

**HILLSBORO-DEERING SCHOOL BOARD
REGULAR MEETING
Tuesday, May 18, 2021 - 6:30pm
Hillsboro Deering Middle School Cafetorium**

The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create, with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.

MINUTES

In Attendance:

Board Members:

Herla Iadonisi
Chris Bober
Jessica Morris
Paul Plater
Heidi Welch

Administration:

Patricia Parenteau, Superintendent
Jennifer Crawford, Director of Curriculum Instruction and Assessment
Mary Henry, Business Administrator
Stacey Vazquez, Director of Student Support Services
Jeni Laliberte, Lower HDES Principal
Donna Furlong, Upper HDES Principal
Jim O'Rourke, HS Principal
Marc Peterson, MS Principal

A. Call Meeting to Order

- a. Chair Iadonisi called the meeting to order at 6:30pm.

B. Pledge of Allegiance and Moment of Silence

- a. Chair Iadonisi led the Pledge of Allegiance and a moment of silence. She thanked everyone for attending the meeting and stated that the meeting was being video and audio recorded and will appear on the district website, www.hdsd.org. This meeting is being audio recorded.

C. Presentation

- a. Top Ten Tips for School Board Members – Atty. Matt Upton
 - i. Sequential Electronic Communications
 - 1. The right to know law requires all meetings of the school board to be posted and open to the public unless they are a non-meeting or a non-public meeting.
 - 2. Sequential electronic communications, where a quorum of the Board contemporaneously discusses an issue over

which the board has jurisdiction, can give rise to the creation of an illegal meeting.

3. Remedy for the creation of an illegal meeting is disclosure of the communications.
 4. Violations can subject the District to legal proceedings and the payment of legal fees and costs.
 5. The actual document created in the process of sequential communications can be a governmental or educational record which must be stored at District offices.
 6. Best Practices
 - a. Use electronic communications only for scheduling and notifications
 - b. Avoid “reply to all” on any email that has any substantive content.
 - c. Never write anything in an electronic communication you are not comfortable seeing on the front page of the Union Leader.
 - d. When in doubt use the telephone
 - e. Right to know law is currently the greatest source of litigation involving school board members
 - f. Always use District email to communicate about district business.
- ii. Using Electronic Communications in Place of Deliberations
 1. Right to know law requires that unless you are in a non-meeting or a non-public meeting, all deliberations of the board on issues over which it has jurisdiction must be conducted in public (if not non-public)
 2. Best Practices
 - iii. Personnel matters
 1. Board members should avoid getting involved in personnel matters
 2. The only employee that the Board has supervisory authority over is the superintendent.
 3. The primary role of the School Board is to develop policies that govern the operation of the district.
 4. The superintendent has sole supervisory authority over all employees of the district
 5. Employees will often try to involve school board members in employment matters and/or labor grievances

6. Getting involved in personnel matters can be grounds from being rescued should that matter come before the school board in the future.
 7. Best Practices
 - a. Refer anyone who comes to you about a personnel issue to the superintendent
 - b. Follow up with the superintendent regarding any complaint you receive about a district employee unless that employee is the superintendent
 8. Concerns about the conduct of the superintendent should be directed to the school board chair.
 9. If you think the superintendent is not dealing with complaints properly that is something the school board can address the superintendent, but it is not justification for the School Board to intervene.
- iv. Conducting Investigations
1. School Board members should not conduct investigations on their own.
 2. Coming to a Board meeting and springing information you have gathered during an investigation on the other board members can create mistrust and dysfunction.
 3. The administration is in a much better position to gather any information the board may need to investigate
 4. It is always better that the entire Board receive the same information gathered during the investigation.
 5. If an issue is going to be discussed publicly, the entire Board should have the information prior to the meeting when it is going to be discussed.
 6. The Board members should always know the source of the information whenever possible.
 7. Conducting your own investigation can result in your recusal if the matter comes before the Board in the future.
 8. Best Practices
 - a. If there is something that needs to be investigated contact the superintendent
 - b. Be mindful that the administration has other responsibilities
 - c. It is up to the school board to set the priorities.
- v. Discussing Matters in Non-Public Meeting that Go Beyond the Reason for the Non-Public meeting.

1. Right to know law requires that the motion to go into a non-public session to specify the reason for the non-public meeting.
2. If the school board discusses matters that go beyond the reasons for the non-public meeting they can subject the district to potential legal liability and can erode public trust.
3. Best Practices
 - a. The topic of the non-public session should be specifically identified and restated at the start of the non-public meeting.
 - b. The School Board chair should remain vigilant and make sure board members stay on topic.
 - c. If someone mistakenly goes off topic the discussion must stop and the discussion refocused on the reason for the non-public session
 - d. The non-public session should be as brief as possible to avoid the possibility of getting off track
 - e. You must always open a public session before accepting a motion to go into a non-public session.

