

HILLSBORO-DEERING SCHOOL BOARD MEETING

Monday, June 21, 2021 – 6:30pm

Hillsboro-Deering Middle School Cafetorium

Also Livestreamed at:

<https://vimeo.com/560049622>

The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.

A. Call Meeting to Order

B. Pledge of Allegiance and Moment of Silence

Public announcement - the meeting is being audio recorded and will appear on the district website, www.hdsd.org and also livestreamed at <https://vimeo.com/560049622>

C. Recognitions

D. Correspondence

E. Presentation

1. Assessments – Dr. Jennifer Crawford

F. Public Comment

NOTE: This is an opportunity for members of the public to share an idea or concern with the board. Comments are limited to 5 minutes per person. It is not the practice of the board to immediately respond to comments made.

G. School Board Response to Public Comment

NOTE: At this time the board may respond to comments made or answer questions asked during previous board meeting public comment sessions. No additional public comments will be taken at this time.

H. Superintendent's Report

1. General Update
2. 2021-22 School Pandemic Response Plan
3. Appointments, Leaves and Resignations
4. Financial Report – Mary Henry
5. Budget Transfer
6. ESSER Grant Update

I. Hillsboro-Deering Cooperative Agreement Committee Update

The Hillsboro-Deering School Board will be holding a retreat on Monday, July 12, 2021 at 4:30pm in the HD Middle School Cafetorium. No board action will be taken at this retreat.

The next regular meeting of the Hillsboro-Deering School Board will take place on Monday, August 2, 2021 at 6:30pm, location TBD.

J. Board Discussion

1. Policy Committee

- a. JLC Student Health Services and School Nurses – Revision
- b. JLCF Wellness – Revision

K. Other Business

L. Minutes

1. June 7, 2021 meeting minutes

M. Non-Public Session – RSA 91-A:3 II. (c)

N. Call Back to Order

O. Action Following Non-Public Session

P. Action Items

1. 2021-22 School Pandemic Response Plan
2. Appointments, Leaves and Resignations
3. Budget Transfer
4. Policies Requiring Board Action
 - a. JLC Student Health Services and School Nurses – Revision
 - b. JLCF Wellness - Revision

Q. Adjournment

+++++ Per RSA 91-A:3 II. (a)-(e), (k) and (l) only the following matters may be considered or acted upon by a school board in non-public session:

- a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him/her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted;
- b) the hiring of any person as a public employee;
- c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting;
- d) consideration of the acquisition, sale or lease of property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; and
- e) consideration or negotiations of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof, because of his/her membership in such body or agency until the claim or litigation has been fully adjudicated or otherwise settled.
- k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.
- l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.



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LEA Plan on the Safe Return to In-Person Instruction and Continuity of Services
SAU 34
Hillsboro-Deering and Washington School Districts

This document is intended to meet the federal statutory requirement that, within 30 days of receiving ARP ESSER LEA allocation (anticipated May 24th), an LEA shall publish an LEA Plan on the Safe Return to In Person Instruction and Continuity of Services, which is often called a “school district reopening plan.”

Note, if an LEA developed a plan before *The American Rescue Plan Act* (ARPA) was enacted on 03/11/2021 that complied with the federal statutory requirements for public posting and comments but does not meet all of the requirements below, then the LEA must revise its plan no later than six months after receiving ARP ESSER funds.

For further context, please reference ARPA (<https://www.congress.gov/bill/117th-congress/house-bill/1319/text>) or the Interim Final Requirements of ARP ESSER (<https://www.govinfo.gov/content/pkg/FR-2021-04-22/pdf/2021-08359.pdf>).

I. General Information

- 1. LEA Name:** Hillsboro-Deering and Washington School Districts
- 2. Date of Publication:** June 11, 2021

II. Transparency and Accessibility

- 1. This plan for the safe return to in-person instruction and continuity of services was published and made publicly available online here: hdsd.org**

Description:

Both the 2020-2021 Re-Entry Plan and the 2021-2022 School Plan are published on the district website HDSD.org

- 2. Before making the plan publicly available, the LEA sought public comment on the plan and took such comments into account in the development of the plan (please check one).**

Yes: Somewhat: No:

Description:

As part of the plan development process for both the 2020-2021 Re-entry Plan and the 2021-2022 School Plan stakeholder groups were surveyed, including families, staff, and students. The Re-entry planning process also included advisory groups of both staff and families as well as opportunities for public questions and comments via Zoom.

- 3. The plan is in an understandable and uniform format (please check one):**

Yes: Somewhat: No:

Description:

- 4. The plan, to the extent practicable, is written in a language that parents can understand or, if not practicable, orally translated (please check one):**

Yes: Somewhat: No:

Description:

The written plan is provided in English. A translation will be made available upon request.

- 5. The plan, upon request by a parent who is an individual with a disability, is provided in an**

alternative format accessible to that parent (please check one):

Yes: ☐ **Somewhat:** ☐ **No:** ☐

Description:

The plan will be provided in an alternative format upon request.

III. Health and Safety

1. How the LEA will maintain the health and safety of students, educators, and other school and LEA staff:

Description during SY20-21:

Follow and update protocols in accordance with CDC and DHHS recommendations. The school nurses are all members of the NH School Nurses Association and provide updated recommendations of best practices.

Description during SY21-22:

Continue to follow and update protocols in accordance with CDC and DHHS recommendations. The school nurses are all members of the NH School Nurses Association and provide updated recommendations of best practices.

**2. The LEA's adoption of the following CDC health and safety strategies are described below:
(Note federal regulation on this plan requires such reporting, but does not require adoption of CDC safety recommendations. The NH DOE recognizes schools will implement localized safety measures based on the guidance provided by the CDC, NH Public Health, and local public health officials.)**

a. Universal and correct wearing of masks:

During SY20-21 (check one): **Yes:** ☐ **Somewhat:** ☐ **No:** ☐

During SY21-22 (check one): **Yes:** ☐ **Somewhat:** ☐ **No:** ☐

Description of both SYs:

Per the 2020-2021 Re-Entry Plan:

Physical Distancing and Mask Requirements

Physical distancing is the primary challenge within the confines of the Hillsboro-Deering and Washington schools. While the plan requires students and staff to maintain a six foot distance, additional protocols may be called for when that amount of space is not practical, to include:

- All students and staff will wear a mask over their nose and mouth at all times.
 - Cloth face coverings should meet the CDC recommendations.
 - Disposable surgical face masks will be available for those who do not have a mask or require a replacement during the school day.
 - Masks will be required in hallways, school common areas, and when moving about within a classroom to work in small groups without the benefit of a desk shield or transparent barrier.
 - Exception- while students are seated in class where maintaining a six foot distance is possible and appropriate; teacher may be seated or standing in the front of the room maintaining a six foot distance.
 - Students who refuse to wear a mask when required to do so, will not be allowed to remain in school and will be expected to participate in remote instruction.
- Students and staff will receive training regarding proper mask use.
- Face shields serve as eye protection and cannot be used to replace a face mask.
- The District will supply the staff with necessary PPE including gloves, masks, shields and gowns for direct contact services.
- Individuals who require adaptations due to a medical condition should contact the school nurse
- Student desks will be separated by a minimum of six feet.

- Students will be assigned to seats in each classroom and will be expected to sit in their assigned seat accordingly.
- SAU 34 will provide a mask for students who do not have one to use.
- When possible, students should not mix with other classes during art, gym, music sessions, etc.

Mask Exceptions and Distribution

The plan requires the Hillsboro-Deering and Washington School Districts to provide masks and accommodate a number of situations where masks will not be needed or will be impractical, harmful, or disruptive to the learning process.

- Exception - Medically documented health conditions that prevent effective mask use
- Exception- while students are seated in class where maintaining a six foot distance; teacher may be seated or standing in the front of the classroom maintaining a six foot distance.
- All staff and students will be issued at least one washable and reusable cloth mask at the start of the school year for personal use.
- Disposable masks will be available in every school for visitors and others who will be required to wear a mask and do not have their own.
- Each classroom will be stocked with additional disposable masks and reusable masks for students and staff as needed.
- In our school setting, school nurses or other employees assessing students for symptoms of COVID-19 and staff providing services to students with individualized education programs, may require more intense or prolonged student-teacher contact. In such circumstances, more advanced PPE will be provided to implement such services. Some roles that may require PPE may include:
 - Educators working with special education students as needed.
 - For health employees engaged in symptom screening.
 - Maintenance/Custodial staff responsible for deep cleaning and disinfecting of the school facility and grounds.

As the district moved to fully in-person instruction five days per week in April of 2021 the spacing of some student desks needed to move to less than six feet apart. A minimum distance of three feet was maintained in accordance with NH DHHS recommendations.

During the course of the 2020-2021 school year masking requirements were modified in late Spring in accordance with guidance from CDC and NH DHHS to allow masks to be removed outdoors when physical distancing can be maintained and while playing non-contact sports.

2021-2022 School Pandemic Response Plan will continue to follow the most current CDC and NH DHHS guidance.

June 9, 2021: Guidance from New Hampshire Department of Education and Division of Public Health Services issued a joint statement regarding masks in schools. This guidance recommended “that there should be flexibility in school face mask policies so that if situations arise where it becomes potentially unsafe to wear a face mask for prolonged periods of time (e.g. due to the potential for heat exhaustion, dehydration, significant discomfort or inability to wear a face mask, etc.) that steps be taken to allow masks to come off, even in indoor environments.”

b. Physical distancing (e.g., use of cohorts/podding and modifying facilities):

During SY20-21 (check one): Yes: Somewhat: No:

During SY21-22 (check one): Yes: Somewhat: No:

Description of both SYs:

Per the 2020-2021 Re-Entry Plan:

See above.

Campus/Building Physical Distancing

- Congregating/ waiting outside of the school in the morning or afternoon will not be permitted.

- Any waiting students will have clear instructions and spaces marked for appropriate physical distancing.
- Staff should be monitoring before/after school to encourage physical distancing on school grounds.
 - Hillsboro-Deering Elementary School will open doors at 8:20am.
 - Hillsboro-Deering Middle and High School will open doors at 7:10am.
 - Washington Elementary School will open doors at 8:30am.
- Schools will have hallway movement processes and clear markings to allow streamlined flow/movement of students and minimize congregation in hallways (ie, have one-way hallways if possible, or split hallways for unidirectional flow).
- Classroom activities should be conducted to minimize close contact.
- Any small group activities should be conducted so that students are spaced at least 6 feet apart.
- Students will not be assigned lockers at the middle and high school for the 2020-2021 school year.
- Flexible storage options will be provided at the elementary school for the 2020-2021 school year.
- Staff should maintain at least 6 feet of physical distancing from other staff in their work environment.
- In-person group meetings should be limited whenever possible.

Classroom Configuration

- Classrooms will be reconfigured to maximize physical distancing between students.
- Outside air will be circulated, through open windows if available.
- Evaluate the ability, weather permitting, to use outside spaces as learning spaces.
- Limit cohort mixing to minimize opportunities for transmission between groups of students and teachers.
- Assigned seats for all students in all classrooms

2021-2022 School Pandemic Response Plan will continue to follow the most current CDC and NH DHHS guidance.

c. Handwashing and respiratory etiquette:

During SY20-21 (check one): Yes: Somewhat: No:

During SY21-22 (check one): Yes: Somewhat: No:

Description of both SYs:

Per the 2020-2021 Re-Entry Plan:

HAND HYGIENE PROTOCOLS

The committee recognizes the importance of hand washing in combination with physical distancing and mask wearing as one of the most effective means of limiting the spread of the virus. The plan therefore, includes the following recommendations:

- Opportunities will be scheduled for younger students to frequently wash their hands and use hand sanitizer.
- Every classroom, common space, and office will have hand sanitizer or sanitizing stations available for students, staff, and visitors as needed.
- Lessons will be provided to all students and staff prior to the start of the school year that reflect available equipment and uses as well as proper hand-washing and hygiene protocols.
- For Pre-K through Grade 2 students, teachers will demonstrate equipment and strategies.

