses to make stakeholders aware of opportunities to participate on the District Wellness Committee.

E. Community Involvement, Outreach and Communications.

The District will communicate ways in which representatives of DWC and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents/guardians of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards.

III. NUTRITION.

A. School Meals.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP). District schools are committed to offering school meals that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Promote healthy food and beverage choices; and
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. The District offers reimbursable school meals that meet USDA nutrition standards, which may be found at:

<https://www.fns.usda.gov/school-meals/nutrition-standards-school-meals>

B. Staff Qualifications and Professional Development.

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for school nutrition professionals, which may be found at:

<https://www.fns.usda.gov/school-meals/professional-standards>

C. Water.

To promote hydration, free, safe, unflavored drinking water will be available to all students at every school throughout the school day, including mealtimes.

D. Competitive Foods and Beverages and Marketing of Same in Schools.

“Competitive foods and beverages” (i.e., foods and beverages sold and served or marketed during the school day, but outside of the school meal programs) must meet the USDA Smart Snacks in School nutrition standards, which may be accessed at:

<https://www.fns.usda.gov/school-meals/smart-snacks-school>

These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias and vending machines.

Except as may be provided elsewhere in this Policy, any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the USDA Smart Snacks in School nutrition standards. Food and beverage marketing is defined as advertising and other promotions in schools, including, but is not limited to:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors.
- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (*note: immediate replacement of these items are not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is financially possible over time so that items are in compliance with the marketing policy.*)
- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

Corporate brand names, logos, and trademarks for companies that market products that comply with the USDA Smart Snacks in School nutrition standards will not be prohibited because they offer some non-compliant food or beverage items in their product line. Likewise, the marketing restrictions do not apply to clothing or other examples of expression which include brand information for non-compliant food or beverage items.

As the District, school athletic department, and parent teacher associations review existing contracts and consider new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

E. Celebrations and Rewards.

All foods offered during the school day on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards. Foods and beverages will not be used as a reward or withheld as punishment for any reason. The District's School Nutrition Services will make available a list of healthy party ideas to parents and teachers, including non-food celebration ideas, and a list of foods and beverages which meet Smart Snack nutrition standards.

F. Food Sale Fundraising.

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day. Fundraising groups are encouraged to choose non-food fundraisers, and to consider healthy fundraising ideas. Notwithstanding this provision, each school may allow up to

nine bake sales or other fundraising food sales of non-compliant foods (i.e., that do not meet Smart Snack standards), which are no more than one day in duration each.

G. Nutrition Promotion.

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will include.

- Implementation of at least 1 or more evidence-based healthy food promotion techniques in the school meal programs using methods included in the Smarter Lunchroom Movement, which may be found at:

<https://www.actionforhealthykids.org/activity/smarter-lunchrooms/>

- Ensuring 100% of foods and beverages promoted to students during the school day meet the USDA Smart Snacks in School nutrition standards. Additional promotion techniques that the District and individual schools may use are available through the Smart Food Planner of the Alliance for a Healthier Generation, available at:

<https://foodplanner.healthiergeneration.org/>

H. Nutrition Education.

The District will teach, model, encourage and support healthy eating by all students.

- Nutrition education shall be included in the health curriculum so that instruction is sequential and standards-based and provides students with the knowledge, attitudes, and skills necessary to lead healthy lives.
- Nutrition education posters will be displayed in each school cafeteria.
- Consistent nutrition messages shall be disseminated throughout the school.

Schools should provide additional nutrition education that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- To the extent practicable is integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;
- May include enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods and nutrition-related community services;
- Teaches media literacy with an emphasis on food and beverage marketing; and
- Includes nutrition education training for teachers and other staff.

IV. PHYSICAL ACTIVITY.

The District will provide physical education consistent with national and state standards. Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) will not be withheld as punishment for any reason.

A. Classroom Physical Activity Breaks.

In addition to any recess periods provided in the ordinary daily schedule, students will be offered periodic opportunities to be active or to stretch throughout the day. The District recommends teachers provide short 3-5 minute physical activity breaks to students during and between classroom time at least three days per week. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods.