vi. Sealing Non-public minutes

1. The right to know law required that all minutes of a non-public session must be made available to the public within 72 hours of the meeting unless they are sealed.
2. The minutes may only be sealed if
 - a. 1. They would adversely impact the reputation of a person other than a member of the board.
 - b. 2. Would render the proposed action ineffective
 - c. 3. Relate to the district's emergency functions or operations.
3. Best Practices
 - a. Avoid sealing minutes whenever possible.
 - b. Review sealed minutes periodically to determine if they must remain sealed
 - c. The right to know law does not require that the minutes of a non-public session be a verbatim transcript.
 - d. Suggested drafting minutes of the non-public session in a manner that does not require sealing, such as:

- i. Discussed personnel matter with the superintendent*
 - ii. Discussed pending litigation with legal counsel*
 - iii. Discussed superintendent's performance evaluation*
- vii. Speaking on behalf of the school board when not authorized
 1. School board members should be careful when speaking publicly not to speak in a manner that creates the impression they are speaking on behalf of the entire board unless the board has authorized them to do so.
 2. Individual opinions of board members are not necessarily the opinions of the entire board
 3. Board members only represent one vote and the board can only act on a majority vote of the board members present.
 4. Best Practices
 - a. Before engaging in a public discussion over an issue which the board has jurisdiction, get permission from the board to speak on its behalf if that is your desire.
 - b. Consider advising the board if you intend to attend public functions under circumstances where you may be asked to speak
 - c. If you are not authorized to speak on behalf of the board, consider clarifying that you are speaking in your individual capacity and that have not been authorized by the board to speak on its behalf
 - d. Before engaging a stakeholder in any communications over issues which the board has jurisdiction, consider notifying the board chair to make sure you are not stepping into a role that should be discussed with the school board first.
- viii. Running Board Meetings like they are Public Hearings
 1. Board meetings are for the Board to do the District's business and they are not public hearings
 2. Public hearings can be scheduled during board meetings but they are separate matters.
 3. The public has no right to speak at Board meetings unless authorized by the Board
 4. Best practices

- a. Board must strike a balance between doing the business of the district and receiving public input
 - b. Public should have an opportunity to address the board.
 - c. Consider limiting public comment to matters on the agenda
 - d. Allow members of the public request matters to be placed on the agenda for the purposes of discussion
 - e. Board meetings should run smoothly and efficiently
 - f. Considering creating a consent agenda for routine approvals where only items specifically removed from the consent agenda are debated. Otherwise all the items of the consent agenda are approved with a single motion and vote.
- ix. Getting involved in parent complaints regarding special education students
 - 1. State and federal laws govern the education of students with disabilities.
 - 2. All concerns over the education of students who have been identified as being entitled to special education must be addressed through the IEP process.
 - 3. Board members do not have jurisdiction over the education provided to special education students.
 - 4. Taking sides with parents in such matters is not permissible.
 - 5. Best practices.
 - a. If a board member is contacted by a parent of a special education student, refer them to the superintendent.
 - b. Follow up with the superintendent or the director of student support services to make sure the parent actually contacted them
 - c. Never comment on the complaint or offer reassurance
 - d. Simply convey that the board does not have jurisdiction over special education matters.
- b. Questions/comments
 - i. Iadonisi
 - 1. Appreciates the clarity on the specifics on how the Board should respond to certain comments

2. Wants the Board to be on the same page on how they should respond to members of the public when asked about something.
3. What if someone comes to you and asks to be anonymous?
 - a. If at all possible get the person to come forward and address the board. It's always better to have a name to the complaint to avoid suspicion.
4. What are the differences between the school Board agendas and the town meeting agendas?
 - a. They are often very similar, but structured a bit differently.
 - b. Typically, most districts limit public comment to 3 minutes, and to only topics that are on the agenda.

ii. Plater

1. In prior school board meetings, we were always told to follow the chain of command if there was a complaint.
 - a. Advises that all complaints should be brought to the superintendent, but yet, all complaints should be dealt at the teacher/parent level if at all possible.

iii. Bober

1. We have two opportunities for public comment built into our agenda, is this good practice?
 - a. This should be fine, but the Board can always suspend its rules if needed.
2. There are some issues that can be dealt with at a lower level before coming to the school board.

D. Recognitions

a. Yearbook Award

- i. Jostens National Yearbook Program of Excellence Gold Award
 1. 1 out of 127 schools that received this award out of over 15,000 schools
 2. Eli Elk, Abigail Audet, Chloe Brawn, Steven Johnston, Eva levally, Emily Wilkins, and Michelle Prentiss

b. Plater

- i. Shout out to the track team who participated in the track meet.

E. Correspondence

a. Hillsboro-Deering Federation of Teachers

- i. Thank you letter to the school board for their thoughtful teacher appreciation gifts in recognition of their hard work over the past year.

F. Student Representative Report - Camron Garcia

- a. None

G. Public Comment

- a. None

H. School Board Response to Public Comment

- a. None

I. Superintendent's Report

a. General Update

i. Conval Lawsuit

- 1. Manchester School District has now joined this lawsuit
 - a. There may be more districts joining the lawsuit - deadline is May 22nd to join.

ii. Emails questioning the use of Masks and correlating them to restraints.

