

HILLSBORO-DEERING SCHOOL BOARD MEETING

Tuesday, May 18, 2021 – 6:30pm

Hillsboro-Deering Middle School Cafetorium

Also Livestreamed at:

<https://vimeo.com/event/851012/ca94ebceca>

The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.

A. Call Meeting to Order

B. Pledge of Allegiance and Moment of Silence

Public announcement - the meeting is being audio recorded and will appear on the district website, www.hdsd.org and also livestreamed at <https://vimeo.com/event/851012/ca94ebceca>.

C. Presentation

1. Top Ten Tips for School Board Members – Atty. Matt Upton

D. Recognitions

1. Yearbook Award

E. Correspondence

F. Student Representative Report – Camron Garcia

G. Public Comment

NOTE: This is an opportunity for members of the public to share an idea or concern with the board. Comments are limited to 5 minutes per person. It is not the practice of the board to immediately respond to comments made.

H. School Board Response to Public Comment

NOTE: At this time the board may respond to comments made or answer questions asked during previous board meeting public comment sessions. No additional public comments will be taken at this time.

I. Superintendent's Report

1. General Update
2. Decision Matrix Update
3. Appointments, Leaves and Resignations
4. Speech and Language Assistant Position
5. End of Year and Summer Plans - Donna Furlong, Jeni Laliberte, Marc Peterson and Jim O'Rourke
6. Financial Report – Mary Henry

The next meeting of the Hillsboro-Deering School Board will take place on Monday, June 7, 2021 at 6:30pm, in the Hillsboro-Deering Middle School Cafetorium.

J. Board Discussion

1. Speech and Language Assistant Position
2. Policy Committee
 - a. DK Payments Checks and Manifests – Second Reading
 - b. EBB School Safety – Second Reading

K. New Business

L. Minutes

1. May 3, 2021 meeting minutes

M. Non-Public Session – if needed

N. Call Back to Order

O. Action Following Non-Public Session

P. Action Items

1. Appointments, Leaves and Resignations
2. Speech and Language Assistant Position
3. Policies Requiring Board Action
 - a. DK Payments Checks and Manifests – Second Reading
 - b. EBB School Safety – Second Reading

Q. Adjournment



- +++++
- Per RSA 91-A:3 II. (a)-(e), (k) and (l) only the following matters may be considered or acted upon by a school board in non-public session:
- a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him/her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted;
 - b) the hiring of any person as a public employee;
 - c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting;
 - d) consideration of the acquisition, sale or lease of property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; and
 - e) consideration or negotiations of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof, because of his/her membership in such body or agency until the claim or litigation has been fully adjudicated or otherwise settled.
 - k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.
 - l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

P. O. Box 2190
Hillsboro, NH
03244-2190

SAU #34

Soaring to Excellence

603-464-4466
Fax 603-464-4053
www.hdsd.org

Patricia M. Parenteau, MS, CAGS
Superintendent of Schools

Stacey Vazquez, Ed.S.
Director of Student Support Services

Jennifer L. Crawford, Ed.D.
Director of Curriculum, Instruction and Assessment

Mary A. Henry, BS
Business Manager

To: Members, Hillsboro-Deering School Board
From: Patricia Parenteau, Superintendent of Schools
Date: May 18, 2021
Re: Appointments, Leaves and Resignations - Teachers & Administrators

The following resignations, leaves, and appointments of teachers have occurred since the May 3, 2021 School Board meeting:

RESIGNATIONS:

Brooke LePage – HDES Special Education Teacher, resignation effective 6/30/21
Gail Eaton - HDHS Special Education Teacher, retirement effective 6/30/21

LEAVES: None

TRANSFERS/CHANGE OF ASSIGNMENTS: None

APPOINTMENTS:

Kaitlyn Gillett – HDES Before/After School Academic Tutor, \$25.00/hour, up to 8 hours/week, effective 5/11/21-6/30/21 (Title I grant funded)

Kelley Williams - HDHS Extended School Year Special Education Teacher - \$35.00/hour, 10.5 hours/week, effective 7/20/21-8/12/21

HDMS Extended School Year Special Education Teachers - \$35.00/hour, 12 hours/week, effective 7/27/21-8/13/21:

Tara Bell

Eliza Tasker

HDES Report Card Committee - \$35.00/hour, for up to 10 hours, effective 5/17/21-6/30/21 (CSI grant funded):

Kate Griffin

Meghan Henry

Liz Brett

Maggie Cover

Shannon Adamo

Tonia Whitman

Krystal Gould

HDMS Science Team Professional Development - \$35.00/hour, for up to 35 hours, effective 5/11/21-8/20/21 (Title IIa grant funded):

Sam Brown

Rich Chapin
Stephani Martin
Tara Bell

HDES Plan, Prepare and Present Professional Development - \$35.00/hour for up to 10 hours to be completed no later than 6/25/21:

Maggie Cover
Alex Conway

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Director of Curriculum, Instruction and Assessment

Mary A. Henry, BS
Business Manager

To: Hillsboro-Deering School Board Members
From: Patricia Parenteau, Superintendent of Schools
RE: **For Information Only** – Appointments, Leaves & Resignations of Staff
Date: May 18, 2021

Resignations: None

Leaves: None

Transfers/Change of Assignments: None

Appointments:

Deviroux D'Errico – HDHS Paraeducator, pay grade C, step 1, \$13.73/hour, 6.5 hours/day, effective for 2021-22 school year.

