

**SCHOOL ADMINISTRATIVE UNIT #34**  
Deering, Hillsboro, Washington, and Windsor

**SAU #34 BOARD**  
**EMERGENCY MEETING**  
**Thursday, May 14, 2020 - 6:00 pm**

VIRTUAL LOCATION:

<https://us02web.zoom.us/j/84585623244?pwd=YmViNVhQc0VXUEVNSHZ5UmJBaEEZz09>

Meeting ID: 845 8562 3244

Password: 9dwZhQ

Audio by Phone Only: +1 929 205 6099

Passcode: 400862 #

*Note: All attendees will be muted upon entry into this meeting. Board members and the Superintendent will be unmuted at the start of the meeting. Members of the public will be unmuted during public comment and at other times upon the request of the Chair.*

**MINUTES**

**A. CALL TO ORDER—PLEDGE OF ALLEGIANCE**

1. Chair McGinn called the regular meeting to order at 6:05pm
2. As Chair of the SAU #34 Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

1. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:
  - a. We are utilizing Zoom for this electronic meeting.
  - b. ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-929-205-6099 and password 9dwZhQ, or by clicking on the following website address:  
<https://us02web.zoom.us/j/84585623244?pwd=YmViNVhQc0VXUEVNSHZ5UmJBaEEZz09>.
2. Providing public notice of the necessary information for accessing the meeting:
  - a. We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using

Zoom or telephonically. Instructions have also been provided on the website of the SAU #34 Board at: <https://www.hdsd.org/>

3. Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:
  - a. If anybody has a problem, please call Carol Fogarty or email at: [cfogarty@hdsd.org](mailto:cfogarty@hdsd.org).
4. Adjourning the meeting if the public is unable to access the meeting:
  - a. In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Roll call attendance - each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

## **B. ROLL CALL**

A roll call was taken by the secretary with the following results:

Hillsboro-Deering School Board	Rich Pelletier- Absent
	Christopher Bober - Present
	Paul Plater- Present
	Kathryn McGinn- Present
	Herla Iadonisi - Present
Washington School Board	Linda Musmanno- Present
	Karen Belanger- Present
	Kathy Atkins- Absent
	Cameo Mulliner- Absent
	Arin Mills- Present
Windsor School Board	Cynthia Stosse- Present
	Lori Hambleton - Absent
	Dave Robbins - Absent

## **C. ELECTION OF OFFICERS**

### **1. Chair**

a. Musmanno nominates McGinn as Chair. Bober seconds. Motion passed 6.25- 0 - .75 (McGinn abstained)

### **b. Role Vote**

Hillsboro-Deering School Board	Rich Pelletier-absent
	Christopher Bober - Yes
	Paul Plater- Yes
	Kathryn McGinn- Abstained

Washington School Board

Herla Iadonisi - Yes  
Linda Musmanno- Yes  
Karen Belanger- Yes  
Kathy Atkins- absent  
Cameo Mulliner- absent  
Arin Mills- Yes

Windsor School Board

Cynthia Stosse - Yes  
Lori Hambleton - absent  
Dave Robbins - absent

2. Vice-Chair

a. Stosse nominates Musmanno as Vice-Chair. McGinn Seconds. Motion passed 6-0-1 (Musmanno abstained)

b. Role Vote

Hillsboro-Deering School Board

Rich Pelletier-absent  
Christopher Bober - Yes  
Paul Plater- Yes  
Kathryn McGinn- Yes  
Herla Iadonisi - Yes

Washington School Board

Linda Musmanno- Abstained  
Karen Belanger- Yes  
Kathy Atkins- absent  
Cameo Mulliner- absent  
Arin Mills- Yes

Windsor School Board

Cynthia Stosse - Yes  
Lori Hambleton - absent  
Dave Robbins - absent

3. Secretary

a. Stosse nominated Bober as Secretary. Mills seconds. Motion passed 6.25- 0 -.75 (Bober abstained)

b. Role Vote

Hillsboro-Deering School Board

Rich Pelletier-absent  
Christopher Bober - Abstained  
Paul Plater- Yes  
Kathryn McGinn- Yes  
Herla Iadonisi - Yes