- 1. The commissioner does not regard the school mask mandate as a restraint and does not run afoul of the RSA guidance.
- 2. Even as vaccinated adults may go maskless, the schools should continue to require masks for the remainder of the school year.
- 3. The Sport cohort that we are in has voted that masks do not need to be worn during play, but are required when they are seated and not playing.
- 4. Each of the building administration would like to see the mask mandate be lifted for outdoor recess.
 - a. Requests the board allow for this to be lifted for outside use.

b. Decision Matrix Update

i. See attached sheets

ii. There is a vaccination clinic tomorrow; students whose parents give consent to get vaccinated may do so. This is voluntary.

iii. Questions

1. Welch

- a. How many of our staff are vaccinated?
 - i. This is not something that we can require, so this is not something that we can track.
- b. How do we know when we don't need masks anymore?

- c. The state will be coming out with guidance for next year soon, but for the remainder of this school year we will continue with the guidance as it is.
 - d. Wanted to make clear that our students are getting mixed messages when they see kids in other schools going maskless.
 - c. Appointments, Leaves and Resignations
 - i. See attached sheet
 - ii. Questions
 - 1. Morris
 - a. What is the report card committee?
 - i. This is a committee that will be looking at the ES report cards and how students are meeting the standards.
- d. Speech and Language Assistant Position
 - i. Looking for approval of the Board to hire a part-time Speech and Language Assistant Position to cover the additional service to Washington.
 - 1. Would serve HDSD and Washington much like the MOUs for IT and Facilities
 - 2. Washington would be billed at a set rate and there would be no cost to HD for the time spent in Washington.
 - 3. Will allow for continuity as the students funnel into the MS from Washington - they will be working with the same staff.
- e. End of Year and Summer Plans - Donna Furlong, Jeni Laliberte, Marc Peterson and Jim O'Rourke
 - i. Donna Furlong
 - 1. 5th grade moving to MS
 - a. Step up activity
 - i. Will continue to do the drive through celebration on the last day of school where families can drive up the access road to the MS.
 - ii. Will still have special gifts and awards for the students
 - ii. Jeni Laliberte
 - 1. Held a parent informational meeting for incoming preschool and kindergarten parents.
 - 2. Summer planning

- a. July 26 - August 12th
 - i. 3 days a week 4 hours a day.
 - 1. Morning and afternoon sessions.
 - 2. Families have been sent invitations.
 - 3. Students will also have the opportunity to participate in the Kid Adventure program for the opposite side of the day from the summer program.
 - 4. Currently have 5 classroom teachers, 5-6 special ed teachers contracted to work over the summer
 - 5. Will have some staff available for one on one tutoring if we can get people to sign up.
 - iii. Marc Peterson
 - 1. Working with the ES school on transitions.
 - a. The 5th grade will come up as a class to the MS for a tour of the building.
 - 2. Will have an incoming parent meeting via zoom
 - 3. Hope to have an open house in the fall
 - 4. For the 6th and 7th grades
 - a. Working on getting the students to know their advisory teachers for next year.
 - 5. Is really proud of the 8th grade staff
 - a. Working on end of the year celebrations
 - i. Going to have a banquet (June 17th 5pm-7pm)
 - ii. Will have a car parade celebrating the 8th grade class.
 - 6. Summer School options
 - a. Have three staff signed up for one-on-one tutoring opportunities.
 - b. Calling the summer program a science fiction camp
 - i. August 9 - 13 for all grades
 - ii. Will meet in the afternoons, but still working on the logistics.
 - 7. Academic support on Tuesday and Thursday afternoons.
 - a. Hope to continue to do this next year.
 - 8. Advisory committee meetings
 - a. Social-emotional
 - i. Will have an extended advisory period next year to address this need in all three grades.
 - iv. Jim O'Rourke

1. The NHIAA voted to let us join John Stark and Hopkinton in a Hockey Co-op.
 - a. They agreed to keep us in Division III
 - b. There is one more year in the cycle, so the uniforms will stay the same for the upcoming season, but will change the following year.
 - c. This is at no cost to the district.
 - d. As news has spread, we have had kids show interest
2. Plans to run the traditional summer school program
 - a. Will have one teacher per subject area
 - b. Also have teachers who have contracted individually with some students to cover competencies over the summer that are not covered in the traditional summer program.
3. Plans to schedule the beginning of next year much like this past year.
 - a. Will not be doing a freshman transition program this summer
4. Only running a few in person ceremonies
 - a. National Honor Society will be held in person outside
 - b. Prom is being held outside under a tent.
 - i. Saturday June 5th
 - c. Graduation
 - i. June 11th
 - ii. Hoping that it will be as normal as it can be.
 - iii. Tent is larger than it has been in the past
 - iv. Limiting guests that could be under the tent to 8 guests per graduate
 1. Extra seating will be available for other guests outside of the tent.
 - v. There are around 87 graduates this year.
 - d. Will be livestreaming the memorial day assembly
 - e. Will be livestreaming the yearbook reveal.
- f. Financial Report – Mary Henry
 - i. See attached sheet
 - ii. Will have a more definite idea of remaining fund balance next month.