Staff and students should practice frequent hand hygiene:

- Wash hands often with soap and water for at least 20 seconds. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Always wash hands with soap and water if hands are visibly dirty.

- For younger children, when soap and water are not readily available, alcohol-based hand sanitizer should be used under the direct supervision of staff.
- Teachers and staff will have an alcohol-based hand sanitizer available in all classrooms.
- When not in use, hand sanitizer should be kept out of reach of younger students (on a high shelf, cabinet, or in a backpack worn by staff outside).
- Supervise and help students needing assistance to ensure they are washing/sanitizing hands correctly, and to prevent swallowing of alcohol-based hand sanitizer.
- Hand hygiene will be practiced when arriving at the facility, before and after meals or snacks, before and during meal preparation or service as necessary to prevent cross contamination, after outside time, before and after going to the bathroom, after handling any bodily fluid, before and after medication administration, after cleaning up and handling any garbage, before and after touching a person's face covering or face, and prior to leaving for home.
- Advise students, educators and staff to avoid touching their eyes, nose and mouth.
- Cover coughs or sneezes with a tissue, then throw the tissue in the trash and clean hands with soap and water or hand sanitizer (if soap and water are not readily available). Alternatively, cough or sneeze into elbows.

During 2020-2021 the nursing team taught handwashing and respiratory etiquette at the ES level and posted visuals to support and reinforce the practices in all buildings. This will continue in 2021-2022.

2021-2022 School Pandemic Response Plan will continue to follow the most current CDC and NH DHHS guidance.

d. Cleaning and maintaining healthy facilities, including improving ventilation:

During SY20-21 (check one): Yes: Somewhat: No:

During SY21-22 (check one): Yes: Somewhat: No:

Description of both SYs:

Per the 2020-2021 Re-Entry Plan:

SCHOOL CLEANING AND DISINFECTION PRACTICES

Best practices include the following:

- Cleaning and disinfection will follow CDC guidance for cleaning and disinfecting.
- We will use an EPA-approved disinfectant effective against the novel coronavirus. Use alcohol wipes to clean keyboards and electronics.
- A protocol for cleaning, sanitizing, and disinfecting surfaces/objects that are frequently touched, including toys, equipment, teaching materials, and other surfaces (e.g., doorknobs, light switches, countertops, chairs, desks, cubbies, etc.).
 - Frequently touched surfaces will be cleaned and disinfected at least daily.
 - If students are moving between classrooms, cleaning and disinfecting classrooms will occur more frequently.
- When possible, sharing materials will be avoided by students and staff.
- Minimize the potential for the spread of germs in the classroom space by temporarily removing items that are not easily cleanable and not necessary for educational purposes. Most fabric items will be removed from classrooms.
- Water tables, sensory tables, etc. will be removed from use for the time being.
- Extensive use of disinfectant products will be done when students are not present and the facility thoroughly aired out before students return.
- Our schools will have a Safety Data Sheet (SDS) for each chemical used in the facility
- Disinfectants, sanitizers, and other cleaning supplies will be available.
- Outside wooden surfaces or groundcovers on the playground will not be sanitized. Plastic or metal railings or grab bars will be cleaned regularly.

BUILDING VENTILATION

- Guidance from the CDC and ASHRE (American Society of Heating, Refrigerating and Air-Conditioning Engineers) will be reviewed for best practices regarding ventilation.
- The HVAC building management system will increase the run time of units to flush the buildings before and after the school day.
- Air handling unit dampers will be adjusted to allow for greater outside air flow and limit air recirculation.
- Verification of operation for all exhaust fans is being completed.
- When possible, windows will be utilized for increased air movement, as according to CDC guidelines, equipment that recirculates air (e.g. portable air conditioners, box fans, etc.) are not to be used.

There is a planned upgrade for the H-DES ventilation system in accordance with ASHRAE standards waiting on state approval for the project under the recently released guidelines. The disruptive nature of the work requires it be completed during the summer, delays in the approval process may require a postponement until the summer of 2022.

There is a planned upgrade of the hot water system at the High School to support proper hand washing and cleaning.

- e. Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, and/or Tribal health departments:**
During SY20-21 (check one): Yes: Somewhat: No:
During SY21-22 (check one): Yes: Somewhat: No:
Description of both SYs:

Per the 2020-2021 Re-Entry Plan:

- 100% wellness protocols outlined home and school screenings in accordance with CDC and DHHS guidelines.
- All health offices utilized isolation pods for students identified as demonstrating possible covid symptoms.

In response to potential exposure line lists were completed and submitted to DHHS in order to follow contact tracing procedures.

- Community outreach (i.e. parent guide) through blackboard calls, emails and posting on the district website.
- Nurses made direct contact with families and staff who were required to isolate and/or quarantine to provide guidance and support as needed.

The 2021-2022 School Pandemic Response Plan will continue to follow the most current CDC and NH DHHS guidance and protocols to meet requirements for contact tracing, isolation, and quarantine.

f. Diagnostic and screening testing:

During SY20-21 (check one): Yes: Somewhat: No:

During SY21-22 (check one): Yes: Somewhat: No:

Description of both SYs:

During the 2020-2021 school year the nursing team collaborated with local health care providers (i.e. PCPs) for diagnostic tests and referred to local providers (i.e. Rite Aid, Convenient MD) for screening and/or testing as needed. The districts were unable to implement on site-testing due to a lack of health provider partner.

During the 2021-2022 school year the districts plan to implement "Safer at School Screening" procedures recommended by NH DHHS.

The 2021-2022 School Pandemic Response Plan will continue to follow the most current CDC and NH DHHS guidance and protocols to meet requirements for diagnostic and screening testing.

g. Efforts to provide vaccinations to school communities:

During SY20-21 (check one): Yes: Somewhat: No:

During SY21-22 (check one): Yes: Somewhat: No:

Description of both SYs:

During the 2020-2021 school year the districts partnered with local health agencies to provide vaccination clinics for staff and students for influenza in the fall. The district participated in the Capital Area Health Vaccination clinics for school personnel in March and April and partnered with Rite Aid to provide COVID vaccination clinics on the Hillsboro-Deering campus for all eligible students and staff in May and June.

During the 2021-2022 school year the districts will continue to partner with local health providers to provide vaccination clinics.

h. Appropriate accommodations for children with disabilities with respect to health and safety policies:

During SY20-21 (check one): Yes: Somewhat: No:

Description of both SYs:

In the 20-21 school year and as outlined in the SAU #34 re-entry plan the districts implemented the following strategies in order to meet the unique learning needs of students with disabilities:

- Students continued to receive services in small groups as outlined in their individualized plan.
- Meetings were held remotely to the maximum extent possible.
- Whenever possible, evaluations will be completed in-person, using established health and safety guidelines.
- Individual decisions for students with complex needs were handled in collaboration with families, the IEP/504 team, Special Education Coordinator and the Director of Student Services.
- Offered parents Special Services Re-Entry FAQ in response to common questions/concerns.

In the 21-22 school year in order to meet the unique needs of students with disabilities the districts will continue to meet the needs of students with disabilities the following manner and in accordance with DHHS and DOE guidelines:

- Students will continue to receive services in small groups as outlined in their individualized plan.
- Hold in-person meetings when physical distancing and mitigation strategies can be implemented, but hold virtual meetings as an alternative based on individual circumstances.
- Complete evaluations in-person using established health and safety guidelines and continue to explore appropriate and valid means of remote assessment if/when appropriate.
- Continue to handle individual decisions for students with complex needs in collaboration with families, the IEP/504 team, Special Education Coordinator and the Director of Student Services.
- If appropriate, update Special Services Re-Entry FAQ for parents in response to any new common questions/concerns.

i. Coordination with state and local health officials (please check one):

During SY20-21 (check one): Yes: Somewhat: No:

During SY21-22 (check one): Yes: Somewhat: No:

Description of both SYs:

During the 2020-2021 school year the districts collaborated with Granite United Way for vaccine clinics, as well as NH Department of Public Health in all instances of identification of positive cases, and maintaining appropriate standards regarding isolation and quarantine.

During the 2021-2022 school year the districts will continue to collaborate with Granite United Way for vaccine clinics, as well as NH Department of Public Health in all instances of identification of positive cases, and maintaining appropriate standards regarding isolation and quarantine.

IV. Continuity of Services

1. The LEA has provided continuity of services in addressing student academic needs:

Description during SY20-21:

- The 2020-2021 school year began with a choice of Hybrid and Full Remote learning models
 - At Hillsboro-Deering grades 1-12 Hybrid learning consisted of 2 days of in-person learning in a small, socially distanced cohort and 3 days of synchronous on-line learning. Washington Elementary School and H-D Kindergarten students in the Hybrid model began the year with 4 days a week of in-person learning and one day of synchronous learning. Students who chose Hybrid Learning had the option to transition to Full Remote Learning at any time.
 - Full remote consisted of five days of synchronous on-line learning. Students who chose Full Remote had the option to transition to Hybrid instruction at the beginning of each marking period.
 - Students with identified needs, both academic and otherwise, were prioritized for a return to four day per week in-person instruction regardless of grade span.
 - Beginning on October 13, 2020 Hybrid H-DES students in grades 1 and 2 transitioned to four days a week of in-person learning and one day of synchronous learning.
 - Due to health and safety concerns and in alignment with the Re-Entry Plan all students transitioned to Full Remote Learning from November 30, 2020 - January 17, 2021.
 - Beginning on February 8, 2021 Hybrid H-DES students in grade 3 transitioned to four days a week of in-person learning and one day of synchronous learning.
 - Beginning on February 15, 2021 Hybrid H-DES students in grade 4 transitioned to four days a week of in-person learning and one day of synchronous learning.
 - Beginning on March 1, 2021 Hybrid H-DES students in grade 5 transitioned to four days a week of in-person learning and one day of synchronous learning.
 - Beginning on March 6, 2021 Hybrid students in grade 6 transitioned to four days a week of in-person learning and one day of synchronous learning.
 - Beginning on March 22, 2021 Hybrid students in grades 7 and 8 transitioned to four days a week of in-person learning and one day of synchronous learning.
 - Beginning on April 5, 2021 WES Hybrid students transitioned to five days a week of in-person learning.
 - Beginning on April 19, 2021 Hybrid students in grades K-12 transitioned to five days a week of in-person learning.
 - Some families have continued to choose Full Remote Learning for the full 2020-2021 school year.
- All students had an individually assigned, dedicated, internet connected device. Early learners have tablets and students in grades 2-12 have chromebooks.