Washington School Board

Linda Musmanno- Yes  
Karen Belanger- Yes  
Kathy Atkins- absent

Windsor School Board

Cameo Mulliner- absent  
Arin Mills- Yes  
Cynthia Stosse - Yes  
Lori Hambleton - absent  
Dave Robbins - absent

4. Treasurer

a. Musmanno nominates May Egner as the Treasurer. Bober seconds. Motion passed  
7-0-0

b. Role Vote

Hillsboro-Deering School Board

Rich Pelletier-absent  
Christopher Bober - Yes  
Paul Plater- Yes  
Kathryn McGinn- Yes  
Herla Iadonisi - Yes  
Linda Musmanno- Yes  
Karen Belanger- Yes  
Kathy Atkins- absent  
Cameo Mulliner- absent  
Arin Mills- Yes

Washington School Board

Cynthia Stosse - Yes  
Lori Hambleton - absent  
Dave Robbins - absent

Windsor School Board

5. Vice-Treasurer

a. Musmanno nominates Carol Fogarty as the Vice-Treasurer. Bober seconds. Motion  
passed 7-0-0

b. Role Vote

Hillsboro-Deering School Board

Rich Pelletier-absent  
Christopher Bober - Yes  
Paul Plater- Yes  
Kathryn McGinn- Yes  
Herla Iadonisi - Yes  
Linda Musmanno- Yes  
Karen Belanger- Yes  
Kathy Atkins- absent  
Cameo Mulliner- absent  
Arin Mills- Yes

Washington School Board

Cynthia Stosse - Yes

Windsor School Board

Lori Hambleton - absent

Dave Robbins - absent

#### **D. PUBLIC FORUM**

1. None

#### **E. BOARD DISCUSSION**

1. Representative Voting (RSA 194-C:7) vs. Weighted Voting (RSA 194-C:8)
  - a. Plater
    1. In addition to the regular vote, we need to make sure the negative and abstained votes are also noted for every vote.
    2. It's a voice vote, but on the record it needs to be noted.
    3. The state requires this
      - a. Musmanno - Does the RSA list this?
  - b. Iadonisi
    1. Wouldn't it be just the school, not the individual person?
      - a. Bober
        - i. This has been my experience.
  - c. Musmanno
    1. Why does the individual's name have to be listed?
      - a. Plater - the public needs to know how their representatives vote
  - d. Atkins
    1. Doesn't feel it is absolutely critical the names are listed, but is fine with whatever the Board decides.
  - e. McGinn
    1. We will record after each vote those individuals who voted in the negative, or abstained.

#### **F. NEW BUSINESS**

1. Superintendent's Report
  - a. Thank you so much for all of your support over the 8 years I have been here.
  - b. The current situation remains fluid
    1. The State has developed a 72 person committee on how the state will move forward to reopen the schools in the future.
  - c. Graduation
    1. Has received guidelines from the Department of Ed on different ways to celebrate graduation
    2. The HS principal met with the graduating seniors to see what they feel should happen
      - a. around 72% of them said they didn't mind putting it off until the summer.
        - i. Will have to see where we are at in the summer and if this is possible.
2. Strategic Plan
  - a. Full discussion can be heard online
  - b. Priority Area
    1. Student Success

- a. Goal: To Provide high quality educational opportunities for all students that foster the acquisition of critical academic skills, embedding the tenets identified in the Portrait of a Graduate (adaptive perseverance, responsibility, learner's mindset, global citizenship, communication, critical thinking and collaboration), meeting the expectations for success in postsecondary education and the workplace.
  - i. Develop and implement curriculum frameworks that integrate all content standards including career and technical education with Portrait of a Graduate tenants throughout PreK-12 as evidenced by the development and completion of the same by 2025
  - ii. Will develop and implement an equitable and balanced assessment program that supports and informs instructional practices to ensure progress towards student proficiency of the integrated curriculum frameworks, by 2025
  - iii. Will evaluate current programming and develop additional educational opportunities outside the traditional classroom setting.
  - iv. Examine, develop and implement career and technical experiences for all students, grades 6-12
  - v. Will develop and implement an embedded professional development program annually that will include instructional strategies and supports for delivering equitable access to the integrated curriculum frameworks informed by the balanced assessment program.