J. Board Discussion

- a. Mask use outside & NHIAA Mask use

- i. Plater
 - 1. It would be up to the student if they wanted to wear a mask when they are outside or playing? Who makes the decision?
 - a. They will be told they don't have to wear a mask when they are playing outside. The student can choose to wear a mask while playing if they want to.
 - 2. There will be parents who say they want their child to wear a mask at all times.
 - ii. Bober
 - 1. Who makes the decision when masks can be removed?
 - a. The teacher or building administrator.
 - iii. Morris
 - 1. Is in full support of students being able to take their masks off when it is safe to do so.
 - 2. Are the teachers allowed to also take a mask break outside as well?
 - a. General consensus is that teachers be permitted to go maskless outside as well.
 - iv. Welch
 - 1. Agrees with Morris.
 - 2. Is in support of students being able to take their masks off whenever possible.
 - 3. Masks are impacting their breathing and their health.
 - 4. It would not be appropriate to be inconsistent across the school district.
 - v. Iadonisi
 - 1. The parameters can't be set by the school board. It's up to the building administrators and the teachers to set the guidelines.
- b. Speech and Language Assistant Position**
- i. Iadonisi
 - 1. Seems like a win-win
 - ii. Welch
 - 1. Are we confident we will be able to fill this position?
 - 2. Do we know what the cost will be?
 - a. There is no cost to HDSB for this.
 - iii. Bober

1. Seems like this is something that will help the students and both school districts.
 2. Can you explain the “no cost” to the district?
 - a. Washington will be paying for the contracted services, which are covered by the additional PT position.
- c. Policy Committee**
- i. DK Payments Checks and Manifests - Second Reading**
 1. Required by law.
 - ii. EBB School Safety - Second Reading**
 1. Updated to match the laws and legal requirements.

K. New Business

- a. HD Cooperative Committee**
 - i. The first meeting is scheduled for May 24th @ 7pm via Zoom
 - ii. It appears that on May 20th Deering is going to hold a meeting to determine who they will send as a representative.

L. Minutes

- a. May 3, 2021 meeting minutes**
 - i. Bober moved to accept the minutes of May 3, 2021 meeting as presented. Morris seconds.
 1. Plater
 - a. Page 3 .#6 questions - Plater 3. Add “couldn’t the student play for another school?”
 2. Welch
 - a. Correct to “NHIAA” on page 5 and
 3. Plater
 - a. Pg 5 d. “Plater moved to formally delete policy JEC. Bober seconds”
 - ii. Accepting the minutes of May 3, 2021 as revised - Approved 5-0

M. P. Action Items

- a. Appointments, Leaves and Resignations**
 - i. Morris moved to accept the Appointments, Leaves and Resignations as presented. Welch seconds. Motion passed 5-0
- b. Speech and Language Assistant Position**
 - i. Welch moved to accept the part-time Speech and Language Assistant Position as presented. Bober seconds. Motion passed 5-0
- c. Policies Requiring Board Action**
 - i. DK Payments Checks and Manifests - Second Reading**

1. Welch moved to accept the second reading of DK Payments Checks and Manifests as presented. Bober seconds. Motion passed 5-0
- ii. EBB School Safety - Second Reading
 1. Bober moved to approve the second reading of EBB School Safety as presented. Morris seconds. Motion passed 5-0
- d. Mask Use Outside.
 - i. Morris Moved to authorize students and staff to remove their masks when outside following the CDC, DHS, and NHIAA guidance when safe and appropriate to do so. Welch seconds. Motion passed 5-0

N. Adjournment

- a. Morris moved to adjourn. Welch seconds. Motion passed 5-0 @ 8:40pm

Respectfully Submitted,

Megan Fleagle

To: Members, Hillsboro-Deering School Board
From: Patricia Parenteau, Superintendent of Schools
Date: May 18, 2021
Re: Appointments, Leaves and Resignations - Teachers & Administrators – revised

The following resignations, leaves, and appointments of teachers have occurred since the May 3, 2021 School Board meeting:

RESIGNATIONS:

Brooke LePage – HDES Special Education Teacher, resignation effective 6/30/21
Gail Eaton - HDHS Special Education Teacher, retirement effective 6/30/21

LEAVES: None

TRANSFERS/CHANGE OF ASSIGNMENTS: None

APPOINTMENTS:

Ryder Close – HDMS Long-Term Substitute Grade 8 Special Education Teacher, \$226.80/day, effective 6/1/21-6/18/21, Certification in Special Education pending
Faye Brown – HDES Grade 3 Classroom Teacher, one-year position, salary track BA, step 1, salary \$45,384, effective 7/1/21-6/30/22, NH Certification in Elementary Education (K-6)
Zachary Grupp – HDES Classroom Teacher, salary track BA, step 1, salary \$45,384, effective 7/1/21, NH Certification in Elementary Education (K-6) pending
Kaitlyn Gillett – HDES Classroom Teacher, salary track MA, step 1, salary \$53,424, effective 7/1/21, NH Certification in Elementary Education (K-6)
Rebecca Bagtaz – HDES Special Education Teacher, salary track MA, step 6, salary \$61,933, effective 7/1/21, NH Certification in Elementary Education (K-8) and Special Education
Kaitlyn Gillett – HDES Before/After School Academic Tutor, \$25.00/hour, up to 8 hours/week, effective 5/11/21-6/30/21 (Title I grant funded)
Kelley Williams - HDHS Extended School Year Special Education Teacher - \$35.00/hour, 10.5 hours/week, effective 7/20/21-8/12/21

HDMS Extended School Year Special Education Teachers - \$35.00/hour, 12 hours/week, effective 7/27/21-8/13/21:

Tara Bell
Eliza Tasker

HDES Report Card Committee - \$35.00/hour, for up to 10 hours, effective 5/17/21-6/30/21 (CSI grant funded):

Kate Griffin
Meghan Henry
Liz Brett
Maggie Cover
Shannon Adamo

Tonia Whitman
Krystal Gould

HDMS Science Team Professional Development - \$35.00/hour, for up to 35 hours,
effective 5/11/21-8/20/21 (Title IIa grant funded):

Sam Brown
Rich Chapin
Stephani Martin
Tara Bell

HDES Plan, Prepare and Present Professional Development - \$35.00/hour for up to 10
hours to be completed no later than 6/25/21:

Maggie Cover
Alex Conway

Comparative Covid Data September 2, 2020 - May 17, 2021

The Rest of Hillsborough County				
Date	Level of Transmission	New Cases per 100k over 14 days	New Hospitalizations per 100k over 14 days	7-Day Total Test Positivity Rate %
Sept 2	Minimal	21.5	0.5	1.2
Oct 1	Minimal	32.2	0.9	1.7
Nov 1	Substantial	109.7	0	1.8
Dec 1	Substantial	473.9	1.4	5.1
Jan 3	Substantial	649.9	0	11.0
Feb 1	Substantial	598	2.3	6.2
March 1	Substantial	273.6	No Longer Reporting	4.3
April 1	Substantial	396.4	No Longer Reporting	6.4
May 3	Substantial	250.2	No Longer Reporting	3.6
May 17	Substantial	142.9	No Longer Reporting	3.0

Sullivan County				
Date	Level of Transmission	New Cases per 100k over 14 days	New Hospitalizations per 100k over 14 days	7-Day Total Test Positivity Rate %
Sept 2	Minimal	9.3	0	0.2
Oct 1	Minimal	18.5	0	0.6
Nov 1	Moderate	57.9	2.3	1.4
Dec 1	Substantial	139.1	0	3
Jan 3	Substantial	190.1	0	7.7
Feb 1	Substantial	586.4	0	7.4
March 1	Substantial	213.2	No Longer Reporting	3.1
April 1	Substantial	157.6	No Longer Reporting	3.7
May 3	Substantial	243.4	No Longer Reporting	6.0
May 17	Substantial	194.7	No Longer Reporting	4.4

Town Data								
Date	Hillsboro		Deering		Washington		Windsor	
	Active	Overall	Active	Overall	Active	Overall	Active	Overall
Sept 2	1-4	18	1-4	1-4	0	5		
Oct 1	1-4	21	0	1-4	0	5		
Nov 1	8	39	1-4	7	0	5		
Dec 1	8	62	1-4	10	1-4	10		
Jan 3	15	127	1-4	24	1-4	20	0	1-4
Feb 1	8	202	1-4	37	1-4	32	1-4	1-4
March 1	6	225	1-4	41	0	37	0	5
April 1	15	260	1-4	46	0	37	1-4	10
May 3	7	300	1-4	59	1-4	41	0	11
May 17	1-4	303	0	60	0	41	0	11

* Case(s) first reported in Windsor on December 10th.

Date	Statewide Number of Hospitalizations Due To Covid-19	Statewide Percent of Population Fully Vaccinated
Sept 2	9	
Oct 1	15	
Nov 1	38	
Dec 1	160	
Jan 3	325	
Feb 1	193	
March 1	90	Data first reported March 4th: 7.8%
April 1	77	16.8%
May 3	80	26.2%
May 17	46	42.7%

Decision Matrix 2020-2021

This matrix serves as a guide when planning and making decisions regarding models of instructional delivery. SAU 34 reserves the right to take a more restrictive approach as the situation warrants.

LAST UPDATED: May 18, 2021 at 6:15am

As of February 17, 2021 NH DHHS is no longer publishing the number of new hospitalizations per 100,000 population over prior 14 days, so those fields are blank.