- A variety of tools, such as Zoom and Google Classroom, were utilized to ensure all students had consistent access to instruction.
- Each school developed and implemented a consistent system for the transfer of necessary physical materials to ensure full access to the curriculum.
- Teachers were able to consistently conduct individual meetings with fully remote students due to the utilization of an alternative schedule on Wednesdays.
- The schools worked with families to resolve the limited number of issues with home internet access.
- The high school made in-person support available to full remote students during times when other students were not in the building.
- Each school developed a system to track attendance concerns and provide support to families and students.
- The districts enhanced bandwidth to support the synchronous learning model
- Teacher technology hardware was upgraded to support greater stability and reliability
- Continued to explore and make available appropriate and engaging online learning tools
- Created collaborative professional development opportunities that support best practices in (and staff comfort and fluency with) hybrid/remote learning and the use of technology tools for in-person learning

Description during SY21-22:

- The 2021-2022 school year will open with a 100% in-person learning model.
- All students will be assigned a dedicated, internet connected device. Tablets for early learners and Chromebooks for grades 2-12.
- A variety of tools, such as Google Classroom and Zoom, will be utilized to ensure all students have consistent access to instruction.
- While there will be no synchronous remote option, teachers and students will be able to utilize video conferencing tools for academic support as needed and appropriate.
- During the 2020-2021 school year, each school developed and implemented a consistent system for the transfer of necessary physical materials to ensure full access to the curriculum. These systems remain in place and can be utilized as needed.
- The schools will continue to work with families to resolve the limited number of issues with home internet access.
- Continue to upgrade teacher technology hardware to support great stability, reliability, and innovation
- Continue to explore and make available appropriate and engaging learning tools
- Continue to create collaborative professional development opportunities that support best practices in (and staff comfort and fluency with) the use of technology tools for learning

2. The LEA has provided continuity of services in addressing student social, emotional, mental, and other health needs, which may include student health and food services:

Description during SY20-21:

- To address social emotional Supports administrators and mental health staff, in each building, worked together to assess and respond mental and emotional needs of students by:
 - The Mental Health Task Force underwent 12 hours of Trauma Training related to COVID-19 with Dr. Cassie Yackley
 - The district extended these trainings to all members of Re-Entry Team
 - Included Administration and Teachers from WES to all three H-D buildings
 - Created Mental Health Student Visit Protocol
 - Created SAU #34 Mental Health Resources for *Emotional, Mental, Physical, and Financial and Social Wellness* for HDSD staff, students, and families to access on

District Webpage

- Provided daily dose of emotional wellness professional development to teachers on 5 PD days prior to school starting and followed up within PD days within the school year.
 - Maintained rituals and routines such as recognition, celebrations and parent informational sessions virtually.
 - Counselors created virtual counseling offices where resources were available for students and students could contact them via email or messaging if they needed assistance
 - Increased monitoring through use of Go Guardian and conducted risk assessments as needed
 - Continued work on the development and implementation of Multi-Tiered System of Support
 - Teachers and counselors met with students individually and in small groups to provide instruction and support and social emotional support
- Other means the district utilized to support the social, emotional, mental and other health needs of families:
 - Offered free lunch and breakfast to all students, in-person and remote
 - bus stop delivery
 - available for pickup here at both the H-D and Washington Campuses
 - Ensured students had direct access to snacks within the buildings
 - Free onsite sports physicals
 - Free on site impact testing

Description during SY21-22:

- To address social emotional Supports administrators and mental health staff, in each building, will continue to work together to assess and respond mental and emotional needs of students by:
 - Maintaining a Mental Health Task Force to examine, determine needs and support the district's mental/emotional/social needs.
 - Update and promote the SAU #34 Mental Health Resources for Emotional, Mental, Physical, and Financial and Social Wellness for HDSD staff, students, and families to access on District Webpage
 - Continue to provide embedded wellness into professional development days as directed by the district's strategic plan.
 - Maintain rituals and routines such as recognition, celebrations and parent informational sessions.
 - Counselors update and maintain virtual resources for students (i.e. middle school resting room) and ability for students could contact them via email or messaging if they needed assistance
 - Continue monitoring, through use of Go Guardian, and conducted risk assessments as needed
 - Continued work on the development and implementation of Multi-Tiered System of Support by development of Tier I teams in each building and use of SWIS for data based decision making.
 - Teachers and counselors meet with students individually and in small groups to provide instruction and support and social emotional support
 - Revise and use an advisory model to connect and provide social emotional learning instruction.
 - Expanded Advisory Program at the HS with a focus on Restorative Practices and MS for grades 7 & 8 with focus on project based SEL: Positive Actions for

- Wellness & Success
 - Continue to utilize Second Step in grades K-6 as Social Emotional Learning Curriculum.
 - Addition of SEL Interventionist at the HS
 - New MS UA offerings will include a Wellness Class
 - Continue to expand Wellness as a district concept
 - Other means the district will utilize to support the social, emotional, mental and other health needs of families:
 - Advertised on website direct links for Emergency Supports
 - Offer free lunch and breakfast to all students
 - Ensured students had direct access to snacks within the buildings
 - Free onsite sports physicals
 - Free on site impact testing
 - Increase high quality school-family communication structures per strategic plan & Culture and Climate Survey results (Nov 2020)
 - Continue to expand Wellness as an inclusive district concept
- 3. The LEA has provided continuity of services in addressing staff social, emotional, mental, and other health needs:**
- Description during SY20-21:**
- The districts have a long-standing focus on wellness and a strategic plan that outlines specific strategies to continue to implement regarding establishing a collaborative culture with a focus on wellness model.
 - The Mental Health Task Force highlighted the Employee Wellness Resources through our business office (i.e. Health Trust resources) and online resources in areas of Financial, Social, Mental, Emotional and Physical wellness.
 - The Mental Health Task Force provided building based staff wellness activities during professional development time.
- Description during SY21-22:**
- Continue to expand Wellness as a district concept.
 - Continue to focus on building a sense of community by planning community events, such as district wide Open House and building level community events such as whole-school assemblies.
 - Continue to advertise and encourage the use of Employee Wellness Resources
 - Continue to provide and embed building based staff wellness activities during professional development time.
 - Continue to focus on the development and maintaining strong relationships between admin and teachers & staff focused on attunement and attachment to promote development of resiliency within teams.
 - Continue with development of Tier I teams as part of establishing the MTSS-B and provide necessary training to implement supports with fidelity.

V. Plan Review

- 1. The LEA will meet the federal regulatory requirement to review and, as appropriate, revise its Safe Return to In-Person Instruction and Continuity of Services Plan at least every six months through September 30, 2023 (the award period including the Tydings period). (Note an LEA that developed a plan before ARPA was enacted on 03/11/2021 that complied with the federal statutory requirements for public posting and comments but does not meet all of the requirements above must revise its plan no later than six months after the LEA receives LEA**

ESSER funds.)

Yes: No:

Description:

The plan will be reviewed and revised in August of 2021 and at least every six months thereafter through September 30, 2023..

- 2. In doing so, the LEA will meet the federal statutory requirement to seek public input and take such input into account in determining whether to revise the plan and, if revisions are determined necessary, on the revisions it makes to its plan.**

Yes: No:

Description:

There will be a link on the district website for the public to provide input regarding the 2021-2022 School Pandemic Response Plan that will be available through September 30, 2023. Input provided will be regularly reviewed and taken into account.

- 3. In doing so, the LEA will also meet the federal regulatory requirement to address CDC safety recommendations and, if the CDC has updated its safety recommendations at the time the LEA is revising its plan, each of the updated CDC safety recommendations. (Note federal regulation on this plan requires such reporting, but does not require adoption of CDC safety recommendations. The NH DOE recognizes schools will implement localized safety measures based on the guidance provided by the CDC, NH Public Health, and local public health officials.)** **Yes: No:**

Description:

The 2021-2022 School Pandemic Response Plan will continue to follow the guidance provided by the CDC and NH DHHS. The plan will be updated as necessary.

VI. Authorization

LEA Superintendent's Signature:

Date:

VIII. Appendices

Appendix A. ARPA Statutory Excerpt

“(i) Safe return to in-person instruction.—

(1) IN GENERAL.—A local educational agency receiving funds under this section shall develop and make publicly available on the local educational agency's website, not later than 30 days after receiving the allocation of funds described in paragraph (d)(1), a plan for the safe return to in-person instruction and continuity of services.

(2) COMMENT PERIOD.—Before making the plan described in paragraph (1) publicly available, the local educational agency shall seek public comment on the plan and take such comments into account in the development of the plan.

(3) PREVIOUS PLANS.—If a local educational agency has developed a plan for the safe return to in-person instruction before the date of enactment of this Act that meets the requirements described in paragraphs (1) and (2), such plan shall be deemed to satisfy the requirements under this subsection.”

Appendix B. Interim Final Requirements of ARP ESSER Excerpt

“(3) *LEA Plan for Safe Return to In-Person Instruction and Continuity of Services.*

(a) An LEA must describe in its plan under section 2001(i)(1) of the ARP Act for the safe return to in-person instruction and continuity of services—

(i) how it will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC:

- (A) Universal and correct wearing of masks.
- (B) Modifying facilities to allow for physical distancing (*e.g.*, use of cohorts/ podding).
- (C) Handwashing and respiratory etiquette.
- (D) Cleaning and maintaining healthy facilities, including improving ventilation.
- (E) Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.
- (F) Diagnostic and screening testing.
- (G) Efforts to provide vaccinations to school communities.
- (H) Appropriate accommodations for children with disabilities with respect to health and safety policies.
- (I) Coordination with State and local health officials.

(ii) how it will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

(b) (i) During the period of the ARP ESSER award established in section 2001(a) of the ARP Act, an LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in person instruction and continuity of services.

(ii) In determining whether revisions are necessary, and in making any revisions, the LEA must seek public input and take such input into account.

(iii) If at the time the LEA revises its plan the CDC has updated its guidance on reopening schools, the revised plan must address the extent to which the LEA has adopted policies, and describe any such policies, for each of the updated safety recommendations.

(c) If an LEA developed a plan prior to enactment of the ARP Act that meets the statutory requirements of section 2001(i)(1) and (2) of the ARP Act but does not address all the requirements in paragraph (a), the LEA must, pursuant to paragraph (b), revise and post its plan no later than six months after receiving its ARP ESSER funds to meet the requirements in paragraph (a).

(d) An LEA's plan under section 2001(i)(1) of the ARP Act for the safe return to in-person instruction and continuity of services must be—

- (i) In an understandable and uniform format;
- (ii) To the extent practicable, written in a language that parents can understand or, if it is not practicable to provide written translations to a parent with limited English proficiency, be orally translated for such parent; and
- (iii) Upon request by a parent who is an individual with a disability as defined by the ADA, provided in an alternative format accessible to that parent."

P. O. Box 2190
Hillsboro, NH
03244-2190

SAU #34

Soaring to Excellence

603-464-4466
Fax 603-464-4053
www.hdsd.org

Patricia M. Parenteau, MS, CAGS
Superintendent of Schools

Stacey Vazquez, Ed.S.
Director of Student Support Services

Jennifer L. Crawford, Ed.D.
Director of Curriculum, Instruction and Assessment

Mary A. Henry, BS
Business Manager

To: Members, Hillsboro-Deering School Board
From: Patricia Parenteau, Superintendent of Schools
Date: June 21, 2021
Re: Appointments, Leaves and Resignations - Teachers & Administrators

The following resignations, leaves, and appointments of teachers have occurred since the June 7, 2021 School Board meeting:

RESIGNATIONS: None

LEAVES: None

TRANSFERS/CHANGE OF ASSIGNMENTS: None

APPOINTMENTS:

Brittany Beaulieu – HDMS Educational Interpreter/Tutor for Deaf, \$30.00/hour, 7 hours/day, 190 days/year, effective 7/1/2021-6/30/22, NH certification as Educational Interpreter pending.