Jennifer Doherty – HDHS Extended School Year Paraeducator, \$18.81/hour, 10.5 hours/week, effective 7/20/21-8/12/20

Kelly Learn – HDHS Extended School Year Paraeducator, \$18.81/hour, 10.5 hours/week, effective 7/20/21-8/12/20

Amanda McFadden – HDMS Extended School Year Paraeducator, \$14.96/hour, 9 hours/week, effective 7/27/21-8/12/20

Emily Goonan – HDMS Extended School Year Paraeducator, \$16.77/hour, 9 hours/week, effective 7/27/21-8/12/20

Jean Scott – HDES Extended School Year Paraeducator, \$18.81/hour, 12 hours/week, effective 7/26/21-8/12/20

Shirley Bergstresser – HDES Extended School Year Paraeducator, \$18.81/hour, 12 hours/week, effective 7/26/21-8/12/20

Kim Whitten – HDES Extended School Year Paraeducator, \$16.77/hour, 12 hours/week, effective 7/26/21-8/12/20

HILLSBORO-DEERING SCHOOL DISTRICT

Copy of FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2020-2021

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance

From Date: 5/1/2021

To Date: 5/31/2021

☐ Print accounts with zero balance
☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.110.0	SALARY	\$7,658,461.60	(\$3,200.00)	\$7,655,261.60	\$275,809.10	\$5,619,187.15	\$2,036,074.45	\$2,044,723.51	(\$8,649.06)	-0.11%
10.0000.000.111.0	PARA EDUCATOR SALARY	\$1,221,515.92	\$0.00	\$1,221,515.92	\$27,690.60	\$866,707.37	\$354,808.55	\$188,050.57	\$166,757.98	13.65%
10.0000.000.113.0	NON- UNION	\$1,857,560.77	\$0.00	\$1,857,560.77	\$63,333.06	\$1,399,449.73	\$458,111.04	\$313,376.50	\$144,734.54	7.79%
10.0000.000.114.0	NON UNION SALARY	\$261,938.71	\$0.00	\$261,938.71	\$9,460.87	\$217,836.34	\$44,102.37	\$37,382.78	\$6,719.59	2.57%
10.0000.000.120.0	SUBSTITUTES	\$166,500.00	\$0.00	\$166,500.00	\$3,027.13	\$67,864.34	\$98,635.66	\$0.00	\$98,635.66	59.24%
10.0000.000.130.0	STIPENDS	\$16,800.00	\$0.00	\$16,800.00	\$0.00	\$277.00	\$16,523.00	\$15,323.00	\$1,200.00	7.14%
10.0000.000.211.0	HEALTH INSURANCE	\$2,492,385.73	\$0.00	\$2,492,385.73	\$96,883.35	\$1,875,022.15	\$617,363.58	\$497,766.06	\$119,597.52	4.80%
10.0000.000.212.0	DENTAL INSURANCE	\$251,234.40	\$0.00	\$251,234.40	\$9,637.49	\$187,858.52	\$63,375.88	\$50,242.91	\$13,132.97	5.23%
10.0000.000.213.0	LIFE INSURANCE	\$19,842.60	\$0.00	\$19,842.60	\$609.64	\$11,703.51	\$8,139.09	\$3,278.68	\$4,860.41	24.49%
10.0000.000.214.0	LONG TERM DISABILITY	\$23,345.20	\$0.00	\$23,345.20	\$816.67	\$16,848.60	\$6,496.60	\$4,926.65	\$1,569.95	6.72%
10.0000.000.220.0	FICA & MEDICARE	\$843,825.58	\$0.00	\$843,825.58	\$27,601.44	\$597,659.49	\$246,166.09	\$190,823.68	\$55,342.41	6.56%
10.0000.000.230.0	NHRS	\$1,729,693.86	\$0.00	\$1,729,693.86	\$61,864.24	\$1,270,692.87	\$459,000.99	\$386,297.33	\$72,703.66	4.20%