[Decision Matrix Explained](#)

Considerations <i>Listed below are factors that will be taken into consideration when a decision to move to or from a fully remote learning model is being made.</i>		PHYSICAL REOPENING		FULL REMOTE
Availability of Cleaning and Protective Supplies to allow us to follow state guidelines		The school has the supplies necessary to meet state guidelines and to implement the SAU plan	The school is having difficulty securing future supplies necessary to meet state guidelines and to implement the SAU plan	The school is unable to secure the supplies necessary to meet state guidelines and to implement the SAU plan
Current H-DES		X		
Current H-DMS		X		
Current H-DHS		X		
Current H-DHS Alt Program		X		
Current WES		X		
Level of Community Transmission Community Spread Level (by County) <ul style="list-style-type: none"> • Sullivan country (Washington) • Rest of Hillsborough County* 	COVID-19 total test positivity as a 7 day average	< 5%	5-10%	>10%
	Current Sullivan County:	4.4%		
	Current Rest of Hillsborough County:	3.0%		

(Hillsboro, Deering, Windsor)	Numbers of new infections per 100,000 population over prior 14 days	<50	50-100	>100
	Current Sullivan County:			194.7
	Current Rest of Hillsborough County:			142.9
	*Rest of Hillsborough County is an area NH DHHS identifies as Hillsborough County excluding the cities of Manchester and Nashua			
	Number of new hospitalizations per 100,000 population over prior 14 days	<10	10-20	>20
	Current Sullivan County:			
Current Rest of Hillsborough County:				
Level of School Impact	Transmission within the school facility	Zero or sporadic cases with no evidence of transmission within the school setting	One cluster in the school	Two or more unrelated cluster in the school with onset (based on source cases symptom onset dates) within 14 days of each other
	Current H-DES	X		
	Current H-DMS	X		
	Current H-DHS	X		
	Current H-DHS Alt Program	X		
	Current WES	X		
	Student absenteeism due to illness	<15%	15-30%	>30%
	Current H-DES	X		
	Current H-DMS	X		
	Current H-DHS	X		

Additional Staff and Space requirements and Transportation Needs for Full Return while maintaining health and safety measures

	H-DHS	H-DMS	H-DES	WES
Classrooms	8-9	15	6-10	
Staff	14	15	12	3
A minimum of 8 additional busses and drivers for Hillsboro-Deering and 2 additional busses and drivers for Washington				

	Current H-DHS Alt Program	X		
	Current WES	X		
	Staff capacity to conduct classes and school operations*	Normal: The school is able to provide coverage and manage absenteeism with little impact to instruction	Strained: It is difficult for the school to provide coverage and manage absenteeism. There is impact to instruction.	Critical: The level of staff absenteeism is too high to effectively manage.
	Current H-DES	X		
	Current H-DMS	X		
	Current H-DHS	X		
	Current H-DHS Alt Program	X		
	Current WES	X	X	
Compliance with Protections, including screening		Screening is happening before people enter the building. There is a rare need for someone to leave school due to illness. Mask wearing, physical distancing and other protective measures are followed by the community	There are small gaps in compliance to the protective measures in place	There are significant gaps in compliance to the protective measures in place
Current			X	

**This subjective assessment should factor in a school's ability to maintain adequate staff for facility operations, transportation, teaching, and administrative functions*

Executive Orders/Public Health Department Guidance supersede local decision making. The SAU will regularly communicate where each school falls within each of these factors.

		Level of Community Transmission		
		Minimal	Moderate	Substantial
Level of School Impact	Low	In-Person	In-person	In-Person
	Medium	In-Person	Hybrid	Hybrid
	High	Hybrid	Remote	Remote

Additional Staff and Space requirements and Transportation Needs for Full Return while maintaining health and safety measures

	H-DHS	H-DMS	H-DES	WES
Classrooms	8-9	15	6-10	
Staff	14	15	12	3
A minimum of 8 additional busses and drivers for Hillsboro-Deering and 2 additional busses and drivers for Washington				

