

**HILLSBORO-DEERING SCHOOL BOARD
EMERGENCY MEETING**

Monday, May 18, 2020 - 6:00pm

VIRTUAL LOCATION:

<https://us02web.zoom.us/j/84092120169?pwd=UUXIZXRxZU1DT3k0TZBSUGNqUDOrdz09>

Meeting ID: 840 9212 0169

Password: 8u7SaM

Audio by Phone Only: +1 929 205 6099; Password: 286564

The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential.

MINUTES

In Attendance:

Board Members:

Kathryn McGinn

Chris Bober

Paul Plater

Rich Pelletier (6:40pm arrival)

Herla Iadonisi

Administration:

Robert Hassett, Superintendent

Patricia Parenteau, Assistant Superintendent

Jennifer Crawford, Director of Curriculum Instruction
and Assessment

Jean Mogan, Business Administrator

Jim O'Rourke, HS Principal

Jeni Laliberte, Lower HDES Principal

Donna Furlong, Upper HDES Principal

A. Call Meeting to Order

- i. Chair McGinn called the regular meeting to order at 6:04pm
- ii. As Chair of the Hillsboro-Deering School Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

1. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:
 - a. We are utilizing Zoom for this electronic meeting.
 - b. ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in

this meeting through dialing the following phone # 1-929-205-6099 and password **286564**, or by clicking on the following website address:

<https://us02web.zoom.us/j/84092120169?pwd=UUXIZXRxZU1DT3k0TZBSUGNqUDOrdz09>

2. Providing public notice of the necessary information for accessing the meeting:
 - a. We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Hillsboro-Deering School Board at: <https://www.hdsd.org/>
3. Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:
 - a. If anybody has a problem, please call Carol Fogarty or email at: cfogarty@hdsd.org.
4. Adjourning the meeting if the public is unable to access the meeting:
 - a. In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Roll call attendance - each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

1. Role

- a. Kathryn McGinn - Present
- b. Chris Bober - Present
- c. Paul Plater - Present
- d. Rich Pelletier - Present
- e. Herla Iadonisi - Present (late arrival)

B. Pledge of Allegiance and Moment of Silence

C. Recognitions

- a. Thank you to the High School administration for the photos of the seniors in the windows

D. Correspondence

- a. NH School Board Association
 - i. Looking for feedback from members, but the survey is closing tomorrow.

E. Board Discussion

- a. NHMA Academy for Good Governance
 - i. Is an online course that the board can attend
- b. Summer Retreat - need/want?
 - i. Do we want to have a Summer Retreat this summer?

1. Start thinking about this.
2. Plater
 - a. Feels we really need to this year
 - i. Need to discuss the audit
 - ii. Need to talk and plan for the Fall
 - iii. Should be after the new playground is installed.
3. Bober
 - a. Feels we should have the retreat
 - i. Talk about budget
 - ii. Talk about the alt program
4. Pelletier
 - a. Feels if we can't do this in person, we shouldn't do this at all
5. McGinn
 - a. Think about possible dates for July/August
 - b. Will discuss further at the next meeting
- c. Teacher Appreciation Follow-up
 - i. Sent out a thank you email to everyone
 - ii. Wanted to discuss what we want to do for the Teacher Appreciation
 1. Bober
 - a. Could we do gift cards?
 - i. Need to work out how much that would cost vs what we usually do
 - ii. Give them their appreciation now rather than later
 - b. How much per person?
 - i. \$20? \$15?
 1. Looking @ around \$3,750 if we did \$15 each.
 2. Pelletier
 - a. Local restaurant gift cards would also be helping our local community
 - b. Let Carol decide which restaurants to get gift cards from
 - i. Choose 4 local restaurants.
 3. McGinn
 - a. How many options should we do?
 - i. 4?
 4. Plater
 - a. Could ask them which restaurant they would like a gift card they would like and we can get them one from there.
 5. Iadonisi
 - a. We should disburse the funds across different restaurants

F. Superintendent's Report

a. General Update

- i. The Breakfast/Lunch program has been approved to extend through the end of August.
- ii. Graduation Update
 1. We surveyed the families and the students
 - a. Would like to postpone until the end of July in the hopes of having a more normal graduation.
 2. Questions
 - a. Pelletier
 - i. How do we know if the kids coming back in the fall will be at the level they need to be for the next grade?
 1. Will have a mix of students, and the teachers will have to do a lot of catch up next year.