10.0000.000.240.0	TUITION REIMBURSEMENT	\$69,500.00	\$0.00	\$69,500.00	\$672.00	\$20,904.00	\$48,596.00	\$0.00	\$48,596.00	69.92%
10.0000.000.241.0	STAFF TUITION REIMB	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$1,920.00	\$6,080.00	\$0.00	\$6,080.00	76.00%
10.0000.000.242.0	TRAINING	\$7,000.00	(\$3,600.00)	\$3,400.00	\$0.00	\$1,802.99	\$1,597.01	\$900.00	\$697.01	20.50%
10.0000.000.250.0	UNEMPLOYMENT COMPENSATION	\$7,526.00	\$0.00	\$7,526.00	\$0.00	\$0.00	\$7,526.00	\$0.00	\$7,526.00	100.00%
10.0000.000.260.0	WORKERS COMPENSATION	\$49,295.00	\$0.00	\$49,295.00	\$0.00	\$0.00	\$49,295.00	\$42,402.88	\$6,892.12	13.98%
10.0000.000.290.0	TRAINING	\$4,500.00	\$0.00	\$4,500.00	\$100.00	\$1,542.25	\$2,957.75	\$1,251.50	\$1,706.25	37.92%
10.0000.000.310.0	SUPERINTENDENT SERVICES	\$993,523.00	\$0.00	\$993,523.00	\$0.00	\$993,560.00	(\$37.00)	\$0.00	(\$37.00)	0.00%
10.0000.000.330.0	PROFESSIONAL SERVICES	\$520,569.29	(\$2,125.00)	\$518,444.29	\$11,904.69	\$186,413.86	\$332,030.43	\$119,652.44	\$212,377.99	40.96%
10.0000.000.331.0	TUTORING	\$14,500.00	\$0.00	\$14,500.00	\$0.00	\$2,500.00	\$12,000.00	\$0.00	\$12,000.00	82.76%
10.0000.000.340.0	CHECKLIST	\$500.00	\$0.00	\$500.00	\$0.00	\$550.00	(\$50.00)	\$0.00	(\$50.00)	-10.00%
10.0000.000.380.0	AUDIT FEES	\$22,000.00	\$0.00	\$22,000.00	\$0.00	\$3,650.00	\$18,350.00	\$0.00	\$18,350.00	83.41%
10.0000.000.411.0	WATER & SEWER	\$54,000.00	\$0.00	\$54,000.00	\$0.00	\$35,656.77	\$18,343.23	\$18,343.23	\$0.00	0.00%
10.0000.000.421.0	WASTE DISPOSAL	\$42,000.00	\$0.00	\$42,000.00	\$2,500.00	\$26,122.98	\$15,877.02	\$13,877.02	\$2,000.00	4.76%
10.0000.000.422.0	SNOW PLOWING	\$75,000.00	\$0.00	\$75,000.00	\$9,889.42	\$69,226.00	\$5,774.00	\$0.00	\$5,774.00	7.70%
10.0000.000.423.0	CUSTODIAL SERVICES	\$601,500.00	\$0.00	\$601,500.00	\$0.00	\$483,184.48	\$118,315.52	\$98,638.52	\$19,677.00	3.27%
10.0000.000.424.0	GROUNDS MAINTENANCE	\$68,000.00	\$0.00	\$68,000.00	\$5,793.75	\$49,978.75	\$18,021.25	\$12,027.50	\$5,993.75	8.81%
10.0000.000.430.0	REPAIRS & MAINTENANCE	\$308,600.00	\$0.00	\$308,600.00	\$138.06	\$179,936.87	\$128,663.13	\$42,232.61	\$86,430.52	28.01%
10.0000.000.441.0	RENT	\$35,000.00	\$0.00	\$35,000.00	\$1,000.00	\$27,900.00	\$7,100.00	\$1,000.00	\$6,100.00	17.43%
10.0000.000.442.0	EQUIPMENT RENTAL	\$259,152.29	\$0.00	\$259,152.29	\$0.00	\$207,639.98	\$51,512.31	\$1,017.11	\$50,495.20	19.48%
10.0000.000.510.0	TRANSPORTATION	\$993,781.94	(\$13,890.00)	\$979,891.94	\$76,554.55	\$723,935.62	\$255,956.32	\$222,138.54	\$33,817.78	3.45%
10.0000.000.520.0	PROPERTY INSURANCE	\$47,920.00	\$0.00	\$47,920.00	\$0.00	\$0.00	\$47,920.00	\$47,920.00	\$0.00	0.00%
10.0000.000.531.0	TELEPHONE	\$94,260.00	\$0.00	\$94,260.00	\$550.05	\$63,146.25	\$31,113.75	\$32,563.75	(\$1,450.00)	-1.54%