Jenna Rheault – HDES ESY Occupational Therapist, \$45.00/hour for 45 hours, effective 7/26/21-8/12/21

Emily Pinkham – HDES ESY Preschool Instructor, \$62.50/hour, 12 hours/week, effective 7/19/21-8/12/21.

Emily Pinkham – HDES ESY Speech and Language Pathologist, \$45.00/hour, 6 hours/week, effective 7/26/21-8/12/21.

Alicia Parenteau – HDES ESY Speech and Language Assistant, \$27.06/hour, 14 hours/week, effective 7/26/21-8/12/21.

Caroline Beaudreau – HDMS ESY Teacher, \$35.00/hour, 12 hours/week, effective 7/26/21-8/12/21.

Ellen Ward-Hill - HDES Instructional Team Leaders, Grades K-5 - \$1,800 stipend, effective for 2021-22 school year (partially funded by CSI grant)

Susan Bearor – HDMS Curriculum Writing Project, \$35.00/hour, for up to 20 hours, effective 7/1/21-8/20/21

Jocelyn Drew – HDMS Curriculum Work, \$35.00/hour, for up to 20 hours, effective 7/1/21-8/20/21

Krystle Gould – HDES ESY Special Education Teacher, \$35.00/hour, 16 hours/week, effective 7/26/21-8/12/21 (funded from ESSER grant).

April Burnham – HDES Speech and Language Assistant, \$36.32/hour, 3.5 hours/day, effective for 2021-22 school year (holds license as Speech and Language Assistant).

HDMS Team Leaders - \$1,200 stipend, effective for 2021-22 school year:

Abby Diaz
Stephani Martin
Sarah Conway
Jessica Granger
Stephanie Lamothe
Tara Bell

HDHS Lead Mentor, \$750 stipend, effective for 2021-22 school year. (funded by Title IIa grant):

Alex Luhtjarv – HS
Diane Hines – ES
Abby Diaz – MS

HDSD Mentors - \$500 stipend, effective for 2021-22 school year (funded by Title IIa grant):

Betsy Buck - ES
Maggie Cover - ES
Stephanie Savoy - ES
Brenda Prochilo - ES
Melissa Moultroupe - MS
Christine Haley- MS
Nicole LaRoche- HS
Kelley Williams- HS
Kelly Dinsmore- HS

HDSD Curriculum Committee - \$35.00/hour, for up to 20 hours, effective for 2021-22 school year:

Terri Carson – ES
Maggie Cover -ES
Abby Diaz - MS
Jonathan Young – MS
Clarice Clark – HS
Jessamyn Irwin – HS
William Knopf – HS
James Maccabe - HS

HDSD CPR/AED/First Aid Trainer - \$35.00/hour, for up to 20 hours, effective 7/1/2021-8/20/2021:

HeatherAnn LaBier
Nicole Laroche

HDHS Restorative Practices Team -\$35.00/hour, for up to 20 hours, effective 7/1/2021-8/24/2021:

Marilyn Knapp
Jocelyn Perrin
Jacob Roth-Ritchie
Karla Luhtjarv

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Hillsboro, NH
03244-2190

SAU #34

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Jennifer L. Crawford, Ed.D.
Director of Curriculum, Instruction and Assessment

Mary A. Henry, BS
Business Manager

To: Hillsboro-Deering School Board Members
From: Patricia Parenteau, Superintendent of Schools
RE: **For Information Only** – Appointments, Leaves & Resignations of Staff
Date: June 21, 2021

Resignations: None

Leaves: None

Transfers/Change of Assignments:

April Burnham – HDES Paraeducator, change to 3 hours/day, effective for 2021-22 school year

Appointments:

Amy Crotto – HDES ESY Paraeducator, \$18.28/hour, 12 hours/week, effective 7/26/21-8/12/21

Abbey Stafford – HDES ESY Paraprofessional, \$14.04/hour, 12 hours/week, effective 7/26/21-8/12/21 (funded from ESSER grant).

HILLSBORO-DEERING SCHOOL DISTRICT

FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2020-2021

- ☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 6/1/2021 To Date: 6/30/2021

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.110.0	SALARY	\$7,658,461.60	(\$4,400.00)	\$7,654,061.60	\$302,357.24	\$6,379,223.00	\$1,274,838.60	\$1,392,404.28	(\$117,565.68)	-1.54%
10.0000.000.111.0	PARA EDUCATOR SALARY	\$1,221,515.92	\$1,200.00	\$1,222,715.92	\$49,659.33	\$981,000.38	\$241,715.54	\$73,023.06	\$188,692.48	13.80%
10.0000.000.113.0	NON- UNION	\$1,857,560.77	\$0.00	\$1,857,560.77	\$64,364.53	\$1,559,178.92	\$298,381.85	\$152,485.73	\$145,896.12	7.85%
10.0000.000.114.0	NON UNION SALARY	\$261,938.71	\$0.00	\$261,938.71	\$9,460.87	\$245,758.08	\$16,180.63	\$9,461.04	\$6,719.59	2.57%
10.0000.000.120.0	SUBSTITUTES	\$166,500.00	\$0.00	\$166,500.00	\$7,344.12	\$82,305.04	\$84,194.96	\$7,847.69	\$76,347.27	45.85%
10.0000.000.130.0	STIPENDS	\$16,800.00	\$0.00	\$16,800.00	\$11,723.00	\$12,000.00	\$4,800.00	\$3,600.00	\$1,200.00	7.14%
10.0000.000.211.0	HEALTH INSURANCE	\$2,492,385.73	\$0.00	\$2,492,385.73	\$95,597.50	\$2,065,172.23	\$427,213.50	\$306,571.19	\$120,642.31	4.84%
10.0000.000.212.0	DENTAL INSURANCE	\$251,234.40	\$0.00	\$251,234.40	\$9,503.43	\$206,999.64	\$44,234.76	\$30,872.05	\$13,362.71	5.32%
10.0000.000.213.0	LIFE INSURANCE	\$19,842.60	\$0.00	\$19,842.60	\$602.94	\$12,904.82	\$6,937.78	\$2,080.02	\$4,857.76	24.48%
10.0000.000.214.0	LONG TERM DISABILITY	\$23,345.20	\$0.00	\$23,345.20	\$860.01	\$18,568.55	\$4,776.65	\$3,198.75	\$1,577.90	6.76%
10.0000.000.220.0	FICA & MEDICARE	\$843,825.58	\$0.00	\$843,825.58	\$32,610.00	\$678,044.36	\$165,781.22	\$118,171.24	\$47,609.98	5.64%
10.0000.000.230.0	NHRS	\$1,729,693.86	\$0.00	\$1,729,693.86	\$69,006.48	\$1,403,339.76	\$326,354.10	\$272,135.02	\$54,219.08	3.13%
10.0000.000.240.0	TUITION REIMBURSEMENT	\$69,500.00	\$0.00	\$69,500.00	\$4,984.00	\$36,484.00	\$33,016.00	\$0.00	\$33,016.00	47.51%
10.0000.000.241.0	STAFF TUITION REIMB	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$1,920.00	\$6,080.00	\$0.00	\$6,080.00	76.00%
10.0000.000.242.0	TRAINING	\$7,000.00	(\$3,600.00)	\$3,400.00	\$568.50	\$1,871.49	\$1,528.51	\$0.00	\$1,528.51	44.86%
10.0000.000.250.0	UNEMPLOYMENT COMPENSATION	\$7,526.00	\$0.00	\$7,526.00	\$0.00	\$0.00	\$7,526.00	\$0.00	\$7,526.00	100.00%
10.0000.000.260.0	WORKERS COMPENSATION	\$49,295.00	\$0.00	\$49,295.00	\$0.00	\$42,402.88	\$6,892.12	\$0.00	\$6,892.12	13.98%
10.0000.000.290.0	TRAINING	\$4,500.00	\$0.00	\$4,500.00	\$48.25	\$1,914.25	\$2,585.75	\$783.00	\$1,802.75	40.06%
10.0000.000.310.0	SUPERINTENDENT SERVICES	\$993,523.00	\$0.00	\$993,523.00	\$0.00	\$993,560.00	(\$37.00)	\$0.00	(\$37.00)	0.00%
10.0000.000.330.0	PROFESSIONAL SERVICES	\$520,569.29	\$175.00	\$520,744.29	\$22,131.21	\$222,059.83	\$298,684.46	\$169,597.76	\$129,086.70	24.79%
10.0000.000.331.0	TUTORING	\$14,500.00	\$0.00	\$14,500.00	\$0.00	\$2,500.00	\$12,000.00	\$0.00	\$12,000.00	82.76%
10.0000.000.340.0	CHECKLIST	\$500.00	\$0.00	\$500.00	\$0.00	\$550.00	(\$50.00)	\$0.00	(\$50.00)	-10.00%
10.0000.000.380.0	AUDIT FEES	\$22,000.00	\$0.00	\$22,000.00	\$11,858.76	\$15,508.76	\$6,491.24	\$6,491.24	\$0.00	0.00%
10.0000.000.411.0	WATER & SEWER	\$54,000.00	\$0.00	\$54,000.00	\$0.00	\$46,666.08	\$7,333.92	\$7,333.92	\$0.00	0.00%
10.0000.000.421.0	WASTE DISPOSAL	\$42,000.00	\$0.00	\$42,000.00	\$2,500.00	\$28,622.98	\$13,377.02	\$11,377.02	\$2,000.00	4.76%
10.0000.000.422.0	SNOW PLOWING	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$69,226.00	\$5,774.00	\$0.00	\$5,774.00	7.70%
10.0000.000.423.0	CUSTODIAL SERVICES	\$601,500.00	\$0.00	\$601,500.00	\$48,233.47	\$531,417.95	\$70,082.05	\$52,801.26	\$17,280.79	2.87%
10.0000.000.424.0	GROUPS MAINTENANCE	\$68,000.00	\$0.00	\$68,000.00	\$17,181.50	\$67,160.25	\$839.75	\$0.00	\$839.75	1.23%
10.0000.000.430.0	REPAIRS & MAINTENANCE	\$308,600.00	\$0.00	\$308,600.00	\$5,291.60	\$191,402.13	\$117,197.87	\$88,672.61	\$28,525.26	9.24%
10.0000.000.441.0	RENT	\$35,000.00	\$0.00	\$35,000.00	\$1,000.00	\$28,900.00	\$6,100.00	\$0.00	\$6,100.00	17.43%
10.0000.000.442.0	EQUIPMENT RENTAL	\$259,152.29	\$0.00	\$259,152.29	\$1,017.11	\$208,667.09	\$50,495.20	\$0.00	\$50,495.20	19.48%
10.0000.000.510.0	TRANSPORTATION	\$993,781.94	(\$24,890.00)	\$968,891.94	\$90,198.53	\$819,328.35	\$149,563.59	\$97,887.17	\$51,676.42	5.33%
10.0000.000.520.0	PROPERTY INSURANCE	\$47,920.00	\$0.00	\$47,920.00	\$0.00	\$47,920.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.531.0	TELEPHONE	\$94,260.00	\$0.00	\$94,260.00	\$5,625.35	\$68,950.78	\$25,309.22	\$6,812.85	\$18,496.37	19.62%

