

HILLSBORO-DEERING SCHOOL BOARD

REGULAR MEETING

Monday, June 17, 2019 - 6:15pm

Hillsboro-Deering Elementary School Media Center

MINUTES

In Attendance:

Board Members:

Kathryn McGinn
Chris Bober
Paul Plater
Rich Pelletier
Herla Iadonisi

Administration:

Robert Hassett, Superintendent
Lori Schmidt, Business Administrator
Patricia Parenteau, Assistant Superintendent
Jennifer Crawford, Director of Curriculum
Instruction and Assessment
James Bailey, Facilities Director

A. Call Meeting to Order

Chair McGinn called the regular meeting to order at 6:14pm

B. Pledge of Allegiance and Moment of Silence

Chair McGinn led the Pledge of Allegiance and a moment of silence. She thanked everyone for attending the meeting and stated that the meeting was being video and audio recorded and will appear on the district website, www.hdsd.org. A live stream video, in real time, can be viewed at www.townhallstreams.com.

C. Recognitions

1. None

D. Correspondence

1. None

E. Presentation

1. HDES Comprehensive Support and Improvement (CSI) Update - Donna Furlong
 - a. West Ed Report
 - i. Identified one strength and three needs
 - b. Demonstrated success was chosen as the second vendor we will be working with
 - i. July 15 meeting with them
 - c. Questions

- i. McGinn
 - 1. Do we have a policy issue regarding behavior, or is it a gap?
 - a. We do not always know what background the students come from.
 - b. We are teaching students what is and is not acceptable in the school setting
 - c. we will be focusing on behavior policies over the summer and revisit what has been done in the past
 - 2. What are your thoughts readily this report?
 - a. Humbled and ready excited
 - b. We know how to make the changes that need to be made, and the staff has the ability, they just need direction.
- ii. Plater
 - 1. At what point do you call the parents in?
 - a. We get a lot of pushback from the parents
 - i. Can't come in, phone calls are inconvenient
 - b. There is a lack of ownership as to who is ultimately responsible
 - 2. Who did they interview from the school board?
 - a. They talked to Chris Bober
 - b. Reached out to Kathryn McGinn, but she was unavailable
- iii. Iodonasi
 - 1. Is there a plan in place other than sitting down and talking about the negative behavior
 - a. Logical consequences
 - i. If you break it, you fix it
- iv. Bober
 - 1. Do you feel stabilizing the leadership will help?
 - a. Yes, getting everyone on the same page and working in the same direction will be beneficial
- d. Working on building a responsible community
 - i. Community Service
 - 1. Learn to feel good about doing something positive for the community
 - a. Cleaning classroom, recycling, reshelving books in the library
- e. July 15th
 - i. Developing the School Improvement Plan
 - ii. Finalized plan should be out in early Fall
- f. Will bring regular updates to the board

F. Public Comment

1. John Segedy
 - a. Would be nice to get a summary of teachers who moved on or moved to other positions at the end of the year
 - b. Unable to find the video streaming link on the website
 - c. Can the video be viewed after the meeting has occurred? How long is it available?
 - d. The packet was not available online prior to this meeting
 - e. Urges the board to not spend the surplus funds.
 - f. After the last meeting, he was told by a board member that in the last few years, surplus money has not been spent - this is false
 - g. Give all the surplus money back to the taxpayers
2. Member of the community
 - a. The elementary school ratings are 3rd from the bottom
 - i. He has tenants that are leaving to go to other schools.
 - b. Feels the Superintendent should get 3rd from the bottom pay until the ratings go up

