

WASHINGTON SCHOOL BOARD EMERGENCY MEETING

Monday, April 13, 2020 – 6:00pm

VIRTUAL LOCATION:

<https://zoom.us/j/319282167?pwd=NFJFY1hOS1BtU1ZDSnlBVnpGMzR5UT09>

Meeting ID: 319 282 167

Password: 343700

Audio by Phone Only: +1 929 205 6099

MINUTES

In Attendance:

Board Members:

Linda Musmanno
Karen Belanger
Arin Mills
Kathy Atkins
Cameo Mulliner

Administration:

Robert Hassett, Superintendent
Patricia Parenteau, Assistant Superintendent
Jean Mogan, Business Manager
Kelli. Colarusso, Teaching Associate
Principal
Jennifer Crawford, Consulting Principal
/Director of Curriculum Instruction and
Assessment

1.0 CALL TO ORDER @ 6:01pm

As Chair of the Washington School Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:
 - a. We are utilizing Zoom for this electronic meeting.
 - i. All members of the Washington School Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-929-205-6099 and password 343700# or by clicking on the following website address:
<https://zoom.us/j/389282167>
- b) Providing public notice of the necessary information for accessing the meeting:
 - a. We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Washington School Board at: <https://www.hdsd.org/domain/233>

- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:
 - a. If anybody has a problem, please call Carol Fogarty or email at: cfogarty@hdsd.org.
- d) Adjourning the meeting if the public is unable to access the meeting:
 - a. In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

1.1 Role

- 1.1.1 Linda Musmanno - Present
- 1.1.2 Karen Belanger - Present (Late)
- 1.1.3 Arin Mills - Present
- 1.1.4 Kathy Atkins - Present
- 1.1.5 Cameo Mulliner - Present

1.2 Pledge of Allegiance

1.3 Moment of Silence

2.0 STUDENT REPRESENTATIVE REPORT – Miranda Feighery

2.1 None

3.0 PUBLIC COMMENT

3.1 None

4.0 CORRESPONDENCE

4.1 None

5.0 CONSENT AGENDA

5.1 Minutes of budget hearing, February 10, 2020

- 5.1.1 Atkins moved to accept the Minutes of budget hearing, February 10, 2020 as presented. Mulliner seconds. Motion passed 5-0

5.1.2 Role Vote

- 5.1.2.1 Linda Musmanno - Yes
- 5.1.2.2 Karen Belanger - Yes
- 5.1.2.3 Arin Mills - Yes
- 5.1.2.4 Kathy Atkins - Yes
- 5.1.2.5 Cameo Mulliner - Yes

5.2 Minutes of regular meeting, February 10, 2020

- 5.2.1 Atkins moved to accept the Minutes of regular meeting, February 10, 2020 as presented. Mills seconds. Motion passed 5-0

5.2.2 Role Vote

- 5.2.2.1 Linda Musmanno - Yes
- 5.2.2.2 Karen Belanger - Yes
- 5.2.2.3 Arin Mills - Yes
- 5.2.2.4 Kathy Atkins - Yes

5.2.2.5 Cameo Mulliner - Yes

5.3 Minutes of emergency meeting, March 31, 2020

5.3.1 Atkins - 3.3.1.2 - “Would also like to approve paying everyone”
Change to “Would like to support paying everyone until the end of the year”

5.3.2 Atkins moved to accept the Minutes of emergency meeting, March 31, 2020 as amended. Belanger seconds. Motion passed 4-0-1 (Mulliner abstained)

5.3.3 Role Vote

5.3.3.1 Linda Musmanno - yes

5.3.3.2 Karen Belanger - yes

5.3.3.3 Arin Mills - yes

5.3.3.4 Kathy Atkins - yes

5.3.3.5 Cameo Mulliner - abstained

6.0 APPOINTMENTS, LEAVES, and RESIGNATIONS

6.1 Teacher Nominations for 2020-2021

6.1.1 Atkins - Wasn't the nurse supposed to be full time?

6.1.1.1 Yes, the nurse will be full time next year.

6.1.1.1.1 For RSA 189:14A

6.1.1.1.1.1 Change the Teacher Nominations so the Nurse position is 1 instead of .1

6.1.1.1.1.2 Karen Reid is the full time Nurse, but her title also needs to include the dual position title.

6.1.1.1.1.2.1 Nurse/Educational Support Specialist

6.1.2 Atkins moved to accept the Teacher Nominations for 2020-2021 as amended. Musmanno seconds. Motion passed 5-0

6.1.3 Role Vote

6.1.3.1 Linda Musmanno - Yes

6.1.3.2 Karen Belanger - Yes

6.1.3.3 Arin Mills - Yes

6.1.3.4 Kathy Atkins - Yes

6.1.3.5 Cameo Mulliner - Yes

6.2 Kelli Colarusso – maternity leave, effective approximately 9/3/20 through 11/27/20

6.2.1 Atkins moved to accept Kelli Colarusso – maternity leave, effective approximately 9/3/20 through 11/27/20 as presented. Mills seconds. Motion passed 5-0

6.2.2 See attached Sheet

7.0 INFORMATIONAL ITEMS and REPORTS

7.1 Enrollment Report – H/D Middle 33, H/D High 36, WES 47

7.2 Superintendent's Report

7.2.1 The Governor is planning on updating the state on extending the stay at home order

7.2.1.1 Potentially going to close schools for the remainder of the school year.

7.2.1.2 Vermont has done this, New York City has done the same, as well as Rochester NH closing the school year at the end of May and running through the April vacation week.

