

WASHINGTON SCHOOL BOARD

Monday, August 9, 2021

6:00pm

Washington Elementary School, Multi-Purpose Room

MEETING MINUTES

In Attendance:

Board Members:

Linda Musmanno

Arin Mills

Kathy Atkins

Cameo Mulliner

Danielle Moore

Administration:

Patricia Parenteau, Superintendent

Kelli Colarusso, Principal

Stacey Vazquez, Director of Student Support Service

Jennifer Crawford, Director of Curriculum Instruction and Assessment

1.0 CALL TO ORDER

Chair Musmanno called the meeting to order at 6:00pm, lead the Pledge of Allegiance and called for a moment of silence.

2.0 PRESENTATION

2.1 CDC, DHHS and AAP (American Academy of Pediatrics) Guidelines for K-12 Schools -

Supt. Parenteau provided a review of the updated guidelines, while Dr. Crawford presented the Covid numbers and data. Highlights of that presentation include; emphasis on local control, promote vaccination, physical distancing of 3-4 feet, no remote instruction option, only in-person, mask wearing when transmission is substantial and high.

Supt. Parenteau is looking forward to the update call to superintendents from Dr. Chan scheduled for 8/11/21 for more information.

The Draft Local Decision Pandemic Response Mitigation Matrix was distributed and explained by Dr. Crawford. The method for calculating community transmission at the town level is flawed. Hoping for better guidance on Wednesday's call.

Board discussion took place regarding the change to contact tracing procedure, concern for WES students who are not eligible to be vaccinated, hearing from parents and staff about wearing masks, no masks outdoors, mask use indoors when transmission is high.

Chair Musmanno proposed not making a board decision until after Dr. Chan's call on 8/11 and scheduling a school board meeting for next week. Consensus was received from all board members. A school board meeting was scheduled for Tuesday, 8/17/21 at 6:00pm – at this meeting the board will need to approve the school plan and decision matrix.

3.0 PUBLIC COMMENT

- Eric Hodges – parent of a preschooler
Encouraged board to keep this community in mind when making decisions; expressed that mask wearing is a parent decision; agrees with using community numbers to guide decisions and masking up when cases are high; kids need to be in school.

In response to inquiry about enrollment numbers, K. Colarusso responded approximately 50-55 students, with preschoolers it could be 60-65 students.

4.0 CORRESPONDENCE - none

5.0 CONSENT AGENDA

Mills moved to accept the consent agenda as printed. Atkins seconded. Called to vote. All in favor 5-0-0.

5.1 Minutes of meeting, June 14, 2021

5.2 Appointments, Leaves, and Resignations

5.2.1 **Emily Primrose** – Library Media Specialist, 1day/week, 42 days at \$281.17/day, effective 8/25/21-6/30/22

5.2.2 **Tiffany Stafford** – ESY Special Education Teacher, \$35/hour, 9 hours/week, effective 7/27/21-8/12/21

5.2.3 **Sharon Oliveria** – ESY Special Education Paraeducator, \$18.07/hour, 17.5 hours/week, effective 7/27/21-8/12/21

5.2.4 **Culture Team Members** – up to 8 hours, effective 6/23/21-8/20/21 (Title IV funded):

- Ann Belanger \$25.00/hour
- Erica Sullivan \$35.00/hour
- Karen Reid \$35.00/hour
- Tamara Webber \$35.00/hour
- Tiffany Stafford \$35.00/hour
- Yumiko Sandoe \$35.00/hour
- Sharon Oliveria \$18.07/hour
- Dawn Bilski \$18.78/hour

6.0 INFORMATIONAL ITEMS and REPORTS

6.1 Superintendent's Report

6.1.1 General Information

Supt Parenteau reported that Washington Elementary School has a Library Media Specialist one day a week, but Physical Education and Music Teacher are still needed.

6.1.2 2021-22 School Pandemic Response Plan

Supt. Parenteau noted that this plan is a draft with pieces still being worked on as new information is available. WES can have areas that are personalized for their school. The plan will need to be finalized and approved at the next meeting. Although the plan will continue to be updated as the situation evolves.

6.1.3 Monthly Financial Report

Supt. Parenteau noted that Mary is on vacation this week and will be back at the next regular board meeting to report on Facilities and the ESSER grant.