G. School Board Response to Public Comment

1. None

H. Board Discussion Items

1. Live-Stream Video Recording of Board Meetings
 - a. Pelletier
 - i. they should be archived for a couple of years
 - b. Bober
 - i. We are still in the trial period
 - c. McGinn
 - i. Need to make sure the link is on the website and easy to find
2. Policy Committee - Chris Bober
 - a. EHAB Data Governance and Security - Second Reading
 - b. IJ Instructional Resources and Instructional Resources Plan - Revision
 - i. vote tonight
 - c. GBEF/JICL/KD - Acceptable use Policy For District Technology Resources
 - i. Tabled until next meeting
3. Summer Retreat - Monday, July 15, 2019, 6:30-9:00pm (continuing on 7/16/19 if necessary)
 - a. Location
 - i. Middle School?
 - b. Food
 - i. water and snacks
 - c. Topics

- i. Team Building
- ii. School Board Role
- iii. Community -
- iv. Self-Assessment
- v. Lessons Learned
- vi. Goal Setting

I. Superintendent's Report

1. Appointments, Leaves and Resignations
 - a. See attached Sheet
2. HDSD Professional Growth & Evaluation Model Update
 - a. The review committee met on February 19 to discuss
 - b. Federation of Teachers met on May 30th to vote
 - i. unanimous vote to accept all the proposed changes
3. Business Administrator's Report
 - a. Audit Report
 - i. The auditor has not sent the report to us yet
 - b. Budget Transfers
 - i. See attached sheet
 - c. Financial Report
 - i. See attached sheet
 - d. Budget Savings (Surplus)
 - i. Anticipates having \$500,000 in Surplus
 1. Requested use of Surplus funds
 - a. HS
 - i. Swapping tables with the Elementary School
 - b. ES
 - i. Replacing lockers for the 4th and 5th grade wings
 - c. MS
 - i. Adjustable height tables
 - ii. Chairs for the library
 - ii. Pelletier
 1. How can we justify spending \$37K on tables and lockers
 2. If this is the only money we have a choice on, and the tax rate goes up, how can we ask the taxpayers to fund this.
 - iii. Plater
 1. Agrees with Rich
 - iv. Bober
 1. We still do not know what the tax rate be in the fall
 2. If we
 - v. McGinn

1. Will the world fund if we do not fund this right now?
 - a. No
 - b. Can build it into future budgets
- vi. Iadonisi
 1. How many classrooms would be getting these tables?
 - a. 4-5 classrooms
 2. Existing tables
 - a. Have been repairing tables, would take the worst out of commission if new tables are acquired

J. Minutes – May 20, 2019 and June 3, 2019 regular meetings

1. May 20, 2019
 - a. Corrections:
 - i. Pg. 3 J. Change “Old building” to “Alt School”
 - ii. Pg. 4 3. D change “He” to “The team”
 - iii. Correct spelling of “Roll”
 - iv. Correct spelling of “Bober”
 - b. Bober moved to accept the proposed amendments. Plater seconds. Motion passed 5-0.
 - c. Bober moved to accept the minutes of the May 20, 2019 regular meeting as amended. Iadonisi seconds. Motion passed 5-0
2. June 3, 2019
 - a. Corrections:
 - i. Correct spelling of “Roll”
 - b. Bober moved to accept the proposed amendments. Iadonisi seconds. Motion passed 5-0
 - c. Bober moved to accept the minutes of June 3, 2019 as amended. Pelletier seconds. Motion passed 5-0

K. Public Comment

1. Bosse
 - a. What happens to a teacher who is placed on an improvement plan, but does not improve?
2. Chamberlain
 - a. Surplus means that all financial commitments have been made. The remaining money should be returned to the taxpayers.
3. B. Chadwick
 - a. The Hillsboro tax rate can possibly go up to 14%?
4. Segedy

- a. EHAB
 - i. Second reading
 - 1. Says a plan will be created/provided by June 30, 2019
 - a. This plan will not be created by this date - needs to be corrected in the policy
 - b. Budget
 - i. You have line items for furniture
 - 1. When you set the budget, that is the time to add the furniture requests
 - ii. There is no reason to be spending surplus, especially in light of the potential tax rate
5. Blanchet
- a. Has anyone looked into office surplus for lockers? Why do we need new lockers?