B. Before and After School Activities.

The District offers opportunities for students to participate in physical activity after school through interscholastic and intramural sports and clubs.

C. Walking and Biking to School.

The District will support walking or biking to school by students or faculty only if determined safe by the building principal.

V. OTHER ACTIVITIES TO PROMOTE STUDENT WELLNESS.

The District will endeavor to integrate wellness activities across the entire school setting, not just in the cafeteria or physical education and athletic facilities. In furtherance of this objective, the Building Wellness Coordinators will identify at least one activity as documented on the Triennial Assessment Tracking Form.

VI. PROFESSIONAL LEARNING.

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class).

Goals:

- ~~1. The District shall teach, encourage, support and model healthy eating habits for students.~~
- ~~2. The District shall teach, encourage, support, and model age appropriate daily physical activity.~~
- ~~3. The District shall educate students, employees, school board and community members to the important benefits of a healthy lifestyle.~~
- ~~4. The Schools shall comply with the nutrition guidelines outlined in this policy in a manner designed to facilitate the adoption of healthier eating habits such that 100% compliance is achieved no later than the end of 2012/2013 School Year.~~

Nutrition Guidelines:

~~The School District's nutritional standards are based upon standards established by the USDA and New Hampshire Healthy School Coalition/Best Practice. These nutrition guidelines, apply to~~

all foods available to students on school grounds during the school day, including but not limited to, the school lunch and breakfast program, foods and beverages sold in vending machines/school stores and as part of classroom lessons/activities, parties, celebrations or fundraising efforts. As needed the Wellness Committee will request that the Superintendent notify each School Board regarding any changes that have occurred in federal and state nutrition guidelines that need to be reflected in this Policy.

- A. School Meals:** School Meals served in the District shall meet or exceed the nutrition requirements established by the USDA, laws, and regulations. Administration of the school meal program will be by qualified school food service staff. School lunches and breakfast programs will offer variety of foods and choices for students. Nutritional information about school meals will be available for students and parents through menus, websites and other appropriate school media.
- B. Free and Reduced Meals:** Eligibility for and distribution of free and reduced priced meals will be provided with confidentiality in accordance with state and federal requirements.
- C. Breakfast & Lunch:** In order to meet the nutritional needs of children and enhance their ability to learn it is recommended that all schools in the District provide a breakfast program in addition to their already established lunch programs.
- D. Meal Times and Scheduling:** Schools whenever possible:
- Shall ensure students have sufficient time to eat breakfast and lunch in accordance with the federal Child Nutrition and WIC Reauthorization Act of 2004.
 - Shall schedule meal periods at appropriate times in accordance with NH Healthy School Best Coalition recommendations. Lunch should normally be scheduled between 10:00 AM and 1:00 PM.
 - Shall not schedule tutoring, club, or organizational meetings/activities during mealtimes, unless students may eat during such activities.
 - Shall consider the positive attributes of lunch periods following recess periods.
- E. Food Sales:** All food items available through schools and school functions should meet or exceed nutritional standards established by the NH Healthy School Best Coalition.

Elementary Schools – The school food service program will approve and provide all food and beverage sales to students in elementary schools. Foods in elementary schools should be sold as balanced meals.

Middle/Junior High and High Schools – In middle/junior high and high schools, all Foods and beverages sold individually outside the reimbursable school meal programs (including those sold through a la carte [snack] lines, vending machines, school stores, concessions, fundraising, etc.) to students during the school day, will meet the following nutrition and portion size standards:

Beverages: Beverages sold on school property include: plain bottled water, low fat or skim milk, 100% fruit juices, 100% vegetable juice, light juice, low fat or fat free chocolate milk (trivial amount of caffeine).

Beverages not sold on school property include: soda, caffeinated drinks (coffee, hot chocolate, ice tea, and sodas), sports drinks, lemonade, and punch.