HILLSBORO-DEERING SCHOOL DISTRICT

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Fiscal Year: 2020-2021 From Date: 5/1/2021 To Date: 5/31/2021
 Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude inactive accounts with zero balance Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.110.0	SALARY	\$7,658,461.60	(\$3,200.00)	\$7,655,261.60	\$275,809.10	\$5,619,187.15	\$2,036,074.45	\$2,044,723.51	(\$8,649.06)	-0.11%
10.0000.000.111.0	PARA EDUCATOR SALARY	\$1,221,515.92	\$0.00	\$1,221,515.92	\$27,690.60	\$866,707.37	\$354,808.55	\$188,050.57	\$166,757.98	13.69%
10.0000.000.113.0	NON-UNION	\$1,897,960.77	\$0.00	\$1,897,960.77	\$63,333.06	\$1,399,449.73	\$458,111.04	\$313,376.50	\$144,754.54	7.79%
10.0000.000.114.0	NON-UNION SALARY	\$261,938.71	\$0.00	\$261,938.71	\$9,460.87	\$217,636.34	\$44,102.37	\$37,382.78	\$6,719.59	2.57%
10.0000.000.120.0	SUBSTITUTES	\$166,500.00	\$0.00	\$166,500.00	\$3,027.13	\$67,864.34	\$98,635.66	\$0.00	\$98,635.66	59.24%
10.0000.000.130.0	STIPENDS	\$16,800.00	\$0.00	\$16,800.00	\$0.00	\$277.00	\$16,523.00	\$15,323.00	\$1,200.00	7.14%
10.0000.000.211.0	HEALTH INSURANCE	\$2,492,385.73	\$0.00	\$2,492,385.73	\$96,883.35	\$1,875,022.15	\$617,363.58	\$497,768.06	\$119,597.52	4.89%
10.0000.000.212.0	DENTAL INSURANCE	\$251,234.40	\$0.00	\$251,234.40	\$9,837.49	\$187,858.52	\$63,376.88	\$50,242.91	\$13,132.97	5.23%
10.0000.000.213.0	LIFE INSURANCE	\$19,842.60	\$0.00	\$19,842.60	\$609.64	\$11,703.51	\$8,139.09	\$3,278.68	\$4,860.41	24.49%
10.0000.000.214.0	LONG TERM DISABILITY	\$23,345.20	\$0.00	\$23,345.20	\$816.87	\$16,648.60	\$6,486.60	\$4,928.65	\$1,568.95	6.72%
10.0000.000.220.0	FICA & MEDICARE	\$843,825.58	\$0.00	\$843,825.58	\$27,601.44	\$597,659.49	\$246,166.09	\$190,823.68	\$55,342.41	6.58%
10.0000.000.230.0	NRRS	\$1,729,693.86	\$0.00	\$1,729,693.86	\$61,864.24	\$1,270,692.87	\$459,000.99	\$386,297.33	\$72,703.66	4.29%
10.0000.000.240.0	TUITION REIMBURSEMENT	\$69,500.00	\$0.00	\$69,500.00	\$672.00	\$20,804.00	\$48,696.00	\$0.00	\$48,696.00	69.92%
10.0000.000.241.0	STAFF TUITION REIMB	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$1,920.00	\$6,080.00	\$0.00	\$6,080.00	76.00%
10.0000.000.242.0	TRAINING	\$7,000.00	(\$3,600.00)	\$3,400.00	\$0.00	\$1,802.99	\$1,597.01	\$900.00	\$697.01	20.56%
10.0000.000.250.0	UNEMPLOYMENT COMPENSATION	\$7,526.00	\$0.00	\$7,526.00	\$0.00	\$0.00	\$7,526.00	\$0.00	\$7,526.00	100.00%
10.0000.000.260.0	WORKERS COMPENSATION	\$49,295.00	\$0.00	\$49,295.00	\$0.00	\$0.00	\$49,295.00	\$42,402.88	\$6,892.12	13.96%
10.0000.000.290.0	TRAINING	\$4,500.00	\$0.00	\$4,500.00	\$100.00	\$1,542.25	\$2,957.75	\$1,251.50	\$1,706.25	37.92%
10.0000.000.310.0	SUPERINTENDENT SERVICES	\$993,523.00	\$0.00	\$993,523.00	\$0.00	\$993,560.00	(\$37.00)	\$0.00	(\$37.00)	0.09%
10.0000.000.330.0	PROFESSIONAL SERVICES	\$520,669.29	(\$2,125.00)	\$518,444.29	\$11,904.69	\$186,413.86	\$332,030.43	\$119,652.44	\$212,377.89	40.39%
10.0000.000.331.0	TUTORING	\$14,500.00	\$0.00	\$14,500.00	\$0.00	\$2,500.00	\$12,000.00	\$0.00	\$12,000.00	82.76%
10.0000.000.340.0	CHECKLIST	\$500.00	\$0.00	\$500.00	\$0.00	\$550.00	(\$50.00)	\$0.00	(\$50.00)	-10.00%
10.0000.000.380.0	AUDIT FEES	\$22,000.00	\$0.00	\$22,000.00	\$0.00	\$3,650.00	\$18,350.00	\$0.00	\$18,350.00	83.41%
10.0000.000.411.0	WATER & SEWER	\$54,000.00	\$0.00	\$54,000.00	\$0.00	\$35,658.77	\$18,343.23	\$18,343.23	\$0.00	0.00%
10.0000.000.421.0	WASTE DISPOSAL	\$42,000.00	\$0.00	\$42,000.00	\$2,500.00	\$26,122.98	\$15,877.02	\$13,877.02	\$2,000.00	4.76%
10.0000.000.422.0	SNOW PLOWING	\$75,000.00	\$0.00	\$75,000.00	\$9,889.42	\$69,226.00	\$5,774.00	\$0.00	\$5,774.00	7.70%
10.0000.000.423.0	CUSTODIAL SERVICES	\$601,500.00	\$0.00	\$601,500.00	\$0.00	\$483,184.48	\$118,315.52	\$98,638.52	\$19,677.00	3.27%
10.0000.000.424.0	GROUPS MAINTENANCE	\$68,000.00	\$0.00	\$68,000.00	\$5,793.75	\$49,978.75	\$18,021.25	\$12,027.50	\$5,993.75	8.81%
10.0000.000.430.0	REPAIRS & MAINTENANCE	\$308,600.00	\$0.00	\$308,600.00	\$138.06	\$179,938.87	\$128,663.13	\$42,232.61	\$86,430.52	28.01%
10.0000.000.441.0	RENT	\$35,000.00	\$0.00	\$35,000.00	\$1,000.00	\$27,900.00	\$7,100.00	\$1,000.00	\$6,100.00	17.43%
10.0000.000.442.0	EQUIPMENT RENTAL	\$259,152.29	\$0.00	\$259,152.29	\$0.00	\$207,639.98	\$51,512.31	\$1,017.11	\$50,495.20	19.48%
10.0000.000.510.0	TRANSPORTATION	\$983,781.94	(\$13,890.00)	\$979,891.94	\$78,554.55	\$725,935.62	\$255,956.32	\$222,138.54	\$33,817.78	3.45%
10.0000.000.520.0	PROPERTY INSURANCE	\$47,920.00	\$0.00	\$47,920.00	\$0.00	\$0.00	\$47,920.00	\$47,920.00	\$0.00	0.00%
10.0000.000.531.0	TELEPHONE	\$94,260.00	\$0.00	\$94,260.00	\$550.05	\$63,146.25	\$31,113.75	\$32,563.75	(\$1,450.00)	-1.54%