6.2 Principal's Report

K. Colarusso reported there has been lots of activity in the building this summer.

- 5-week long program to help students progress their skills in reading and math; 3 weeks for K-2 students and 2 weeks for 2-4 students
- Summer Jump Start opened up for 4-year olds because we didn't have enough incoming K or 1 students who could attend

- Extended School Year services for students in special education
- Training for staff in new math program iReady Classroom Mathematics
- Liz - A lot of cleaning and rearranging
- Paging system is installed and almost finished

Colarusso reported she will be attending a Train the Trainer workshop on Standard Response Protocol and Standard Reunification Method which both relate to a new approach to Emergency Management. Also working on developing and maintaining a positive school culture with faculty and staff all reading the book Culture Code. Additional professional development and work with consultant John Pierce will take place before the start of school

Excited to have Emily Primrose, Library Media Specialist, but still looking for a PE teacher, music teacher, and have paraeducator openings as well. Teachers start August 25th with 3 days of professional development; students start school on August 30th.

7.0 NEW BUSINESS - none

8.0 NON-PUBLIC – not needed

9.0 CALL BACK TO ORDER and ACTION AFTER NON-PUBLIC

10.0 POLICIES REQUIRING ACTION

Chair Musmanno suggested approving all policies as a consent agenda but asked if any board members wanted to pull out any policies to look at/approve individually. There was board member consensus to treat all policies as a consent agenda.

Atkins moved to all policies as listed below; Mulliner seconded. Called to vote, all in favor, 5-0-0.

- 10.1 JIC Student Conduct – First Reading
- 10.2 JICD Student Discipline – Revision
- 10.3 EB Safety Program & Joint Loss Management Committee – Revision
- 10.4 EBB School Safety – First Reading
- 10.5 JLCD Administering Medications to Students - Revision

11.0 ADJOURNMENT

Atkins moved to adjourn the meeting, Mulliner seconded. Called to vote, all in favor, 5-0-0. Meeting adjourned at 7:20pm