Foods: Any item sold individually:

- ~~Shall meet or exceed nutritional guidelines established by the USDA and NH Healthy School Coalition Best Practices Health Snack Coalition~~
- ~~Shall have no more than 35% of its calories from fat (excluding nuts, seeds, peanut butter, and other nut butters) and 10% of its calories from saturated and trans fat combined;~~
- ~~Shall have no more than 35% of its *weight* from added sugars;~~
- ~~Shall contain no more than 230 mg of sodium per serving for chips, cereals, crackers, French fries, baked goods, and other snack items; will contain no more than 480 mg of sodium per serving for pastas, meats, and soups;~~
- ~~Shall contain no more than 600 mg of sodium for pizza, sandwiches, and main dishes.~~
- ~~A choice of at least two fruits and/or non-fried vegetables shall be offered for sale at any location on the school site where foods are sold. Such items could include, but are not limited to, fresh fruits and vegetables; 100% fruit or vegetable juice; fruit-based drinks that are at least 50% fruit juice and that do not contain additional calorie sweeteners; cooked, dried, or canned fruits (canned in fruit juice or light syrup); and cooked, dried, or canned vegetables (that meet the above fat and sodium guidelines).~~

Portion Sizes ~~Limit portion sizes of foods and beverages sold individually to those listed below:~~

- ~~One and one-quarter ounces for chips, crackers, popcorn, cereal, trail mix, nuts, seeds, dried fruit, or jerky;~~
- ~~One ounce for cookies;~~
- ~~Two ounces for cereal bars, granola bars, pastries, muffins, doughnuts, bagels, and other bakery items;~~
- ~~Four fluid ounces for frozen desserts, including, but not limited to, low fat or fat-free ice cream;~~
- ~~Eight ounces for non-frozen yogurt;~~
- ~~Twelve fluid ounces for beverages, excluding water; and~~
- ~~The portion size of a la carte entrees and side dishes, including potatoes, will not be greater than the size of comparable portions offered as part of school meals. Fruits and non-fried vegetables are exempt from portion-size limits.~~

F. Fundraising Activities: ~~To support children's health and school nutrition education efforts, schools will encourage that school sponsored fundraising activities (direct school affiliation) will not involve food or will use only foods that meet the above nutrition and portion size standards for foods and beverages sold individually. Schools will encourage fundraising activities that promote physical activity. The school district will make available a list of ideas for acceptable fundraising activities.~~

G. Rewards: ~~Schools will encourage the use of non-food based rewards for academic performance or good behavior, and will not withhold food or beverages (including food served through school meals) as a punishment.~~

H. Snacks: ~~Snacks served during the school day or in after-school care or enrichment~~

~~programs will make a positive contribution to children's diets and health, with an emphasis on serving fruits and vegetables as the primary snacks and water as the encouraged beverage.~~

~~Schools will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations. The district will disseminate a list of healthful snack items to teachers, after-school program personnel, and parents.~~

~~I. **School Store:** Food and beverage items sold in the school store will meet guidelines of this policy. Food items in the school store will not be sold when the school food services program is open for sale. (Food items available after lunch and after school.)~~

~~J. **Celebrations:** Schools should limit celebrations that involve food during the school day. The district will encourage celebrations where only one food or beverage is present that does not meet nutrition standards for foods and beverages sold individually (above). The district will disseminate a list of healthy party ideas to parents and teachers. Celebrations will take place in homeroom or advisory. Subject area lessons involving food preparation should follow nutritional guidelines as part of the instruction of the lesson.~~

~~School staff involved in homeroom, field trips and advisory food related events will communicate with school food services managers to assist with cafeteria planning and reducing food waste. Where possible, staff will order foods through food services managers.~~

~~K. **Extra-Curricular Meals:** When arrangements can be made through the food service program, food and beverage items that meet the guidelines of this policy will be made available to students. Examples of activities include but are not limited to: Athletic teams and clubs.~~

~~L. **Classroom Activities:** Schools shall discourage the use of food items for instructional purposes unless is essential to a curriculum area. This is especially the case for those food items that do not meet the nutritional standards for foods as outlined in this policy.~~

Nutrition Guidelines for Reimbursable School Meals:

~~In no circumstances will the guidelines for reimbursable school meals be less restrictive than the regulations and guidance issued by the US Secretary of Agriculture as applicable to schools. Foods should be served with consideration toward variety, appeal, taste, safety, and packaging to ensure that students will participate in consuming high quality meals.~~

Plan for Measuring Implementation:

~~The School Board instructs the Superintendent to establish procedures for implementation of this policy that include targets in support of the goals set forth in this policy. Each Building Principal is charged with the operational responsibility for ensuring that their school follows the guidelines set forth in this policy and implements strategies for achieving the targets set forth in the procedures established by the Superintendent. The Wellness Committee will periodically assess the nutrition and physical activity environment throughout the District and provide input to each Building Principal and the Superintendent regarding progress on the current targets, recommend any new targets and identify strategies in support of the goals stated in this Policy. The Superintendent and Building Principals will decide upon the targets and strategies in support of the goals stated in this Policy. Periodic progress reports will be provided to the School Board.~~

Community Involvement:

~~The Board will establish a Wellness Committee that will periodically assess the nutrition and physical activity environment throughout the District. This group will assess progress on the~~

current goal targets; recommend any new goal targets and identify strategies for achieving them. The Committee will and consist of a group representing parents, students, the school's food service program, the School Board, administrators, regular and wellness related faculty and staff as well as members of the public with wellness related expertise. The purpose of this advisory Committee is to provide content area expertise and community input.

Legal References:

42 U.S.C. 1751, Richard B. Russell National School Lunch Act

42 U.S.C. 1771, Child Nutrition Act of 1966

Section 204 of Public Law 108-265, Child Nutrition and WIC Reauthorization Act of 2004

The Healthy Hunger-Free Kids Act of 2010

7 C.F.R 210, National School Lunch Program

RSA 189:11-a, Food and Nutrition Programs

N.H. Dept. of Education Administrative Rule – Ed 306.04 (a)(20), Wellness

N.H. Dept. of Education Administrative Rule – Ed 306.11 (g), Food and Nutrition Services

N.H. Dept. of Education Administrative Rule – Ed 306.38 (b)(1)b, Family and Consumer

Science Education Program (middle schools)

N.H. Dept of Education Administrative Rule – Ed 306.40, Health Education Program

Policy Adoption & Revision History:

First Reading: 11/13/12

Board Approval: 12/11/12

First Reading: 1/13/15

Board Approval: 2/10/15

Board Approval of Revision:

Teacher Salary Schedule 2021-2022 - Washington-Hillsboro-Deering Comparison

	WES [BA]	H-D BA	WES [BA+15]	H-D BA+24	WES [MA]	H-D MA	WES [MA+20]	H-D MA+20
[Step 1]	\$37,776.51	\$45,384.00	\$40,992.16	\$49,248.00	\$44,468.02	\$53,424.00	\$46,313.11	\$55,640.00
[Step 2]	\$39,286.02	\$46,745.00	\$42,632.36	\$50,725.00	\$46,235.40	\$55,027.00	\$48,165.26	\$57,309.00
[Step 3]	\$40,857.93	\$48,147.00	\$44,337.33	\$52,247.00	\$48,127.58	\$56,677.00	\$50,091.59	\$59,029.00
[Step 4]	\$42,492.24	\$49,592.00	\$46,110.58	\$53,814.00	\$50,019.76	\$58,378.00	\$52,095.63	\$60,799.00
[Step 5]	\$44,192.51	\$51,080.00	\$47,955.67	\$55,429.00	\$52,020.28	\$60,129.00	\$54,179.73	\$62,623.00
[Step 6]	\$45,959.88	\$52,612.00	\$49,873.75	\$57,092.00	\$54,102.02	\$61,933.00	\$55,241.43	\$64,502.00
[Step 7]	\$47,797.88	\$54,190.00	\$51,868.38	\$58,804.00	\$56,265.02	\$63,791.00	\$58,599.93	\$66,437.00
[Step 8]	\$49,710.10	\$55,816.00	\$53,943.06	\$60,568.00	\$58,516.31	\$65,705.00	\$60,944.25	\$68,430.00
[Step 9]	\$51,698.82	\$57,491.00	\$56,101.35	\$62,385.00	\$60,857.12	\$67,676.00	\$63,382.78	\$70,483.00
[Step 10]	\$53,766.44	\$59,215.00	\$58,344.41	\$64,257.00	\$63,290.93	\$69,706.00	\$65,917.86	\$72,598.00
[Step 11]	\$55,917.65	\$60,992.00	\$60,678.15	\$66,185.00	\$65,822.47	\$71,797.00	\$68,554.19	\$74,776.00
[Step 12]	\$58,153.66	\$62,821.00	\$63,106.07	\$68,170.00	\$68,455.28	\$73,951.00	\$71,296.50	\$77,019.00
[Step 13]	\$60,480.34		\$65,630.56		\$71,194.06		\$74,148.30	