iii. Re-Entry Planning

1. We are looking at what this will look like
 - a. A traditional bus will only be able to hold 13 kids with social distancing.
2. SAU Administrative team met with the principals last tuesday
3. The State Commissioner created a 50+ member committee to discuss re-opening methods.
4. All administrators will be meeting on a regular basis starting tomorrow to put together a plan
 - a. We need to know what our options are
5. Pelletier - Have we made plans on how we are going to collect materials from students this summer?
 - a. Only the items from the Seniors will be collected this summer.

b. Appointments, Leaves and Resignations

- i. See attached sheet

c. Financial Report

- i. See attached sheet

d. Budget Transfers

- i. See attached sheets

e. Audit Report

- i. We have all our adjusting year end journal entries

G. Minutes - May 4, 2020

- a. Bober moved to approve the Minutes - May 4, 2020 as presented. McGinn seconds. Motion passed 5-0
 - i. Plater - John Bramley (add his name to the recognitions)
 1. He did not want to be recognized. He wanted the credit to go to

SAU #34.

- b. Role Vote
 - i. Kathryn McGinn - Yes
 - ii. Chris Bober - Yes
 - iii. Paul Plater - Yes
 - iv. Rich Pelletier - Yes
 - v. Herla Iadonisi - Yes

- H. Public Comment
 - a. None

- I. School Board Response to Public Comment
 - a. None

- J. Action Items
 - a. Appointments, Leaves and Resignations
 - i. Plater moved to accept the Appointments, Leaves and Resignations as presented. Bober seconds. Motion passed 5-0
 - ii. Role Vote
 - 1. Kathryn McGinn - Yes
 - 2. Chris Bober - Yes
 - 3. Paul Plater - Yes
 - 4. Rich Pelletier - Yes
 - 5. Herla Iadonisi - Yes
 - b. Budget Transfers
 - i. Iadonisi moved to accept the budget transfers as presented. Bober seconds. Motion passed 5-0
 - ii. Role Vote
 - 1. Kathryn McGinn - Yes
 - 2. Chris Bober - Yes
 - 3. Paul Plater - Yes
 - 4. Rich Pelletier - Yes
 - 5. Herla Iadonisi - Yes
 - c. Bober moved to Authorize Carol to purchase gift cards from four local restaurants in the amount of \$15 per gift-card per person (250 people) for the Teacher Appreciation gift. Pelletier seconds.
 - a. Plater - Would like to amend to any restaurant in Hillsboro. Iadonisi seconds.
 - i. Role Vote - as amended. Motion passed 5-0
 - 1. Kathryn McGinn - Yes
 - 2. Chris Bober - Yes
 - 3. Paul Plater - Yes

4. Rich Pelletier - Yes
5. Herla Iadonisi - Yes

K. Adjournment @ 7:00pm

- a. Pelletier moved to adjourn. Bober seconds. Motion passed 5-0
- b. Role Vote
 - i. Kathryn McGinn - Yes
 - ii. Chris Bober - Yes
 - iii. Paul Plater - Yes
 - iv. Rich Pelletier - Yes
 - v. Herla Iadonisi - Yes

Respectfully Submitted,
Megan Fleagle

P. O. Box 2190
Hillsboro, NH
03244-2190

S A U #34

Soaring to Excellence

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Robert A. Hassett, M.Ed.
Superintendent of Schools

Patricia M. Parenteau, MS, CAGS
Assistant Superintendent

Jennifer L. Crawford, Ed.D.
Director of Curriculum, Instruction and Assessment

Jean Mogan, MBA
Business Manager

To: Members, Hillsboro-Deering School Board
From: Mr. Robert A. Hassett, Superintendent of Schools
Date: May 4, 2020
Re: Appointments, Leaves and Resignations - Teachers & Administrators

The following resignations, leaves, and appointments of teachers have occurred since the April 20, 2020 School Board meeting:

RESIGNATIONS: None

LEAVES: None

TRANSFERS/CHANGE OF ASSIGNMENTS: None

APPOINTMENTS:

Kristina Styren – HDES School Psychologist, salary \$66,500, effective 7/1/2020, NH Certification in Elementary Education (K-6), Alt 4 Plan for School Psychologist in process.