## 2. Culture

- a. Goal: To develop and maintain a welcoming environment that supports the tenets of the Portrait of a Graduate, enduring students, staff and families feel valued, safe and supported to foster a responsive and high achieving culture.
  - i. Will foster an empathetic culture that respects and values all individuals and focuses on a culture of continuous improvement based on the Portrait of a Graduate tenants
  - ii. Will genuinely engage all stakeholders in a collaborative culture of learning and continuous improvement.
  - iii. Will promote a culture of health and wellness for all members of the school community
  - iv. Will research and implement practices and identify resources that promote positive student behavior.
  - v. Will develop and implement an embedded professional development program that will include strategies and supports for fostering a positive and empathetic culture that prioritizes relationship building, responsiveness and continuous improvement by June, 2022

## 3. Learning Environment

- a. Goal: To provide and maintain facilities that support a high quality, future focused, teaching and learning environment that allows multiple educational opportunities.
      - i. Will provide and maintain facilities that support a high quality future focused teaching and learning environment that allows multiple educational opportunities.
  - c. Questions
    - 1. McGinn
      - a. When we look at indicators of success, and reporting to the “Leadership Team” who are we talking about?
        - i. Core leadership team of the districts reporting back to the SAU on an annual basis.
    - 2. Plater
      - a. How does this plan tie in with the State assessment test?
        - i. Creation of a balanced and equitable assessment plan
      - b. Will there be more specific guidance on this for the teachers?
        - i. The way this was written is a little more broad than that. We have to first put these other pieces together first before we get down to the nitty gritty.
        - ii. We have to make sure all of the steps are in place before we get there. That is what this plan does.
    - 3. Mills
      - a. Is it possible to have this information be reported out throughout the year, and not all at one time once a year?
        - i. Yes, but it may take some time to get on a schedule
    - 4. Bober
      - a. Was involved in the strategic planning process, and the state testing did come up in conversation often, and was tied to each of the Goals defined in the strategic plan.
      - b. Likes the way this plan has come together, and how involved everyone has been - It’s a nice working document.
  - 3. 2020-2021 SAU Personnel Nominations
    - a. See attached sheet
  - 4. End of Year Financial Report
    - a. See attached sheet
  - 5. Audit Report
    - a. Had a draft audit in March, process was interrupted
    - b. Has the final audit for the SAU and Washington, they are still working on
- Hillsboro-Deering
  - c. The current situation has put this process at a standstill - logistics

**G. NON-PUBLIC SESSION – RSA 91-A:3 II. (a) @ 7:05pm**

- 1. Bober moved to go into a non-public session citing RSA 91-A:3 II. (a). Iadonisi seconds. Motion passed 7-0-0 @ 7:05pm
- 2. Role Vote:

Hillsboro-Deering School Board

Rich Pelletier- Absent

Christopher Bober - Yes

Washington School Board

Paul Plater- Yes  
Kathryn McGinn- Yes  
Herla Iadonisi - Yes  
Linda Musmanno- Yes  
Karen Belanger- Yes  
Kathy Atkins- Absent  
Cameo Mulliner- Absent  
Arin Mills- Yes  
Cynthia Stosse- Yes  
Lori Hambleton - Yes  
Dave Robbins - Absent

Windsor School Board

## **H. CALL BACK TO ORDER**

### **1. Role**

Hillsboro-Deering School Board

Rich Pelletier- Absent  
Christopher Bober - Present  
Paul Plater- Present  
Kathryn McGinn- Present  
Herla Iadonisi - Present  
Linda Musmanno- Present  
Karen Belanger- Present  
Kathy Atkins- Absent  
Cameo Mulliner- Absent  
Arin Mills- Present  
Cynthia Stosse- Present  
Lori Hambleton - Present  
Dave Robbins - Absent

Washington School Board

Windsor School Board

## **I. ACTION FOLLOWING NON-PUBLIC SESSION @7:20pm**

1. Bober moved to seal the minutes of the non-public session citing RSA 91-A:3 II. (a). McGinn seconds. Motion passed 7-0-0

### **a. Role Vote:**

Hillsboro-Deering School Board

Rich Pelletier- Absent  
Christopher Bober - Yes  
Paul Plater- Yes  
Kathryn McGinn- Yes  
Herla Iadonisi - Yes  
Linda Musmanno- Yes  
Karen Belanger- Yes