HILLSBORO-DEERING SCHOOL DISTRICT

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.534.0	POSTAGE	\$11,250.00	\$1,800.00	\$13,050.00	\$144.15	\$9,047.29	\$4,002.71	\$1,125.86	\$2,876.85	22.04%
10.0000.000.550.0	ADVERTISING	\$10,000.00	\$0.00	\$10,000.00	\$166.00	\$3,171.06	\$6,828.92	\$6,178.92	\$650.00	6.52%
10.0000.000.550.0	PRINTING	\$11,400.00	(\$1,800.00)	\$9,600.00	\$0.00	\$3,702.26	\$5,897.74	\$0.00	\$5,897.74	61.43%
10.0000.000.560.0	TUITION	\$871,314.00	\$0.00	\$871,314.00	\$6,385.71	\$309,831.39	\$561,482.61	\$240,747.90	\$320,734.71	36.87%
10.0000.000.580.0	TRAVEL	\$48,350.00	(\$7,500.00)	\$40,850.00	\$5,183.84	\$28,115.37	\$12,734.63	\$22,418.23	(\$9,683.60)	-23.71%
10.0000.000.591.0	ADMISSIONS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
10.0000.000.610.0	SUPPLIES	\$386,287.63	\$13,016.00	\$399,303.63	\$3,469.35	\$209,166.54	\$172,135.09	\$66,455.08	\$65,680.01	22.47%
10.0000.000.622.0	ELECTRICITY	\$251,500.00	\$0.00	\$251,500.00	\$15,017.42	\$159,272.01	\$92,227.99	\$92,227.99	\$0.00	0.00%
10.0000.000.623.0	PROPANE	\$187,500.00	\$0.00	\$187,500.00	\$4,998.90	\$114,552.39	\$72,947.61	\$76,337.84	(\$3,390.23)	-1.81%
10.0000.000.628.0	VEHICLE FUEL	\$8,000.00	\$0.00	\$8,000.00	\$1,770.78	\$2,592.12	\$5,407.88	\$1,607.88	\$3,800.00	47.50%
10.0000.000.640.0	BOOKS	\$270,255.00	\$38,300.00	\$308,555.00	\$474.24	\$237,876.27	\$70,678.73	\$53,810.12	\$16,868.61	5.47%
10.0000.000.730.0	EQUIPMENT	\$301,015.75	(\$25,001.00)	\$276,014.75	\$128.99	\$86,109.38	\$189,905.37	\$53,203.43	\$136,701.94	49.53%
10.0000.000.810.0	DUES & FEES	\$51,410.00	\$4,000.00	\$55,410.00	\$1,960.00	\$38,142.07	\$17,267.93	\$6,992.00	\$10,275.93	18.56%
10.0000.000.811.0	NE/ASSC HS REACCREDITATION	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$3,450.00	\$50.00	\$0.00	\$50.00	1.43%
10.0000.000.830.0	INTEREST	\$91,875.00	\$0.00	\$91,875.00	\$0.00	\$91,875.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.890.0	MISCELLANEOUS	\$46,500.00	\$0.00	\$46,500.00	\$625.00	\$14,106.66	\$32,393.34	\$29,573.62	\$2,819.72	6.06%
10.0000.000.910.0	PRINCIPAL	\$735,000.00	\$0.00	\$735,000.00	\$0.00	\$735,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.930.0	TRANSFER TO TRUST	\$225,000.00	\$0.00	\$225,000.00	\$0.00	\$0.00	\$225,000.00	\$225,000.00	\$0.00	0.00%
Grand Total:		\$24,315,389.27	\$0.00	\$24,315,389.27	\$726,149.49	\$17,256,689.70	\$7,058,699.57	\$5,281,835.64	\$1,776,863.93	7.31%

End of Report