HILLSBORO-DEERING SCHOOL DISTRICT

FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2020-2021

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance

☐ Print accounts with zero balance
☒ Filter Encumbrance Detail by Date Range

From Date: 6/1/2021 To Date: 6/30/2021

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.534.0	POSTAGE	\$11,250.00	\$2,800.00	\$14,050.00	\$888.67	\$9,963.11	\$4,086.89	\$1,761.96	\$2,324.93	16.55%
10.0000.000.540.0	ADVERTISING	\$10,000.00	\$0.00	\$10,000.00	\$285.86	\$4,056.94	\$5,943.06	\$5,293.06	\$650.00	6.50%
10.0000.000.550.0	PRINTING	\$11,400.00	(\$1,800.00)	\$9,600.00	\$0.00	\$3,702.26	\$5,897.74	\$0.00	\$5,897.74	61.43%
10.0000.000.560.0	TUITION	\$371,314.00	(\$2,300.00)	\$869,014.00	\$93,641.42	\$440,974.07	\$428,039.93	\$161,107.69	\$266,932.24	30.72%
10.0000.000.580.0	TRAVEL	\$48,350.00	(\$9,500.00)	\$38,850.00	\$4,742.21	\$31,808.11	\$7,041.89	\$16,544.19	(\$9,502.30)	-24.46%
10.0000.000.591.0	ADMISSIONS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
10.0000.000.610.0	SUPPLIES	\$368,287.63	\$22,945.06	\$391,232.69	\$52,306.64	\$277,408.14	\$113,824.55	\$60,131.22	\$53,693.33	13.72%
10.0000.000.622.0	ELECTRICITY	\$251,500.00	\$0.00	\$251,500.00	\$15,704.70	\$175,355.31	\$76,144.69	\$74,104.14	\$2,040.55	0.81%
10.0000.000.623.0	PROPANE	\$187,500.00	\$0.00	\$187,500.00	\$409.58	\$115,400.98	\$72,099.02	\$75,501.95	(\$3,402.93)	-1.81%
10.0000.000.626.0	VEHICLE FUEL	\$8,000.00	\$0.00	\$8,000.00	\$345.75	\$3,001.67	\$4,998.33	\$1,384.33	\$3,614.00	45.18%
10.0000.000.640.0	BOOKS	\$270,255.00	\$40,910.68	\$311,165.68	\$29,339.03	\$279,063.32	\$32,112.36	\$18,704.90	\$13,407.46	4.31%
10.0000.000.650.0	SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$13,172.86	(\$13,172.86)	\$0.00	(\$13,172.86)	0.00%
10.0000.000.730.0	EQUIPMENT	\$301,015.75	(\$27,079.72)	\$273,936.03	\$33,269.00	\$161,454.69	\$112,481.34	\$67,221.47	\$45,259.87	16.52%
10.0000.000.810.0	DUES & FEES	\$51,410.00	\$1,538.98	\$52,948.98	\$1,085.00	\$39,727.07	\$13,221.91	\$6,392.00	\$6,829.91	12.90%
10.0000.000.811.0	NEASSC HS REACCREDITATION	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$3,450.00	\$50.00	\$0.00	\$50.00	1.43%
10.0000.000.830.0	INTEREST	\$91,875.00	\$0.00	\$91,875.00	\$0.00	\$91,875.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.890.0	MISCELLANEOUS	\$46,500.00	\$4,000.00	\$50,500.00	\$4,135.19	\$23,534.58	\$26,965.42	\$19,214.67	\$7,750.75	15.35%
10.0000.000.910.0	PRINCIPAL	\$735,000.00	\$0.00	\$735,000.00	\$0.00	\$735,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.930.0	TRANSFER TO TRUST	\$225,000.00	\$0.00	\$225,000.00	\$175,000.00	\$175,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00%
Grand Total:		\$24,315,389.27	\$0.00	\$24,315,389.27	\$1,274,780.78	\$19,655,455.71	\$4,659,933.56	\$3,370,968.48	\$1,288,965.08	5.30%

End of Report

HILLSBORO-DEERING SCHOOL DISTRICT

BUDGET TRANSFER REQUEST FORM

Requested by: Marc Peterson

Position: HDMS Principal

Reason for Request: Books for Social Studies Program

Entry	Account #	Account Name	Increase	Decrease
1	10.1100.000.113.2	Tutoring and Academic		\$4,500.00
2	10.1100.000.330.2	Professional Services MS		\$ 320.00
3	10.1400.000.810.2	Activity Dues & Fees MS		\$ 1,900.00
4	10.2120.000.330.2	Guidance Prof Services MS		\$ 310.00
5	10.2120.000.610.2	Guidance Supplies MS		\$120.00
6	10.2410.000.550.2	Principal Office Printing MS		\$500.00
7	10.2724.000.510.2	Trans Athletics - MS		\$ 1,500.00
8	10.1100.000.640.2	Books MS	\$ 9,150.00	
9				
10				
11				
12				
13				
14				
			\$9,150.00	\$9,150.00

Notes: All budget transfers must sum to zero. For longer budget transfer entries attach spreadsheet.

Approvals:

Date

Principal/Director



Business Administrator



5/28/2021

6/16/21

Superintendent

School Board

Entered by:

STUDENT HEALTH SERVICES AND SCHOOL NURSES

- A. General Health Services:** The Board may appoint a school nurse to function in the school health program and to provide school health services.
- B. School Nurse Qualifications and Responsibilities.** A school nurse shall be a registered professional nurse licensed in New Hampshire, **and certified by the New Hampshire Department of Education.** The Board may employ or contract with a Licensed Practical Nurse (LPN) or a Licensed Nursing Assistant (LNA) to work under the direct supervision of the school Registered Nurse (RN). **As provided by New Hampshire law, the school nurse is responsible for any delegation of health care tasks.**

Responsibilities of the 21st century school nurse include, but are not limited to: providing direct health care to students and staff; providing leadership, **care coordination and qualitative improvement** ~~for the provision of health services~~; promoting a healthy school environment **and control/surveillance of infectious diseases**; promoting health; serving in a leadership role for health policies and programs; and serving as a liaison between school personnel, family, community, and health care providers. Additionally, the school nurse is responsible for ~~developing procedures to address and meet special physical health needs of students. Such procedures may be developed and implemented on a case-by-case basis.~~ **oversight of other school services, including but not limited to: assessing and responding to individual student health needs through Individual Healthcare Plans, maintaining accurate health records, participating on 504 and IEP teams (as needed or required), health promotion, disease and injury prevention initiatives, student wellness, and other responsibilities and services as dictated by law or Board policy. Finally, the school nurse will assist the administration in developing/updating forms necessary and appropriate for health-related issues (e.g., emergency, individual student health needs, administration of medication, etc.).**

- C. Injuries, Illnesses and Medications.** Emergency medical care will be provided pursuant to the guidelines of Board Policy EBBC/JLCE.

Any pupil who is required to take prescribed medication during the school day will do so consistent with the provisions of Department of Education Rule 311.02. ~~Clarifications of these provisions are in~~ **and Board Policy JLCD and Appendix JLCD-R.**

~~All~~ **Injuries or illnesses occurring during the school day are to be reported to the school nurse or the building principal. Accidents shall be reported in accordance with Board Policy EBBB.** Students attending school during the extended day, night, or summer school programs, or any other time when the school nurse is not in the building, are to report **all illnesses and injuries** to the supervising adult. ~~The school nurse, principal or designee will notify parents/guardians before a student who is injured or ill is permitted to go home.~~ Students will not be allowed to leave school **due to injury or illness** without first notifying either the school nurse or principal **as well as the student's parent/guardian or other person identified on the student's emergency contact form on file with the school.** ~~of his/her injury or illness. Additionally, parent/guardian notification and authorization is necessary before any student will be released from school due to injury or illness.~~

~~In addition to the provisions of this policy, the school nurse is responsible for the oversight of other school services, including but not limited to: assessing and responding to student health needs, maintaining accurate health records, screening for vision, hearing and BMI according to~~

~~national recommendations, participating on 504 and IEP teams (if requested), health promotion, disease and injury prevention initiatives, student wellness, and other responsibilities and services as dictated by law or Board policy.~~

Legal References:

RSA 200:27, School Health Services

RSA 200:29, School Nurse

RSA 200:31, School Health Personnel

RSA 326-B, Nurse Practice Act

NH Code of Administrative Rules, Section Ed 306.12(b), School Health Services

NH Code of Administrative Rules, Section Ed 311, School Health Service

Policy Adoption & Revision History:

Policy Committee Review: 3/5/09

First Reading: 4/13/09

Second Reading: 5/18/09

Final Approval: 6/01/09

Policy Committee Review: 5/18/21, 6/15/21

Board Approval of Revision:

WELLNESS POLICY

The Board recognizes the importance of proper nutrition and developmentally appropriate physical activity as ways of promoting healthy lifestyles, minimizing childhood obesity, and preventing other diet-related chronic diseases. The Board also recognizes that health and student success are inter-related. It is, therefore, the goal of the Board that the learning environment positively influences a student's understanding, beliefs, and habits as they relate to good nutrition and physical activity.

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. This policy applies to all students, staff and schools in the District.

Goals:

- ~~Students in the District have access to healthy foods throughout the school day — both through reimbursable school meals and other foods available throughout the school campus — in accordance with Federal and state nutrition standards;~~
- ~~Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;~~
- ~~Students have opportunities to be physically active before, during and after school;~~
- ~~Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;~~
- ~~School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;~~
- ~~The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and~~
- ~~The District establishes and maintains an infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives.~~

I. DISTRICT WELLNESS COMMITTEE.

The Superintendent, in consultation with the Director of Food Services and District Nurse, will facilitate development of updates to the District Wellness Policy, subject to School Board approval, and will oversee compliance with the policy. In addition, the Superintendent shall designate a Building Wellness Coordinator for each school to help ensure compliance with this policy at the building level.

The Superintendent shall convene a representative “District Wellness Committee” (or “Wellness Committee”), whose functions will include review and recommendations regarding implementation of and updates to this policy, and establishment of specific goals for nutrition promotion, education and physical activity.

The Superintendent or his/her designee shall serve as the Chairperson of the District Wellness Committee, and shall maintain an updated roster of Building Wellness Coordinators and other persons serving on the Committee.

The District Wellness Committee shall meet no less than three times per school year.

The District Wellness Committee should represent each school and the diversity of the community, and to the extent feasible include the Superintendent or her/his designee, the Director of Food Services and District Nurse, each Building Wellness Coordinator, parents, students, physical education teachers, health education teachers, school counselors, school administrators, a school board member, outside health professionals, individual school building representatives, and members of the public.

Staff appointments to the Wellness Committee will be made by the Superintendent. The School Board Chair shall appoint the School Board member. Remaining members, other than those who are ex officio, shall be appointed and approved by the Wellness Committee.

As a statutory committee, the Wellness Committee shall comply with the requirements of RSA 91-A regarding meetings.

Committee Role and Membership:

~~The District will convene a representative District Wellness Committee that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district level wellness policy.~~

~~The District Wellness Committee will consist of a group representing all school levels of parents, students, the school's food service program, administrators, regular and wellness related faculty and staff, the School Board, as well as members of the public with wellness related expertise and others as required by state and federal law. The purpose of this advisory committee is to provide content area expertise and community input.~~

II. WELLNESS POLICY IMPLEMENTATION, MONITORING, ACCOUNTABILITY AND COMMUNITY ENGAGEMENT.

A. Implementation Plan.

Each Building Wellness Coordinator, with the assistance of the Wellness Committee, will conduct a school level assessment based on the Centers for Disease Control and Prevention's School Health Index, using tools available through such programs as the Alliance for a Healthier Generation [*Healthy Schools Program*](#), and to create an action plan and generate an annual progress report. The school-level assessment/report should be completed by September 30th of each school year and provided to the Superintendent.