Respectfully Submitted,
Carol Fogarty

WASHINGTON SCHOOL DISTRICT

FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2021-2022

☐ Include pre encumbrance ☐ Print accounts with zero balance From Date: 8/1/2021 To Date: 8/31/2021
☐ Exclude inactive accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.110.0	TEACHERS	\$402,289.88	\$0.00	\$402,289.88	\$0.00	\$7,304.73	\$394,985.15	\$360,963.77	\$33,961.38	8.45%
10.0000.000.111.0	SUPPORT STAFF	\$53,941.08	\$0.00	\$53,941.08	\$0.00	\$0.00	\$53,941.08	\$37,500.10	\$16,440.98	30.48%
10.0000.000.113.0	PRINCIPAL OFFICE SALARY	\$44,817.36	\$0.00	\$44,817.36	\$0.00	\$5,020.62	\$39,796.74	\$38,491.39	\$1,305.35	2.91%
10.0000.000.116.0	SUMMER SALARY	\$6,200.00	\$0.00	\$6,200.00	\$0.00	\$0.00	\$6,200.00	\$1,351.58	\$4,848.42	78.20%
10.0000.000.120.0	SUBSTITUTES	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
10.0000.000.211.0	HEALTH INSURANCE	\$103,100.99	\$0.00	\$103,100.99	\$0.00	\$2,700.89	\$100,400.30	\$97,358.99	\$3,041.31	2.95%
10.0000.000.212.0	DENTAL INSURANCE	\$6,309.72	\$0.00	\$6,309.72	\$0.00	\$110.55	\$6,199.17	\$6,773.85	(\$574.68)	-9.11%
10.0000.000.213.0	LIFE INSURANCE	\$518.40	\$0.00	\$518.40	\$0.00	\$14.06	\$504.34	\$504.34	\$0.00	0.00%
10.0000.000.214.0	LONG TERM DISABILITY	\$809.52	\$0.00	\$809.52	\$0.00	\$25.90	\$783.62	\$783.59	\$0.03	0.00%
10.0000.000.220.0	FICA	\$38,804.65	\$0.00	\$38,804.65	\$0.00	\$924.18	\$37,880.47	\$32,934.67	\$4,945.80	12.76%
10.0000.000.230.0	NHRS	\$85,505.55	\$0.00	\$85,505.55	\$0.00	\$2,329.20	\$83,176.35	\$72,620.82	\$10,555.53	12.34%
10.0000.000.240.0	TRAINING AND TUITION	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.0000.000.250.0	REIMBURSEMENT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.0000.000.260.0	UNEMPLOYMENT COMPENSATION	\$2,636.00	\$0.00	\$2,636.00	\$0.00	\$1,418.10	\$1,217.90	\$0.00	\$1,217.90	46.20%
10.0000.000.280.0	WORKERS COMPENSATION	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
10.0000.000.310.0	PROFESSIONAL SERVICES	\$174,478.00	\$0.00	\$174,478.00	\$0.00	\$0.00	\$174,478.00	\$163,885.00	\$10,593.00	6.07%
10.0000.000.330.0	PROFESSIONAL SERVICES	\$58,675.00	\$0.00	\$58,675.00	\$0.00	\$0.00	\$58,675.00	\$9,500.00	\$49,175.00	83.81%
10.0000.000.380.0	LEGAL AND AUDIT FEES	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
10.0000.000.420.0	SNOW PLOWING	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.0000.000.430.0	REPAIRS & MAINTENANCE	\$35,918.50	\$0.00	\$35,918.50	\$0.00	\$515.00	\$35,403.50	\$8,736.73	\$26,666.77	74.24%
10.0000.000.440.0	RENTAL OF EQUIPMENT	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$1,180.99	\$3,819.01	\$3,298.86	\$522.15	10.44%
10.0000.000.510.0	TRANSPORTATION	\$197,420.00	\$0.00	\$197,420.00	\$0.00	\$0.00	\$197,420.00	\$171,667.10	\$25,752.90	13.04%
10.0000.000.520.0	INSURANCE PROPERTY	\$3,002.00	\$0.00	\$3,002.00	\$0.00	\$2,275.68	\$726.32	\$0.00	\$726.32	24.19%
10.0000.000.531.0	TELEPHONE	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
10.0000.000.534.0	POSTAGE	\$250.00	\$0.00	\$250.00	\$0.00	\$5.68	\$244.31	\$144.31	\$100.00	40.00%
10.0000.000.540.0	ADVERTISING	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.0000.000.550.0	PRINTING	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
10.0000.000.561.0	TUITION	\$1,650,819.00	\$0.00	\$1,650,819.00	\$0.00	\$0.00	\$1,650,819.00	\$0.00	\$1,650,819.00	100.00%
10.0000.000.560.0	TRAVEL	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	100.00%
10.0000.000.610.0	SUPPLIES	\$14,700.00	\$0.00	\$14,700.00	\$0.00	\$531.12	\$14,168.88	\$2,637.98	\$11,530.90	78.44%
10.0000.000.622.0	ELECTRICITY	\$17,500.00	\$0.00	\$17,500.00	\$0.00	\$1,251.29	\$16,248.71	\$15,748.71	\$500.00	2.88%
10.0000.000.623.0	GAS UTILITY	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	100.00%
10.0000.000.640.0	BOOKS	\$4,200.00	\$0.00	\$4,200.00	\$0.00	\$710.00	\$3,490.00	\$0.00	\$3,490.00	83.10%
10.0000.000.641.0	SOFTWARE	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%

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To Date: 8/31/2021

From Date: 8/1/2021

Filter Encumbrance Detail by Date Range

Print accounts with zero balance

Include pre encumbrance

Exclude inactive accounts with zero balance

Exclude inactive accounts with zero balance

GL Budget

YTD

Balance

Encumbrance

Budget Bal

% Rem

Account Number

Description

Budget

Adjustments

Current

YTD

Balance

Encumbrance

Budget Bal

% Rem

10.0000.000.730.0

EQUIPMENT

\$3,350.00

\$0.00

\$3,350.00

\$0.00

\$0.00

\$0.00

\$3,350.00

100.00%

10.0000.000.810.0

DUES & FEES

\$4,644.00

\$0.00

\$4,644.00

\$0.00

\$0.00

\$0.00

\$4,644.00

31.75%

10.0000.000.890.0

MISCELLANEOUS

\$2,975.00

\$0.00

\$2,975.00

\$0.00

\$0.00

\$0.00

\$2,975.00

99.21%

10.0000.000.930.0

FUND TRANSFER

\$67,000.00

\$0.00

\$67,000.00

\$0.00

\$0.00

\$0.00

\$67,000.00

100.00%

Grand Total:

\$3,042,664.65

\$0.00

\$3,042,664.65

\$0.00

\$0.00

\$0.00

\$0.00

\$3,042,664.65

65.34%

End of Report