L. School Board Response to Public Comment

- 1. Plater
 - a. Tax Rates vary every year
 - i. Depends on students and property valuations
- 2. Hassett
 - a. Invites Mr. Bosse to come in to go over the improvement plan in place
 - b. June 30 is the legal mandate. We can not present a plan unless we have a policy in place. There is a draft plan, however we need to vote on the policy to present the plan.
 - c. Tax Rate - Directly proportional to the value of the home

M. Action Items

- 1. Appointments, Leaves and Resignations
 - a. Bober mover to accept the Appointments, Leaves and Resignations as presented. Iadonisi seconds.
 - i. Plater moved to remove Kelly Dinsmore as she started 5/29/19 and ended 6/3/19.
 - 1. Discussion
 - a. They were tutoring a student out of school
 - 2. No second. Motion failed.
 - b. Original motion passed 4-0-1-1 (Plater abstained, McGinn recused)
- 2. HDSD Professional Growth & Evaluation Model Update
 - a. Bober moved to accept the HDSD Professional Growth & Evaluation Model Update as presented. Iadonisi seconds. Motion passed 5-0
- 3. Policies Requiring Board Action
 - a. EHAB Data Governance and Security - Second Reading
 - i. Bober moved to accept the second reading of EHAB Data Governance and

Security as presented. Pelletier seconds. Motion passed 5-0

- b. IJ Instructional Resources and Instructional Resources Plan – Revision
 - i. Bober moved to accept the revision to IJ Instructional Resources and Instructional Resources Plan as presented. Plater seconds. Motion passed 5-0
- 4. Budget Savings (Surplus)
 - a. Plater moved to spend nothing from the surplus. No second. Motion failed.
 - b. No further voting on this subject occurred.

Q. Adjournment

- 1. Pelletier moved to adjourn. Iadonisi seconds. Motion passed 5-0 at 8:05pm

Respectfully Submitted,
Megan Fleagle

To: Members, Hillsboro-Deering School Board
From: Mr. Robert A. Hassett, Superintendent of Schools
Date: June 17, 2019 - revised
Re: Appointments, Leaves and Resignations - Teachers & Administrators

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The following resignations, leaves, and appointments of teachers have occurred since the June 3, 2019 School Board meeting:

RESIGNATIONS:

Bethany Cooper – HDMS Grade 7 Writing Teacher, resignation effective 6/30/19

LEAVES: None

TRANSFERS/CHANGE OF ASSIGNMENTS: None

APPOINTMENTS:

Melissa Muzzy - HDHS Special Education Coordinator, salary \$80,000, full-time, 220 days/year, effective 7/1/19, NH certification in Special Education Administrator, Principal, Reading & Writing Specialist, General Special Education and Elementary Education (K-6).

Brooke McLain – HDES School Nurse, salary track B, step 12, salary \$56,777, effective 7/1/19, holds NH Registered Nurse License; NH DOE certification as School Nurse pending.

Sarah Button – HDMS Grade 8 Math Teacher, salary track M, step 10, salary \$62,999 effective 7/1/19, NH certification in Mathematics, Upper Level

Melissa Montanez – HDES Special Education Teacher, salary track B, step 4, salary \$44,820, effective 7/1/19, NH certification in General Special Education.

Kelly Dinsmore – HDHS Tutor, \$35.00/hour, 4 hours/week, effective 5/29/19-6/3/19

Danielle Parenteau – HDES Preschool Facilitator, \$3,000 stipend, effective for 2019-20 school year.