WASHINGTON SCHOOL DISTRICT

MONTHLY FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2021-2022

From Date: 9/1/2021 To Date: 9/30/2021

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance☐ Print accounts with zero balance
☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.110.0	TEACHERS	\$402,289.88	\$0.00	\$402,289.88	\$10,816.32	\$31,888.58	\$370,401.30	\$356,150.01	\$14,251.29	3.54%
10.0000.000.111.0	SUPPORT STAFF	\$53,941.08	\$0.00	\$53,941.08	\$2,001.08	\$2,001.08	\$51,940.00	\$30,734.47	\$21,205.53	39.31%
10.0000.000.113.0	PRINCIPAL OFFICE SALARY	\$44,817.36	\$0.00	\$44,817.36	\$1,260.12	\$9,627.82	\$35,189.54	\$33,470.77	\$1,718.77	3.84%
10.0000.000.115.0	SUMMER SALARY	\$6,200.00	\$0.00	\$6,200.00	\$280.00	\$1,726.41	\$4,473.59	\$0.00	\$4,473.59	72.15%
10.0000.000.120.0	SUBSTITUTES	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
10.0000.000.211.0	HEALTH INSURANCE	\$103,100.99	\$0.00	\$103,100.99	\$3,848.48	\$11,410.41	\$91,690.58	\$66,773.86	\$24,916.72	24.17%
10.0000.000.212.0	DENTAL INSURANCE	\$6,309.72	\$0.00	\$6,309.72	\$264.82	\$684.41	\$5,625.31	\$4,331.21	\$1,294.10	20.51%
10.0000.000.213.0	LIFE INSURANCE	\$518.40	\$0.00	\$518.40	\$19.98	\$59.20	\$459.20	\$370.60	\$88.60	17.09%
10.0000.000.214.0	LONG TERM DISABILITY	\$809.52	\$0.00	\$809.52	\$28.86	\$93.69	\$715.83	\$566.78	\$149.05	18.41%
10.0000.000.220.0	FICA	\$38,804.65	\$0.00	\$38,804.65	\$1,417.92	\$3,812.86	\$34,991.79	\$24,036.70	\$10,955.09	28.23%
10.0000.000.230.0	NHRS	\$85,505.55	\$0.00	\$85,505.55	\$2,711.82	\$8,778.76	\$76,726.79	\$52,013.47	\$24,713.32	28.90%
10.0000.000.240.0	TRAINING AND TUITION REIMBURSEMENT	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.0000.000.250.0	UNEMPLOYMENT COMPENSATION	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.0000.000.260.0	WORKERS COMPENSATION	\$2,636.00	\$0.00	\$2,636.00	\$0.00	\$1,418.10	\$1,217.90	\$0.00	\$1,217.90	46.20%
10.0000.000.290.0	BENEFITS	\$400.00	\$0.00	\$400.00	\$0.00	\$96.50	\$303.50	\$0.00	\$303.50	75.88%
10.0000.000.310.0	PROFESSIONAL SERVICES	\$174,478.00	\$0.00	\$174,478.00	\$0.00	\$40,971.00	\$133,507.00	\$122,914.00	\$10,593.00	6.07%
10.0000.000.330.0	PROFESSIONAL SERVICES	\$58,675.00	\$0.00	\$58,675.00	\$50.00	\$50.00	\$58,625.00	\$10,200.00	\$48,425.00	82.53%
10.0000.000.380.0	LEGAL AND AUDIT FEES	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$1,414.32	\$13,585.68	\$1,085.68	\$12,500.00	83.33%