7.2.1.3 Hassett has recommended that the HDSB continue with the April vacation week.

7.2.1.3.1 People need the break

7.2.1.4 June 12 is the approximate last day of school. This could change on Friday however.

7.2.1.4.1 Believes the students would benefit from remote learning.

7.2.2 Staff-Student Calendar 2020-2021

7.2.2.1 See attached Sheet

7.2.2.2 Atkins moved to accept the Staff-Student Calendar 2020-2021 as presented. Belanger seconds. Motion passed 5-0

7.2.2.2.1 Role Vote

7.2.2.2.1.1 Linda Musmanno - Yes

7.2.2.2.1.2 Karen Belanger - Yes

7.2.2.2.1.3 Arin Mills - Yes

7.2.2.2.1.4 Kathy Atkins - Yes

7.2.2.2.1.5 Cameo Mulliner - Yes

7.2.3 Financial Report

7.2.3.1 See attached Sheet

7.2.3.2 Is there a maintenance project that you wanted to get to but haven't yet?

7.2.3.2.1 About \$30k unencumbered in the maintenance fund

7.2.3.2.1.1 We have not done anything with the boiler yet - we had talked about doing this over the summer.

7.2.3.2.1.2 had discussed covering this with money from the trust fund.

7.2.3.2.1.2.1 Need to put this out to bid

7.2.3.2.1.3 Also need to discuss the energy audit

7.2.3.3 At this time, we usually encumber monies for supplies - this may be difficult this year, but if you want to order supplies, we should do it soon.

7.2.3.4 The town paid their February bill last week

7.2.3.4.1 they have said they will catch up on the remaining payments when they can.

7.3 Associate Principal Report

7.3.1 Remote Learning Update

7.3.1.1 Paraprofessionals/Office Para

7.3.1.1.1 Checking in with individual students

7.3.1.1.2 reading to students

7.3.1.1.3 helping with lunch delivery

7.3.1.1.4 helped teachers assemble packets

7.3.1.1.5 monitor mail

7.3.1.2 Contracted Services - OT, Speech/ Language

Psychologist

- 7.3.1.2.1 Continuing to support students and their families
- 7.3.1.2.2 mailing and emailing activities
- 7.3.1.2.3 virtual meetings
- 7.3.1.2.4 interactive games
- 7.3.1.2.5 phone calls home Included in weekly staff meetings

7.3.1.3 Nurse

- 7.3.1.3.1 Participates in meetings twice a week with HDSD nurses
- 7.3.1.3.2 will have a section in the Specialist' Newsletter
- 7.3.1.3.3 Will be posting resources to our Facebook Page
- 7.3.1.3.4 Promoting SAU #34 Staff Healthy Selfie Challenge
- 7.3.1.3.5 Communicating with our administrative assistant about sickness
- 7.3.1.3.6 Included in Weekly meetings

7.3.1.4 Custodian

- 7.3.1.4.1 Completing tasks normally done during the summer time
- 7.3.1.4.2 washing carpets
- 7.3.1.4.3 wiping down walls and all surfaces
- 7.3.1.4.4 cleaning desks and chairs thoroughly
- 7.3.1.4.5 organizing clutter and disposing of unused materials

7.3.1.5 Specials Teachers

- 7.3.1.5.1 Provided many materials for students to be successful in the first round of packets
- 7.3.1.5.2 Ideas to post on WES Facebook
- 7.3.1.5.3 Weekly newsletter with activities/lessons
- 7.3.1.5.4 exploring ways to incorporate technology and share ideas

7.3.1.5.5 PE

- 7.3.1.5.5.1 Gives the students activities that get them up and moving

7.3.1.5.6 Art

- 7.3.1.5.6.1 Collages
- 7.3.1.5.6.2 Art Project Challenges

7.3.1.5.7 Music

- 7.3.1.5.7.1 Sending students videos with sing-along-books that students can sing to.

