

**SCHOOL ADMINISTRATIVE UNIT #34  
Deering, Hillsboro, Washington and Windsor**

**HILLSBORO-DEERING SCHOOL BOARD  
REGULAR MEETING**

**Monday, June 3, 2019 - 6:15pm**

**Hillsboro-Deering Elementary School Media Center**

**MINUTES**

**In Attendance:**

**Board Members:**

Kathryn McGinn  
Chris Bober  
Paul Plater  
Rich Pelletier  
Herla Iadonisi

**Administration:**

Robert Hassett, Superintendent  
Lori Schmidt, Business Administrator  
Patricia Parenteau, Assistant Superintendent  
Jennifer Crawford, Director of Curriculum  
Instruction and Assessment

Student Representative - Amos Ek

**A. Call Meeting to Order**

1. Chair McGinn called the regular meeting to order at 6:14pm

**B. Pledge of Allegiance and Moment of Silence**

Chair McGinn led the Pledge of Allegiance and a moment of silence. She thanked everyone for attending the meeting and stated that the meeting was being video and audio recorded and will appear on the district website, [www.hdsd.org](http://www.hdsd.org). A live stream video, in real time, can be viewed at [www.townhallstreams.com](http://www.townhallstreams.com).

**C. Recognitions**

1. Retirees
  - a. Katherine Channon – 35 years of service
  - b. Peter Dunbar – 23 years of service
  - c. Victoria Wheeler – 31 years of service
  - d. Helene Newbold - 9 years of service (in attendance)
  - e. Louis Yelgin – 4 years of service

Presented an award to Helene and had cake in the retirees honor

**D. Correspondence**

1. None

## **E. Student Report**

1. Memorial Day assembly went well
2. Student voice is having difficulty finding people to fill the officer roles

## **F. Public Comment**

1. John Segedy
  - a. Urges the board to return all of the surplus money to the taxpayers

## **G. School Board Response to Public Comment**

1. None

## **H. Board Discussion Items**

1. Live-Stream Video Recording of Board Meetings
  - a. We are still in our trial period. This meeting is the first one that everything is up and running
  - b. Will decide if we will continue with this at the next meeting
2. Policy Committee – Chris Bober
  - a. EHAB Data Governance and Security - First Reading
    - i. Need to include what context ‘District’ is in this policy
    - ii. Add to the definitions section?
    - iii. change on pg. 4, J. - change district to superintendent or designee
  - b. EHAA Computer Security, Email and Internet Communications - Revision
    - i. Updating terminology
  - c. IJ Instructional Resources and Instructional Resources Plan - Revision
    - i. Based on the language of the Ed. Rule
    - ii. Tabled to next meeting
  - d. DAF Administration of Federal Grant Funds – Final Approval
    - i. Will vote tonight
3. **DOE FY 2020 General Assurances**
  - a. Need to vote on this tonight
4. **Summer Retreat - Monday, July 15, 2019, 6:30-9:00 pm**
  - a. Community Relations - Iadonisi
  - b. Goal Setting - Plater
  - c. Team Building - McGinn,
  - d. Self-Assessment - Bober
  - e. Presentations for next year
  - f. Location TBD

## **I. Superintendent's Report**

1. Appointments, Leaves and Resignations

- a. see attached sheet
- 2. Business Administrator's Report
  - a. Audit Update
    - i. Will be included in the packet next meeting
  - b. Budget transfer request
    - i. Moving money from the HS Special Ed to HS Special Ed
    - ii. Attached sheet

**J. Minutes – May 20, 2019 regular meeting**

- 1. Tabled to next meeting

**K. Public Comment**

- 1. John Segedy
  - a. Minutes are required to be available within 5 days at the SAU office
  - b. Would like the board to commit to not spending surplus money this year since there has not been discussion to do so at this point

**L. School Board Response to Public Comment**

- 1. Pelletier
  - a. We do not have this information yet, so we cannot comment

**M. Action Items**

- 1. Appointments, Leaves and Resignations
  - a. Bober moved to approve the Appointments, Leaves and Resignations as presented. Iadonisi seconds. Motion passed 5-0
- 2. Policies Requiring Board Action
  - a. EHAB Data Governance and Security - First Reading
    - i. Bober moved to accept the first reading of EHAB Data Governance and Security as presented. Iadonisi seconds.
      - 1. Plater moved to change “district” on pg.4 paragraph 2 to “superintendent”. Pelletier seconds.
    - ii. Bober moved to accept the first reading of EHAB Data Governance and Security as amended. Motion passed 5-0
  - b. EHAA Computer Security, Email and Internet Communications – Revision
    - i. Bober moved to accept the revision of EHAA Computer Security, Email and Internet Communications as presented. Pelletier seconds. Motion passed 5-0
  - c. IJ Instructional Resources and Instructional Resources Plan – Revision
    - i. Bober moved to table the vote on this revision at the next meeting. Pelletier seconds. Motion passed 5-0
  - d. DAF Administration Of Federal Grant Funds – Final Approval