HILLSBORO-DEERING SCHOOL DISTRICT

Copy of FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2020-2021

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance

From Date: 5/1/2021

To Date: 5/31/2021

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.534.0	POSTAGE	\$11,250.00	\$1,800.00	\$13,050.00	\$144.15	\$9,047.29	\$4,002.71	\$1,125.86	\$2,876.85	22.04%
10.0000.000.540.0	ADVERTISING	\$10,000.00	\$0.00	\$10,000.00	\$166.00	\$3,171.08	\$6,828.92	\$6,178.92	\$650.00	6.50%
10.0000.000.550.0	PRINTING	\$11,400.00	(\$1,800.00)	\$9,600.00	\$0.00	\$3,702.26	\$5,897.74	\$0.00	\$5,897.74	61.43%
10.0000.000.560.0	TUITION	\$871,314.00	\$0.00	\$871,314.00	\$6,395.71	\$309,831.39	\$561,482.61	\$240,747.90	\$320,734.71	36.81%
10.0000.000.580.0	TRAVEL	\$48,350.00	(\$7,500.00)	\$40,850.00	\$5,163.84	\$28,115.37	\$12,734.63	\$22,418.23	(\$9,683.60)	-23.71%
10.0000.000.591.0	ADMISSIONS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
10.0000.000.610.0	SUPPLIES	\$368,287.63	\$13,016.00	\$381,303.63	\$3,469.35	\$209,168.54	\$172,135.09	\$86,455.08	\$85,680.01	22.47%
10.0000.000.622.0	ELECTRICITY	\$251,500.00	\$0.00	\$251,500.00	\$15,017.42	\$159,272.01	\$92,227.99	\$92,227.99	\$0.00	0.00%
10.0000.000.623.0	PROPANE	\$187,500.00	\$0.00	\$187,500.00	\$4,996.90	\$114,552.39	\$72,947.61	\$76,337.84	(\$3,390.23)	-1.81%
10.0000.000.626.0	VEHICLE FUEL	\$8,000.00	\$0.00	\$8,000.00	\$1,770.78	\$2,592.12	\$5,407.88	\$1,607.88	\$3,800.00	47.50%
10.0000.000.640.0	BOOKS	\$270,255.00	\$38,300.00	\$308,555.00	\$474.24	\$237,876.27	\$70,678.73	\$53,810.12	\$16,868.61	5.47%
10.0000.000.730.0	EQUIPMENT	\$301,015.75	(\$25,001.00)	\$276,014.75	\$129.99	\$86,108.38	\$189,905.37	\$53,203.43	\$136,701.94	49.53%
10.0000.000.810.0	DUES & FEES	\$51,410.00	\$4,000.00	\$55,410.00	\$1,960.00	\$38,142.07	\$17,267.93	\$6,992.00	\$10,275.93	18.55%
10.0000.000.811.0	NEASSCHS REACCREDITATION	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$3,450.00	\$50.00	\$0.00	\$50.00	1.43%
10.0000.000.830.0	INTEREST	\$91,875.00	\$0.00	\$91,875.00	\$0.00	\$91,875.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.890.0	MISCELLANEOUS	\$46,500.00	\$0.00	\$46,500.00	\$625.00	\$14,106.66	\$32,393.34	\$29,573.62	\$2,819.72	6.06%
10.0000.000.910.0	PRINCIPAL	\$735,000.00	\$0.00	\$735,000.00	\$0.00	\$735,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.930.0	TRANSFER TO TRUST	\$225,000.00	\$0.00	\$225,000.00	\$0.00	\$0.00	\$225,000.00	\$225,000.00	\$0.00	0.00%
Grand Total:		\$24,315,389.27	\$0.00	\$24,315,389.27	\$726,149.49	\$17,256,689.70	\$7,058,699.57	\$5,281,835.64	\$1,776,863.93	7.31%

End of Report

PAYMENTS CHECKS AND MANIFESTS

All payments of District funds must be authorized by the District Treasurer. However, pursuant to RSA 197:23-a, the Treasurer shall authorize any payment upon order of a majority of the School Board or upon orders of two or more members of the School Board whom a majority of the Board has empowered to authorize payments.

Moneys drawn on the District's general fund or any special fund (with the exception of an activity fund) will require the signature of the Treasurer. Payments drawn on activity funds will require signature from the building principal. The activity advisor shall not be an authorized signor.

All payments or disbursements involving Federal Grant Funds, shall comply with the provisions of Board Policy DAF.

Electronic signatures, including computer generated signatures, may only be used as provided under Board policy EHAC. Electronic or digital payments may be made after approval or pre-approval by the Board and by the Treasurer.

Functions of the Treasurer may be carried out in the Treasurer's absence by a duly appointed Deputy Treasurer or Acting Treasurer. The Treasurer is authorized to delegate approval authority to the Business Administrator to make payroll related electronic payments, provided such payments have been previously authorized by the School Board.

The Board strictly prohibits any person from signing a blank check, and physical (paper) checks will be pre-numbered.

Legal References:

RSA 197:23-a, Treasurer's Duties

RSA 294-E, Uniform Electronic Transfers Act

Policy Adoption & Revision History:

Policy Committee Review: 4/20/21

First Reading: 5/03/21

Second Reading:

Final Approval:

SCHOOL SAFETY

The Board recognizes that effective learning and teaching takes place in a safe, secure and welcoming environment and that safe schools contribute to improved attendance, increased student achievement and community support. The practice of safety shall be considered a facet of the instructional programming of the District schools by incorporating concepts of safety appropriately geared to students at different grade levels.

The Superintendent shall be responsible for developing and maintaining a comprehensive safety plan for the District, taking into account applicable laws, regulations, Board policies, and best practices. The general safety plan will include the District-wide Crisis Prevention and Response Plan, and site-specific Emergency Response Plan for each school required under Board policy EBCA. General areas of emphasis shall include, but not be limited to: in-service training; accident recordkeeping; plant inspection; driver and vehicle safety programs; fire prevention; catastrophe planning; and emergency procedures and traffic safety problems relevant to students and employees.