Washington School Board



Windsor School Board

Kathy Atkins- Absent  
Cameo Mulliner- Absent  
Arin Mills- Yes  
Cynthia Stosse- Yes  
Lori Hambleton - Yes  
Dave Robbins - Absent

2. Bober moved to authorize the Business Administrator to act on what was discussed and decided on in the non-public session citing RSA 91-A:3 II. (a). Iadonisi seconds. Motion passed 7-0-0

a. Role Vote

Hillsboro-Deering School Board

Rich Pelletier- Absent  
Christopher Bober - Yes  
Paul Plater- Yes  
Kathryn McGinn- Yes  
Herla Iadonisi - Yes

Washington School Board

Linda Musmanno- Yes  
Karen Belanger- Yes  
Kathy Atkins- Absent  
Cameo Mulliner- Absent  
Arin Mills- Yes

Windsor School Board

Cynthia Stosse- Yes  
Lori Hambleton - Yes  
Dave Robbins - Absent

**J. NON-PUBLIC SESSION – RSA 91-A:3 II. (a) @ 7:22pm**

1. Bober moved to go into a non-public session citing RSA 91-A:3 II. (a). Stosse seconds. Motion passed 7-0-0 @ 7:22pm

2. Role Vote:

Hillsboro-Deering School Board

Rich Pelletier- Absent  
Christopher Bober - Yes  
Paul Plater- Yes  
Kathryn McGinn- Yes  
Herla Iadonisi - Yes

Washington School Board

Linda Musmanno- Yes  
Karen Belanger- Yes  
Kathy Atkins- Absent  
Cameo Mulliner- Absent  
Arin Mills- Yes

Windsor School Board

Cynthia Stosse- Yes  
Lori Hambleton - Yes  
Dave Robbins - Absent

**K. CALL BACK TO ORDER @ 7:42pm**

1. Role

Hillsboro-Deering School Board

Rich Pelletier- Absent  
Christopher Bober - Present  
Paul Plater- Present  
Kathryn McGinn- Present  
Herla Iadonisi - Present  
Linda Musmanno- Present  
Karen Belanger- Present  
Kathy Atkins- Absent  
Cameo Mulliner- Absent  
Arin Mills- Present  
Cynthia Stosse- Present  
Lori Hambleton - Absent  
Dave Robbins - Absent

Washington School Board

Windsor School Board

**L. ACTION FOLLOWING NON-PUBLIC SESSION**

1. Bober moved to seal the minutes of the non-public session citing RSA 91-A:3 II. (a).  
Iadonisi seconds. Motion passed 7-0-0

a. Role Vote:

Hillsboro-Deering School Board

Rich Pelletier- Absent  
Christopher Bober - Yes  
Paul Plater- Yes  
Kathryn McGinn- Yes  
Herla Iadonisi - Yes  
Linda Musmanno- Yes  
Karen Belanger- Yes  
Kathy Atkins- Absent  
Cameo Mulliner- Absent  
Arin Mills- Yes  
Cynthia Stosse- Yes  
Lori Hambleton - Absent  
Dave Robbins - Absent

Washington School Board

Windsor School Board

2. Bober moved to authorize Patricia Parenteau, to act on what was discussed and decided on in the non-public session citing RSA 91-A:3 II. (a). Iadonisi seconds. Motion passed 7-0-0

- a. Role Vote

Hillsboro-Deering School Board

Rich Pelletier- Absent

Christopher Bober - Yes

Paul Plater- Yes

Kathryn McGinn- Yes

Herla Iadonisi - Yes

Washington School Board

Linda Musmanno- Yes

Karen Belanger- Yes

Kathy Atkins- Absent

Cameo Mulliner- Absent

Arin Mills- Yes

Windsor School Board

Cynthia Stosse- Yes

Lori Hambleton - Absent

Dave Robbins - Absent

## M. ACTION ITEMS

1. 2020-2021 SAU Personnel Nominations

- a. Bober moved to accept the 2020-2021 SAU Personnel Nominations as presented.