- i. Bober moved to accept the final approval of DAF Administration Of Federal Grant Funds as presented. Pelletier seconds. Motion passed 5-0
3. DOE FY 2020 General Assurances
  - a. Pelletier moved to accept the DOE FY 2020 General Assurances as presented. Bober seconds. Motion passed 5-0
4. Budget Transfer
  - a. Plater moved to accept the budget transfer of \$14,767.39 from the Special Ed Out of District Tuition HS to Tuition - HS line as presented. Bober seconds. Motion passed 5-0

**N. Non-Public Session - RSA 91-A:3 II. (a)**

1. Bober moved to go into non-public session citing RSA 91-A:3 II(a). Iadonisi second. Motion passed 5-0 at 7:07 pm.
  - a. Role:
    - i. Pelletier
    - ii. Bober
    - iii. McGinn
    - iv. Plater
    - v. Iadonisi

**O. Call Back to Order**

Chair McGinn called the regular meeting back to order at 7:19 pm.

**P. Action Following Non-Public Session**

1. Bober moved to seal the minutes from non-public session citing RSA 91-A:3 II (a). Pelletier seconds. Motion passed 5-0
2. Bober moved to have the Superintendent act on what was decided on in non-public session citing RSA 91-A:3 II (a). Iadonisi seconds. Motion passed 5-0

**Q. Adjournment**

Plater moved to adjourn. Bober seconds. Motion passed 5-0 at 7:19pm

Respectfully Submitted,  
Megan Fleagle

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03244-2190

# S A U #34

*Soaring to Excellence*

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*Robert A. Hassett, M.Ed.*  
*Superintendent of Schools*

*Patricia M. Parenteau, MS, CAGS*  
*Assistant Superintendent*

*Jennifer L. Crawford, Ed.D.*  
*Director of Curriculum, Instruction and Assessment*

*Loreal R. Schmidt, M.S.T.*  
*Business Administrator*

To: Members, Hillsboro-Deering School Board  
From: Mr. Robert A. Hassett, Superintendent of Schools  
Date: June 3, 2019  
Re: Appointments, Leaves and Resignations - Teachers & Administrators

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The following resignations, leaves, and appointments of teachers have occurred since the May 20, 2019 School Board meeting:

**RESIGNATIONS: None**

**LEAVES: None**

**TRANSFERS/CHANGE OF ASSIGNMENTS:**

**Michael Redmond** – Assignment change from HDSD PC/LAN Analyst to HDSD Technology Program Coordinator, \$28.85/hour, 40 hours /week, 260 days/year, effective 7/1/2019

**Kate Griffin** - Assignment change from HDES Special Education Teacher to HDES Math Specialist, salary track M, step 12, salary \$66,836, effective 7/1/19, NH certification as Math Specialist

**Karen Espinoza** – Assignment change from HDES Title I Tutor to HDES Classroom Teacher, salary track B, step 3, salary \$43,515, effective 7/1/19, NH certification in Early Childhood Education (PK-2)

**APPOINTMENTS:**

**Alexanter Conway** - HDES Classroom Teacher, salary track B, step 3, salary \$43,515, effective 7/1/19, NH certification in Elementary Education (K-6)

**HILLSBORO-DEERING SCHOOL DISTRICT**  
BUDGET TRANSFER REQUEST FORM

Requested by: Jim / Lori

Position:

Reason for Request: Cover cost of OOD Placement of Non-Identified Student

Entry	Account #	Account Name	Increase	Decrease
1	10.1100.000.560.3	TUITION - HIGH SCHOOL	\$14,767.39	
2	10.1200.000.560.3	SPED OUT OF DISTRICT TUITION HS		\$14,767.39
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
<b>Total</b>			\$14,767.39	\$14,767.39

Notes: All budget transfers must sum to zero. For longer budget transfer entries attach spreadsheet.

**Approvals:**

**Date**

Principal/Director

Business Administrator

Superintendent

School Board

Entered by:

*[Signature]*  
*[Signature: Loreal P. Schmidt]*  
*[Signature: Robert A. Hassett]*  
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*5-31-19*  
*5/31/19*  
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