Each Principal shall be responsible for the supervision and implementation of safety programs in his/her school, inclusive of school busses, school grounds (including playgrounds), during authorized school activities (such as field trips), within school building(s) (including classrooms and laboratories), off school grounds during school sanctioned activities (including, but not limited to, work-based learning and internships), and in the use of online resources.

The Board directs the Superintendent to develop a safe schools plan consistent with applicable law and school board policies. While the plan need not be a single consolidated document, it should include:

1. Procedures that address the supervision and security of school buildings and grounds.
2. Procedures that address the safety and supervision of students during school hours and school-sponsored activities.
3. Procedures that address persons visiting school buildings and attending school-sponsored activities.
4. Training programs for staff and students in crisis prevention and management.
5. Training programs for staff and students in emergency response procedures that include practice fire and all hazard drills as required by law.
6. Training programs for staff and students in how to recognize and respond to behavior or other information that may indicate impending violence or other safety problems.
7. Procedures and training to implement employee and work-place safety per Board policy EB.

8. Training and support for students that aims to relieve the fear, embarrassment and peer pressure associated with reporting behavior that may indicate impending violence or other safety problems.
9. Procedures for safe, confidential reporting of security and safety concerns at each school building.
10. Procedures for regular assessments by school security/safety professionals and law enforcement officers to evaluate the security needs of each school building and to provide recommendations for improvements if necessary.
11. Procedures for periodic assessments by school climate professionals to determine whether students feel safe and to provide recommendations for improvements in school climate at each district building.
12. Procedures for managing the behavior of children, including, proper training and protocols relative to restraint and seclusions consistent with RSA 126-U and Board policy JKAA.
13. Procedures to provide for regular communications between district officials, law enforcement officers, fire department officials, city and county officials and local medical personnel to discuss crisis prevention and management strategies, including involvement by these parties in the development and revision of the District Crisis Prevention and Response Plan, and site-specific Emergency Response Plans per Board policy EBCA.
14. Training programs for staff and students in safety precautions and procedures related to fire prevention, natural disaster response, accident prevention, public health, traffic, bicycle and pedestrian safety, environmental hazards, civil defense, classroom and occupational safety, and special hazards associated with athletics and other extracurricular activities.

District and building level procedures to assure timely safe schools reporting to law enforcement the N.H. Department. of Education and the School Board as required under RSA 193-D:4

Legal References:

RSA 193-D, Safe School Zones

RSA 193-F, Pupil Safety and Violence Prevention

RSA 281-A:64, Safety Provisions

N.H. Dept. of Education Administrative Rule – Ed. 306.04(a)(2), and 306.04(d), Promoting School Safety

Policy Adoption & Revision History:

Policy Committee Review: 4/20/21

First Reading: 5/03/21

Second Reading:

Final Approval:

**HILLSBORO-DEERING SCHOOL BOARD
REGULAR MEETING**

Monday, May 3, 2021 - 6:30pm

Hillsboro Deering Middle School Cafetorium

Livestreamed at: <https://vimeo.com/event/851012/ca94ebceca>

The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.

MINUTES

In Attendance:

Board Members:

Herla Iadonisi

Chris Bober

Jessica Morris

Paul Plater

Heidi Welch

Administration:

Patricia Parenteau, Superintendent

Jennifer Crawford, Director of Curriculum
Instruction and Assessment

Mary Henry, Business Administrator

Stacey Vazquez, Director of Student Support Services

Jeni Laliberte, Lower HDES Principal

Donna Furlong, Upper HDES Principal

Jim O'Rourke, HS Principal

Marc Peterson, MS Principal

A. Call Meeting to Order

- a. Chair Iadonisi called the meeting to order at 6:34pm.

B. Pledge of Allegiance and Moment of Silence

- a. Chair Iadonisi led the Pledge of Allegiance and a moment of silence. She thanked everyone for attending the meeting and stated that the meeting was being video and audio recorded and will appear on the district website, www.hdsd.org. A live stream video, in real time, can be viewed at <https://vimeo.com/event/851012/ca94ebceca>

C. Recognitions

- a. None

D. Correspondence

- a. Lila Murphy Scholarship
 - i. School Board members should be checking their emails for more information on the selection committee.

E. Student Representative Report - Camron Garcia

- a. MS
 - i. Students are starting the 5th round of classes this week

- b. HS
 - i. AP Exams are starting this week
- c. ES
 - i. Through the Project Aware Grant students are writing letters to teachers throughout the school and are able to ask questions and get answers.

F. Public Comment

- a. Bosse
 - i. We had a disagreement about the legality of discussing the Conval Lawsuit at the last regular Board meeting.
 - ii. Is concerned about the way that this was done.
 - 1. It was not listed under correspondence in the agenda, nor was it listed under action items.
 - 2. What you did was a slap in the face of your constituents.
 - 3. You then called an emergency meeting on a night where there was bad weather.
 - a. Two of your members even had trouble joining the Zoom meeting.
 - iii. This is a classic example of why this Board is so distrusted in the community.