10.0000.000.422.0	SNOW PLOWING	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.0000.000.430.0	REPAIRS & MAINTENANCE	\$35,918.50	\$0.00	\$35,918.50	\$1,175.00	\$2,234.73	\$33,683.77	\$8,192.00	\$25,491.77	70.97%
10.0000.000.442.0	RENTAL OF EQUIPMENT	\$5,000.00	\$0.00	\$5,000.00	\$101.37	\$1,498.13	\$3,501.87	\$2,979.72	\$522.15	10.44%
10.0000.000.510.0	TRANSPORTATION	\$197,420.00	\$0.00	\$197,420.00	\$0.00	\$8,583.30	\$188,836.70	\$171,667.10	\$17,169.60	8.70%
10.0000.000.520.0	INSURANCE PROPERTY	\$3,002.00	\$0.00	\$3,002.00	\$0.00	\$2,275.68	\$726.32	\$0.00	\$726.32	24.19%
10.0000.000.531.0	TELEPHONE	\$3,500.00	\$0.00	\$3,500.00	\$305.30	\$615.71	\$2,884.29	\$2,894.29	(\$10.00)	-0.29%
10.0000.000.534.0	POSTAGE	\$250.00	\$0.00	\$250.00	\$0.00	\$5.69	\$244.31	\$144.31	\$100.00	40.00%
10.0000.000.540.0	ADVERTISING	\$1,000.00	\$0.00	\$1,000.00	\$609.60	\$609.60	\$390.40	\$21.92	\$368.48	36.85%
10.0000.000.550.0	PRINTING	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
10.0000.000.561.0	TUITION	\$1,650,819.00	\$0.00	\$1,650,819.00	\$0.00	\$0.00	\$1,650,819.00	\$0.00	\$1,650,819.00	100.00%
10.0000.000.580.0	TRAVEL	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	100.00%
10.0000.000.610.0	SUPPLIES	\$14,700.00	\$0.00	\$14,700.00	\$147.02	\$3,833.58	\$10,866.42	\$1,157.70	\$9,708.72	66.05%
10.0000.000.622.0	ELECTRICITY	\$17,500.00	\$0.00	\$17,500.00	\$1,293.03	\$2,544.32	\$14,955.68	\$14,455.68	\$500.00	2.86%
10.0000.000.623.0	GAS UTILITY	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	100.00%
10.0000.000.640.0	BOOKS	\$4,200.00	\$0.00	\$4,200.00	\$327.25	\$1,037.25	\$3,162.75	\$69.41	\$3,093.34	73.65%
10.0000.000.641.0	SOFTWARE	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$456.00	\$4,544.00	\$0.00	\$4,544.00	90.88%

WASHINGTON SCHOOL DISTRICT

MONTHLY FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2021-2022

From Date: 9/1/2021 To Date: 9/30/2021
☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.730.0	EQUIPMENT	\$3,350.00	\$0.00	\$3,350.00	\$0.00	\$0.00	\$3,350.00	\$0.00	\$3,350.00	100.00%
10.0000.000.810.0	DUES & FEES	\$4,644.00	\$0.00	\$4,644.00	\$0.00	\$3,169.74	\$1,474.26	\$0.00	\$1,474.26	31.75%
10.0000.000.890.0	MISCELLANEOUS	\$2,975.00	\$0.00	\$2,975.00	\$0.00	\$23.59	\$2,951.41	\$0.00	\$2,951.41	99.21%
10.0000.000.930.0	FUND TRANSFER	\$67,000.00	\$0.00	\$67,000.00	\$0.00	\$0.00	\$67,000.00	\$0.00	\$67,000.00	100.00%
Grand Total:		\$3,042,664.65	\$0.00	\$3,042,664.65	\$26,557.97	\$140,920.46	\$2,901,744.19	\$904,229.68	\$1,997,514.51	65.65%

End of Report