

**HILLSBORO-DEERING SCHOOL BOARD  
REGULAR MEETING  
Monday, May 6, 2019 – 7:00pm  
Hillsboro-Deering Elementary School Media Center**

**MINUTES**

**In Attendance:**

**Board Members:**

Rich Pelletier

Paul Plater

Chris Bober

Kathryn McGinn

Herla Iadonisi

Student Representative - Josh  
Marshall

**Administration:**

Robert Hassett, Superintendent

Lori Schmidt, Business Administrator

Patricia Parenteau, Assistant Superintendent

Jennifer Crawford, Director of Curriculum

Instruction and Assessment

James Bailey, Facilities Director

**A. Call Meeting to Order**

@ 7:05pm

**B. Pledge of Allegiance**

*Public announcement that meeting is being recorded and may appear on the internet.*

**C. Discussion of Impact of HB1 and HB2 – Senator Ruth Ward**

1. What are the big concerns this district has with school funding?

a. Hassett

1. The 4% reduction per year for 25 years. 4% is around \$220k a year
2. The lack of state support for the NH Retirement fund
3. The Administrative staffing costs and transportation costs are not accurately reflected in the base formula
4. The cost of special Education

b. Plater

1. Out of district placements are a hardship on this district.
2. Full discussion can be heard online

**D. Student Report – Joshua Marshall**

1. DECA

a. International competition in Florida

2. Middle School trip to DC

a. Participated in a wreath laying Ceremony at the tomb of the unknown soldier.

b. Trip went well

c. 45 students participated in the trip

**E. Correspondence**

1. None

**F. Recognitions**

1. Carolyn Stiles
  - a. completed an online environmental course from Cornell University

**G. Presentations**

1. None

**H. Public Comment**

1. None

**I. School Board Response to Public Comment**

1. None

**J. Board Discussion Items**

1. Policy Committee – Chris Bober
  - a. DAF Administration Of Federal Grant Funds
    1. 1st reading
    2. Will be applying this to all of our grant funds
    3. Pulling all grant related policies together and make them more uniform
    4. Pg 3, No. 2 - correction
      - a. Change to CFR-Part 200
2. Finalize Plumbing Project funding
  - a. What is the anticipated surplus?
    1. Will have an estimate at the next meeting
  - b. Are we comfortable Voting tonight on taking the money from the emergency Maintenance fund?
    1. How much is left in the fund?
    2. We already had a public hearing to take the money from the emergency. fund
    3. We have applied for grant funding that could potentially cover 50% of the project. Waiting for their response.
3. Summer Retreat - (date, location, topics)
  - a. Do we want a summer retreat?
    1. Yes
  - b. Date?
    1. July 15 or 16?
    2. Is there a Friday available?
  - c. Agenda
    1. Legislative actions
    2. Community outreach
    3. Curriculum
    4. Bring other topics to the next board meeting

## **K. Superintendent's Report**

1. CSI
  - a. The diagnostic vender was chosen - West ED
    - i. They should have their written report.to us by the end of the week
  - b. The second vendor selected is Demonstrated Success
    - i. Initial meetings will be set up soon.
2. Appointments, Leaves and Resignations
  - a. see attached sheet
3. Summer Projects
  - a. James Bailey
    - i. Yearly routine maintenance
    - ii. Continuation Projects
      1. Drainage of fields @ the HS
      2. Install AC in 6 Rooms that do not have windows
      3. Building on the building automation system
4. Business Administrator's Report
  - a. Audit
    - i. still in the review process
  - b. Budget Transfer Request
    - i. To fund an out of district placement - \$15,014.15
      1. Need board authorization so the vendor can be paid
      2. The money is being transferred between line items of the same function

## **L. Minutes –April 15, 2019 regular meeting**

1. Tabled to next meeting

## **M. Public Comment**

1. John Segedy
  - a. The plumbing project
    1. Does not understand why there is a need to tap into the emergency Maintenance fund if there is extra money in the maintenance budget.
    2. There is no rush to vote to use this fund. Urges the board to wait and think about it.