Emily Porter – HDES ESY Speech and Language Pathologist, \$45.00/hour for 22 hours, effective 7/22/19-8/15/19

Alicia Flagg – HDES ESY Speech and Language Assistant, \$25.50/hour, 15 hours/week, effective 7/29/19-8/15/19

Brooke McLain - HDES Title I Camp Registered Nurse, \$35.00/hour, 28 hours/week, effective 7/29/19-8/15/19

Eliza Tasker-Smith – HDMS ESY Special Education Teacher, \$35.00/hour for 41 hours, effective 7/30/19-8/15/19

HDHS ESY/Summer Program Teachers, \$35.00/hour, 12 hours/week, effective

7/30/19-8/1/19:

Karla Luhtjarv

Marilyn Knapp

Steve Cousens

HDES Extended School Year (ESY) Special Education Teachers, \$35.00/hour, **hours increased from 16 to 30 hours/week**, effective 7/29/19-8/15/19:

Meagan Willett

Kathleen Weschsler

HDES Kinderfun Teachers - \$35.00/hour, 4 hours/week, effective 7/29/19-8/15/19:

Diane Miller

Terri Carson

HDHS Summer Transition Program - \$35.00/hour, for 25 hours, effective 7/1/19-7/12/19:

Michael Boucher – School Counselor

John Bramley – Math Teacher

Jacob Roth-Ritchie – English Teacher

Jennifer Blaschik – Special Education Teacher

James McCabe – Social Studies Teacher

Kellt Dinsmore – Science Teacher

HDHS After School Academic Support Center Teachers - \$35.00/hour, staffed 4 days/week for 1 hour by 2 teachers, effective for 2019-20 school year:

Melissa List

Kelly Dinsmore

James Maccabe

Jennifer Blaschik

Nicole LaRoche

Shannon Synan

John Bramley

HDHS Athletic Coverage - \$50.00/event, as needed, effective for 2019-20 school year:

John Bramley

Marc Payeur

HDHS Summer School Credit Recovery Teachers - \$35.00/hour, 3 hours/week, effective 7/23/19-8/15/19:

Steve Cousens – English

Kelly Dinsmore – Science

HDHS Instructional Team Leader - \$1,800 stipend, effective for 2019-20 school year:

Natalie Gehrig – LaBAM

Michael Boucher – Student Support

Gail Eaton – Special Education

Brian McGinn – Science

Jocelyn Perrin – Mathematics

Alex Luhtjarv – Social Studies

Sara Paquette – English

HDHS Extra-Curricular Activities – effective for 2019-20 school year:

Jonathan Way – Music Director, \$3,600

Jonathan Way – Drama Director, \$1,800

Jacob Roth-Ritchie – Assistant Drama Director, \$1,200

Natalie Gehrig & John Bramley – NH Scholars Co-Advisors, \$550 each, plus
\$10/student up to 50 students

James Maccabe – Youth and Government Advisor, \$600

Shannon Synan – Spanish Club Advisor, \$600

Clarice Clark & Jeramy Thompson – Student Voice Co-Advisors, \$825 each

Shannon Synan – Winter Carnival Advisor, \$600

Marc Payeur – Yearbook Advisor, \$750

Nicole LaRoche & HeatherAnn LaBier – SADD Co-Advisors, \$412.50 each

Jacob Roth-Ritchie - Robotics Club Co-Advisor, \$825

Sara Paquette – National Honor Society Advisor, \$825

Michael Boucher – GSA Advisor, \$600

Marc Payeur – DECA Advisor, \$1,575

Catherine Webster & Jennifer Blaschik - Senior Class Co-Advisors, \$1,125
each

Michael Boucher & Jocelyn Perrin – Junior Class Co-Advisors, \$1,125 each

Brian McGinn & Kelly Dinsmore - Sophomore Class Co-Advisors, \$825 each

John Bramley & Michelle Prentiss - Freshmen Class Co-Advisors, \$825 each

Monthly Statement for the Period 05/01/2019 through 05/31/2019

Notes

A. The overage includes the cost of the window film and cameras for which we will receive partial reimbursement from the NH Security Fund Projects have been completed and final payment made, so reimbursement will be sought. This will be in the revenues when received.

B. Includes Hopkinton contribution for football, FSA refund to district and miscellaneous activity.

HILLSBORO-DEERING SCHOOL DISTRICT

Budget Journal Entries Report

Fiscal Year: 2018-2019

Type: Budget Journal

From Date: 5/1/2019 To Date: 05/31/2019

Batch / Reference

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User ID

Journal

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