Hillsboro-Deering School District

Monthly Statement for the Period 4/01/2020 through 4/30/2020

Income	MTD	YTD Actual	Budget	MTD	YTD Actual	Budget
Local Tax Revenue	\$ 672,193	\$ 10,908,852	\$ 13,884,720			
State Sources	2,184,475	6,808,403	6,826,098			
Tuition	-	1,711,615	1,773,442			
Transportation	-	24,437	15,000			
Miscellaneous Revenue	-	1,427	7,000			
Other Revenue	476	30,926	40,000			
Federal (Medicaid) Revenue	-	2,945	100,000			
Erate Funds			71,316			
Prior year Fund Balance	-	-	200,000			
Total Income	\$ 2,857,144	\$ 19,488,605	\$ 22,917,576			

Expenses	MTD	YTD Actual	Budget	MTD	YTD Actual	Budget	Amount Encumbered	Amount Unencumbered	% Unencumbered
Salaries	\$ 789,521	\$ 7,736,131	\$ 10,930,551	\$ 789,521	\$ 7,736,131	\$ 10,930,551	\$ 2,908,017	\$ 286,403	2.62%
Benefits	404,284	3,874,393	5,708,972	404,284	3,874,393	5,708,972	1,359,572	475,007	8.32%
Purchased Services	50,003	1,536,506	2,118,831	50,003	1,536,506	2,118,831	443,727	138,598	6.54%
Property	43,649	1,246,679	2,022,481	43,649	1,246,679	2,022,481	539,236	236,566	11.70%
Debt & Transfer	50,000	1,113,625	1,113,625	50,000	1,113,625	1,113,625	-	-	0.00%
Transportation	65,614	643,846	1,042,027	65,614	643,846	1,042,027	207,676	190,505	18.28%
Supplies	18,877	621,717	792,549	18,877	621,717	792,549	159,831	11,001	1.39%
Total Expense	\$ 1,421,948	\$ 16,772,897	\$ 23,729,036	\$ 1,421,948	\$ 16,772,897	\$ 23,729,036	\$ 5,618,059	\$ 1,338,080	5.64%

Approved Budget	\$ 22,138,515
Addtl Warrants:	
SAU Services	\$ 937,742
Addition to Tech Trust	\$ 50,000
Addition to SPED Trust	\$ 50,000
Create HVAC Trust	\$ 100,000
CBA - Teachers	\$ 377,780
Playground Funds	\$ 75,000
Total Budget	\$ 23,729,037
	\$ 811,461.00
	Revenue short

HILLSBORO-DEERING SCHOOL DISTRICT

BUDGET TRANSFER REQUEST FORM

Requested by: Jim O'Rourke

Position: Principal

Reason for Request: Equipment

Entry	Account #	Account Name	Increase	Decrease
1	10.1400.020.810.3	Dues and Fees		\$2,000
2	10.1400.020.110.3	Coaches Salaries		\$9,000.00
3	10.1400.020.730.3	Equipment	\$ 11,000.00	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
Total			\$11,000.00	\$11,000.00

Notes: All budget transfers must sum to zero. For longer budget transfer entries attach spreadsheet.

Approvals:

Date

Principal/Director

[Signature]

4-14-2020

Business Administrator

[Signature]

4-21-20

Superintendent

[Signature]

4/17/2020

School Board

Entered by:

[Signature]

4-21-20

HILLSBORO-DEERING SCHOOL DISTRICT
BUDGET TRANSFER REQUEST FORM

Requested by: Jim O'Rourke

Position: Principal

Reason for Request: Supplies

Entry	Account #	Account Name	Increase	Decrease
1	10.1400.020.610.3	Supplies	\$9,798.00	
2	10.1400.020.110.3	Coaches Salaries		\$9,798.00
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
Total			\$9,798.00	\$9,798.00

Notes: All budget transfers must sum to zero. For longer budget transfer entries attach spreadsheet.

Approvals:

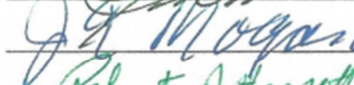
Date

Principal/Director



3-12-2020

Business Administrator



3-18-20

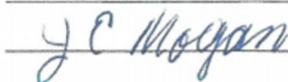
Superintendent



3/19/2020

School Board

Entered by:



3-18-20