Stosse Seconds. Motion passed 7-0-0

- b. Role Vote:

Hillsboro-Deering School Board

Rich Pelletier- Absent

Christopher Bober - Yes

Paul Plater- Yes

Kathryn McGinn- Yes

Herla Iadonisi - Yes

Washington School Board

Linda Musmanno- Yes

Karen Belanger- Yes

Kathy Atkins- Absent

Cameo Mulliner- Absent

Arin Mills- Yes

Windsor School Board

Cynthia Stosse- Yes

Lori Hambleton - Absent

Dave Robbins - Absent

2. Meeting and Budget Hearing Minutes – December 5, 2019

- a. Tabled

3. Meeting Minutes – April 9, 2020

- a. Tabled

4. Strategic Plan

a. Bober moved to accept the strategic plan as presented. Iadonisi seconds. Motion passed 6.25- .75 -0 (Plater - No)

b. Role Vote

Hillsboro-Deering School Board

Rich Pelletier- Absent

Christopher Bober - Yes

Paul Plater- No

Kathryn McGinn- Yes

Herla Iadonisi - Yes

Washington School Board

Linda Musmanno- Yes

Karen Belanger- Yes

Kathy Atkins- Absent

Cameo Mulliner- Absent

Arin Mills- Yes

Windsor School Board

Cynthia Stosse- Yes

Lori Hambleton - Absent

Dave Robbins - Absent

**N. Thank you to Bob Hassett for all of your hard work over the last 8 years!**

**O. ADJOURNMENT**

1. Iadonisi moved to adjourn. Bober seconds. Motion passed 7-0-0 @ 8:24pm

2. Role Vote:

Hillsboro-Deering School Board

Rich Pelletier- Absent

Christopher Bober - Yes

Paul Plater- Yes

Kathryn McGinn- Yes

Herla Iadonisi - Yes

Washington School Board

Linda Musmanno- Yes

Karen Belanger- Yes

Kathy Atkins- Absent

Cameo Mulliner- Absent

Arin Mills- Yes

Windsor School Board

Cynthia Stosse- Yes

Lori Hambleton - Absent

Dave Robbins - Absent

**Respectfully Submitted,  
Megan Fleagle**

**SAU #34**  
**Summary of Projected Expenses**  
**June 30, 2020**

	Approved Budget	YTD	Encumbered	Uncommitted Balance
<b>Revenues</b>				
SUA Assessment	\$ 1,112,200	\$ 1,108,284		
Indirect Costs from Grants	20,000	39,794		
Interest Income	-	2,507		
<b>Total Revenue</b>	<b>\$ 1,132,200</b>	<b>\$ 1,150,585</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Salaries & Benefits	\$ 1,042,306	\$ 817,452	\$ 203,161	\$ 21,693
Audit, Legal & Other Services	39,000	38,632	1,728	(1,360)
Leases & Other Purchased Services	52,500	49,454	7,392	(4,346)
Postage, Telephone, Advertising, Printing & Mileage	32,500	20,861	9,496	2,143
Supplies & Books	10,200	9,765	1,193	(759)
Equipment	3,500	1,304	880	1,316
Dues & Fees, Academic Recognition & Board Contingency	12,200	5,297	4,614	2,289
<b>Total Expenses</b>	<b>\$ 1,192,206</b>	<b>\$ 942,765</b>	<b>\$ 228,464</b>	<b>\$ 20,977</b>
Fund Balance Contribution	\$ (60,006)	\$ (20,644)		

C:\Users\cfogarty\Desktop\Add to Network Folders\SAU Board\Handouts for 5-14-20\SAU EOY Financial

To: Members, SAU #34 School Board  
From: Robert A. Hassett, Superintendent of Schools  
Date: May 14, 2020  
Re: Appointments, Resignations and 2020-2021 Personnel Nominations

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I would like to recommend the following SAU employee nominations:

**RESIGNATIONS: None**

**APPOINTMENTS: None**

**NOMINATIONS:**

**Annette Dolbeare** - Payroll & Benefits Bookkeeper, 40 hours/week, \$28.32/hour  
**René Pellecchia** - Accounts Payable Bookkeeper, 40 hours/week, \$22.27/hour  
**Terese Rheault** - Central Office Administrative Assistant, 40 hours/week, \$22.27/hour  
**Lynn Wheeler** – Administrative Assistant to Director of Student Support, 40 hours/week, \$21.79/hour

Continuing Contracts 2020-2021

**Jennifer Crawford** - Director of Curriculum, Instruction and Assessment, salary TBD  
**Carol Fogarty** - Executive Assistant to the Superintendent, salary TBD