G. School Board Response to Public Comment

- a. Iadonisi
 - i. Is offended that Mr. Bosse claims he is speaking for the entire community.

H. Superintendent's Report

- a. General Update
 - i. June 18th is the last day of school
 - ii. Students are returning from spring break, so the countdown to the end of school has begun.
- b. Decision Matrix Update
 - i. See Attached Sheets
- c. Appointments, Leaves and Resignations
 - i. See attached Sheet
- d. Cooperative Hockey - Jim O'Rourke
 - i. Over the last 10 years, we have had one or two students who have been interested in hockey.
 - 1. At this point, we have lost around 7 students who went to private schools due to hockey.

- ii. We have reached out to John Stark and Hopkinton about joining their hockey co-op. They both have agreed, but this now has to go to the Hockey Committee
 - 1. Each Board must approve the co-op
 - 2. It would then have to go to the Division Committee
- iii. One of the stipulations would be that the co-op could stay in Division III.
- iv. There is no cost to the district for students to play hockey.
 - 1. Each student pays \$1,000 to play
 - a. \$500 goes to the schools to cover expenses
 - b. \$500 goes to the Co-op to cover ice time.
- v. The NHIA is looking to take action on this for this year and moving forward.
- vi. Questions
 - 1. Plater
 - a. If a school doesn't have a sport, couldn't the student
 - i. 20 years ago, there were recruiting issues, but now you have to play sports in the district you go to school in.
 - b. Doesn't understand why students have to pay for Hockey when we don't charge for other sports.
 - i. The ice time is expensive.
- vii. The Board is being asked to vote on allowing this to move forward and join the Co-op, not funding it.

I. Board Discussion

- a. Policy Committee (Full Discussion can be found online)
 - i. DK Payments Checks and Manifests – First Reading
 - ii. EBB School Safety - First Reading
 - iii. EBBB Accident Reports - Revision
 - iv. JCA Change of Class or School Assignment - Best Interests and Manifest Hardship - Revision (JEC Change of School or Assignment Manifest Education Hardship has been incorporated into this revision)
 - v. JLCJ Concussions and Head Injuries – Revision
 - vi. GBCD Background Investigation and Criminal History Records Check - Revision
- b. Cooperative Hockey
 - i. Morris
 - 1. Doesn't see any drawbacks

2. Unless we have too many students who want to play and it would move the Co-Op out of Division III - Which is a stipulation of the other schools.
3. Thinks it's a great idea.
- ii. Bober
 1. Would round out the opportunities at HDSD
- iii. Welch
 1. Thinks this is a great idea.

J. Minutes

- a. April 19, 2021 meeting minutes
 - i. Bober moved to approve the minutes of April 19, 2021 as presented. Iadonisi seconds. Motion passed 5-0
- b. April 21, 2021 special meeting minutes
 - i. Bober Moved to approve the minutes of April 21, 2021 as presented. Iadonisi seconds. Motion passed 5-0

K. Public Comment

- a. None

L. School Board Response to Public Comment

- a. None

M. Non-Public Session - RSA 91-A:3 II. (a)

- a. Welch moved to go into a nonpublic session citing RSA 91-A:3 II. (a) Bober seconds. Motion passed 5-0 @ 7:18pm
- b. Roll Call
 - i. Herla Iadonisi
 - ii. Chris Bober
 - iii. Jessica Morris
 - iv. Paul Plater
 - v. Heidi Welch

N. Call Back to Order

- a. Chair Iadonisi called the meeting back to order at 7:39pm

O. Action Following Non-Public Session

- a. Bober moved to seal the minutes of the nonpublic session citing RSA 91-A:3 II (a). Plater seconds. Motion passed 5-0
- b. Bober Moved to authorize the superintendent to act as discussed and agreed upon in Nonpublic. Morris Seconds. Motion passed 5-0

P. Action Items

- a. Appointments, Leaves and Resignations
 - i. Welch moved to approve the Appointments, Leaves and Resignations as presented. Bober seconds. Motion passed 5-0
- b. Policies Requiring Board Action

- i. DK Payments Checks and Manifests – First Reading
 - 1. Bober moved to approve the first reading of DK Payments Checks and Manifests as presented. Welch seconds. Motion Passed 5-0
- ii. EBB School Safety - First Reading
 - 1. Welch moved to approve the first reading of EBB School Safety as presented. Bober seconds. Motion passed 5-0
- iii. EBBB Accident Reports - Revision
 - 1. Welch moved to approve the revision to EBBB Accident Reports as presented. Bober seconds. Motion passed 5-0
- iv. JCA Change of Class or School Assignment – Best Interests and Manifest Hardship – Revision
 - 1. Welch moved to approve the revision to JCA Change of Class or School Assignment – Best Interests and Manifest Hardship as presented. Bober seconds. Motion passed 5-0
- v. JLCJ Concussions and Head Injuries – Revision
 - 1. Bober moved to approve the revision to JLCJ Concussions and Head Injuries as presented. Welch seconds. Motion passed 5-0
- vi. GBCD Background Investigation and Criminal History Records Check - Revision
 - 1. Welch moved to approve the revision to GBCD Background Investigation and Criminal History Records Check as presented. Bober seconds. Motion passed 5-0
- c. Hockey
 - i. Welch moved to authorize the HS to enter into the Cooperative Hockey agreement with John Stark and Hopkinton as presented and discussed. Bober seconds. Motion passed 5-0
 - d. Plater moved to formally delete Bober seconds Motion passed 5-0