B. Annual Notification of Policy.

The District will annually inform families and the public of basic information about this policy, including its content, any updates to the policy, and implementation status. The District will make this information available via the district website. This information will include the contact information of the District official(s) chairing the Wellness Committee (i.e., the Superintendent or his/her designee) and any Building Wellness Coordinator(s), in addition to on how the public can get involved with the District Wellness Committee.

C. Triennial Progress Assessments.

Every three years, the Food Services Director, District Nurse and Building Wellness Coordinators will assess:

- The extent to which each of the District's schools are in compliance with the wellness policy;
- The extent to which the District Wellness Policy compares to model wellness policies; and
- A description of the progress made in attaining the goals of the District's Wellness Policy.

The Wellness Committee will make recommendations to update the District Wellness Policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The Board will review and act upon such assessments as required or as the Board deems appropriate.

D. Recordkeeping.

The Superintendent will retain records related to this Policy, to include at least the following:

- The District Wellness Policy;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation on how the District Wellness Policy and Policy assessments are/were made available to the public;
- Documentation confirming annual compliance with the requirement that District Wellness Policy, including updates, and the most recent assessment on the implementation of the Policy have been made available to the public; and
- Documentation of efforts to review and update the District Wellness Policy; including who is/was involved in each update and methods the District uses to make stakeholders aware of opportunities to participate on the District Wellness Committee.

E. Community Involvement, Outreach and Communications.

The District will communicate ways in which representatives of DWC and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents/guardians of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards.

III. NUTRITION.

A. School Meals.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP). District schools are committed to offering school meals that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Promote healthy food and beverage choices; and
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. The District offers reimbursable school meals that meet USDA nutrition standards, which may be found at:

<https://www.fns.usda.gov/school-meals/nutrition-standards-school-meals>

B. Staff Qualifications and Professional Development.

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for school nutrition professionals, which may be found at:

<https://www.fns.usda.gov/school-meals/professional-standards>

C. Water.

To promote hydration, free, safe, unflavored drinking water will be available to all students at every school throughout the school day, including mealtimes.

D. Competitive Foods and Beverages and Marketing of Same in Schools.

“Competitive foods and beverages” (i.e., foods and beverages sold and served or marketed during the school day, but outside of the school meal programs) must meet the USDA Smart Snacks in School nutrition standards, which may be accessed at:

<https://www.fns.usda.gov/school-meals/smart-snacks-school>

These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias and vending machines.

Except as may be provided elsewhere in this Policy, any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed

the USDA Smart Snacks in School nutrition standards. Food and beverage marketing is defined as advertising and other promotions in schools, including, but is not limited to:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors.
- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (*note: immediate replacement of these items are not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is financially possible over time so that items are in compliance with the marketing policy.*).
- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

Corporate brand names, logos, and trademarks for companies that market products that comply with the USDA Smart Snacks in School nutrition standards will not be prohibited because they offer some non-compliant food or beverage items in their product line. Likewise, the marketing restrictions do not apply to clothing or other examples of expression which include brand information for non-compliant food or beverage items.

As the District, school athletic department, and parent teacher associations review existing contracts and consider new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

E. Celebrations and Rewards.

All foods offered during the school day on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards. Foods and beverages will not be used as a reward or withheld as punishment for any reason. The District's School Nutrition Services will make available a list of healthy party ideas to parents and teachers, including non-food celebration ideas, and a list of foods and beverages which meet Smart Snack nutrition standards.

F. Food Sale Fundraising.

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day. Fundraising groups are encouraged to choose non-food fundraisers, and to consider healthy fundraising ideas. Notwithstanding this provision, each school may allow up to nine bake sales or other fundraising food sales of non-compliant foods (i.e., that do not meet Smart Snack standards), which are no more than one day in duration each.

G. Nutrition Promotion.

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will include.

- Implementation of at least ____ or more evidence-based healthy food promotion techniques in the school meal programs using methods included in the Smarter Lunchroom Movement, which may be found at:

<https://www.smarterlunchrooms.org/scorecard-tools/smarter-lunchrooms-strategies>

- Ensuring 100% of foods and beverages promoted to students during the school day meet the USDA Smart Snacks in School nutrition standards. Additional promotion techniques that the District and individual schools may use are available through the Smart Food Planner of the Alliance for a Healthier Generation, available at:

<https://www.healthiergeneration.org/our-work/business-sector-engagement/improving-access-to-address-health-equity/smart-food-planner>

H. Nutrition Education.

The District will teach, model, encourage and support healthy eating by all students.

- Nutrition education shall be included in the health curriculum so that instruction is sequential and standards-based and provides students with the knowledge, attitudes, and skills necessary to lead healthy lives.
- Nutrition education posters will be displayed in each school cafeteria.
- Consistent nutrition messages shall be disseminated throughout the school.

Schools should provide additional nutrition education that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- To the extent practicable is integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;
- May include enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;

- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods and nutrition-related community services;
- Teaches media literacy with an emphasis on food and beverage marketing; and
- Includes nutrition education training for teachers and other staff.

IV. PHYSICAL ACTIVITY.

The District will provide physical education consistent with national and state standards. Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) will not be withheld as punishment for any reason.

A. Classroom Physical Activity Breaks.

In addition to any recess periods provided in the ordinary daily schedule, students will be offered periodic opportunities to be active or to stretch throughout the day. The District recommends teachers provide short 3-5 minute physical activity breaks to students during and between classroom time at least three days per week. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods.

B. Before and After School Activities.

The District offers opportunities for students to participate in physical activity after school through interscholastic and intramural sports and clubs.

C. Walking and Biking to School.

The District will support walking or biking to school by students or faculty only if determined safe by the building principal.

V. OTHER ACTIVITIES TO PROMOTE STUDENT WELLNESS.

The District will endeavor to integrate wellness activities across the entire school setting, not just in the cafeteria or physical education and athletic facilities. In furtherance of this objective, the Building Wellness Coordinators will identify at least one activity as documented on the Triennial Assessment Tracking Form.

VI. PROFESSIONAL LEARNING.

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class).

Nutrition Guidelines:

~~The School District's nutritional standards are based upon standards established by the USDA and New Hampshire School Nutrition Standards and Smart Snack Program. These nutrition guidelines, apply to all foods available to students on school grounds during the school day, including but not limited to, the school lunch and breakfast program, foods and beverages sold in vending machines/school stores and as part of classroom lessons/activities, parties, celebrations or fundraising efforts. As needed the Wellness Committee will request that the Superintendent notify each School Board regarding any changes that have occurred in federal and state nutrition guidelines that need to be reflected in this Policy.~~

~~**A. School Meals:** School Meals served in the District shall meet or exceed the nutrition requirements established by the USDA, laws, and regulations. Administration of the school meal program will be by qualified school food service staff. School lunches and breakfast programs will offer variety of foods and choices for students. Nutritional information about school meals will be available for students and parents through menus, websites and other appropriate school media.~~

~~**B. Free and Reduced Meals:** Eligibility for and distribution of free and reduced priced meals will be provided with confidentiality in accordance with state and federal requirements.~~

~~**C. Breakfast & Lunch:** In order to meet the nutritional needs of children and enhance their ability to learn it is recommended that all schools in the District provide a breakfast program in addition to their already established lunch programs.~~

~~**D. Meal Times and Scheduling:** Schools whenever possible:~~

- ~~• Shall ensure students have sufficient time to eat breakfast and lunch in accordance with the Federal Child Nutrition and WIC Reauthorization Act of 2009~~
- ~~• Shall schedule meal periods at appropriate times in accordance with NH School Nutrition Standards recommendations. Lunch should normally be scheduled between 10:00 AM and 1:00 PM~~
- ~~• Shall not schedule tutoring, club, or organizational meetings/activities during mealtimes, unless students may eat during such activities~~
- ~~• Shall consider the positive attributes of lunch periods following recess periods~~

~~**E. Food Sales:** All food items available through schools and school functions should meet or exceed nutritional standards established by the NH School Nutrition Standards.~~

~~**Elementary Schools** – The school food service program will approve and provide all food and beverage sales to students in elementary schools. Foods in elementary schools should be sold as balanced meals.~~

~~**Middle/Junior High and High Schools** – In middle/junior high and high schools, all foods and beverages sold individually outside the reimbursable school meal programs (including those sold through a la carte [snack] lines, vending machines, school stores, concessions, fundraising, etc.) to students during the school day, will meet the following nutrition and portion size standards:~~

~~**Beverages:** Beverages sold on school property during school hours will follow the established Smart Snack guidelines.~~

~~Foods: Any item sold individually:~~

- ~~• Shall meet or exceed nutritional guidelines established by the USDA~~
- ~~• Be a “whole grain-rich” grain product; or~~
- ~~• Have as the first ingredient a fruit, a vegetable, a dairy product, or a protein food;~~
- ~~• Be a combination food that contains at least ¼ cup of fruit and/or vegetable;~~
- ~~• Contain 10% of the Daily Value (DV) of one of the nutrients of public health concern in the 2010 Dietary Guidelines for Americans (calcium, potassium, vitamin D, or dietary fiber).~~

~~Food must also meet several nutrient requirements:~~

~~Calorie limits:~~

~~Snack items: ≤ 200 calories~~

~~Entrée items: ≤ 350 calories~~

~~Sodium limits:~~

~~Snack items: ≤ 230 mg**~~

~~Entrée items: ≤ 480 mg~~

~~Fat limits:~~

~~Total fat: ≤ 35% of calories~~

~~Saturated fat: < 10% of calories~~

~~Trans fat: zero grams~~

~~Sugar limit:~~

~~≤ 35% of weight from total sugars in foods~~

~~**F. Fundraising Activities:** To support children's health and school nutrition education efforts, schools will encourage that school sponsored fundraising activities during school hours will not involve food or will use only foods that meet the above nutrition and portion size standards for foods and beverages sold individually. Schools will encourage fundraising activities that promote physical activity. The school district will make available a list of ideas for acceptable fundraising activities.~~

~~**G. Rewards:** Schools will encourage the use of non-food based rewards.~~

~~**H. Snacks:** Snacks served during the school day or in after-school care or enrichment programs will make a positive contribution to children's diets and health, with an emphasis on serving fruits and vegetables as the primary snacks and water as the encouraged beverage.~~

~~Schools will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations. The district will disseminate a list of healthful snack items to teachers, after-school program personnel, and parents.~~

~~**I. School Store:** Food and beverage items sold in the school store will meet guidelines of this policy. Food items in the school store will not be sold when the school food services~~

~~program is open for sale. (Food items available after lunch and after school.)~~

J. Celebrations: ~~The district will encourage celebrations that meet Smart Snack nutrition standards. The district will disseminate a list of healthy party ideas to parents and teachers. Where possible, staff will order foods through food services.~~

K. Extra-Curricular Meals: ~~When arrangements can be made through the food service program, food and beverage items that meet the guidelines of this policy will be made available to students. Examples of activities include but are not limited to: Athletic teams and clubs.~~

L. Classroom Activities: ~~Subject area lessons involving food preparations should follow nutritional guidelines as part of instructions.~~

Nutrition Guidelines for Reimbursable School Meals:

~~In no circumstances will the guidelines for reimbursable school meals be less restrictive than the regulations and guidance issued by the US Secretary of Agriculture as applicable to schools. Foods should be served with consideration toward variety, appeal, taste, safety, and packaging to ensure that students will participate in consuming high quality meals.~~

Plan for Measuring Implementation:

~~The School Board instructs the Superintendent to establish procedures for implementation of this policy that include targets in support of the goals set forth in this Policy. Each Building Principal is charged with the operational responsibility for ensuring that their school follows the guidelines set forth in this policy and implements strategies for achieving the targets set forth in the procedures established by the Superintendent. The Wellness Committee will semiannually, September and April, assess the nutrition and physical activity environment throughout the District and provide input to each Building Principal and the Superintendent regarding progress on the current targets, recommend any new targets and identify strategies in support of the goals stated in this Policy. The Superintendent and Building Principals will decide upon the targets and strategies in support of the goals stated in this Policy. Semiannually, October and May, progress reports will be provided to the School Board.~~

Physical Activity:

~~Schools shall encourage physical activity per district policy IMAH Health Education—Daily Physical Activity.~~

Legal References:

42 U.S.C. 1751, Richard B. Russell National School Lunch Act
42 U.S.C. 1771, Child Nutrition Act of 1966
Section 204 of Public Law 108-265, Child Nutrition and WIC Reauthorization Act of 2004
The Healthy Hunger-Free Kids Act of 2010
7 C.F.R 210, National School Lunch Program
RSA 189:11-a, Food and Nutrition Programs
N.H. Dept. of Education Administrative Rule – Ed 306.04 (a)(20), Wellness
N.H. Dept. of Education Administrative Rule – Ed 306.11 (g), Food and Nutrition Services
N.H. Dept. of Education Administrative Rule – Ed 306.38 (b)(1)b, Family and Consumer Science Education Program (middle schools)

N.H. Dept of Education Administrative Rule – Ed 306.40, Health Education Program

Policy Adoption & Revision History:

Replaces JLCF Daily Physical Activity; Board Approval: 3/21/05

First Reading: 11/07/05

Second Reading: 12/19/05

Board Approval: 01/03/06

Policy Committee Review: 4/5/12, 5/3/12, 9/13/12, 10/4/12

First Reading: 10/15/12

Second Reading: 11/5/12

Final Approval: 11/19/12

Policy Committee Review: 1/15/19

Board Approval of Revision: 1/22/19

Policy Committee Review: 5/18/21, 6/15/21

Board Approval of Revision:

**HILLSBORO-DEERING SCHOOL BOARD
REGULAR MEETING**

Monday, June 7, 2021 - 6:30pm

Hillsboro Deering Middle School Cafetorium

Also Live Streamed at: <https://vimeo.com/560049622>

The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create, with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.

MINUTES

In Attendance:

Board Members:

Herla Iadonisi

Chris Bober

Jessica Morris

Paul Plater

Heidi Welch

Administration:

Patricia Parenteau, Superintendent

Jennifer Crawford, Director of Curriculum Instruction and Assessment

Mary Henry, Business Administrator

Stacey Vazquez, Director of Student Support Services

Jeni Laliberte, Lower HDES Principal

Donna Furlong, Upper HDES Principal

Jim O'Rourke, HS Principal

Marc Peterson, MS Principal

A. Call Meeting to Order

- a. Chair Iadonisi called the meeting to order at 6:30pm.

B. Pledge of Allegiance and Moment of Silence

- a. Chair Iadonisi led the Pledge of Allegiance and a moment of silence. She thanked everyone for attending the meeting and stated that the meeting was being video and audio recorded and will appear on the district website, www.hdsd.org. This meeting is also Live Streamed at: <https://vimeo.com/560049622> This meeting is being audio recorded.

C. RECOGNITIONS

a. Teacher Retirees

- i. Phil Swasey – 32 years of service
- ii. Gail Eaton - 23 years of service
- iii. Carolyn Stiles - 20 years of service
- iv. Susan Else – 15 years of service
- v. Bob Lehmenkuler – 15 years of service
- vi. Shelly Cutter – 12 years of service
- vii. Melissa List - 9 years of service

1. Presented Teacher Retirees who attended in person with a certificate and gift for their service.

D. Correspondence

- a. NH School Board Association
 - i. Virtual School Board meetings are likely to end June 11th
 - ii. School Boards will have to return to in person Board meetings moving forward.
 - iii. No virtual school board meetings will be allowed to be scheduled unless something changes.

E. Student Representative Report - Camron Garcia

- a. HS
 - i. Prom was held last Saturday.
 - ii. Graduation is at the end of this week on June 11th
- b. ES
 - i. Reading is Fundamental is being sponsored by the Lions Club.
 - ii. 3rd grade attended a virtual field trip
 - iii. K-5 Students attended a virtual field trip to Kenya.

F. Presentation

a. Assessments – Dr. Jennifer Crawford

- i. Tabled to the next meeting.

b. Mental Health - Stacey Vazquez

- i. Spring 2020
 1. Crisis Response
 2. On-Call Model to Support
 3. Team approach to monitoring and supporting student & Staff needs.
- ii. Preparing to Weather the Water - Summer 2020 into Fall 2020
 1. Re-Entry team constructed & plan
 2. MHT offered and attended 12 hours of trauma informed training
 3. SAU #34 wellness resources
 4. BOY PD: Daily dose of PD dedicated to mental/emotional well being
 5. Being Present and available
- iii. Learning to Stand on our Board and Maintain Balance: School Year
 1. Staying connected to staff, identifying stressors making necessary and accommodations
 2. Monthly newsletters with self-care tips
 3. Nurse with school counselors Fit Club with drawings.

- 4. March PD
 - 5. Importance of time away
- iv. Surf and Speak the Lingo: Looking ahead to 21-22 school year
 - 1. Expanding concept of Wellness
 - 2. Aligned with Strategic Plan
 - 3. Objective 3: Culture of Health & Wellness
 - 4. Objective 4: Promoting Positive Student Behavior
 - a. HS: Building Blocks
 - b. MS: Advisory Curriculum
 - c. ES: School Wide Behavioral Expectations
- v. Questions/Comments
 - 1. Bober
 - a. Really liked the presentation
 - b. Great work over the year
 - c. Building this into the Strategic Plan is great.
 - 2. Welch
 - a. Is the Building Blocks a program from a company?
 - i. No, it's just a framework that the HS is building for itself
 - b. What about the MS?
 - i. Using 'Second Step' for the 6th grade
 - ii. 7th and 8th grades are building their own.
 - c. Do you feel this really did work? Are you feeling you made progress in this area?
 - i. We have been able to stay within the components in our matrices.
 - d. Are you planning on following up with staff with surveys?
 - i. Not at this point, but will look into this.
 - 3. Parenteau
 - a. The MHT did an incredible job this year.
 - b. Excellent and responsive to everyone this year.

G. Public Comment

- a. Leah Hargraves
 - i. Due to the current weather and temperatures Manchester has lifted their Mask mandate.
 - ii. Feels the mask mandate should be lifted in schools at this time.
 - 1. 0 deaths of kids in NH due to Covid.
 - iii. Thinks it's insane to make these kids wear a mask when it's so hot
 - iv. Cited an article on wearing masks in hot weather and overheating.

- v. Asks the Board to make wearing masks optional

H. School Board Response to Public Comment

- a. C. Garcia
 - i. Supports making masks optional and no longer a requirement.
 - ii. Thinks that the students who want to get vaccinated have been
 - iii. You can see the eyes of the students how miserable they are in the heat and having to wear masks.
- b. Welch
 - i. After seeing Manchester come through this, and some of our buildings don't have A/C, it can be brutal
 - ii. If our classes are not allowed to use fans, there are some classes that don't have A/C - It's hard to think, hard to learn, and hard to teach.
- c. Iadonisi
 - i. Being vaccinated is like wearing fire gear going into a fire. It doesn't mean you won't get burned.
 - ii. Understands how students and parents feel about masks, but we also need to look at the bigger picture.
 - iii. The numbers of students who have been vaccinated in our district are not high enough at this time.
 - iv. Thanks for the public comment.
- d. Bober
 - i. Thanks to Leah for speaking up.
 - ii. It's hard to know who is and is not vaccinated
 - iii. The current policies are in line with CDC guidelines
 - iv. Maybe this is something we can look into.

I. Superintendent's Report

a. General Update

- i. If you are planning on attending graduation, please let Patti Kallander know.
- ii. There were 102 prom tickets sold
 - 1. The kids had so much fun under the tent.
- iii. The Withington Award will not be presented at graduation this year. We hope to have an annual campus-wide open house event in August to present the award.
- iv. Con-Val lawsuit
 - 1. There are now 19 districts who are in the lawsuit.
 - 2. The judge has allowed the state to be represented by out-of-state attorneys, but they will have to work for free if the State does not fund them.

- v. 92 students took part in the vaccine clinic
- vi. The HS is fully functional with new A/C units.
- vii. The SAU staff will be working remote tomorrow as all of the AC units from the SAU office will be moved to the ES.
- viii. Graduation will be outside, and masks will be optional. We will be using Social Distancing.
- ix. The use of Masks
 - 1. We have been following DHHS Guidelines.
 - 2. They recommend that masks can be removed outside regardless of vaccination. Do still recommend social distancing.
 - 3. They do still recommend that masks be worn when inside
 - 4. There are 9 days left of school this year, would like to finish out the year with the guidance we have been using all year.

b. Decision Matrix Update

- i. See attached Sheets
- ii. In order for us to reach herd immunity we need to reach between 70-80% of the population vaccinated.

c. Appointments, Leaves and Resignations

- i. See attached sheet

d. Kid Adventures Before/Afterschool Program – Mary Henry and Cathy Bennett

- i. The 501(c) 3 paperwork has been submitted
 - 1. Waiting on the paperwork to be processed and approved.
- ii. There will be a summer program
 - 1. Will focus on Social Emotional and STEAM
 - 2. Will be making this accessible to all students and families who need help.
 - a. Will be tapping into Title 1 funds and ESSER funds.
 - 3. More information will be sent out tomorrow (6/7)
 - 4. Available to ES students grades 1-5

e. ESSER Grant Update

- i. There have been a lot of communication problems at the state level.
- ii. All project plans have to be done by an engineer
 - 1. The State now has been told they have to hire someone to approve the plans.

- a. Not sure when these projects will be able to be done this summer.
 - b. We are waiting on the state at this point.
 - iii. We have to start over with our procurement process based on their new guidance.
 - iv. The ES projects are all lined up, but because the State has not hired someone to approve the plans, we can't start on them yet.

J. Hillsboro-Deering Cooperative Agreement Committee Update

- a. Deering Select Board member has been appointed to the committee
- b. The members of the committee so far
 - i. Patty Parenteau
 - ii. Mary Henry
 - iii. JP Stohrer
 - iv. Jess Morris
 - v. Herla Iadonisi
- c. The committee has gone through different options
- d. Would like to have a Deering Selectman at a committee meeting before discussing this in length with the HDSB at this time.
- e. Questions
 - i. Bober
 - 1. Are the minutes from those meetings posted on the website?
 - a. They will be.

K. Board Discussion

a. Summer Retreat

- i. Items to discuss
 - 1. The agenda format
 - 2. Finances
 - 3. Board Budget Priorities
 - 4. Upcoming Projects
 - 5. Long term planning discussions
 - 6. Co-op agreement
 - 7. School Funding Issue
 - 8. Team-Building - Goals
 - 9. Strategic Planning
- ii. Date/Time/Place
 - 1. **Monday, July 12, 2021 @ 4:30pm** in the MS Library.

b. Policy Committee

- i. DK Payments Checks and Manifests - Final Approval
- ii. EBB School Safety – Final Approval

- iii. JLCD Administering Medications to Students – Revision
- iv. JLCE Emergency Care & First Aid – Revision (and removal of duplicate policy EBBC)
- v. JLCA Physical Examinations of Students – Revision
- vi. JLCB Immunization of Students - Revision
 - 1. The Covid Vaccine is not included in this policy.