7.3.2 Continuing the WES Vision

- 7.3.2.1 Place-Based education
- 7.3.2.2 Hands on learning
- 7.3.2.3 Providing choice and enrichment

7.3.3 Sent a survey home after the first two weeks

- 7.3.3.1 46% participation rate
 - 7.3.3.1.1 41 families with 19 responses
 - 7.3.3.1.2 Feedback was very positive

- 7.3.3.1.3 Email and phone seem to be the best method of communication
 - 7.3.3.2 What has worked well
 - 7.3.3.2.1 Communication
 - 7.3.3.2.2 Support from the school
 - 7.3.3.3 What has been difficult?
 - 7.3.3.3.1 getting kids to focus when at home
 - 7.3.3.3.2 some of the assignments were overwhelming to some parents
 - 7.3.3.3.3 technology - new platforms
- 7.3.4 Moving Forward
 - 7.3.4.1 Weekly plans sent out on Mondays
 - 7.3.4.2 Smore newsletters
 - 7.3.4.3 “Have-tos” and choice activities
 - 7.3.4.4 Continue to survey parents for feedback
- 7.3.5 Learning New Technology
 - 7.3.5.1 Teachers are researching and learning new software and apps to keep the students engaged and learning.

8.0 CONTINUING BUSINESS

- 8.1 Employee Pay Beyond May 4th During Potential Continued Shut Down
 - 8.1.1 Musmanno - Feels that pay should be paid during the potential continued shut down
 - 8.1.2 Atkins - Agrees that they should be paid for the remainder of the school year
 - 8.1.3 Mills- Agrees as well
 - 8.1.4 Belanger moved to continue Employee Pay Beyond May 4th During Potential Continued Shut Down until end of the June 12, 2020. Mulliner seconds. Motion passed 5-0
 - 8.1.5 Role Vote
 - 8.1.5.1 Linda Musmanno - Yes
 - 8.1.5.2 Karen Belanger - Yes
 - 8.1.5.3 Arin Mills - Yes
 - 8.1.5.4 Kathy Atkins - Yes
 - 8.1.5.5 Cameo Mulliner - Yes

9.0 NEW BUSINESS

- 9.1 None

10.0 ADJOURNMENT

- 10.1 Atkins moved to adjourn. Belanger seconds. Motion passed 5-0 @ 7:10pm
- 10.2 Role Vote
 - 10.2.1 Linda Musmanno - Yes
 - 10.2.2 Karen Belanger - Yes
 - 10.2.3 Arin Mills - Yes
 - 10.2.4 Kathy Atkins - Yes
 - 10.2.5 Cameo Mulliner - Yes

Respectfully Submitted,
Megan Fleagle

**Washington Elementary School
Teacher Nominations for 2020-2021**

TEACHERS COVERED BY RSA 189:14A

Name	Description	FTE
COLARUSSO, KELLI	TEACHING PRINCIPAL	1
DEBRUSK, MARYJO	PHYSICAL EDUCATION TEACHER	0.4
REID, KAREN	SCHOOL NURSE / <i>Educational Support Specialist</i>	0.1 Amended to 1.0 FTE
SANDOE, YUMIKO	ART TEACHER	0.2
STAFFORD, TIFFANY	CLASSROOM/SPECIAL EDUCATION TEACHER	1
SULLIVAN, ERIKA A	CLASSROOM TEACHER	1
WEBBER, TAMARA D	CLASSROOM TEACHER	1
ZAFINI, ERIN	MUSIC TEACHER	0.2

**Washington School District
2020-2021 Student/Staff Calendar**

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ER=Early Release for Students (students end school day 2 hours early)
LS = Late Start for Students (students begin school day 2 hours later)

Aug 19 & 20.....New Teacher Induc. & Orient.
Aug 24 & 25.....Professional Development Days
Aug 25HDES Open House
Aug 26First Day for Grades K-9 Students
Aug 26.....HDHS Open House
Aug 27.....First Day for Grades 10-12 Students
Sept 2HDMS Open House
Sept 4 & 7.....Labor Day Holiday
Sept 22.....Late Start for Students
Oct 8.....Early Release; Parent/Teacher Conferences
Oct 9.....Professional Development Day
Oct 12.....Columbus Day Holiday
Nov 3Election Day (no school)
Nov 11Veteran's Day Holiday
Nov 25-27.....Thanksgiving Recess

NT = New Teachers Only
() = No School for Students
X = No School for Students or Staff
MU = Make-Up Days (additional school days may be added due to snow days)

Dec 8.....Late Start for Students
Dec 23-Jan 1.....Holiday Recess
Jan 18.....Martin Luther King Jr./Civil Rights Day Holiday
Jan 19.....Late Start for Students
Feb 9.....Late Start for Students
Feb 22-26.....Winter Recess
Mar 8.....Early Release; Parent/Teacher Conferences
Mar 9.....Professional Development Day
Apr 6.....Late Start for Students
Apr 26-30.....Spring Recess
May 11.....Late Start for Students
May 31.....Memorial Day Holiday
June 11.....Graduation Day
June 15.....Tentative Last Day of School for Students
June 16.....Tentative Professional Development Half Day

Approved by the Washington School Board:

Monthly Statement for the Period 3/01/2020 through 3/31/2020

Notes:

9