Q. Adjournment

- a. Morris moved to adjourn. Welch seconds. Motion passed 5-0 @ 7:44pm

Respectfully submitted,
Megan Fleagle

To: Members, Hillsboro-Deering School Board
From: Patricia Parenteau, Superintendent of Schools
Date: May 3, 2021
Re: Appointments, Leaves and Resignations - Teachers & Administrators - revised

=====

The following resignations, leaves, and appointments of teachers have occurred since the April 19, 2021 School Board meeting:

RESIGNATIONS:

Patrick West – HDMS Assistant Principal, resignation effective 6/30/21

LEAVES: None

TRANSFERS/CHANGE OF ASSIGNMENTS: None

APPOINTMENTS:

Alexander Conway – HDMS 6th Grade Math Teacher, salary track BA, salary step 3, salary \$48,147, effective 7/1/21, NH Certification in Elementary Education, K-6.

Justin Parsils – HDMS Assistant Principal, salary \$80,000, effective 7/1/21, NH Certification in Principal and Social Studies (5-12)

Jonatan Young - HDMS AfterSchool Academic Support, \$35.00/hour, for up to 12 hours, effective 4/12/21-6/30/21

Mitchell Silverman – HDMS Curriculum Work, \$35.00/hour, for up to 35 hours, to be completed by 6/30/21

HDMS KinderFun Teachers - \$35.00/hour, for 16 hours, effective 7/26/21-8/12/21

Hannah Murdough

Diane Miller

Terri Carson

HDSD Evaluation Review Team Committee -- \$35.00/hour, for 1.5 hours on 5/13/21

Alex Luhtjarv - HS

Nicole LaRoche- HS

Stephani Martin - MS

Deb Dyer-Quinn - ES

Kelly Dinsmore - HS

Melissa Moultroup - MS

Ginny McLay - ES

HDSD Curriculum Committee - \$35.00/hour, for up to 15 hours, through 6/30/21

Maggie Cover - ES

Terri Carson – ES

Jessamyn Irwin - HS

Clarice Clark – HS

James Maccabe – HS
William Kopf – HS
Abby Diaz – MS

HDSD Technology Committee - \$35.00/hour, for up to 2 hours, through 6/30/21

Jennifer Blaschik – HS
Shannon Adamo – ES
Jacob Roth-Ritchie - HS

HDES Extended School Year Special Education Teachers - \$35.00/hour, 16 hours/week, effective 7/26/21-8/12/21:

Kathleen Wechsler
Melissa Montanez
Ann Malone
Meaghan Willett
Tonia Whitman

Brooke McLain - HDES Extended School Year Registered Nurse - \$35.00/hour, 12 hours/week, effective 7/26/21-8/12/21

Mitchell Silverman – HDMS Afterschool Club Advisor, \$35.00/hour, 4 hours/week, effective 5/3/21-6/10/21

HDES Title I Summer Teachers - \$35.00/hour, 12 hours/week, effective 7/26/21-8/12/21:

Melissa Montanez
Ann Malone
Meghan Henry
Brenda Prochilo
Stephanie Savoy
Rebecca Woodard
Shannon Adamo

Comparative Covid Data September 2, 2020 - April 18, 2021

The Rest of Hillsborough County				
Date	Level of Transmission	New Cases per 100k over 14 days	New Hospitalizations per 100k over 14 days	7-Day Total Test Positivity Rate %
Sept 2	Minimal	21.5	0.5	1.2
Oct 1	Minimal	32.2	0.9	1.7
Nov 1	Substantial	109.7	0	1.8
Dec 1	Substantial	473.9	1.4	5.1
Jan 3	Substantial	649.9	0	11.0
Feb 1	Substantial	598	2.3	6.2
March 1	Substantial	273.6	No Longer Reporting	4.3
April 1	Substantial	396.4	No Longer Reporting	6.4
May 3	Substantial	250.2	No Longer Reporting	3.6

Sullivan County				
Date	Level of Transmission	New Cases per 100k over 14 days	New Hospitalizations per 100k over 14 days	7-Day Total Test Positivity Rate %
Sept 2	Minimal	9.3	0	0.2
Oct 1	Minimal	18.5	0	0.6
Nov 1	Moderate	57.9	2.3	1.4
Dec 1	Substantial	139.1	0	3
Jan 3	Substantial	190.1	0	7.7
Feb 1	Substantial	586.4	0	7.4
March 1	Substantial	213.2	No Longer Reporting	3.1
April 1	Substantial	157.6	No Longer Reporting	3.7
May 3	Substantial	243.4	No Longer Reporting	6.0