L. Other Business

- a. Welch
 - i. Will not be at the next meeting.
- b. C. Garcia
 - i. Elections will be held at the HS for the Student Rep position.

M. Minutes

- a. May 18, 2021 meeting minutes
 - i. Bober Moved to approve the May 18, 2021 meeting minutes as presented. Morris seconds. Motion passed 5-0-0
 - 1. Plater moved to delete on pg. 7 ii. A. No second. Motion failed.

N. Action Items

a. Appointments, Leaves and Resignations

- i. Welch moved to approve the Appointments, Leaves and Resignations as presented. Bober seconds. Motion passed 5-0-0

b. Policies Requiring Board Action

i. DK Payments Checks and Manifests – Final Approval

- 1. Bober Moved to approve the final reading of DK Payments Checks and Manifests as presented. Morris seconds. Motion passed 5-0-0

ii. EBB School Safety - Final Approval

- 1. Welch Moved to approve the final reading of EBB School Safety as presented. Morris seconds. Motion passed 5-0

iii. JLCD Administering Medications to Students - Revision

- 1. Bober Moved to approve the revision of JLCD Administering Medications to Students as presented. Morris seconds. Motion passed 5-0-0

iv. JLCE Emergency Care & First Aid - Revision (and removal of duplicate policy EBBC)

- 1. Bober Moved to approve the revision to JLCE Emergency Care & First Aid and removal of duplicate policy EBBC as presented. Morris seconds. Motion passed 5-0-0

v. JLCA Physical Examinations of Students – Revision

1. Bober Moved to approve the revision to JLCA Physical Examinations of Students as presented. Morris seconds. Motion passed 5-0-0

vi. JLCB Immunization of Students - Revision

1. Bober Moved to approve the revision to JLCB Immunization of Students as presented. Welch seconds. Motion passed 5-0-0

O. Congratulations to all of our graduating seniors!

P. Adjournment

- a. Bober Moved to adjourn. Morris seconds. Motion passed 5-0-0 @ 8:15pm

Respectfully Submitted,
Megan Fleagle

Comparative Covid Data September 2, 2020 - June 7, 2021

The Rest of Hillsborough County				
Date	Level of Transmission	New Cases per 100k over 14 days	New Hospitalizations per 100k over 14 days	7-Day Total Test Positivity Rate %
Sept 2	Minimal	21.5	0.5	1.2
Oct 1	Minimal	32.2	0.9	1.7
Nov 1	Substantial	109.7	0	1.8
Dec 1	Substantial	473.9	1.4	5.1
Jan 3	Substantial	649.9	0	11.0
Feb 1	Substantial	598	2.3	6.2
March 1	Substantial	273.6	No Longer Reporting	4.3
April 1	Substantial	396.4	No Longer Reporting	6.4
May 3	Substantial	250.2	No Longer Reporting	3.6
May 17	Substantial	142.9	No Longer Reporting	3.0
June 1	Moderate	66.3	No Longer Reporting	2.2
June 7	Minimal	41.7	No Longer Reporting	1.4

Comparative Covid Data September 2, 2020 - June 7, 2021

Sullivan County				
Date	Level of Transmission	New Cases per 100k over 14 days	New Hospitalizations per 100k over 14 days	7-Day Total Test Positivity Rate %
Sept 2	Minimal	9.3	0	0.2
Oct 1	Minimal	18.5	0	0.6
Nov 1	Moderate	57.9	2.3	1.4
Dec 1	Substantial	139.1	0	3
Jan 3	Substantial	190.1	0	7.7
Feb 1	Substantial	586.4	0	7.4
March 1	Substantial	213.2	No Longer Reporting	3.1
April 1	Substantial	157.6	No Longer Reporting	3.7
May 3	Substantial	243.4	No Longer Reporting	6.0
May 17	Substantial	194.7	No Longer Reporting	4.4
June 1	Moderate	97.3	No Longer Reporting	2.1
June 7	Moderate	97.3	No Longer Reporting	4.0

Comparative Covid Data September 2, 2020 - June 7, 2021

Town Data								
	Hillsboro		Deering		Washington		Windsor	
Date	Active	Overall	Active	Overall	Active	Overall	Active	Overall
Sept 2	1-4	18	1-4	1-4	0	5		
Oct 1	1-4	21	0	1-4	0	5		
Nov 1	8	39	1-4	7	0	5		
Dec 1	8	62	1-4	10	1-4	10		
Jan 3	15	127	1-4	24	1-4	20	0	1-4
Feb 1	8	202	1-4	37	1-4	32	1-4	1-4
March 1	6	225	1-4	41	0	37	0	5
April 1	15	260	1-4	46	0	37	1-4	10
May 3	7	300	1-4	59	1-4	41	0	11
May 17	1-4	303	0	60	0	41	0	11
June 1	1-4	308	0	61	0	42	1-4	12
June 7	0	308	1-4	62	1-4	43	0	12

* Case(s) first reported in Windsor on December 10th.

Comparative Covid Data September 2, 2020 - June 7, 2021

Date	Statewide Number of Hospitalizations Due To Covid-19	Statewide Percent of Population Fully Vaccinated
Sept 2	9	
Oct 1	15	
Nov 1	38	
Dec 1	160	
Jan 3	325	
Feb 1	193	
March 1	90	Data first reported March 4th: 7.8%
April 1	77	16.8%
May 3	80	26.2%
May 17	46	42.7%
June 1	26	48.5%
June 7	27	50.7%

Decision Matrix 2020-2021

This matrix serves as a guide when planning and making decisions regarding models of instructional delivery. SAU 34 reserves the right to take a more restrictive approach as the situation warrants.

LAST UPDATED: June 7, 2021 at 5:05pm

As of February 17, 2021 NH DHHS is no longer publishing the number of new hospitalizations per 100,000 population over prior 14 days, so those fields are blank.

[Decision Matrix Explained](#)

Considerations <i>Listed below are factors that will be taken into consideration when a decision to move to or from a fully remote learning model is being made.</i>		PHYSICAL REOPENING		FULL REMOTE
Availability of Cleaning and Protective Supplies to allow us to follow state guidelines		The school has the supplies necessary to meet state guidelines and to implement the SAU plan	The school is having difficulty securing future supplies necessary to meet state guidelines and to implement the SAU plan	The school is unable to secure the supplies necessary to meet state guidelines and to implement the SAU plan
Current H-DES		X		
Current H-DMS		X		
Current H-DHS		X		
Current H-DHS Alt Program		X		
Current WES		X		
Level of Community Transmission Community Spread Level (by County) <ul style="list-style-type: none"> Sullivan county (Washington) Rest of Hillsborough County* 	COVID-19 total test positivity as a 7 day average	< 5%	5-10%	>10%
	Current Sullivan County:	4.0%		
	Current Rest of Hillsborough County:	1.4%		

(Hillsboro, Deering, Windsor)	Numbers of new infections per 100,000 population over prior 14 days	<50	50-100	>100
	Current Sullivan County:		97.3	
	Current Rest of Hillsborough County:	41.7		
	Number of new hospitalizations per 100,000 population over prior 14 days	<10	10-20	>20
	Current Sullivan County:			
	Current Rest of Hillsborough County:			
Level of School Impact	Transmission within the school facility	Zero or sporadic cases with no evidence of transmission within the school setting	One cluster in the school	Two or more unrelated cluster in the school with onset (based on source cases symptom onset dates) within 14 days of each other
	Current H-DES	X		
	Current H-DMS	X		
	Current H-DHS	X		
	Current H-DHS Alt Program	X		
	Current WES	X		
	Student absenteeism due to illness	<15%	15-30%	>30%
	Current H-DES	X		
	Current H-DMS	X		
	Current H-DHS	X		

	Current H-DHS Alt Program	X		
	Current WES	X		
	Staff capacity to conduct classes and school operations*	Normal: The school is able to provide coverage and manage absenteeism with little impact to instruction	Strained: It is difficult for the school to provide coverage and manage absenteeism. There is impact to instruction.	Critical: The level of staff absenteeism is too high to effectively manage.
	Current H-DES	X		
	Current H-DMS	X		
	Current H-DHS	X		
	Current H-DHS Alt Program	X		
	Current WES		X	
Compliance with Protections, including screening		Screening is happening before people enter the building. There is a rare need for someone to leave school due to illness. Mask wearing, physical distancing and other protective measures are followed by the community	There are small gaps in compliance to the protective measures in place	There are significant gaps in compliance to the protective measures in place
Current			X	

*This subjective assessment should factor in a school's ability to maintain adequate staff for facility operations, transportation, teaching, and administrative functions

Executive Orders/Public Health Department Guidance supersede local decision making. The SAU will regularly communicate where each school falls within each of these factors.

		Level of Community Transmission		
		Minimal	Moderate	Substantial
Level of School Impact	Low	In-Person	In-person	In-Person
	Medium	In-Person	Hybrid	Hybrid
	High	Hybrid	Remote	Remote

Additional Staff and Space requirements and Transportation Needs for Full Return while maintaining health and safety measures

	H-DHS	H-DMS	H-DES	WES
Classrooms	8-9	15	6-10	
Staff	14	15	12	3
A minimum of 9 additional busses and drivers for Hillsboro-Deering and 2 additional busses and drivers for Washington				

To: Members, Hillsboro-Deering School Board
From: Patricia Parenteau, Superintendent of Schools
Date: June 7, 2021
Re: Appointments, Leaves and Resignations - Teachers & Administrators

The following resignations, leaves, and appointments of teachers have occurred since the May 3, 2021 School Board meeting:

RESIGNATIONS: None

LEAVES: None

TRANSFERS/CHANGE OF ASSIGNMENTS:

Kelly Dinsmore – HDHS Science Teacher, temporary transfer from Special Education Teacher position, effective 4/8/21-6/18/21, NH Certification in Life Science Education (7-12) and Special Education.

APPOINTMENTS:

Nancy Kowalski – HDES Title 1 Summer Teacher, \$25.00/hour, 16 hours/week, effective 7/26/21-8/12/21 (Title I grant funded)

Abby Diaz - HDSD 21-22 Mentor Trainer - \$1,000 stipend, effective for 2021-22 school year (Title IIa grant funded)

Jonathan Young – HDMS District Technology Committee, \$35.00/hour for 1 hour, effective 6/1/21-6/30/21

HDSD Technology Committee - \$35.00/hour, for up to 10 hours, effective for 2021-22 school year:

Shannon Adamo – ES

Jonathan Young – MS

Jenny Blaschik – HS

Jacob Roth-Ritchie - HS

HDES Instructional Team Leaders, Grades K-5 - \$1,800 stipend, effective for 2021-22 school year (partially funded by CSI grant):

Stephanie Savoy

Maggie Cover

Alana Kimball

Beth Holdredge

Ginny McLay

Ann Malone

HDES Tier 1 Intervention Team - \$35.00/hour, for up to 12 hours, effective 7/1/21-8/12/21 (Project AWARE grant funded):

Shannon Rockwell

Cara Juliano

Elizabeth Licht

Stephanie Savoy

HDSD 2021-22 School Plan Committee - \$35.00/hour for up to 10 hours, effective
6/8/21-8/24/21: (ESSER grant funded)

Alex Luhtjarv

Stephanie Savoy

Christine Haley

Abby Diaz

Jonathan Way

Kelly Dinsmore

HeatherAnn LaBier