## **N. School Board Response to Public Comment**

1. Pelletier
  - a. We had a public hearing, but we do not have to go with that decision.

## **O. Action Items**

1. Appointments, Leaves and Resignations
  - a. Iadonisi moved to accept the Appointments, Leaves and Resignations as presented. Bober seconds. Motion passed 5-0
2. Finalize plumbing project funding source
  - a. Plater moved to use up to \$50,000 from the Emergency Maintenance Trust to fund the plumbing project. Bober seconds. Motion passed 4-1-0 (Pelletier-No)

3. Policies Requiring Board Action
  - a. DAF Administration Of Federal Grant Funds – First Reading
    - i. Bober moved to accept the first reading of the DAF Administration Of Federal Grant Funds policy. Iadonisi seconds, Motion passed 5-0
4. Bober moved to accept the budget transfer of \$15,014.40 as presented. Iadonisi seconds. motion passed 4-0-1 (Plater abstained)

**P. Non-Public Session – RSA 91-A:3 II (c) @ 8:34pm**

1. Rich Pelletier
2. Herla Iadonisi
3. Chris Rober
4. Kathryn McGinn
5. Paul Plater

**Q. Call Back to Order**

1. Chair McGinn called the regular meeting back to order @ 8:42 pm

**R. Action Following Non-Public Session**

1. Bober moved to seal the minutes from the non-public session citing RSA 91-A:3 II (c). Plater seconds. Motion passed 5-0

**S. Non-Public Session – RSA 91-A:3 II (L) @ 8:43pm**

1. Rich Pelletier
2. Herla Iadonisi
3. Chris Rober
4. Kathryn McGinn
5. Paul Plater

**T. Call Back to Order**

1. Chair McGinn called the regular meeting back to order @ 8:58 pm

**U. Action Following Non-Public Session**

1. Plater moved to seal the minutes from the non-public session citing RSA 91-A:3 II (L). Bober seconds. Motion passed 5-0

**V. Non-Public Session – RSA 91-A:3 II (a) @ 8:59pm**

1. Rich pelletier
2. Herla Iadonisi
3. Chris Rober
4. Kathryn McGinn
5. Paul Plater

**W. Call Back to Order**

1. Chair McGinn called the regular meeting back to order @ 9:58pm

**X. Action Following Non-Public Session**

1. Bober moved to seal the minutes from the non-public session citing RSA 91-A:3 II (a). Pelletier seconds. Motion passed 5-0
2. Pelletier moved to permit the Superintendent to act on what was agreed upon in the non-public session citing RSA 91-A:3 II (a). Bober seconds. Motion passed 5-0

**Y. Adjournment**

1. Motion to adjourn made by Pelletier Second by Bober. Motion passed 5-0 at 10:00pm

Respectfully Submitted,  
Megan Fleagle

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*Robert A. Hassett, M.Ed.*  
*Superintendent of Schools*

*Patricia J. Parenteau, MS, CAGS*  
*Assistant Superintendent*

*Jennifer L. Crawford, Ed.D.*  
*Director of Curriculum, Instruction and Assessment*

*Loreal R. Schmidt, M.S.T.*  
*Business Administrator*

To: Members, Hillsboro-Deering School Board  
From: Mr. Robert A. Hassett, Superintendent of Schools  
Date: May 6, 2019  
Re: Appointments, Leaves and Resignations - Teachers & Administrators

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The following resignations, leaves, and appointments of teachers have occurred since the April 15, 2019 School Board meeting:

**RESIGNATIONS: None**

**LEAVES: None**

**TRANSFERS/CHANGE OF ASSIGNMENTS: None**

**APPOINTMENTS:**

**Cara Juliano** – HDES School Counselor, salary track M, step 2, salary \$49,732.00, effective 7/01/2019, NH certification as School Counselor.

# HILLSBORO-DEERING SCHOOL DISTRICT

## BUDGET TRANSFER REQUEST FORM

Requested by: Patty Parenteau

Position: Asst. Supt

Reason for Request: OOD tuition costs

Entry	Account #	Account Name	Increase	Decrease
1	10.1200.000.560.2	SPED OUT OF DISTRICT TUITION	\$15,014.40	
2	10.1200.090.110.2	SUMMER PROG SALARY MS		\$3,520.71
3	10.1200.090.220.2	FICA & MEDICARE		\$ 274.10
4	10.1200.090.230.2	RETIREMENT		\$ 269.50
5	10.1200.000.330.2	SPED PROFESSIONAL SERVICE		\$ 10,950.09
6				
7				
8				
9				
10				
11				
12				
13				
14				
Total			\$15,014.40	\$15,014.40

Notes: All budget transfers must sum to zero. For longer budget transfer entries attach spreadsheet.

### Approvals:

Principal/Director

Business Administrator

Superintendent

School Board

Entered by:

Date

5/6/19

5/6/19

5/6/19

5/6/19