Town Data								
	Hillsboro		Deering		Washington		Windsor	
Date	Active	Overall	Active	Overall	Active	Overall	Active	Overall
Sept 2	1-4	18	1-4	1-4	0	5		
Oct 1	1-4	21	0	1-4	0	5		
Nov 1	8	39	1-4	7	0	5		
Dec 1	8	62	1-4	10	1-4	10		
Jan 3	15	127	1-4	24	1-4	20	0	1-4
Feb 1	8	202	1-4	37	1-4	32	1-4	1-4
March 1	6	225	1-4	41	0	37	0	5
April 1	15	260	1-4	46	0	37	1-4	10
May 3	7	300	1-4	59	1-4	41	0	11

* Case(s) first reported in Windsor on December 10th.

Date	Statewide Number of Hospitalizations Due To Covid-19	Statewide Percent of Population Fully Vaccinated
Sept 2	9	
Oct 1	15	
Nov 1	38	
Dec 1	160	
Jan 3	325	
Feb 1	193	
March 1	90	Data first reported March 4th: 7.8%
April 1	77	16.8%
May 3	80	26.2%

Decision Matrix 2020-2021

This matrix serves as a guide when planning and making decisions regarding models of instructional delivery. SAU 34 reserves the right to take a more restrictive approach as the situation warrants.

LAST UPDATED: May 3, 2021 at 5:40pm

As of February 17, 2021 NH DHHS is no longer publishing the number of new hospitalizations per 100,000 population over prior 14 days, so those fields are blank.

[Decision Matrix Explained](#)

Considerations <i>Listed below are factors that will be taken into consideration when a decision to move to or from a fully remote learning model is being made.</i>		PHYSICAL REOPENING		FULL REMOTE
Availability of Cleaning and Protective Supplies to allow us to follow state guidelines		The school has the supplies necessary to meet state guidelines and to implement the SAU plan	The school is having difficulty securing future supplies necessary to meet state guidelines and to implement the SAU plan	The school is unable to secure the supplies necessary to meet state guidelines and to implement the SAU plan
Current H-DES		X		
Current H-DMS		X		
Current H-DHS		X		
Current H-DHS Alt Program		X		
Current WES		X		
Level of Community Transmission Community Spread Level (by County) <ul style="list-style-type: none"> Sullivan county (Washington) Rest of Hillsborough County* 	COVID-19 total test positivity as a 7 day average	< 5%	5-10%	>10%
	Current Sullivan County:		6.0%	
	Current Rest of Hillsborough County:	3.6%		

(Hillsboro, Deering, Windsor)	Numbers of new infections per 100,000 population over prior 14 days	<50	50-100	>100
	Current Sullivan County:			243.4
	Current Rest of Hillsborough County:			250.2
	Number of new hospitalizations per 100,000 population over prior 14 days	<10	10-20	>20
	Current Sullivan County:			
	Current Rest of Hillsborough County:			
Level of School Impact	Transmission within the school facility	Zero or sporadic cases with no evidence of transmission within the school setting	One cluster in the school	Two or more unrelated cluster in the school with onset (based on source cases symptom onset dates) within 14 days of each other
	Current H-DES	X		
	Current H-DMS	X		
	Current H-DHS	X		
	Current H-DHS Alt Program	X		
	Current WES	X		
	Student absenteeism due to illness	<15%	15-30%	>30%
	Current H-DES	X		
	Current H-DMS	X		
	Current H-DHS	X		

	Current H-DHS Alt Program	X		
	Current WES	X		
	Staff capacity to conduct classes and school operations*	Normal: The school is able to provide coverage and manage absenteeism with little impact to instruction	Strained: It is difficult for the school to provide coverage and manage absenteeism. There is impact to instruction.	Critical: The level of staff absenteeism is too high to effectively manage.
	Current H-DES	X	X	
	Current H-DMS	X		
	Current H-DHS	X		
	Current H-DHS Alt Program	X		
	Current WES		X	
Compliance with Protections, including screening		Screening is happening before people enter the building. There is a rare need for someone to leave school due to illness. Mask wearing, physical distancing and other protective measures are followed by the community	There are small gaps in compliance to the protective measures in place	There are significant gaps in compliance to the protective measures in place
Current			X	

*This subjective assessment should factor in a school's ability to maintain adequate staff for facility operations, transportation, teaching, and administrative functions

Executive Order's Public Health Department Guidance supersede local decision making The S&U will regularly communicate where each school falls within each of these factors.

		Level of Community Transmission		
		Minimal	Moderate	Substantial
Level of School Impact	Low	In-Person	In-person	In-Person
	Medium	In-Person	Hybrid	Hybrid
	High	Hybrid	Remote	Remote

Additional Staff and Space requirements and Transportation Needs for Full Return while maintaining health and safety measures

	H-DHS	H-DMS	H-DES	WES
Classrooms	8-9	15	6-10	
Staff	14	15	12	3
A minimum of 8 additional busses and drivers for Hillsboro-Deering and 2 additional busses and drivers for Washington				